



# मध्यप्रदेश राजपत्र

प्राधिकार से प्रकाशित

क्रमांक 34]

भोपाल, शुक्रवार, दिनांक 25 अगस्त 2017—भाद्र 3, शक 1939

## भाग ४

### विषय-सूची

(क)	(1) मध्यप्रदेश विधेयक,	(2) प्रवर समिति के प्रतिवेदन,	(3) संसद में पुरःस्थापित विधेयक.
(ख)	(1) अध्यादेश,	(2) मध्यप्रदेश अधिनियम,	(3) संसद के अधिनियम.
(ग)	(1) प्रारूप नियम,	(2) अन्तिम नियम.	

### भाग ४ (क)—कुछ नहीं

### भाग ४ (ख)

### अध्यादेश

### उच्च शिक्षा विभाग

मंत्रालय, वल्लभ भवन, भोपाल

भोपाल, दिनांक 16/17 अगस्त 2017

क्र. 120-सी.सी.-17-अड़तीस.—मध्यप्रदेश निजी विश्वविद्यालय (स्थापना एवं संचालन) अधिनियम, 2007 की धारा 29 (1) के अनुक्रम में, आर. के. डी. एफ. निजी विश्वविद्यालय, भोपाल के पश्चातवर्ती अध्यादेश क्रमांक 65 से 71 राज्य शासन के निर्देश के अनुसार अधिनियम, 2007 की धारा 35 अनुसार प्रकाशित किया जाता है. संस्था के उक्त अध्यादेश प्रकाशित होने की तारीख से प्रवृत्त होगा.

मध्यप्रदेश के राज्यपाल के नाम से तथा आदेशानुसार,  
वीरन सिंह भलावी, अवर सचिव.

**RAM KRISHNA DHARMARTH FOUNDATION UNIVERSITY, BHOPAL****ORDINANCE No. 65 of 2016****MASTER OF DENTAL SURGERY (MDS)**

**Title of the Course:** Master of Dental Surgery (as per guidelines prescribed by Dental Council of India & State Govt.)

**1. AIMS**

- 1.1 The Aim of postgraduate training in various specialties in MDS is to train student who will-
  - 1.1.1 Practice respective specialty efficiently and effectively, backed by scientific knowledge and skill.
  - 1.1.2 Exercise empathy and caring attitude and maintain high ethical standards.
  - 1.1.3 Continue to evince keen interest in continuing professional education in the specialty and allied specialties irrespective of whether in teaching or practice.
  - 1.1.4 Willing to share the knowledge and skills with any learner, junior or a colleague.
  - 1.1.5 To develop the faculty for critical analysis and evaluation of various concepts and views, to adopt the most rational approach.

**2. OBJECTIVES:**

- 2.1 The objective is to train a candidate so as to ensure higher competence in both general and special area of interest and prepare him for a career in teaching, research and specialty practice. A candidate must achieve a high degree of clinical proficiency in the subject matter and develop competence in research and its methodology as related to the concerned Field. The above objectives are to be achieved by the time the candidate completes the course. The objectives may be considered as - Knowledge (Cognitive domain), Skills (Psycho motor domain), Human values, ethical practice and communication abilities.
- 2.2 **KNOWLEDGE:**
  - 2.2.1 Demonstrate understanding of basic sciences relevant to specialty.
  - 2.2.2 Describe etiology, patho-physiology, principles of diagnosis and management of common problems within the specialty in adults and children.
  - 2.2.3 Identify social, economic, environmental and emotional determinants in a given case and take them into account for planning treatment.

2.2.4 Recognize conditions that may be outside the area of specialty/competence and to refer them to an appropriate specialist.

2.2.5 Update knowledge by self study and by attending courses, conferences and seminars relevant to specialty.

2.2.6 Undertake audit, use information technology and carryout research both basic and clinical with the aim of publishing or presenting the work at various scientific gatherings.

### 2.3. SKILLS:

2.3.1 Take a proper clinical history, examine the patient, perform essential diagnostic procedures and order relevant-tests and interpret them to come to a reasonable diagnosis about the condition.

2.3.2 Acquire adequate skills and competence in performing various procedures as required in the specialty.

### 2.4. HUMAN VALUES, ETHICAL PRACTICE AND COMMUNICATION ABILITIES:

2.4.1 Adopt ethical principles in all aspects of practice.

2.4.2 Professional honesty and integrity are to be fostered.

2.4.3 Patient care is to be delivered irrespective of social status, caste, creed or religion of the patient.

2.4.4 Develop communication skills, in particular and skill to explain various options available in management and to obtain a true informed consent from the patient.

2.4.5 Provide leadership and get the best out of his team in a congenial working atmosphere.

2.4.6 Apply high moral and ethical standards while carrying out human or animal research.

2.4.7 Be humble and accept the limitations in his knowledge and skill and to ask for help from colleagues when needed.

2.4.8 Respect patient's rights and privileges including patient's right to information and right to seek a second opinion.

3.

### Branches of Study:

The following are the subjects of specialty for the MDS degree:

- a. Prosthodontics and Crown & Bridge
- b. Periodontology
- c. Oral & Maxillofacial Surgery
- d. Conservative Dentistry and Endodontics
- e. Orthodontics & Dentofacial Orthopedics

- f. Oral Pathology & Microbiology
- g. Public Health Dentistry
- h. Paedodontics & Preventive Dentistry
- i. Oral Medicine & Radiology

#### 4. INFRASTRUCTURE

- 4.1 The Infrastructure like staff, equipment, Instruments, Material, Books and Journals, space, clinical material and number of students in each specialty shall be as per the stipulations of Dental Council of India from time to time.

#### 5. Eligibility

- 5.1 A candidate for admission to the MDS course (Master of Dental Surgery) must have a. recognized degree of BDS (Bachelor of Dental Surgery) awarded by an Indian University in respect of recognized Dental College under Section 10(2) of the Dentists Act, 1948 or an equivalent qualification recognized by the Dental Council of India and should have obtained permanent registration with the State Dental Council. Candidates not possessing a recognized Dental qualification for the above purpose should secure the prior approval of his qualifications by the Dental Council of India before he can be admitted to the MDS Course of this University.
- 5.2 Candidates who possess PG Diploma recognized by the DCI with the duration of 2 years (proposed) in particular specialty is eligible for admission in MDS in the same specialty and the duration will be 2 years. The syllabus of two years programmed will be as per the Ram krishha Dharmarth Foundation university guidelines.
- 5.3 Provided that in the case of a foreign national, the Dental Council of India may, on payment of the prescribed fee for registration, grant temporary registration for the duration of the postgraduate training restricted to the dental college/ institution of Ram krishha Dharmarth Foundation University to which he is admitted for the time being exclusively for postgraduate studies;
- 5.4 Provided that further temporary registration to such foreign national shall be subject to the condition that such person is duly registered as dental practitioner in his own country from which he has obtained his basic dental qualification and that his degree is recognized by the corresponding dental council or concerned authority.

#### 6. Criteria for Selection for Admission

Students for MDS Course shall be admitted based on policy of statutory Body Such as DCI Rules and Regulations and Government of M. P. Medical Education Department.

- 6.1. Students for MDS course shall be selected strictly on the basis of their academic merit based.
- 6.1.2. The merit as determined by the Common Entrance examination conducted by the Ram krishha Dharmarth Foundation University, Bhopal, or any designated

agency approved by the Ram krishha Dharmarth Foundation University, Bhopal or as decided by Statutory Body.

- 6.1.3. The minimum percentage of marks for eligibility for admission to postgraduate Dental Courses shall be 50% for general category candidates and 40% for the candidates belonging to Scheduled Castes and Scheduled Tribes, obtained in Common Entrance examination or as prescribed by Statutory Body/Competent Authority.

## 7. Duration of the Course

The Course shall be of three years duration. All the candidates for the degree of MDS are required to pursue the recommended course for at least three academic years as full time candidates in an institution affiliated to and approved by post graduate studies by Ram krishha Dharmarth Foundation UNIVERSITY, BHOPAL and recognized by the Dental Council of India. The maximum course duration will be Seven years

## 8. Method of training

The training of postgraduate for degree shall be full time with graded responsibilities in the management and treatment of patients entrusted to his/ her care. The participation of the students in all facets of educational process is essential. Every candidate should take part in seminars, group discussions, grand rounds, case demonstration, clinics, journal review meetings, CPC and clinical meetings. Every candidate should participate in the teaching and training programme of undergraduate students. Training should include involvement in laboratory and experimental work, and research studies.

## 9. COMMENCEMENT OF COURSE

MDS course shall commence from 2nd of MAY each year .

## 10. TEACHING AND LEARNING ACTIVITIES

- 10.1 All the candidates registered for MDS course in various specialties shall pursue the course for a period of three years as fulltime students. During this period each students shall take part actively in learning and teaching activities designed by Ram krishha Dharmarth Foundation University, Bhopal.

- 10.2 Lecture: There shall be some didactic lecturers in the specialty and in the allied fields. The postgraduate departments should encourage the guest lectures in the required areas to strengthen the training programmes. It is also desirable to have certain integrated lectures by multidisciplinary teams on selected topics.

- 10.3 Journal club: The journal review meetings shall be held at least once a week. All trainees are expected to participate actively and enter relevant details in logbook. The trainee should make presentations from the allotted journals of selected articles at least 5 times in a year.

- 10.4 Seminars: The seminars shall be held at least twice a week in each postgraduate department. All trainees are expected to participate actively and enter relevant details in logbook. Each trainee shall make at least 5-seminar presentation in each year.

Symposium: It is recommended to hold symposium on topics covering multiple disciplines.

- 10.6 Clinical postings: Each trainee shall work in the clinics on regular basis to acquire adequate professional skills and competency in managing various cases to be treated by a specialist.
- 10.7 Clinico pathological conference: The clinico-pathological conferences should be held once in a month involving the faculties of oral medicine and radiology, oral pathology and concerned clinical department. The trainees should be encouraged to present the clinical details, radiological and histo-pathological interpretations and participation in the discussions.
- 10.8 Interdepartmental meetings: To bring in more integration among various specialties there shall be interdepartmental meeting chaired by the dean with all heads of postgraduate departments at least once a month.
- 10.9 Teaching skills: All the trainees shall be encouraged to take part in undergraduate teaching programmes either in the form of lectures or group discussions.
- 10.10 Continuing dental education programmes: Each postgraduate department shall organize this programme on regular basis involving the other institutions. The trainees shall also be encouraged to attend such programmes conducted elsewhere.
- 10.11 Conferences/ Workshops/ Advanced courses: The trainees shall be encouraged not only to attend conference/ workshops/ advance course but also to present at least two papers at state/ national specialty meetings during their training period.
- 10.12 Rotation & posting in other departments: To bring in more integration between the specialty and allied fields each postgraduate department shall workout a programme to rotate the trainees in related disciplines.
- 10.13 Dissertation: The Ram krishha Dharmarth Foundation University, Bhopal appreciates the importance of Research activities for the growth of the profession, Institution and trainee students. Therefore preparation of Dissertation based on clinical or research or experimental or any other method of study is one of the criteria for the award of MDS degree.

#### 11. Attendance, Progress and Conduct

A candidate pursuing degree/ diploma course should work in the concerned department of the institution for the full period as a full time student. No candidate is permitted to own a clinic/ work in clinic/ laboratory/nursing home while studying postgraduate course, candidate shall join any other course of study or appear for any other examination conducted by this university or any other university in India or abroad during the period of registration.

Each year shall be taken as a unit for the purpose of calculating attendance.

Every candidate shall attend symposia, seminars, conferences, journal review meetings, grand rounds, CPC, case presentation, clinics and lectures during each year prescribed by the department and not absent himself/ herself from work without reasons.

Every candidate shall have not less than 80 percent of attendance in each year of MDS course. However, candidates should not be absent continuously as the course is a full time.

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**12. Monitoring Progress of Studies**

**12.1 Work diary/ Log Book:** Every candidate shall maintain a work diary and record of his/ her participation in the training programme conducted by the department such as journal reviews, seminars, etc. Special mention may be made of the presentations by the candidate as well as details of clinical or laboratory procedures, if any conducted by the candidate. The work diary shall be scrutinized and certified by the Head of the Department and Head of the Institution, and presented in the university practical/ clinical examination.

**12.2 Periodic tests:** In case of degree courses of three years duration, the concerned Departments may conduct three tests, two of them be annual tests, one at the end first year and the other in the second year. The third test may be held three months before the final examination. The tests may include written papers, practical/ clinical and viva voce. Records and marks obtained in such tests will be maintained by the Head of the Department and sent to the University, when called for.

**12.3 Records:** Records and marks obtained in tests will be maintained by the Head of the Department and will be made available to the University when called for.

**13. DISSERTATION:**

**13.1** Every candidate shall prepare two Dissertations, one based on Review of Literature ( LIBRARY DISSERTATION ) and second one based on clinical or research or experimental or any other method of study ( MAIN/ RESEARCH ).

**13.1.1 Library Dissertation:** It is a process of collection and compiling of data available in already published literature on a given topic. The dissertation work shall be completed before the end of first year.

**13.1.2 Main / Research Dissertation.**

**13.1.2.1** Main /Research dissertation shall be based on work / Research done by the candidate under the approved Guide, during the course of study.

