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# मध्यप्रदेश राजपत्र

( असाधारण )  
प्राधिकार से प्रकाशित

क्रमांक 253] \*

भोपाल, बुधवार, दिनांक 2 मई 2018—वैशाख 12, शक 1940

राजस्व विभाग  
मंत्रालय, वल्लभ भवन, भोपाल

भोपाल, दिनांक 2 मई 2018

No. f-1-3/2010/7/4A.—In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Madhya Pradesh hereby makes the following amendments in the Madhya Pradesh Revenue (Class III Ministerial) Service Recruitment Rules, 2017 namely :—

## AMENDMENTS

### (I) In the Said rules.—

(I) The Rule -2 (a) shall be substituted, by the following namely :—

2(a)—"Appointing Authority" means such Authority to whom the power of appointment to the service or grade of service or posts has been delegated or may be delegated by the government as per column number "5" of Schedule-I.

- (ii) The Rule-5(2) shall be substituted, by the following namely:-  
 5 (2)-The members of the services shall be eligible to the timescale pay scales as per the orders issued from time to time by Finance Department.
- (iii) The Rule-6 (2) shall be substituted, by the following namely:-  
 6 (2) - The number of persons recruited under clauses (a) or clause (c) of sub-rule (1) shall not at any time exceed the percentage shown in Schedule-II or the number of posts as specified in Schedule-1.
- (iv) The Rule-6 (3) shall be substituted, by the following namely:-  
 6 (3) - Subject to the provisions of these rules, the method or methods of recruitment to be adopted for the purpose of filling any particular vacancy or vacancies in the service, as may be required to be filled during any particular period of recruitment, and the number of persons to be recruited by each method, shall be determined on each occasion by the appointing authority in consultation with the Principal Revenue Commissioner and where the appointing authority is Principal Revenue Commissioner, in consultation with the State Government.
- (v) The Rule-9 (3) shall be substituted, by the following namely:-  
 9 (3)-Any candidate, who has more than two living children, one of whom is born on or after 26th January, 2001 shall not be eligible for the service or post:  
 Provided that no candidate shall be disqualified for appointment to the service or post who has already one living child and next delivery takes place on or after 26<sup>th</sup> January, 2001, in which two or more than two children are born.
- (vi) The Rule-10 (2) shall be substituted, by the following namely:-  
 10 (2)- Posts shall be kept reserved for direct recruitment for candidates belonging to Scheduled Castes, Scheduled Tribes and Other Backward Classes as per the Madhya Pradesh Public Service (Reservation for the Scheduled Castes, Scheduled Tribes and Other Backward Classes), Act, 1994 (No. 21 of 1994) and as per the orders issued from time to time by the General Administration Department.
- (vii) The Rule-10 (8) shall be substituted, by the following namely:-  
 10(8) -Posts for the physically challenged candidate shall be kept reserved as per the orders issued from time to time by General Administration Department.
- (viii) The Rule-12 (1) shall be substituted, by the following namely:-  
 12 (1)- A Committee shall be formed consisting of the members mentioned in Schedule-IV for making a preliminary selection for promotion of eligible candidates.
- (ix) The Rule-12 (3) shall be substituted, by the following namely:-  
 12 (3)-Every appointing authority, on the promotion order to be issued by him, shall endorse to the effect that he has followed the provisions of Madhya Pradesh Civil Service (Reservation for Schedule Castes, Schedule Tribes and other backward classes) Act, 1994 (No. 21, of 1994) and the order is in compliance with the instructions issued in light of provisions of said Act and rules made by the state Government and he is fully aware of the provisions of clause (1) of section-6 of the said Act.

(x) The Rule-15 (1) shall be substituted, by the following namely:-  
 15. (1) The appointing authority shall consider the list and other documents prepared by the Committee and unless considers any change necessary, shall approve the list.

(xi) The Rule-15 (2) shall be substituted, by the following namely:-  
 15. (2) if the appointing authority considers it necessary to make any changes in the list received from the Committee, the proposed changes shall be informed to the committee by the appointing authority and, after taking into account the comments, if any, of the Committee, he may, after consideration, approve the list finally with such modifications as may in his opinion be judicious.