**13.1.2.2** Every candidate pursuing MDS degree course is required to carry out work on a selected research project under the guidance of a recognized post graduate teacher. The results of such a work shall be submitted in the form of a dissertation.

**13.1.2.3** The dissertation is aimed to train a postgraduate student in research methods and techniques. It includes identification of a problem, formulation of a hypothesis, search and review of literature, getting acquainted with recent advances, designing of a research study, collection of data, critical analysis, comparison of results and drawing conclusions.

**13.1.2.4** Every candidate shall submit to the Registrar of the University in the prescribed proforma, a synopsis containing

particulars of proposed dissertation work within six months from the date of commencement of the course on or before the dates notified by the University. The synopsis shall be sent through the proper channel.

13.1.2.5 Such synopsis will be reviewed and the dissertation topic will be registered by the University. No change in the dissertation topic or guide shall be made without prior approval of head of the Institution or the University.

13.1.2.6 The dissertation should be written under the following headings:

13.1.2.6.1 Introduction

13.1.2.6.2 Aims or Objectives of study

13.1.2.6.3 Review of Literature

13.1.2.6.4 Material and Methods

13.1.2.6.5 Results

13.1.2.6.6 Discussion

13.1.2.6.7 Conclusion

13.1.2.6.8 Summary

13.1.2.6.9 Bibliography

13.1.2.6.10 Tables

13.1.2.6.11 Annexure

13.1.2.7 The written text of dissertation shall be not less than 50 pages and shall not exceed 200 pages excluding reference, tables, questionnaires and other annexure. It should be neatly typed in double line spacing on one side of paper (Executive size, 7.25" x 10.5") and bound properly. Spiral binding is not permitted. The dissertation shall be certified by the guide, head of the department and head of the Institution.

13.1.2.8 Six copies and one soft copy of dissertation thus prepared and duly certified by the Guide, and HOD shall be submitted to the Registrar, through the Head of the Institution, six months before final examination on or before the dates notified by the University.

13.1.2.9 The dissertation shall be valued by all the four examiners (2 Internal and 2 external) appointed by the University.

13.1.2.10 Approval of dissertation work by all the four examiners in writing is an mandatory precondition for a candidate to be eligible to appear in the University examination, provided further that the candidate fulfills other eligibility requirements of attendance, progress and due clearance.



13.1.2.11 If any examiner does not approve the dissertation, examiner shall give in writing the specific reasons for NOT accepting the work.

13.1.2.12 Such candidates whose dissertation has not been approved shall, rectify the deficiencies as pointed out by the examiner and submit three copies of new bound dissertation and one soft copy duly approved and signed by the Guide and H.O.D. to the University through HOI, 3 months before commencement of next or subsequent examination.

13.1.2.13 University shall get the dissertation valued by the external examiner, preferably the same examiner. After due approval of the dissertation by the examiner, the candidate may be permitted to appear for the Theory, Clinical / Practical examination.

#### 14. **GUIDE:**

- 14.1 The academic qualification and teaching experience required for recognition by the University as a guide for dissertation work shall be as laid down by Dental Council of India and Ram krishha Dharmarth Foundation University, Bhopal.
- 14.2 The Guide for each student in the specialty shall be nominated by the HOI, in consultation with the HOD.
- 14.3 Two students for each Professor and one student for each Reader can be allotted in each academic year. However a guide shall not have under him/her more than six students at a given time,
- 14.4 HOI may nominate if required, a co-guide who shall be a postgraduate teacher in the same specialty in the Institution.
- 14.5 Guides and co-guides shall be approved by the Ram krishha Dharmarth Foundation University, Bhopal.
- 14.6 **CHANGE OF GUIDE :** In the event of a registered guide leaving the institution for any reason or retiring from service, or arising of any unforeseen circumstances, guide may be changed with prior permission from head of the Institution and the University.

#### 15.

##### **UNIVERSITY EXAMINATION**

- 15.1 **Eligibility:** The following requirement shall be fulfilled by every candidate to become eligible to appear for the MDS University examination.
  - 15.1.1 **Attendance & Progress:** Every candidate shall have attendance and progress in each academic year of the postgraduate course as given in Para 9.
  - 15.1.2 **Progress and conduct:** Every candidate shall have participated in seminars, journal review meetings, symposia, conferences, case

presentation, clinics and didactic lectures during each year as designed by the concerned department.

- 15.1.3 Work diary and Logbook: Every candidate shall maintain a work diary and logbook for recording his / her participation in the training programme conducted by the department. The work diary and logbook shall be verified and certified by the Head of the Department and Head of the institution. (Please see SECTION III for Model Checklist and Log book)
- 15.1.4 Dissertation: The approval of Main dissertation by all the four examiners.
- 15.1.5 The certification of satisfactory progress by the head of the department and head of the institution shall be based on (15.1.1), (15.1.2) and (15.1.3) mentioned above.

## **16. SCHEME OF UNIVERSITY EXAMINATION:**

### **16.1. GENERAL**

- 16.1.1 There shall be one examination at the end of 3 years for the students appearing for the first time.
- 16.1.2 The examination consists of Theory (Written), Practical / Clinical and VIVA VOCE
- 16.1.3 The failed candidates shall appear again in supplementary examination, after six months.
- 16.1.4 The main examination shall be held in the month of April each year and supplementary examination shall be held in the month of October each year.
- 16.1.5 There shall be a gap of at least six months between the two examinations (Main, supplementary and subsequent examinations)
- 16.1.6 The failed student shall appear once again in all the parts of University examination (Written, Clinical/Practical and Viva voce).
- 16.1.7 The failed candidate need not prepare new dissertation, if it is approved by the University. However this is applicable to SIX attempts or a maximum of 5 years from the date of first appearance in the examination only.
- 16.1.8 Such students shall apply to the University for permission to carry out the dissertation work again in the Institution. If permitted a fresh dissertation need to be prepared under the Guide approved by the University.

- 16.2 **WRITTEN EXAMINATION:** The written examination shall consist of four papers, out of which two shall be pertaining to the specialty; one in Applied Basic Sciences and one shall be an Essay in the speciality. Each paper shall be of three hours duration.

**16.3 CLINICAL / PRACTICAL EXAMINATION**

- 16.3.1 It should aim at examining the clinical skills and competence of candidate for undertaking independent work as a specialist. The actual format of clinical work and minimum number of clinical exercised shall be prescribed by the University to enable the candidate to develop confidence and clinical skill.

**16.4 VIVA VOCE EXAMINATION**

- 16.4.1 Viva voce examination shall aim at assessing depth of knowledge, logical reasoning, confidence and verbal communication skills.

**16.5 DISTRIBUTION OF MARKS AT THE UNIVERSITY EXAMINATION****16.5.1 PART- A- WRITTEN**

16.5.1.1	Paper-I	Applied Basic subjects	75 marks
16.5.1.2	Paper-II	Concerned specialty	75 marks
16.5.1.3	Paper-III	Concerned specialty	75 marks
16.5.1.4	Paper-IV	Essay on any one topic in concerned specialty (Choice shall be given for the essay )	75 marks

**Total:300 Marks****16.5.2 PART-B- Practical/ Clinical & Viva**

16.5.2.1 Practical &amp; Clinical Examination : 200 marks

16.5.2.2 Viva-voce : 100 marks

**17. THE SCHEME OF TYPE OF QUESTIONS IN WRITTEN PAPERS**

- 17.1 Each paper except Essay paper shall be of 3 hrs duration and shall carry maximum of 75 marks and shall contain questions as mentioned below:

Q.No. I Long essay question- 20 Marks

Q.No. II Long essay question- 20 Marks

Q.No. III Seven short note questions- 5 Marks each

- 17.2 Fourth ESSAY paper shall be of 3 hrs duration, carrying 75 marks. It shall have two essay topics. The candidate shall answer any one of the two.

- 17.3 All the written papers shall be valued by all the four examiners and aggregate of average marks in all the written papers shall be computed to determine the result. Pass mark shall be 150 marks out of maximum 300 Marks.

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**18. TITLES AND CONTENTS OF WRITTEN PAPERS IN VARIOUS SPECIALITIES:****18.1 Prosthodontics and Crown & Bridge**

**Paper- I** - Applied Anatomy, physiology, pathology and  
Dental Materials

**Paper –II** - Removable Prosthodontics and Oral Implantology

**Paper –III** - Fixed Prosthodontics

**Paper – IV** - Essay

**18.2 Periodontology**

**Paper- I** - Applied Anatomy, physiology, Biochemistry,  
Pathology and Pharmacology

**Paper –II** - Etiopathogenesis

**Paper –III** - Clinical Periodontology and Oral Implantology

**Paper – IV** - Essay

**18.3. Oral & Maxillofacial Surgery**

**Paper- I** - Applied Anatomy, physiology and Pathology

**Paper –II** - Minor oral Surgery and Trauma

**Paper –III** - Maxillofacial Surgery and oral Implantology

**Paper – IV** - Essay

**18.4 Conservative Dentistry and Endodontics**

**Paper- I** - Applied Anatomy, Physiology, Pathology and  
Dental Materials

**Paper –II** - Conservative dentistry & Aesthetic Dentistry

**Paper –III** - Endodontics

**Paper – IV** - Essay

**18.5 Orthodontics & Dentofacial Orthopedics**

**Paper- I** - Applied Anatomy, Physiology, Pathology, Genetics Physical  
anthropology & Dental material

**Paper –II** - Diagnosis and treatment planning.

**Paper –III** - Clinical Orthodontics ad Mechanotherapy

**Paper – IV** - Essay

**18.6 Oral Pathology & Microbiology Forensic Odontology**

**Paper- I** - Applied Anatomy, Physiology, Pathology  
and Research methodology

**Paper –II** - Oral pathology, Microbiology and Oncology

**Paper –III** - Laboratory Techniques and Diagnosis

**Paper – IV** - Essay

**18.7 Public Health Dentistry**

**Paper- I** - Applied Anatomy, Physiology, Pathology  
and Research methodology

**Paper –II** - Public Health

**Paper –III** - Dental Public Health

**Paper – IV** - Essay

**18.8 Pediatric & Preventive Dentistry**

**Paper- I** - Applied Anatomy, Physiology, Pathology  
Microbiology, nutrition and Dietics

**Paper –II** - Clinical pediatric dentistry

**Paper –III** - Preventive and community dentistry as applied  
to pediatric dentistry

**Paper – IV** - Essay

**18.9 Oral Medicine and Radiology**

**Paper- I** - Applied Anatomy, Physiology, Pathology  
and pharmacology

**Paper –II** - Diagnosis, diagnostic methods and imageology  
and Applied Oral Pathology

**Paper –III** - Oral medicine, therapeutics and laboratory  
investigations

**Paper – IV - Essay****19. PRACTICAL / CLINICAL EXAMINATION :**

19.1 In case of practical/ Clinical examination, it should be aimed at assessing competence and skills of techniques and procedures, It should also aim at testing student's ability to make relevant and valid observations, interpretation and inference of laboratory or experimental or clinical work relating to his / her subject for undertaking independent work as a specialist. The actual format of clinical examination in various specialties are given below.

19.2 Duration of practical/Clinical examination including VIVA VOCE is minimum of TWO days up to 4 candidates. Duration shall be increased as per the requirement.

19.3 There shall be NO practical examinations in Applied Basic Medical subjects.

19.4 The Maximum marks for practical / clinical examination shall be 200 marks. Exercises and distribution of marks for various clinical / practical exercises in the specialties is mentioned below:

**19.5 PROSTHODONTICS, CROWN & BRIDGE**

19.5.1 Examination shall be for three days. If there are more than 6 candidates, it may be extended for one more day. Each candidate shall be examined for a minimum of two days, six hours per day including viva voce.

19.5.2 **Presentation of treated patients and records during their 3 years training period – 25 Marks**

- |    |  |   |         |
|----|--|---|---------|
| a. | C. D.  | - | 1 mark  |
| b. | R.P.D.   | - | 2 marks |
| c. | F.P.D including single tooth and surface restoration | - | 2 marks |
| d. | Implant Supported Prosthesis.                        | - | 5 marks |
| e. | Occlusal rehabilitation                              | - | 5 marks |
| f. | T. M.J.  | - | 5 marks |
| g. | Maxillofacial Prosthesis                             | - | 5 marks |

19.5.3 **Present actual treated patients C. D. Prosthesis and Insertion – 90 Marks**

- |    |   |   |          |
|----|---|---|----------|
| a. | Discussion on treatment plan and patient review                         | - | 10 marks |
| b. | Tentative jaw relation records  | - | 5 marks  |
| c. | Face Bow – transfer   | - | 5 marks  |
| d. | Transferring it on articulators   | - | 5 marks  |
| e. | Extra oral tracing and securing centric and protrusive/ lateral, record | - | 25 marks |
| f. | Transfer in on articulator  | - | 5 marks  |
| g. | Selection of teeth  | - | 5 marks  |
| h. | Arrangement of teeth  | - | 15 mark  |
| i. | Waxed up denture trial  | - | 10 marks |
| j. | Fit, insertion and instruction of previous                              |   |          |

characterized, anatomic

complete denture prosthesis - 5 marks

All steps will include chair side, lab and viva voce

#### 19.5.4 Fixed Partial Denture – 50 Marks

- a. Case discussion and selection of patients for F.P. D. - 5 marks
- b. Abutment preparation isolation and fluid control - 25 marks
- c. Gingival retraction and impressions - 10 marks
- d. Cementation of provisional restoration - 10 marks

#### 19.5.5 Removable Partial Denture – 35 Marks

Surveying and designing of partial dentate cast - 10 marks

Discussion on components and material selection - 15 marks

Including occlusal scheme.

#### 19.5.6 Viva Voce: 100 Marks

##### 19.5.6.1 Viva-Voce examination : 80 marks

All examiners will conduct viva-voce conjointly on candidate's comprehension, analytical approach, expression, interpretation of data and communication skills. It includes all components of course contents. It include presentation and discussion on dissertation also.

##### 19.5.6.1 Pedagogy Exercise : 20 marks

A topic be given to each candidate in the beginning of clinical examination. He/ She is asked to make a presentation on the topic for 8-10 minutes.

### 19.6 PERIODONTOLGY

The clinical examination shall be of two days duration

#### 19.6.1 Case discussion

Long case - One

Short case - One

19.6.1.1 Periodontal surgery – Periodontal flap surgery on previously prepared case in one quadrant of the mouth after getting approval from the examiners.

19.6.1.2 Post surgical review and discussion of the case treated on the 1<sup>st</sup> day

Presentation of dissertation & discussion

19.6.1.3 All the examiners shall participate in all the aspects of clinical examinations/ Viva Voce

19.6.1.4 Distribution of Marks for clinical examination (recommended)

a) Long Case discussion	50
b) 2 Short cases	50
c) periodontal Surgery	75
d) Post – Operative review	25
<b>Total</b>	<b>200</b>

**19.6.2 Viva Voce: 100 Marks**

19.6.2.1 **Viva-Voce examination: 80 marks**

All examiners will conduct viva-voce conjointly on candidate's comprehension, analytical approach, expression, interpretation of data and communication skill. It includes all components of course contents. It includes presentation and discussion on dissertation also.

19.6.2.2 **Pedagogy : 20 marks**

A topic be given to each candidate in the beginning of clinical examination. He/ she is asked to make a presentation on the topic for 8-10 minutes.

## 19.7

### ORAL & MAXILLOFACIAL SURGERY

19.7.1 **Minor Oral Surgery – 100 Marks**

Each candidate is required to perform the minor oral surgical procedures under local anaesthesia. The minor surgical cases may include removal of impacted lower third molar, cyst enucleation, any similar procedure where students can exhibit their professional skills in raising the flap, removing the bone and suturing the wound.

19.7.2 (a) One long case - 60 marks

(b) Two short cases - 20 marks each



**19.7.3 Viva Voce - 100 Marks****19.7.3.1 Viva-Voce examination: 80 marks**

All examiners will conduct viva-voce conjointly on candidate's comprehension, analytical approach, and expression interpretation of data and communication skills. It includes all components of courses contents. It includes presentation and discussion on dissertation also.

**19.7.3.2 Pedagogy Exercise: 20 marks**

A topic be given to each candidate in the beginning of clinical examination. He/ she is asked to make a presentation on the topic for 8-10 minutes.

**19.8 CONSERVATIVE DENTISTRY & ENDODONTICS**

**19.8.1** The duration of Clinical and Viva Voce examination will be 2 days for a batch of four students

**19.8.2 Clinical Exercise I - 50 Marks**

Cast core preparation

- |       |                                     |   |          |
|-------|-------------------------------------|---|----------|
| (i)   | Tooth Preparation                   | - | 10 marks |
| (ii)  | Direct Wax Patter                   | - | 10 marks |
| (iii) | Casting                             | - | 10 marks |
| (iv)  | Cementation                         | - | 10 marks |
| (v)   | Retraction & Elastomeric Impression | - | 10 marks |

**19.8.3 Viva Voce : 100 Marks****19.8.3.1. Viva-Voce examination: 80 marks****19.8.3.2. Pedagogy Exercise: 20 marks**

A topic be given to each candidate in the beginning of clinical examination. He/ she is asked to make a presentation on the topic for 8-10 minutes.

**19.9 ORTHODONTICS****19.9.1 Practical / Clinical Examination : 200 Marks****19.9.1.1 Exercise No.: 1 Functional Case : 50 Marks**

Selection of case for functional appliance and recording of construction bite. Fabrication and delivery of the appliance the next day.

**19.9.1.2 Exercise No.: 2 multiband exercise : 50 Marks**

III stage with auxiliary springs

OR

Bonding of SWA brackets and construction of suitable arch wire.

**19.9.1.3 Exercise No. 3 Display of records of the treated cases (minimum of 5 cases) 5 cases X 15 marks = 75 Marks**

**19.9.1.4 Exercise No. : 4 long case discussions: 25**

No.	Exercise	Marks allotted	Approximate Time
1	Functional appliance	50	1 hour
2	III stage mechanics / Bonding and arch wire fabrication	50	1 hr. 30 min.
3	Display of case records (a minimum of 5 cases to be presented with all the cases)	75	1 hour
4	Long cases	25	2 hours

**19.9.2 Viva Voce : 100 Marks**

**19.9.2.1. Viva-voce examination: 80 marks**

All examiners will conduct viva-voce conjointly on candidate's comprehension, analytical approach, and expression, interpretation of data and communication skills. It includes all components of course contents. It includes presentation and discussion on dissertation als

**19.9.2.2. Pedagogy Exercise: 20 marks**

A topic be given to each candidate in the beginning of clinical examination. He/ she is asked to make a presentation on the topic for 8-10 minutes.

## **19.10 ORAL PATHOLOGY & MICROBIOLOGY**

### **19.10.1 Practical / Clinical - 200 Marks**

#### **19.10.1.1 Case Presentation**

a) Long case – 20 marks

b) Short case – 10 marks

#### **19.10.1.2 Clinical Hematology**

(any two investigations) – 20 marks

Hb%, bleeding time, clotting time,

Total WBC count, Differential WBC  
count and ESR

#### **19.10.1.3 Smear Presentation - 20 marks**

Cytology or microbial smear  
and staining

#### **19.10.1.4 Paraffin sectioning and**

H & E Staining - 30 Marks

#### **19.10.1.5 Histopathology slide discussion - 100 Marks**

**19.10.2 Viva Voce 100 Marks****19.10.2.1 Viva-Voce examination: 80 marks**

All examiners will conduct viva-voce conjointly on candidate's comprehension, analytical approach, expression, interpretation of data and communication skills. It includes all components of course contents. It includes presentation and discussion on dissertation also.

**19.10.2.2 Pedagogy Exercise: 20 marks**

A topic be given to each candidate in the beginning of clinical examination. He/ she is asked to make a presentation on the topic for 8-10 minutes

**19.11 PUBLIC HEALTH DENTISTRY****19.11.1 Practical / Clinical Examination: 200 Marks**

**19.11.1.1** Clinical examination of at least 2 patients representing the community – include history, main complaints, examination and recording of the findings, using indices for the assessment of oral health and presentation of the observation including diagnosis, comprehensive treatment planning.

(50 Marks – 1 ½ Hrs.)

**19.11.1.2 Performing**

- a One of the treatment procedures as per treatment plan. (Restorative, surgical, rehabilitation)
- b Preventive oral health care procedure.
- c One of the procedures specified in the curriculum

(50 Marks – 1 ½ Hrs.)

**19.11.1.3** Critical evaluation of a given research article published in an international journal. (50 Marks – 1 ½ Hrs.)

**19.11.1.4** Problem solving – a hypothetical oral health situation existing in a community is given with sufficient data. The student as a specialist in community dentistry is expected to suggest practical solutions to the existing oral health situation of the given community. (50 Marks – 1 ½ Hrs.)

**19.11.2 Viva voce: 100 Marks****19.11.2.1 Viva-Voce examination: 80 marks**

All examiners will conduct viva-voce conjointly on candidate's comprehension, analytical approach, expression, interpretation of data and communication skills. IT includes all components of course contents. It includes presentation and discussion on dissertation also.

**19.11.2.2 Pedagogy Exercise: 20 marks**

A topic is given to each candidate in the beginning of clinical examination. He/ she is asked to make a presentation on the topic for 8-10 minutes.

**19.12 PEDODONTIA & PREVENTIVE DENTISTRY****19.12.1 Practical Examination: 200 Marks**

The Clinical / Practical and Viva-Voce Examinations are conducted for a minimum of two days.

**1<sup>st</sup> Day****19.12.1.1 Case Discussion, Pulp Therapy i.e. Pulpectomy on a Primary Molar.**

Case Discussion	:	20 marks
Rubber Dam application	:	10 marks
Working length X-ray	:	20 marks
Obturation	:	<u>20 marks</u>

**Total                      70 marks**

**19.12.1.2 Case Discussion, Crown preparation on a Primary Molar for Stainless steel crown and cementation of the same.**

Case Discussion	:	10 marks
Crown Preparation	:	20 marks
Crown Selection and Cementation :		<u>20 marks</u>

**Total                      50 marks**

**19.12.1.3 Case Discussion, band adaptation for fixed type of space maintainer and impression making.**

Case Discussion : 20 marks

Bad adaptation : 20 marks

Crown Selection and Cementation : 20 marks

**Total 60 marks**

**19.12.1.4 Evaluation of Fixed Space**

**Maintainer and Cementation : 20 marks**

**19.12.2 Viva Voce: 100 Marks**

**19.12.2.1 Viva-Voce examination: 80 marks**

All examiners will conduct viva-voce conjointly on candidate's comprehension, analytical approach, expression, interpretation of data and communication skills. It includes all component of course contents. It includes presentation and discussion on dissertation also.

**19.12.2.2 Pedagogy Exercise: 20 marks**

A topic be given to each candidate in the beginning of clinical examination. He/ she is asked to make a presentation on the topic for 8-10 minutes.

**19.13 ORAL MEDICINE & RADIOLOGY**

**19.13.1 Practical / Clinical Examination : 200 Marks**

**19.13.1.2 Clinical Case Presentation**

2 Spotters 2 x 10 = 20 Marks

2 Short Cases 2 x 15 = 30 Marks

2 Short Cases 1 x 50 = 50 Marks

**Total = 100 Marks**

**19.13.1.2 Radiology Exercise**

A) One Intra Oral Radiograph : 10 Marks

B) One Occlusal Radiograph : 30 Marks

C) Two Extra Oral Radiograph:

2x30=60 Marks

Including technique and interpretation

19.13.2 Viva Voce: 100 Marks

19.13.2.1 Viva- Voce examination: 80 marks

All examiners will conduct viva-voce conjointly on candidate's comprehension, analytical approach, expression, interpretation of data and communication skills. It includes all components of course contents. It includes presentation and discussion on dissertation also.

19.13.2.2 Pedagogy Exercise: 20 marks

A topic be given to each candidate in the beginning of clinical examination. He/ she is asked to make a presentation on the topic for 8-10 minutes.

3.

**20. RE- VALUATION OF ANSWER BOOKS:**

There shall be no provision of re-totaling / Revaluation of written and practical/ Clinical papers as the papers are valued by the four expert examiners.

**21. CRITERIA FOR DECLARING AS PASS:**

To pass in the University examination

21.1 Dissertation should have been approved by the examiners in that year or previous years.

21.2 Shall have secured a minimum of 50% marks in aggregate of all the written papers (150 Marks out of 300 Marks.)

21.3 Shall have secured a minimum of 50% marks in aggregate of Practical / Clinical examination and VIVA examination. (150 Marks out of 300 Marks).

21.4 Candidates passing the MDS examination shall be declared to have passed the examinations in

A) Second class – 50% and above and below 75 % marks in aggregate.

B) First Class – above 75 % of marks in aggregate.

21.5 A candidate who is declared successful in the M.D.S. examination shall be granted a degree of "Master of Dental Surgery" in the specialty.

**22. EXAMINERS:**

- 22.1 The University examination shall be conducted by a board of four examiners appointed by the University.
- 22.2 The board of four examiners consists of two internal and two external examiners.
- 22.3 One of the internal examiners shall be appointed as chairman of board of studies by the University.
- 22.4 50% of the external examiners shall be from outside the state.

**23. QUALIFICATION & EXPERIENCE FOR EXAMINERS:**

- 23.1 He/She should possess PG qualification and teaching experience of more than 4 Years after obtaining PG qualification in the same specialty.
- 23.2 No person who is not an active postgraduate teacher in the subject can be appointed as an examiner.
- 23.3 Reciprocal arrangement of Examiners should be discouraged, in that, the Internal Examiner in a Subject should not accept External Examiner ship for a institution from which External Examiner is appointed.
- 23.4 No person shall be an external examiner for the same institution for more than Four consecutive Examinations. However if there is a break of two examinations, the person can be re-appointed in subsequent examinations.