(xii) The Rule-20 shall be substituted, by the following namely:-  
 20. **Repeal**--All rules corresponding to these rules and in force immediately before the commencement of these rules are hereby repealed in respect of matters covered by these rules;

Provided that any order made or action taken under the rules so repealed shall be deemed to have been made or taken under the corresponding provisions of these rules.

(II) The schedule I shall be substituted by the following namely :-

Schedule-I  
(See Rule 5)

Name of Post included in the Service	Number of Posts	Classification	Scale of Pay	Appointing Authority
(1)	(2)	(3)	(4)	(5)
(a) Office of the Principal Revenue Commissioner - *Setup as per approval				
(b) Divisional Office Establishment (Divisional Commissioner Office)--				
1-Superintendent	10	Class-3 (Ministerial)	9,300-34,000+3,600 Grade Pay	Principal revenue Commissioner
2-Assist. Superintendent (Revenue)	39	---"---	9,300-34,000+3,200 Grade Pay	Divisional Commissioner
3-Assist. Superintendent (Development)	1	---"---	9,300-34,000+3,200 Grade Pay	Divisional Commissioner
4-Auditor	61	---"---	9,300-34,000+3,200 Grade Pay	Divisional Commissioner
5-Stenographer Grade-1	09	---"---	9,300-34,000+4,200 Grade Pay	Divisional Commissioner
6-Stenographer Grade-2	14	---"---	9,300-34,000+3,600 Grade Pay	Divisional Commissioner
7-Stenographer Grade-3	10	---"---	5,200-20,200+2,800 Grade Pay	Divisional Commissioner
8-Assistant Grade-2	102	---"---	5,200-20,200+2,400 Grade Pay	Divisional Commissioner
9-Accountant	01	---"---	5,200-20,200+2,400 Grade Pay	Divisional Commissioner

(Chambal Division)					
10-Assistant Grade-3	108	---	5,200-20,200+1,900 Grade Pay	Divisional Commissioner	
<b>Name of Post included in the Service</b>	<b>Number of Posts</b>	<b>Classification</b>	<b>Scale of Pay</b>	<b>Appointing Authority</b>	
(1)	(2)	(3)	(4)	(5)	
District, Sub division and Tahsil Office Establishment ( District Collector Office, SDO(Revenue) Office and Tahsildar Office)					
1-Superintendent	51	Class-3 (Ministerial)	9,300-34,000+3,600 Grade Pay	Principal revenue Commissioner	
2-Assist. Superintendent (Revenue)	102	---	9,300-34,000+3,200 Grade Pay	Divisional Commissioner	
3-Stenographer Grade-2	14	---	9,300-34,000+3,600 Grade Pay	Divisional Commissioner	
4-Stenographer Grade-3	78	---	5,200-20,200+2,800 Grade Pay	Divisional Commissioner	
5-Additional Reader	338	---	5,200-20,200+1,900 Grade Pay	District Collector	
6-Assistant Grade-2	1,678	---	5,200-20,200+2,400 Grade Pay	District Collector	
7-Assistant Grade-3	3,849	---	5,200-20,200+1,900 Grade Pay	District Collector	
8-Steno Typist	182	---	5,200-20,200+1,900 Grade Pay	District Collector	
9-Computer Operator	02	---	5,200-20,200+2,100 Grade Pay	District Collector	

\* The number of above posts shall be alterable after approval of the Setup of Principal Revenue Commissioner Office Madhya Pradesh Bhopal.

### Schedule-II (See Rule 6)

Name of Department	Name of Posts	No. of Posts	Percentage of number of Posts to be filled in	
			By Direct Recruitment	By Promotion of Members in Service
(1)	(2)	(3)	(4)	(5)
Madhya Pradesh Revenue Department Class-3 (ministerial) Service	1. Superintendent- (Office of the Principal Revenue Commissioner, Divisional Commissioner and District Collector)	61	--	100 percent out of which 75 percent and 25 percent shall be filled from Assistant Superintendent and Auditor cadre. This way, the proportion of promotion shall be 3:1. As per Schedule-IV.
	2. Assistant Superintendent (Office of the Principal Revenue Commissioner, Divisional Commissioner and District Collector)	142	--	100 percent as per Schedule-IV.
				By transfer from other services or on Deputation (6)