**24. CHECK LISTS****24.1 CHECKLIST – 1**

**MODEL CHECKLIST FOR EVALUATION OF JOURNAL  
REVIEW PRESENTATIONS**

Name of Trainee:

Date:

Name of Faculty / Observer:

S.No	Items for observation during presentation	Poor	Below Average	Average	Good	Very Good



		0	1	2	3	4
1	Article chosen was					
2	Extent of understanding of scope and objectives of the paper by the candidate					
3	Whether cross references have been consulted.					
4	Whether other relevant publications consulted					
5	Ability to respond to questions on the paper / subject.					
6	Audio – Visual aids used					
7	Ability to defend the paper.					
8	Clarity of presentation.					
9	Any other observation					
	<b>Total Score</b>					

**CHECKLIST-2**

**MODEL CHECKLIST FOR EVALUATION OF SEMINAR PRESENTATIONS**

Name of the Trainee :

Date:

Name of the Faculty / Observer :

S.No	Items for observation during presentation	Poor 0	Below Average 1	Average 2	Good 3	Very Good 4
1	Whether other relevant publications consulted.					
2	Whether cross-references have been consulted.					
3	Completeness of Preparation.					

4	Clarity of presentation.					
5	Understanding of subject.					
6	Ability to answer the questions.					
7	Time scheduling.					
8	Appropriate use of Audio – Visual aids.					
9	Overall performance.					
10	Any other observation.					
	<b>Total Score</b>					

**24.3. CHECKLIST-3****MODEL CHECKLIST FOR EVALUATION OF CLINICAL WORK IN OPD**

*(To be completed once a month by respective Unit Heads including posting in other department)*

Name of the Trainee :

Date:

Name of the Unit Head :

S.No	Items for observation during presentation	Poor 0	Below Average 1	Average 2	Good 3	Very Good 4
1	Regularity of attendance.					
2	Punctuality.					
3	Interaction with colleagues and supportive staff.					
4	Maintenance of case records.					
5	Presentation of cases.					
6	Investigations work					

	up.					
7	Chair-side manners.					
8	Report with patients.					
9	Over all quality of clinical work.					
	<b>Total Score</b>					

**24.4. CHECKLIST- 4****EVALUATION FROM THE CLINICAL CASE PRESENTATION**

Name of the Trainee :

Date:

Name of the Faculty / Observer :

SL. No.	Items for observation during presentation	Poor 0	Below Average 1	Average 2	Good 3	Very Good 4
1	Completeness of history					
2	Whether all relevant points elicited.					
3	Clarity of presentation.					
4	Logical order.					
5	Mentioned all positive and negative.					
6	Accuracy of general physical examination.					
7	Diagnosis : whether it follows logically from history and findings.					
8	Investigations required.					
	Complete List.					
	Relevant order.					
	Interpretation of investigations.					
9	Ability to react to questioning whether it follows logically from history and findings					
10	Ability to defend diagnosis.					
11	Ability to justify differential diagnosis.					
12	Others.					
	<b>Grand Total</b>					

**Note:- Please use a separate sheet for each faculty member.**

**24.5. CHECKLIST- 5****MODEL CHECK LIST FOR EVALUATION OF TEACHING SKILL**

Name of the Trainee :

Date:

Name of the Faculty / Observer:

SL. No	Items for observation during presentation	Strong Point	Weak Point
1	Communication of the purpose of the talk		
2	Evokes audience interest in the subject.		
3	The introductions.		
4	The sequence of ideas.		
5	The use of practical example and / or illustrations.		
6	Speaking style (enjoyable, monotonous, etc. Specify)		
7	Attempts audience participation.		
8	Summary of the main points at the end.		
9	Asks questions.		
10	Answers questions asked by the audience.		
11	Rapport of speaker with his audience.		
12	Effectiveness of the talk		
13	Uses AV Aids appropriately.		

**24.6. CHECKLIST- 6****MODEL CHECK LIST FOR DISSERTATION PRESENTATION**

Name of the Trainee: \_\_\_\_\_

Date: \_\_\_\_\_

Name of the Faculty / Observer: \_\_\_\_\_

S.No	Items for observation during presentation	Poor 0	Below Average 1	Average 2	Good 3	Very Good 4
1	Interest shown in selecting topic.					
2	Appropriate review.					
3	Discussion with guide and other faculty.					
4	Quality of protocol.					
5	Preparation of Proforma					
	<b>Total Score</b>					

**24.7. CHECKLIST- 7****CONTINUOUS EVALUATION OF DISSERTATION WORK BY GUIDE / CO-GUIDE**

Name of the Trainee :

Date:

Name of the Faculty / Observer :

SL. No.	Items for observation during presentation	Poor 0	Below Average 1	Average 2	Good 3	Very Good 4
1	Periodic consultation with guide / co-guide.					
2	Regular collection of case material					
3	Depth of analysis/ Discussion.					
4	Department presentation of findings.					
5	Quality of final output.					
6	Others					
	<b>Total Score</b>					

**24.8. CHECKLIST- 8****OVERALL ASSESSMENT SHEET**

Date:

SL. No.	Faculty Member	Name of trainee ..... and Mean Score									
		A	B	C	D	E	F	G	H	I	J
1											
2											
3											
4											
5											
6											

Signature of HOD

Signature of Principal

The above overall assessment sheet used along with the logbook should form the basis for certifying satisfactory completion of course of study, in addition to the attendance requirement.

**KEY:**

**Faculty member** : Name of the faculty doing the assessment.

**Mean score** : Is the sum of all the scores of checklist 1 to 7.

**A, b, .....** : Name of the trainees.

**25.0 LOG BOOK**

The proforma of tables are given below.

**25.1. TABLE 1****ACADEMIC ACTIVITIES ATTENDED**

Name:

Admission Year:

College:

Date	Type of activity Specify Seminar, Journal club, presentation, UG teaching	Attended / Participated

**25.2. TABLE 2****ACADEMIC PRESENTATIONS MADE BY THE TRAINEE**

Name:

Admission Year:

College:

Date	Topic	Type activity Specify Seminar, Journal club, presentation, UG teaching etc.



25.3. TABLE 3:

**DIAGNOSTIC AND OPERATIVE PROCEDURES PERFORMED**

Name:

Admission Year:

College:

Date	Name	OP. No.	Procedure	Category O, A, PA, PI

**Key:**

O - Washed up and observed-Initial 6 months of admission.

A - Assisted a more senior surgeon – I year MDS

PA - Performed procedure under the direct supervision of a senior surgeon – II year MDS.

PI - Performed independently – III year MDS

26. Notwithstanding the integrated nature of this course which is spread over more than one academic year, the Ordinance in force at the time a student joins the course shall hold good only for the examination held during or at the end of academic year & nothing in this Ordinance shall be deemed to debar the University from amending the Ordinance & the amended Ordinance, if any, shall apply to all the students, whether old or new.
27. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a Committee consisting of any or all the Directors of the Departments/ Institutions/ Schools. Which will not be contradictory to the DCI regulation / GOI/GOMP rules. The decision of the Vice-Chancellor shall be final.
28. The Reservation to SC/ST/Other category candidates shall be applicable as per the norms of the State Government of Madhya Pradesh/Central government of India
29. The Fees of this Course shall be as decided by the Board of Management of the University and after the approval of M.P. Private University Regulatory Commission.
30. The medium of Instruction and Examination shall be English.

**RAM KRISHNA DHARMARTH FOUNDATION UNIVERSITY,****Ordinance No. 66 of 2016****BACHELOR OF AYURVEDIC MEDICINE & SURGERY (B.A.M.S)**

The programme shall be governed by the norms, rules and guidelines of the concerned council the Central Council regulatory of Indian Medicine, New Dehli and the policies of Government of Madhya Pradesh/Government of India.

1. **Definition & Duration:** The duration of the programme of instruction for the degree of Ayurvedacharya (Bachelor of Ayurvedic Medicine & Surgery) shall be Four Year and Six Months, followed by compulsory rotating internship for one year and maximum course duration will be eleven years.

This period of Four Year and Six Months will be divided as follows:-

Ist Professional	12 month
IInd Professional	12 month
IIIrd Professional	12 month
Final Professional	18 months
Compulsory Rotatry Internship	12 months

2. **Admission**

- 2.1 **Eligibility:** A candidate who attains the age of 17 years or more on or before 31<sup>st</sup> December of the year and has passed:

- i) 10+2 examination from the MP Board of School Education, with at least 50% marks in aggregate of Physics, Chemistry & Biology for unreserved category and 40% marks for reserve category students.

OR

- ii) An examination of any other University / Board recognized by state govt. as equivalent there towith at least 50% marks in aggregate of Physics, Chemistry & Biology.
- iii) English should be essentially a subject in 10+2 examination.
- iv) The intake of seats will be made as per provisions of concerned council the Central Council regulatory of Indian Medicine, New Delhi and as approved by Govt. of India

3. **Procedure:** Students for BAMS Course shall be admitted as decided by Board of Management of the University which should be as per directive/guideline of Regulatory body the Central Council regulatory of Indian Medicine, New Dehli. Students for BHMS course shall be selected strictly on the basis of their academic merit and on the basis of merit as determined by the competitive entrance examination conducted by Ram Krishna Dharmarth Foundation University / any other designated agency approved and authorized by the Ram Krishna Dharmarth Foundation University, Bhopal or as decided by Regulatory Body the Central Council regulatory of Indian Medicine, New Dehli.

4. **Examination:**

- 4.1 The examination shall be open to a person whose name is submitted to the Registrar/Controller of Examination by the Principal of the College provided that the Principal of the College certifies that the candidate has attended not less than 75% of the full course of lectures delivered in each subject 85% of the period assigned to practical work in each subject (the lectures & practical work shall be counted up to 21 days before the commencement of the examination);
- 4.2 The examination shall be held according to the syllabus prescribed by central council of Indian Medicine New Delhi and adopted by the University for regular students. Provided that the syllabus for candidates for the compartment examination shall be the same as was in force in the last Annual Examination.
- 4.3 Number of Papers teaching hours and Marks for Theory / Practical are as below:-

Name of the subject	Number of hours of Teaching			Details of Maximum Marks			
	Theory	Practical	Total	Number of Papers	Theory	Practical	Total
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
<b>Ist Professional</b>							
Padarth Vigyan evam Ayurved ka Itihas	100	--	100	Two	200	--	200
Sanskrit	200	--	200	One	100	--	200
Kriya Sharir (Physiology)	200	200	400	Two	200	100	100
Rachna Sharir (Anatomy)	300	200	500	Two	200	100	300
Maulik Siddhant evam Ashtang Hridaya (Sutra Sthan)	150	--	150	One	100	--	100
<b>IInd Professional</b>							
Dravya guna Vigyan	200	200	400	Two	200	200	400
Agadtantra Vyavhar Ayurved evam Vidhi Vaidyaka.	200	100	300	Two	100	50	150
Rasashastra Exam Bhaishajya Kalpana Part-I	200	200	400	Two	200	200	400
Charak-Samhitra (Puravardh)	200	--	200	One	100	--	100
<b>IIIrd Professional</b>							
Roga Nidan Exam Vikriti Vigyan	200	100	300	Two	200		300
Swastha Vritta & Yoga	200	100	300	Two	200	100	300

*Signature*

Prasuti&Striroga	200	100	300	Two	200	100	300
Bal Roga	100	100	200	One	100	50	150
Charak Samhita (Uttarardh)	200	--	200	One	100	--	100
<b>Final Professional</b>							
Kayachikitsa	300	200	500	Two	200	100	300
Panchakarma	100	200	300	One	100	50	150
Shalya Tantra	200	150	350	Two	200	100	300
Shalakya Tantra	200	150	350	Two	200	100	300
Research Methodology & Medical – Statistics	50	--	50	One	50	--	50

**NOTE:** The period of theory and practical shall not be less than 60 minutes (one hour). The duration of the practical of clinical subjects and Rachna Sharir (Dissection) shall be of at least 120 minutes (Two hours).

#### 5.1 FIRST PROFESSIONAL EXAMINATION:

- The first professional examination shall be at the end of one academic year of first professional session. The first professional session will ordinarily start in July.
- The first professional examination shall be held in the following subjects :-
  - PadarthVigyanevamAyurvedkaltihas
  - Sanskrit
  - KriyaSharir (Physiology)
  - RachnaSharir (Anatomy)
  - MaulikSiddhantevamAshtangHridaya (Sutra Sthan).
- A student failed in not more than two subjects shall be held eligible to keep the terms for thesecond professional Courses, however he/she will not be allowed to appear for second professionalexamination unless he/she passes in all the subjects of the first professional.

#### 5.2 SECOND PROFESSIONAL EXAMINATION:

- The Second professional session shall start every year in the month of July following completion ofFirst Professional examination.
- The second professional examination shall be ordinarily held and completed by the end of monthof May/June every year after completion of one year of Second Professional session.
  - DravyagunaVigyan (Pharmacology and MateriaMedica)
  - Rasashastra -I BhaishajyaKalpana (Pharmaceutical Science)
  - Agad Tantra VyavharAyurvedevamVidhiVaidyaka (Toxicology and Medical Jurisprudence)
  - Charak- Puravardh

- c A student failed in not more than two subjects shall be held eligible to keep the terms for the third professional examination, however he/she will not be allowed to appear for third professional examination unless he/she passes in all the subjects of second professional examination.

### 5.3 THIRD PROFESSIONAL EXAMINATION:

- a) The Third Professional session shall start every year in the month of July following completion of second professional Examination.

- b) The Third Professional examination shall be ordinarily held and completed by the end of the month of May/June every year after completion of one year of third professional session.

1. Roga Nidan Vikriti Vigyan (Pathology & Microbiology)

2. Charak Samhita - Uttarardh

3. Swastha Vritta & Yoga (Preventive and Social Medicine & Yoga)

4. Prasuti & Striroga (Gynaecology & Obstetrics)

5. Bal Roga (Paediatrics)

- (a) A Student failed in not more than two subjects shall be held eligible to keep the terms for the final professional examination, however he/she will not be allowed to appear for final professional examination unless he/she passes in all the subjects of Third Professional examination.

### 5.4 FINAL PROFESSIONAL EXAMINATION:

- a) The final professional session will be of 1 and 1/2 year duration and shall start every year in the month of July following completion of Third professional Examination. The Final professional examination shall be ordinarily held and completed by the end of month of Oct./Nov. every year after completion of one and half year of final professional examination.

- b) Final professional examination shall comprise of the following subjects :-

1. Shalya Tantra (General Surgery)
2. Shalakya Tantra (Diseases of Head & Neck including Ophthalmology, ENT and Dentistry)
3. Kayachikitsa (Internal Medicine) - including Manas Roga, Rasayan & Vajkarana).
4. Panchakarma
5. Research Methodology & Medical -1 statistics.

### 6. Examination Fee:

The examination fee to be paid by a candidate shall be as per University norms for each examination.

### 7. Evaluation:

The minimum marks required to pass in each subject shall be 50% (written & practical separately).

- 7.1 The final results shall be declared after taking into account the marks obtained by the candidate in all the examination & candidates who obtain more than 75% marks and passed in the first attempt all the examinations within the normal period of instructions shall be declared to have passed with distinction.

- 7.2 Every successful candidate shall be granted a Certificate-cum detail marks card of each examination. Marks obtained in each subject shall be supplied to unsuccessful candidates also. Provided that a candidate who qualifies all the four and half Year

examinations of Ayurvedacharya will be issued a Degree of Ayurvedacharya (Bachelor of Ayurvedic Medicine & Surgery) B.A.M.S after completion of internship

- 7.3 Every candidate on passing the Ayurvedacharya (Bachelor of Ayurvedic Medicine & Surgery) course of studies shall be required to, undergo compulsory rotatory internship training for a period of one year as under before the degree of Ayurvedacharya (Bachelor of Ayurvedic Medicine & Surgery) is conferred upon his /her.

Departments (1)	Distribution of Six Months (2)	Distribution of Twelve months (3)
1. Kayachikitsa	2 Months	4 Months
2. Shalya	1 Month	2 Months
3. Shalkya	1 Month	2 Months
4. Prasuti Tantra & StriRoga	1 Month	2 Months
5. Kaumarbhritya	15 Days	1 Month
6. Panchkarma	15 Days	1 Month

Six months training of interns will be carried out with an object to orient and acquaint the intern with National health program. The intern will have to join in one of the following institute for undertaking such training.

- Primary Health Centre
- Community Health Centre/ District Hospital
- Any Hospital of Modern Medicine.
- Any Ayurved Hospital or Dispensary

All the above centers (a,b,c and d) will have to be recognized by the concerned University and concerned Govt. designated authority for taking such a training.

**NOTE:** Internship will start after the declaration of final year B.A.M.S examination result and Registration of Madhya Pradesh Ayurveda Unani Chikitsa Board, Bhopal.

- Notwithstanding the integrated nature of this course which is spread over more than one academic year, the Ordinance in force at the time a student joins the course shall hold good only for the examination held during or at the end of academic year & nothing in this Ordinance shall be deemed to debar the University from amending the Ordinance & the amended Ordinance, if any, shall apply to all the students, whether old or new.
- Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a Committee consisting of any or all the Directors of the Departments/ Institutions/ Schools. Which will not be contradictory to the CCIM regulation / GOI/GOMP rules. The decision of the Vice-Chancellor shall be final.
- The Reservation to SC/ST/Other category candidates shall be applicable as per the norms of the State Government of Madhya Pradesh/Central government of India.
- The Fees of this Course shall be as decided by the Board of Management of the University and after the approval of M.P. Private University Regulatory Commission.
- The medium of Instruction and Examination shall be English.

**RAM KRISHNA DHARMARTH FOUNDATION UNIVERSITY,  
BHOPAL**

**ORDINANCE No. 67 of 2016**

**BACHELOR OF SCIENCE IN MEDICAL LABORATORY TECHNOLOGY (BMLT)  
3 YEAR DEGREE COURSE**

**1.0 AIMS AND OBJECTIVES**

**1.1 AIMS**

1.1.1 To provide skilled professionals who will be able to work in a variety of laboratory settings.

1.1.2 To provide students with an overview of various medical laboratory procedures.

**1.2 OBJECTIVES**

1.2.1 To impart adequate theoretical and practical knowledge in basic Medical Laboratory Sciences.

1.2.2 To perform routine and special laboratory investigations.

1.2.3 To introduce quality control system in laboratory.

**2.0 COURSE STRUCTURE**

2.1 The Degree in Medical Laboratory Technology of 3 years (Three academic years) course here in after called 3 year degree course shall be designated as Bachelor of Medical Laboratory Technology, in short BMLT. The programme shall be governed by the norms, rules and guidelines of the concerned council M.P. Paramedical Council, Bhopal and the policies of Government of Madhya Pradesh.

2.2 Duration of the course : The Bachelor of Medical Technology (Laboratory) is a three year regular degree course, named below :

- a. B.Sc. MLT- I year
- b. B.Sc. MLT- II year
- c. B.Sc. MLT- III year

2.3 Each academic year shall consist of 240 teaching days.

2.4 The Student admitted in BMLT, course shall have to complete the course within the maximum permissible duration of 6 years, from the date of admission.

**3.0 ACADEMIC QUALIFICATION & SELECTION CRITERIA FOR ADMISSION**

3.1 Admission to the First year-in B.Sc. in Medical Laboratory Technology degree course shall be 10+2 system of education in science group or equivalent examination with Chemistry, Physics & Biology, as main subjects conducted by a recognized Board/Council/ University with minimum of 40% marks.

3.2 Vocational Subjects like Bio-technology, MLT, Fisheries, Dietetics, Live Stock and Poultry etc in substitution for Biology shall be also considered for eligibility.

3.3 The candidate should have completed minimum of 17 years of age on/before 31<sup>st</sup> December of the concerned academic session.

3.4 Selection Criteria: The admission in B.Sc. MLT- First Year shall be based on the merit of the qualifying examination.

Or

Common Entrance Test (CET), conducted by the University/ any designated agency.

3.5 On admission, every candidate shall have to get fitness certificate from SRNKMMCHRC Hospital, for physical fitness.

#### 4.0 COMMENCEMENT OF COURSE

The course shall be commencing from the month of August of every academic year.

#### 5.0 REGULATIONS RELATING TO THE ASSESSMENT OF ACADEMIC GROWTH OF THE STUDENT

The assessment of academic growth of the student shall be done on the basis of Three Sessional Examination (conducted during the year) and one University Examination (conducted at the end of the academic year).

The medium of Instruction and Examination shall be English throughout the course of the study.

##### 5.1 Attendance

5.1.1 Candidates appearing as regular student for any annual examination are required to attend 75% of the total lecturer's delivered and of the practical classes held separately in each subject of the course of the study.

5.1.2 The total lecture and practical shall be conducted as per scheme and syllabus given in subsequent section.

##### 5.2 Sessional Examinations

Three Sessional Examination shall be conducted for each subject, separately for theory and practical.

##### 5.3 Internal Assessment

The internal assessment for each subject of each academic year shall carry 100 marks.

##### 5.4 University Examination; Theory & Practical

###### 5.4.1 Written Examination

a. The Main Examination shall be held on yearly basis for all the three years respectively.

b. There shall be 2 University Examination in a year: Main examination in May/June and Supplementary Examination (II examination) in October/November. The succeeding examination shall be held within 6 months.

##### 5.5 Appointment of the Examiners/ Question Paper Setters

The appointment of examiner for the University Examination shall be based on following criteria;



5.5.1 For Theory paper setting one examiner will be an External, minimum an Assistant Professor with 3 years teaching experience in the concerned subject.

5.5.2 For the Practical examinations there shall be two examiners for each subject, one External Examiner and one Internal Examiner, with minimum qualification and experience of an Assistant Professor with 3 years teaching experience in the concerned subject.

5.5.3 The External Examiner shall be the subject expert from outside the University having Masters/ Post Graduate qualification in the concerned subject with minimum 3 years teaching experience.

5.5.4 The Faculty of the Subject/ Head of the Department with minimum 3 years of teaching experience shall be the Internal-Cum-Convener examiner for the examinations.

#### 5.6 **Criteria for Passing**

in each subject/head (theory and practical);

5.6.1 In all the University examinations, the candidates shall have to obtain 50% marks separately in theory plus internal assessment and practical plus viva voce examination.

5.6.2 Each theory paper and practical will be treated as separate subject/ head for the passing.

5.6.3 The student shall carry over two subjects from one year to the following year and must pass in the fail subject before appearing in the next year examination. The Student shall carry two subjects from first year to second year as well as second year to third year and must pass in the fail subjects before appearing the next year examination.

#### 5.7 **Division and Merit List**

5.7.1 The Division shall be awarded after Annual University Examination in each academic year and shall be based on the aggregated marks obtain by the candidates at his/ her successful attempt in annual University examination.

There shall be Divisions as follows:

Distinction: 75% and above of grand total marks in First attempt.

First Division: >60% and <75% of grand total marks in First attempt.

Second Division: >50% and <60% of grand total marks in First attempt.

Distinction in individual subject: >75% marks in individual subject shall be indicated exclusively in the mark sheet provided First attempt.

- 5.7.2 The merit shall be declared by the University after the final year University examination, on the basis of the aggregate marks of all academic years in University examination. The merit list shall include the first ten candidates securing at least First Division and passing all the appeared subjects in annual examination in first attempt.

**5.8 Three Months Compulsory Rotatory Clinical Training**

For BMLT III year students, three months Compulsory Rotatory Clinical Training shall be compulsory as a part of partial completion of the course. The training- shall be undertaken in any of Medical Laboratory attached with minimum 100 bedded hospital.

For this exercise the students may require to spend three months in rotation with at-least four following labs:

- a. Clinical Biochemistry Lab
- b. Clinical Microbiology Lab
- c. Pathology and/ or Haematology Lab
- d. Blood Banking The Laboratory training

The Laboratory should cover the following terms:

The recognized laboratory shall require experts with BMLT qualification, for the guidance of the students. Student: Technician ratio wilt be 1:5.

- a. Student seeking training outside the campus must obtain a MCC from the HOI prior to the program.
- b. Minimum 50-70. hrs is mandatory for each of the above mention Laboratories.
- c. Student should obtain Training Certificate with the duration from the concerned Hospital/ Laboratory. Same should be submitted to the-Institute for qualifying III year University Examination.
- d. Any absenteeism misconduct, poor performance etc may require extension the program on the recommendation of the HOD.

**6.0 REVALUATION / RE-TOTALING**

- 6.1 Student may apply for Re-evaluation and/or Re-totaling of the answer sheet of the appeared subjects, post result for any doubt in the marks obtained on the following criteria:

- 6.1.1 Student may go for all the appeared subjects of that session for Re-evaluation as well as Re-totaling simultaneously, within stipulated time, as prescribed by the University.

## **7.0 CANCELLATION OF ADMISSION**

- 7.1 The admission of a student at any stage of study shall be cancelled by the Vice Chancellor based on recommendation of Head of the Institution, if:

7.1.1 He/ She is not found qualified as per MP Paramedical Council norms and guidelines or the eligibility criteria prescribed by the University.

7.1.2 He/ she is found to have produced false/ forged documents or found to have used unfair means to secure admission.

7.1.3 He/She is found involved in serious breach of discipline in the institution or in the University campus.

- 8.0 Notwithstanding the integrated nature of this course which is spread over more than one academic year, the Ordinance in force at the time a student joins the course shall hold good only for the examination held during or at the end of academic year & nothing in this Ordinance shall be deemed to debar the University from amending the Ordinance & the amended Ordinance, if any, shall apply to all the students, whether old or new.
- 9.0 Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a Committee consisting of any or all the Directors of the Departments/ Institutions/ Schools. Which will not be contradictory to the MPPC regulation / GOI/GOMP rules. The decision of the Vice-Chancellor shall be final.
- 10.0 The Reservation to SC/ST/Other category candidates shall be applicable as per the norms of the State Government of Madhya Pradesh/Central government of India.
- 11.0 The Fees of this Course shall be as decided by the Board of Management of the University and after the approval of M.P. Private University Regulatory Commission.
- 12.0 The medium of Instruction and Examination shall be English.

**RAM KRISHNA DHARMARTH FOUNDATION UNIVERSITY,  
BHOPAL**

**ORDINANCE No. 68 of 2016**

**DIPLOMA IN MEDICAL LABORATORY TECHNOLOGY (DMLT)**

**2 YEAR DIPLOMA COURSE**

**1.0 AIMS AND OBJECTIVES**

**1.1 AIMS**

- 1.1.1 To provide skilled professionals who will be able to work in a variety of laboratory settings.
- 1.1.2 To provide students with an overview of various medical laboratory procedures.

**1.2 OBJECTIVES**

- 1.2.1 To impart adequate theoretical and practical knowledge in basic Medical Laboratory Sciences.
- 1.2.2 To perform routine and special laboratory investigations.