	3. Auditor- Revenue Auditor, Development Auditor, (Office of the Principal Revenue Commissioner, Divisional Commissioner and District Collector)	61	--	100 percent as per Schedule-IV.	--
	4. stenographer Grade-1	09	--	100% as per Schedule-IV.	--
	5. stenographer Grade-2	28	--	100% as per Schedule-IV.	--
	6. stenographer Grade-3	88	50%	50% as per Schedule-IV.	--
	7. Steno Typist	182	100%	--	--
	8. Additional Reader	338	100%	--	--
	9. Assistant Grade-2	1,780	--	100% as per Schedule-IV.	--
	10. Accountant	01	--	100% as per Schedule-IV.	--
	11. Assistant Grade-3	3,957	75%	25% as per Schedule-IV.	--
	12. Computer Operator	02	100%	--	--

(II) The schedule III shall be substituted by the following namely :-

**Schedule-III  
(See Rule 8)**

Name of Department (1)	Name of Posts (2)	Minimum Age limit (3)	Maximum Age Limit (4)	Educational Qualifications (5)
Revenue Department	1. Auditor- Revenue/ Development	35	as per rule (4)	(a) Passed Higher Secondary 12 <sup>th</sup> examination under 10+2 education system. (b) Must have passed Account Exam (c) Experience for Account Works
	2. Stenographer Grade-III	18	25	(d) Passed Higher Secondary 12 <sup>th</sup> examination under 10+2 education system. (e) In addition to one year Computer Diploma from Universities/Institution recognized by the Government, CPCT Score Card organized by Science and Technology Department. (f) Computer typing efficiency certificate @ 30 w.p.m. from Institution recognized by the Government. (g) Shorthand passing certificate @ 100 w.p.m. from recognized Institution/Council
	3. Assistant Grade- III	18	25	(a) Passed Higher Secondary 12 <sup>th</sup> examination under 10+2 education system. (b) In addition to one year Computer Diploma from Universities/Institution recognized by the Government, CPCT Score Card organized by Science and Technology Deptt. (c) Computer typing efficiency certificate @ 30 w.p.m. from Institution recognized by the Government.
	4. Steno Typist	18	25	(a) Passed Higher Secondary 12 <sup>th</sup> examination under 10+2 education system. (b) In addition to one year Computer Diploma from Universities/Institution recognized by the Government, CPCT Score Card organized by Science and Technology Deptt. (c) Computer typing efficiency certificate @ 30 w.p.m. from Institution recognized by the Government. (d) Hindi shorthand @ 80 w.p.m. from Institution recognized by the Government.

5. Additional Reader	18	25	(a) Passed Higher Secondary 12 <sup>th</sup> examination under 10+2 examination under 10+2 education system. (b) one year Computer Diploma from Universities/Institution recognized by the Government in addition to CPCT Score Card organized by Science and Technology Deptt. (c) Computer typing efficiency certificate with a speed of 30 w.p.m. issued from institution recognized by the State Government.
6. Computer Operator	18	25	(a) Passed Higher Secondary 12 <sup>th</sup> examination under 10+2 education system, "A" Level Diploma from D.O.E.A.C.C./ I.E.T.E. OR P.G.D.C.A./B.C.A. with Computer Science Subject from affiliated institution conducted/registered/ recognized by a University recognized by U.G.C. OR in addition to a Three years Diploma in Computer /Information Technology/ Electronics or Higher Education from a Polytechnic Institute/ University affiliated or registered by B.C.A. or Rajiv Gandhi Technological University, CPCT Score Card organized by Science and Technology Department.