**2.0 COURSE STRUCTURE**

- 2.1 The Diploma in Medical Laboratory Technology of 2 years (Two academic years) course here in after called 2 year diploma course shall be designated as Diploma in Medical Laboratory Technology, in short DMLT. The programme shall be governed by the norms, rules and guidelines of the concerned council M.P. Paramedical Council, Bhopal and the policies of Government of Madhya Pradesh.
- 2.2 **Duration of the course:** Diploma in Medical Laboratory Technology is a two year regular diploma course, named below:
  - DMLT- I year
  - DMLT - II year
- 2.3 Each academic year shall consist of 240 teaching days.
- 2.4 The Student admitted in DMLT course shall have to complete the course within the maximum permissible duration of 4 years, from the date of admission.

**3.0 ACADEMIC QUALIFICATION & SELECTION CRITERIA FOR ADMISSION**

- 3.1 Admission to the First year in Diploma in Medical Laboratory Technology course shall be 10+2 system of education in science group or equivalent with Chemistry, Physics & Biology, as main subjects conducted by a recognized Board/Council/ University with minimum of 40% marks.
- 3.2 Vocational Subject like Bio-technology, MLT, Fisheries, Dietetics, Live Stock and Poultry etc in substitution for Biology shall also be considered for Eligibility.
- 3.3 The candidate should have completed minimum of 17 years of age on/before 31<sup>st</sup> December of the concerned academic session.
- 3.4 Selection Criteria: The admission in DMLT- First Year shall be based on the merit of the qualifying examination.

or

Common Entrance Test (CET), conducted by the University/ any designated agency.

- 3.5 On admission, every candidate shall have to get fitness certificate from SRNKMMCHRC Hospital, for physical fitness.

#### 4.0 COMMENCEMENT OF COURSE

The course shall be commencing from the month of August of every academic year.

#### 5.0 REGULATIONS RELATING TO THE ASSESSMENT OF ACADEMIC GROWTH OF THE STUDENT

The assessment of academic growth of the student shall be done on the basis of Three Sessional Examination (conducted during the year) and one University Examination (conducted at the end of the academic year).

The medium of instruction and Examination shall be English throughout the course of the study.

##### 5.1 Attendance

5.1.1 Candidates appearing as regular student for any annual examination are required to attend 75% of the total lecturer's delivered and of the practical classes held separately in each subject of the course of the study.

5.1.2 The total lecture and practical shall be conducted as per scheme and syllabus given in subsequent section.

##### 5.2 Sessional Examinations

Three Sessional Examination shall be conducted for each subject, separately for theory and practical.

##### 5.3 Internal Assessment

The internal assessment for each subject of each academic year will carry 25 marks.

##### 5.4 University Examination; Theory & Practical

###### 5.4.1 Written Examination

- a. The main Examination shall be held on yearly basis for all the two years respectively.
- b. There shall be 2 University Examination in a year: Main examination in May/June and Supplementary Examination (II examination) in October/ November. The succeeding examination shall be held within 6 months.

#### 5.5 Appointment of the Examiners/ Question Paper Setters

The appointment of examiner for the University Examination shall be based on following criteria;

- 5.5.1 For Theory paper setting and valuation one examiner shall be required, who may be an Internal or External, minimum an Assistant Professor with 3 year teaching experience in the concerned subject.
- 5.5.2 For the Practical examinations there shall be two examiners for each subject, one External Examiner and one Internal Examiner, with minimum qualification and experience of an Assistant Professor with 3 year teaching experience in the concern subject.
- 5.5.3 The External Examiner shall be the subject expert from outside the University having Master's/ Post Graduate qualification in the concern subject with minimum 3 year teaching experience.
- 5.5.4 The faculty of the Subject/ Head of the Department with minimum 3 years of teaching experience shall be the Internal-Cum-Convener examiner for the examinations.

**5.6 Criteria for Passing**

In each subject/head (Theory and Practical);

- 5.6.1 In all the University examinations, the candidates shall have to obtain 50% marks separately in Theory plus Internal assessment plus Viva voce and Practical examination.
- 5.6.2 Each Theory paper and Practical will be treated as separate subject/ head for the passing.
- 5.6.3 The student shall carry over one subject from one year to the following year and must pass in the fail subject before appearing in the next year examination. The Student shall carry one subject from first year to second year and must pass in the fail subjects before appearing the next year examination.

**5.7 Division and Merit List**

- 5.7.1 The Division shall be awarded after Annual University Examination in each academic year and shall be based on the aggregate marks obtained by the candidates at his/ her successful attempt in Annual University Examination. There shall be Divisions as follows:

**Distinction:** 75% and above of grand total marks in First attempt.

**First Division:** >60% and <75% of grand total marks in First attempt

**Second Division:** >50% and <60% of grand total marks in First attempt

**Distinction in individual subject:** >75% marks in individual subject shall be indicated exclusively in the mark sheet provided First attempt.

- 5.7.2 The merit shall be declared by the University after the final year University examination, on the basis of the aggregate marks of all academic years in University examination. The merit list shall include the first ten candidates securing at least First Division and passing all the appeared subjects in annual examination in first attempt.

**5.8 Three Months Compulsory Rotatory Clinical Training**

For DMLT II year students, Three months Compulsory Rotatory Clinical Training shall be compulsory as a part of partial completion of the course. The training shall be undertaken in any of medical laboratory attached with minimum 100 bedded hospital.

For this exercise the students may require to spend Three months in rotation with at-least Four following labs:

- a. Clinical Biochemistry Lab
- b. Clinical Microbiology Lab
- c. Pathology and/ or Haematology Lab
- d. Blood Banking

**The Laboratory training should cover the following terms:**

- a. The recognized laboratory shall require experts with BMLT qualification, for the guidance of the students. Student: Technician ratio will be 1:5.
- b. Student seeking training outside the campus must obtain a NOC from the HOD prior to the program.
- c. Minimum 100 hrs is mandatory for each of the above mention Laboratories.
- d. Student should obtain training completion certificate with the duration from the concerned Hospital/ Laboratory. Same should

be submitted to the parent institute for qualifying II year University Examination.

- e. Any absenteeism, misconduct, poor performance etc may require the extension of the program on the recommendation of the HOD.

#### 6.0 REVALUATION / RE-TOTALING

6.1 Student may apply for Re-evaluation and/or Re-totaling of the answer sheet of the appeared subjects, post result for any doubt in the marks obtained on the following criteria:

- 6.1.1 Student may go for all the appeared subjects of that session for Re-evaluation as well as Re-totaling simultaneously, within stipulated time, as prescribed by the University.

#### 7.0 CANCELLATION OF ADMISSION

7.1 The admission of a student at any stage of study shall be cancelled by the Vice Chancellor based on recommendation of Head of the Institution, if:

- 7.1.1 He/ She is not found qualified as per MP Paramedical Council norms and guidelines or the eligibility criteria prescribed by the University.

- 7.1.2 He/ she is found to have produced false/ forged documents or found to have used unfair means to secure admission.

- 7.1.3 He/She is found involved in serious breach of discipline in the institution or in the University campus.

8. Notwithstanding the integrated nature of this course which is spread over more than one academic year, the Ordinance in force at the time a student joins the course shall hold good only for the examination held during or at the end of academic year & nothing in this Ordinance shall be deemed to debar the University from amending the Ordinance & the amended Ordinance, if any shall apply to all the students, whether old or new.

9. Notwithstanding anything stated in this Ordinance, for any unforeseen: issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a Committee consisting of any or all the Directors of the Departments/ Institutions/ Schools. Which will not be contradictory to the MPPC regulation / GOI/GOMP rules. The decision of the Vice-Chancellor shall be final.

10. The Reservation to SC/ST/Other category candidates shall be applicable as per the norms of the State Government of Madhya Pradesh/Central government of India.

11. The Fees of this Course shall be as decided by the Board of Management of the University and after the approval of M.P. Private University Regulatory Commission.

12. The medium of Instruction and Examination shall be English.

**RAM KRISHNA DHARMARTH FOUNDATION UNIVERSITY,  
BHOPAL**

**ORDINANCE No. 69 of 2016**

**DIPLOMA IN DIALYSIS TECHNICIAN (DDT)**

**2 YEAR DIPLOMA COURSE**

**1.0 AIMS AND OBJECTIVES**

**1.1 AIMS**

To provide skill oriented training to the students and thus to provide skilled technicians who will be able to work in various dialysis unit.

**1.2 OBJECTIVES**

1.2.1 To impart adequate theoretical and practical knowledge required for dialysis technician.

1.2.2 To enable the student to perform various dialysis techniques and general care to prevent the complications.

**2.0 COURSE STRUCTURE**

2.1 The Diploma in Dialysis Technician of 2 years (Two academic years) course here in after called 2 year diploma course shall be designated as Diploma in Dialysis Technician, in short DDT. The programme shall be governed by the norms, rules and guidelines of the concerned council M.P. Paramedical Council, Bhopal and the policies of Government of Madhya Pradesh.

2.2 **Duration of the course:** Diploma in Dialysis Technician is a two year regular diploma course, named below:

DDT- I year

DDT - II year

2.3 Each academic year shall consist of 240 teaching days.

2.4 The Student admitted in DDT course shall have to complete the course within the maximum permissible duration of 4 years, from the date of admission.

**3.0 ACADEMIC QUALIFICATION & SELECTION CRITERIA FOR ADMISSION**

3.1 Admission to the First year in Diploma in Dialysis Technology diploma course shall be 10+2 system of education in science group or equivalent examination with Chemistry, Physics & Biology, as main subjects conduct by a recognized Board/Council/ University with minimum of 40% Marks.

3.2 Vocational Subject like Bio-technology, MLT, Fisheries, Dietetics, Live Stock and Poultry etc. in substitution for Biology shall be also considered for eligibility.

3.3 The candidate should have completed minimum of 17 years of age on/before 31<sup>st</sup> December of the concerned academic session.

3.4 Selection Criteria: The admission in DDT- First Year shall be based on the merit of the qualifying examination.

Or

Common Entrance Test (CET), conducted by the University/ any designated agency.

3.5 On admission, every candidate shall have to get fitness certificate from SRNKMCHRC Hospital, for physical fitness.



**4.0 COMMENCEMENT OF COURSE**

The course shall be commencing from the month of August of every academic year.

**5.0 REGULATIONS RELATING TO THE ASSESSMENT OF ACADEMIC GROWTH OF THE STUDENT**

The assessment of academic growth of the student shall be done on the basis of Three Sessional Examination (conducted during the year) and one University Examination (conducted at the end of the academic year).

The medium of Instruction and Examination shall be English throughout the course of the study.

**5.1 Attendance**

5.1.1 Candidates appearing as regular student for any annual examination are required to attend 75% of the total lecturer's delivered and of the practical Classes held separately in each subject of the course of the study.

5.1.2 The total lecture and practical shall be conducted as per scheme and syllabus given in subsequent section.

**5.2 Sessional Examinations**

Three Sessional Examination shall be conducted for each subject, separately for theory and practical.

**5.3 Internal Assessment**

The internal assessment for each subject of each academic year will carry 25 marks.

**5.4 University Examination; Theory & Practical****5.4.1 Written Examination**

- a. The Main Examination shall be held on yearly basis for all the two years respectively.
- b. There shall be 2 University Examination in a year: Main examination in May/June and Supplementary Examination (II examination) in October/ November. The succeeding examination shall be held within 6 months.

**5.5 Appointment of Examiners/Question Paper Setters**

The appointment of examiner for the University Examination shall be based on following criteria;

- 5.5.1 For Theory paper setting and valuation one Examiner shall be required, who may be an Internal or External, minimum an Assistant Professor with 1 year teaching experience in the concerned subject.
- 5.5.2 For the Practical examinations there shall be two examiners for each subject, one External Examiner and one Internal Examiner, with minimum qualification and experience of an Assistant Professor with 1 year teaching experience in the concerned subject.

5.5.3 The External Examiner shall be the subject expert from outside the University having Master's/ Post Graduate qualification in the concerned subject with minimum 3 years teaching experience.

5.5.4 The Faculty of the Subject/ H01 with minimum 1 year of teaching experience shall be the Internal-Cum-Convener examiner for the examinations.

#### 5.6 Criteria for Passing

In each subject/head (Theory and Practical);

5.6.1 In all the University examinations, the candidates shall have to obtain 50% marks separately in Theory plus Internal assessment plus Viva voce and Practical examination.

5.6.2 Each Theory paper and Practical will be treated as separate subject/ head for the passing.

5.6.3 The student shall carry over one subject from one year to the following year and must pass in the fail subject before appearing in the next year examination. The Student shall carry one subject from first year to second year and must pass in the fail subjects before appearing the next year examination.

#### 5.7 Division and Merit List

5.7.1 The Division shall be awarded after Annual University Examination in each academic year and shall be based on the aggregate marks obtained by the candidates at his/ her successful attempt in Annual University Examination.

There shall be Divisions as follows:

**Distinction:** 75% and above of grand total marks in First attempt.

**First Division:** >60% and <75% of grand total marks in First attempt.

**Second Division:** >50% and <60% of grand total marks in First attempt.

**Distinction in individual subject:** >75% marks in individual subject shall be indicated exclusively in the mark sheet provided First attempt.

5.7.2 The merit shall be declared by the University after the final year University examination, on the basis of the aggregate marks of all academic years in University examination. The merit list shall include the first ten candidates securing at least First Division and passing all the appeared subjects in annual examination in first attempt.