**Note-** The relaxation in maximum age limit shall be according to the Circular Number C-3-8/2016/3-1 dated 12 May, 2017 issued by the General Administration Department. Schedule-IV

(See Rules 12 and 13)

(III) The schedule IV shall be substituted by the following namely :-

Name of Department	Name of Post from which promotion is to be made	Experience for Promotion	Name of post to which Promotion is to be made	Appointing Authority	Members of Departmental Promotion Committee
(1)	(2)	(3)	(4)	(5)	(6)
Revenue Department Class-3 (Clerical Grade Service)	1-Assistant Superintendent and Auditor of Divisional Commissioner and District Collector Office	3 years	Superintendent	Principal Revenue Commissioner (PRC)	1. Joint Revenue Commissioner- (Nominated by Principal Revenue Commissioner)- Chairman 2. Deputy Revenue Commissioner - (Nominated by Principal Revenue Commissioner)--Member Secretary 3. A Representative of Scheduled Castes and Scheduled Tribes Category -- Member 4. Office Superintendent (Principal Revenue Commissioner's Office)- Member
	2. Assistant Grade-2/ Accountant of Divisional commissioner and District Collector office	5 years	Assistant Superintendent/ Auditor	Divisional Commissioner	1. Additional Commissioner (Nominated by Divisional Commissioner)-- Chairman. 2. Deputy Commissioner - (Nominated by Divisional Commissioner)- Member 3. Superintendent of Divisional Commissioner's Office -- Member Secretary 4. A Representative of Scheduled Castes and Scheduled Tribes Category -- Member
	3. Stenographer Grade-2 of Divisional Commissioner and District Collector office	5 years	Stenographer Grade-1	Divisional Commissioner	-do-
	4. Stenographer Grade-3 of Divisional commissioner and	5 years	Stenographer Grade-2	Divisional Commissioner	-do-

office	5 years	Assistant Grade-2	Divisional Commissioner	-do-
5. Assistant Grade-3 of Divisional commissioner office	5 years	Assistant Grade-2	Divisional Commissioner	-do-

Members of Departmental Promotion Committee					
Name of Department	Name of Post from which promotion is to be made	Experience for Promotion	Name of post to which Promotion is to be made	Appointing Authority	Members of Departmental Promotion Committee
(1)	(2)	(3)	(4)	(5)	(6)
	6. Assistant Grade-3 of Collector/ SDO (Revenue)/ Tahsil office	5 years	Assistant Grade-2	District Collector	1. Additional Collector - (Nominated by District Collector)- Chairman. 2. Deputy Collector- (Nominated by District Collector) - Member 3. SDO Head Quarter-- Member 4. Superintendent of District Collector Office - Member Secretary 5. A Representative of Scheduled Castes and Scheduled Tribes Category -- Member
	7. Steno Typist	5 years	Stenographer Grade-3	Divisional Commissioner	1. Additional Commissioner- (Nominated by Divisional Commissioner) -- Chairman. 2. Deputy Commissioner - (Nominated by Divisional Commissioner)- Member 3. Superintendent of Divisional Commissioner's Office -- Member Secretary 4. A Representative of Scheduled Castes and Scheduled Tribes Category -- Member
	8. Class-4 Employees of Divisional Commissioner's Office (Must possess educational qualification as per rule 13 (4) *)	5 years	Assistant Grade-3	Divisional Commissioner	1. Additional Commissioner- (Nominated by Commissioner) -- Chairman. 2. Deputy Commissioner - (Nominated by Commissioner)- Member 3. Superintendent of Commissioner's Office - Member- Secretary 4. A Representative of Scheduled Castes and scheduled Tribes Category -- Member
	9. Class-4 Employees of Collector/ SDO/ Tahsil, Office (Must possess educational qualification as per rule 13 (4) *)	5 years	Assistant Grade-3	District Collector	1. Additional Collector (Nominated by District Collector)- Chairman. 2. Deputy Collector- (Nominated by District Collector) - Member 3. SDO Head Quarter-- Member 4. Superintendent of District Collector Office - Member Secretary 5. A Representative of Scheduled Castes and Scheduled Tribes Category -- Member

\* On Promotion, if not already possessed, the employees will have to acquire educational qualifications mentioned at (b) and (c) in schedule III for the post of Assistant Grade-III within two year of date of promotion as per rule 8 and 9 of Madhya Pradesh Civil Services ( General Conditions of Service ) rules 1961 failing which the employee would be reverted back to the cadre/post.

मध्यप्रदेश के राज्यपाल के नाम से तथा आदेशानुसार,  
अजय कटेशरिया, उपसचिव.