#### 5.8 Two Months Compulsory Rotatory Clinical Training

For DDT II year students, Two months Compulsory Rotatory Clinical Training shall be compulsory as a part of partial completion of the course. The training shall be undertaken in a fully equipped Dialysis Unit with minimum 5 bedded.

For this exercise the students may require to spend Two months in rotation in the Dialysis Unit, In-Patient wards, ICU (for PD) etc.

**The Dialysis training should cover the following terms:**

- a. The recognized dialysis unit shall require an MD/ DM Nephrologists with DDT qualification technician, for the guidance of the students. Student: Technician ratio will be 1:5.
- b. Student seeking training outside the campus must obtain a NOC from the t-101 prior to the program.

- c. Minimum 60 hrs is mandatory for each of the above mention unit and wards.
- d. Student should obtain Training Completion Certificate with the duration from the concerned Hospital/ Dialysis Unit. Same should be submitted to the institute for qualifying II year University Examination.
- e. Any absenteeism, misconduct, poor performance etc may require the extension of the program on the recommendation of the HOD.

#### 6.0 REVALUATION / RE TOTALING

- 6.1 Student may apply for Re-evaluation and/or Re-totaling of the answer sheet of the appeared subjects, post result for any doubt in the marks obtained on the following criteria:
  - 6.1.1 Student may go for all the appeared subjects of that session for Re-evaluation as well as Re-totaling simultaneously, within stipulated time, as prescribed by the University.

#### 7.0 CANCELLATION OF ADMISSION

- 7.1 The admission of a student at any stage of study shall be cancelled by the Vice Chancellor based on recommendation of Head of the Institution, if:
  - 7.1.1 He/ She is not found qualified as per MP Paramedical Council norms and guidelines or the eligibility criteria prescribed by the University.
  - 7.1.2 He/ she is found to have produced false/ forged documents or found to have used unfair means to secure admission.
  - 7.1.3 He/She is found involved in serious breach of discipline in the institution or in the University campus.

- 8. Notwithstanding the integrated nature of this course which is spread over more than one academic year, the Ordinance in force at the time a student joins the course shall hold good only for the examination held during or at the end of academic year & nothing in this Ordinance shall be deemed to debar the University from amending the Ordinance & the amended Ordinance, if any, shall apply to all the students, whether old or new.
- 9. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a Committee consisting of any or all the Directors of the Departments/ Institutions/ Schools. Which will not be contradictory to the MPPC regulation / GOI/GOMP rules. The decision of the Vice-Chancellor shall be final.
- 10. The Reservation to SC/ST/Other category candidates shall be applicable as per the norms of the State Government of Madhya Pradesh/Central government of India.
- 11. The Fees of this Course shall be as decided by the Board of Management of the University and after the approval of M.P. Private University Regulatory Commission.
- 12. The medium of Instruction and Examination shall be English.

**RAM KRISHNA DHARMARTH FOUNDATION UNIVERSITY****ORDINANCE No. 70/2016****DOCTOR OF PHARMACY [Pharm.D.]**

The programme shall be governed by the norms, rules and regulations of the concerned council i.e., Pharmacy Council of India, New Delhi, the policies of Government of Madhya Pradesh/Government of India and amendments therein.

1. **Doctor of Pharmacy (Pharm.D.):** Pharm.D. shall consist of a certificate, having passed the course of study and examination as prescribed in these regulations, for the purpose of registration as a pharmacist to practice the profession under the Pharmacy Act, 1948.

2. **Duration of the course:**

a) **Pharm.D:** The duration of the course shall be six academic years (five years of study and one year of internship or residency) full time with each academic year spread over a period of not less than two hundred working days. The period of six years duration is divided into two phases – Phase I – consisting of First, Second, Third, Fourth and Fifth academic year. Phase II – consisting of internship or residency training during sixth year involving posting in speciality units. It is a phase of training wherein a student is exposed to actual pharmacy practice or clinical pharmacy services and acquires skill under supervision so that he or she may become capable of functioning independently.

b) **Pharm.D. (Post Bacculaureate):** The duration of the course shall be for three academic years (two years of study and one year internship or residency) full time with each academic year spread over a period of not less than two hundred working days. The period of three years duration is divided into two phases – Phase I – consisting of First and Second academic year. Phase II – consisting of Internship or residency training during third year involving posting in speciality units. It is a phase of training wherein a student is exposed to actual pharmacy practice or clinical pharmacy services, and acquires skill under supervision so that he or she may become capable of functioning independently.

3. **Minimum qualification for admission to –**

- (a) **Pharm.D. Part-I Course –** A pass in any of the following examinations –

1. 10+2 examination with Physics and Chemistry as compulsory subjects along with one of the following subjects: Mathematics or Biology.
2. A pass in D.Pharm course from an institution approved by the Pharmacy Council of India under section 12 of the Pharmacy Act.
3. Any other qualification approved by the Pharmacy Council of India as equivalent to any of the above examinations.

Provided that a student should complete the age of 17 years on or before 31st December of the year of admission to the course.

Provided that there shall be reservation of seats for the students belonging to the Scheduled Castes, Scheduled Tribes and other Backward Classes in accordance with the instructions issued by the Central Government/State Government/Union Territory Administration as the case may be from time to time.

- (b) **Pharm.D. (Post Bacculaureate) Course –** A pass in B.Pharm from an institution approved by the Pharmacy Council of India under section 12 of the Pharmacy Act:

Provided that there shall be reservation of seats for the students belonging to the Scheduled Castes, Scheduled Tribes and other Backward Classes in accordance with the instructions

issued by the Central Government/State Government/Union Territory Administration as the case may be from time to time.

4. Number of admissions in the above said programmes shall be as prescribed by the Pharmacy Council of India from time to time.
5. **Course of study.** – The course of study for Pharm.D. shall include the subjects as given in the Tables below. The number of hours in a week, devoted to each subject for its teaching in theory, practical and tutorial shall not be less than that noted against it in columns (3), (4) and (5) below.

TABLES

## First Year :

S. No.	Name of Subject	No. of hours of Theory	No. of hours of Practical	No. of hours of Tutorial
(1)	(2)	(3)	(4)	(5)
1.1	Human Anatomy and Physiology	3	3	1
1.2	Pharmaceutics	2	3	1
1.3	Medicinal Biochemistry	3	3	1
1.4	Pharmaceutical Organic Chemistry	3	3	1
1.5	Pharmaceutical Inorganic Chemistry	2	3	1
1.6	Remedial Mathematics/ Biology	3	3*	1
Total hours		16	18	6 = (40)

\* for Biology

## Second Year:

S. No	Name of Subject	No. of hours of Theory	No. of hours of Practical	No. of hours of Tutorial
(1)	(2)	(3)	(4)	(5)
2.1	Pathophysiology	3	-	1
2.2	Pharmaceutical Microbiology	3	3	1
2.3	Pharmacognosy & Phytopharmaceuticals	3	3	1
2.4	Pharmacology-I	3	-	1
2.5	Community Pharmacy	2	-	1
2.6	Pharmacotherapeutics-I	3	3	1
Total Hours		17	9	6 = 32

## Third Year:

S. No.	Name of Subject	No. of hours of Theory	No. of hours of Practical	No. of hours of Tutorial
(1)	(2)	(3)	(4)	(5)
3.1	Pharmacology-II	3	3	1
3.2	Pharmaceutical Analysis	3	3	1
3.3	Pharmacotherapeutics-II	3	3	1
3.4	Pharmaceutical Jurisprudence	2	-	-
3.5	Medicinal Chemistry	3	3	1

3.6	Pharmaceutical Formulations	2	3	1
<b>Total hours</b>		<b>16</b>	<b>15</b>	<b>5 = 36</b>

**Fourth Year:**

S. No.	Name of Subject	No. of hours of Theory	No. of hours of Practical/ Hospital Posting	No. of hours of Tutorial
(1)	(2)	(3)	(4)	(5)
4.1	Pharmacotherapeutics-III	3	3	1
4.2	Hospital Pharmacy	2	3	1
4.3	Clinical Pharmacy	3	3	1
4.4	Biostatistics & Research Methodology	2	-	1
4.5	Biopharmaceutics & Pharmacokinetics	3	3	1
4.6	Clinical Toxicology	2	-	1
<b>Total hours</b>		<b>15</b>	<b>12</b>	<b>6 = 33</b>

**Fifth Year:**

S. No.	Name of Subject	No. of hours of Theory	No. of hours of Hospital posting*	No. of hours of Seminar
(1)	(2)	(3)	(4)	(5)
5.1	Clinical Research	3	-	1
5.2	Pharmacoepidemiology and Pharmacoeconomics	3	-	1
5.3	Clinical Pharmacokinetics & Pharmacotherapeutic Drug Monitoring	2	-	1
5.4	Clerkship *	-	-	1
5.5	Project work (Six Months)	-	20	-
<b>Total hours</b>		<b>8</b>	<b>20</b>	<b>4 = 32</b>

\* Attending ward rounds on daily basis.

**Sixth Year:**

Internship or residency training including postings in speciality units. Student should independently provide the clinical pharmacy services to the allotted wards.

- (i) Six months in General Medicine department, and
- (ii) Two months each in three other speciality departments

6. Syllabus. – The syllabus for each subject of study in the said Tables shall be as specified by Pharmacy Council of India.

**7. Examination:**

- (1) Every year there shall be an examination to examine the students.
- (2) Each examination may be held twice every year. The first examination in a year shall be the annual examination and the second examination shall be supplementary examination.

(3) The examinations shall be of written and practical (including oral nature) carrying maximum marks for each part of a subject as indicated in Tables below :

### TABLES

#### First Year examination:

S. No.	Name of the subject	Maximum marks for Theory			Maximum marks for Practicals		
		Examination	Sessional	Total	Examination	Sessional	Total
1.1	Human Anatomy and Physiology	70	30	100	70	30	100
1.2	Pharmaceutics	70	30	100	70	30	100
1.3	Medicinal Biochemistry	70	30	100	70	30	100
1.4	Pharmaceutical Organic Chemistry	70	30	100	70	30	100
1.5	Pharmaceutical Inorganic Chemistry	70	30	100	70	30	100
1.6	Remedial Mathematics/ Biology	70	30	100	70*	30*	100*
				600			600 = 1200

\* for Biology.

#### Second Year examination :

S. No.	Name of the subject	Maximum marks for Theory			Maximum marks for Practicals		
		Examination	Sessional	Total	Examination	Sessional	Total
2.1	Pathophysiology	70	30	100	-	-	-
2.2	Pharmaceutical Microbiology	70	30	100	70	30	100
2.3	Pharmacognosy & Phytopharmaceuticals	70	30	100	70	30	100
2.4	Pharmacology-I	70	30	100	-	-	-
2.5	Community Pharmacy	70	30	100	-	-	-
2.6	Pharmacotherapeutics-I	70	30	100	70	30	100
				600			300 = 900

#### Third Year examination :

S. No.	Name of the subject	Maximum marks for Theory	Maximum marks for Practicals

		Examination	Sessional	Total	Examination	Sessional	Total
3.1	Pharmacology-II	70	30	100	70	30	100
3.2	Pharmaceutical Analysis	70	30	100	70	30	100
3.3	Pharmacotherapeutics-II	70	30	100	70	30	100
3.4	Pharmaceutical Jurisprudence	70	30	100	-	-	-
3.5	Medicinal Chemistry	70	30	100	70	30	100
3.6	Pharmaceutical Formulations	70	30	100	70	30	100
				600			500 = 1100

**Fourth Year examination :**

S. No.	Name of the subject	Maximum marks for Theory			Maximum marks for Practicals		
		Examination	Sessional	Total	Examination	Sessional	Total
4.1	Pharmacotherapeutics-III	70	30	100	70	30	100
4.2	Hospital Pharmacy	70	30	100	70	30	100
4.3	Clinical Pharmacy	70	30	100	70	30	100
4.4	Biostatistics & Research Methodology	70	30	100	-	-	-
4.5	Biopharmaceutics & Pharmacokinetics	70	30	100	70	30	100
4.6	Clinical Toxicology	70	30	100	-	-	-
				600			400 = 1000

**Fifth Year examination :**

S. No.	Name of the subject	Maximum marks for Theory			Maximum marks for Practicals		
		Examination	Sessional	Total	Examination	Sessional	Total
5.1	Clinical Research	70	30	100	-	-	-
5.2	Pharmacoepidemiology and Pharmacoeconomics	70	30	100	-	-	-
5.3	Clinical Pharmacokinetics & Pharmacotherapeutic Drug Monitoring	70	30	100	-	-	-
5.4	Clerkship *	-	-	-	70	30	100
5.5	Project work (Six Months)	-	-	-	100**	-	100
				300			200 = 500

\* Attending ward rounds on daily basis.

\*\* 30 marks – viva-voce (oral)

-- 70 marks Thesis work



**Eligibility for appearing Examination.**— Only such students who produce certificate from the Head of the Institution in which he or she has undergone the Pharm.D. or as the case may be, the Pharm.D. (Post Baccalaureate) course, in proof of his or her having regularly and satisfactorily undergone the course of study by attending not less than 80% of the classes held both in theory and in practical separately in each subject shall be eligible for appearing at examination.

**9. Mode of examinations.—**

1. Theory examination shall be of three hours and practical examination shall be of four hours duration.
2. A Student who fails in theory or practical examination of a subject shall re-appear both in theory and practical of the same subject.
3. Practical examination shall also consist of a viva-voce (Oral) examination.
4. Clerkship examination – Oral examination shall be conducted after the completion of clerkship of students. An external and an internal examiner will evaluate the student. Students may be asked to present the allotted medical cases followed by discussion. Students' capabilities in delivering clinical pharmacy services, pharmaceutical care planning and knowledge of therapeutics shall be assessed.

**10. Award of sessional marks and maintenance of records.—**

1. A regular record of both theory and practical class work and examinations conducted in an institution imparting training for Pharm.D. or as the case may be, Pharm.D. (Post Baccalaureate) course, shall be maintained for each student in the institution and 30 marks for each theory and 30 marks for each practical subject shall be allotted as sessional.
2. There shall be at least two periodic sessional examinations during each academic year and the highest aggregate of any two performances shall form the basis of calculating sessional marks.
3. The sessional marks in practicals shall be allotted on the following basis:-
  - a. Actual performance in the sessional examination (20 marks);
  - b. Day to day assessment in the practical class work, promptness, viva-voce record maintenance, etc. (10 marks).

**11. Minimum marks for passing examination.**— A student shall not be declared to have passed examination unless he or she secures at least 50% marks in each of the subjects separately in the theory examinations, including sessional marks and at least 50% marks in each of the practical examinations including sessional marks. The students securing 60% marks or above in aggregate in all subjects in a single attempt at the Pharm.D. or as the case may be, Pharm.D. (Post Baccalaureate) course examination shall be declared to have passed in first class. Students securing 75% marks or above in any subject or subjects shall be declared to have passed with distinction in the subject or those subjects provided he or she passes in all the subjects in a single attempt.

**12. Eligibility for promotion to next year.**— All students who have appeared for all the subjects and passed the first year annual examination are eligible for promotion to the second year and, so on. However, failure in more than two subjects shall debar him or her from promotion to the next year classes.

**13. Internship.—**

1. Internship is a phase of training wherein a student is expected to conduct actual practice of pharmacy and health care and acquires skills under the supervision so that ~~he or she~~ may become capable of functioning independently.

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2. Every student has to undergo one year internship as per Appendix-C to these regulations.
14. **Certificate of passing examination.**— Every student who has passed the examinations for the Pharm.D. (Doctor of Pharmacy) or Pharm.D. (Post Baccalaureate) (Doctor of Pharmacy) as the case may be, shall be granted a certificate by the examining authority.  
**Practical training**
14. **Hospital posting.**— Every student shall be posted in constituent hospital for a period of not less than fifty hours to be covered in not less than 200 working days in each of second, third & fourth year course. Each student shall submit report duly certified by the preceptor and duly attested by the Head of the Department or Institution as prescribed. In the fifth year, every student shall spend half a day in the morning hours attending ward rounds on daily basis as a part of clerkship. Theory teaching may be scheduled in the afternoon.
15. **Project work.**—
  1. To allow the student to develop data collection and reporting skills in the area of community, hospital and clinical pharmacy, a project work shall be carried out under the supervision of a teacher. The project topic must be approved by the Head of the Department or Head of the Institution. The same shall be announced to students within one month of commencement of the fifth year classes. Project work shall be presented in a written report and as a seminar at the end of the year. External and the internal examiners shall do the assessment of the project work.
  2. Project work shall comprise of objectives of the work, methodology, results, discussions and conclusions.
16. **Objectives of project work.**— The main objectives of the project work is to—
  1. show the evidence of having made accurate description of published work of others and of having recorded the findings in an impartial manner; and
  2. develop the students in data collection, analysis and reporting and interpretation skills.
17. **Methodology.**— To complete the project work following methodology shall be adopted, namely:—
  1. students shall work in groups of not less than *two* and not more than *four* under an authorised teacher;
  2. project topic shall be approved by the Head of the Department or Head of the Institution;
  3. project work chosen shall be related to the pharmacy practice in community, hospital and clinical setup. It shall be patient and treatment (Medicine) oriented, like drug utilisation reviews, pharmacoepidemiology, pharmacovigilance or pharmacoeconomics;
  4. project work shall be approved by the institutional ethics committee;
  5. student shall present at least three seminars, one in the beginning, one at middle and one at the end of the project work; and
  6. two-page write-up of the project indicating title, objectives, methodology anticipated benefits and references shall be submitted to the Head of the Department or Head of the Institution.
18. **Reporting .**—
  1. Student working on the project shall submit jointly to the Head of the Department or Head of the Institution a project report of about 40-50 pages. Project report should include a certificate issued by the authorised teacher, Head of the Department as well as by the Head of the Institution
  2. Project report shall be computer typed in double space using Times Roman font on A4 paper. The title shall be in bold with font size 18, sub-titles in bold with font size 14 and the text with font size 12. The cover page of the project report shall contain details

about the name of the student and the name of the authorised teacher with font size 14.

(3) Submission of the project report shall be done at least one month prior to the commencement of annual or supplementary examination.

**19. Evaluation.**— The following methodology shall be adopted for evaluating the project work—

(i) Project work shall be evaluated by internal and external examiners.

(ii) Students shall be evaluated in groups for four hours (i.e., about half an hour for a group of four students).

(iii) Three seminars presented by students shall be evaluated for twenty marks each and the average of best two shall be forwarded to the university with marks of other subjects.

(iii) Evaluation shall be done on the following items: **Marks**

a) Write up of the seminar (7.5)

b) Presentation of work (7.5)

c) Communication skills (7.5)

d) Question and answer skills (7.5)

**Total (30 marks)**

(v) Final evaluation of project work shall be done on the following items: **Marks**

a) Write up of the seminar (17.5)

b) Presentation of work (17.5)

c) Communication skills (17.5)

d) Question and answer skills (17.5)

**Total (70 marks)**

**Explanation.**— For the purposes of differentiation in the evaluation in case of topic being the same for the group of students, the same shall be done based on item numbers b, c and d mentioned above.

Notwithstanding anything stated in this Ordinance, for any unforeseen: issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a Committee consisting of any or all the Directors of the Departments/ Institutions/ Schools. Which will not be contradictory to the PCI regulation / GOI/GOMP rules. The decision of the Vice-Chancellor shall be final.

**20.** The Reservation to SC/ST/Other category candidates shall be applicable as per the norms of the State Government of Madhya Pradesh/Central government of India.

**21.** The Fees of this Course shall be as decided by the Board of Management of the University and after the approval of M.P. Private University Regulatory Commission.

**22.** The medium of Instruction and Examination shall be English.

**RAM KRISHNA DHARMARTH FOUNDATION UNIVERSITY****ORDINANCE****No. 71 /2016****BACHELOR OF PHARMACY (PRACTICE) [B.Pharm. (Practice)]**

The programme shall be governed by the norms, rules and regulations of the concerned council i.e., Pharmacy Council of India, New Dehli, the policies of Government of Madhya Pradesh/Government of India and amendments therein.

1. **Bachelor of Pharmacy (Practice) [B.Pharm. (Practice)]** shall consist of a degree certificate of having completed the course of study and passed examination as prescribed in these regulations for the purpose of additional qualification to be entered in the register of pharmacists.

2. **Duration of the course:** The duration of the course shall be of two academic years with each year spread over a period of not less than 180 working days.

5. **Minimum qualification for admission to the course –**

- a. A pass in Diploma course in Pharmacy from an institution approved by the Pharmacy Council of India under section 12 of the Pharmacy Act, 1948.
- b. A registered pharmacist.
- iii. A minimum of four years of pharmacy practice experience in a community or hospital pharmacy –

- a. A certificate from competent authority stating that the candidate is endorsed as registered pharmacist in the drug license of a pharmacy as proof of practice experience in case of community pharmacist
- b. A certificate from the Principal/Medical Superintendent/competent person of the ~~Municipal/Health~~ Unit stating that the candidate is working as a pharmacist will be

accepted as proof of practice experience in case of hospital pharmacist

iv. A 'No Objection Certificate' from the employer in prescribed format (Annexure -A)

Provided that there shall be reservation of seats for the students belonging to the scheduled castes, scheduled tribes and other backward classes in accordance with the instructions issued by the Central Government/State Government from time to time.

6. **The number of admissions** in the programme shall be as prescribed by the Pharmacy Council of India from time to time.
7. **Course of study.** -The course of study shall consist of the subjects as given in the Tables below. The course shall consist of class room teaching and assignment works. The assignment works shall be done at the place of work under the supervision and guidance of teaching staff of the academic institution. The number of contact hours in a week devoted to each subject for class room teaching shall not be less than that noted against it in columns (3) below.

**TABLE - I**

**First Year :**

S. No.	Name of Subject	Minimum No. of total contact hours	No. of contact hours /week
(1)	(2)	(3)	(4)
1.1	Pathophysiology and Pharmacotherapeutics I	40	1
1.2	Pathophysiology and Pharmacotherapeutics II	40	1
1.3	Pharmacy Practice I	40	1
1.4	Pharmacy Practice II	40	1
1.5	Applied Pharmaceutics	40	1
1.6	Social Pharmacy I	40	1
1.7	Case presentation, Seminar, Assignments	160	4
	<b>Total</b>	<b>400</b>	<b>10</b>

**Second Year :**

S.No.	Name of Subject	Minimum No. of total contact hours	No. of contact hours /week
(1)	(2)	(3)	(4)
2.1	Pathophysiology and Pharmacotherapeutics III	40	1
2.2	Pathophysiology and Pharmacotherapeutics IV	40	1
2.3	Pharmacy Practice III	40	1
2.4	Pharmacy Practice IV	40	1
2.5	Social Pharmacy II	40	1
2.6	Pharmaceutical Jurisprudence	40	1
2.7	Case presentation, Seminar, Assignments	160	4
	<b>Total</b>	<b>400</b>	<b>10</b>

8. **Syllabus.** - The detailed syllabus for each subject of study in the said Tables shall be as specified in the guidelines given in Appendix-III of **Bachelor of Pharmacy (Practice) Regulations, 2014 No. 14-117/ 2014- PCI.** and amendments as notified from time to time.
9. **Examination.** -

- a. There shall be an examination at the end of calendar year. The first examination shall be the annual examination and the second examination shall be supplementary examination.
- b. The examinations shall be of written nature for theory and for the practicals: The students shall submit the assignments done by them in the form of a report which will be followed by viva-voce carrying maximum marks for each part of a subject as indicated in Tables below :

TABLE -II

**1<sup>st</sup> Year examination :**

S. No.	Name of Subject	Maximum marks for Theory			Maximum marks for Assignments (including Viva voce 25%)
		University Examination	Sessional marks	Total	
1.1	Pathophysiology and Pharmacotherapeutics I	60	40	100	100
1.2	Pathophysiology and Pharmacotherapeutics II	60	40	100	100
1.3	Pharmacy Practice I	60	40	100	100
1.4	Pharmacy Practice II	60	40	100	100
1.5	Applied Pharmaceutics	60	40	100	100
1.6	Social Pharmacy I	60	40	100	100
	Total			600	600

**2<sup>nd</sup> Year examination :**

S.No.	Name of Subject	Maximum marks for Theory			Maximum marks for Assignments (including Viva Voce- 25%)
		University Examination	Sessional marks	Total	
1.1	Pathophysiology and Pharmacotherapeutics III	60	40	100	100
1.2	Pathophysiology and Pharmacotherapeutics IV	60	40	100	100
1.3	Pharmacy Practice III	60	40	100	100
1.4	Pharmacy Practice IV	60	40	100	100
1.5	Social Pharmacy - II	60	40	100	100
1.6	Pharmaceutical Jurisprudence	60	40	100	100
	Total			600	600

10. **Eligibility for appearing at the examination.**— A student who produces a certificate from the Head of the Institution in which he has undergone the course in proof of his having regularly and satisfactorily undergone the course of study by attending not less than 80% of the classes held in theory and has submitted the assignments/ project report duly approved by the supervising teacher shall be eligible for appearing at the examination.

**11. Mode of examinations.—**

a. Theory examination shall be of three hours duration.

(2) A student who fails in theory examination of a subject shall be permitted to re-appear in that subject

(3) Assignment work shall consist of evaluation of report by both internal & external examiners with a seminar and viva –voce (Oral) examination.

**12. Award of sessional marks and maintenance of records.—**

a. A regular record of theory examinations conducted in an institution imparting the Bachelor of Pharmacy (Practice) Course, shall be maintained for each student in the institution and 40 marks for each subject shall be allotted as internal assessment.

i. There shall be at least three periodic sessional examinations during each year and the highest aggregate of any two performances shall form the basis of calculating sessional marks.

**13. Minimum marks for passing examination.—** A student shall not be declared to have passed examination unless he secures at least 50% marks in each of the subjects separately in the theory examinations, including sessional marks and at least 50% marks in assignment work. The students securing 60% marks or above in aggregate in all subjects in a single attempt at the examination shall be declared to have passed in first class. A student securing 75% marks or above in any subject or subjects shall be declared to have passed with distinction in the subject or those subjects provided he passes in all the subjects in a single attempt.

**14. Eligibility for promotion to next Class.—**

1. All students who have appeared for all the subjects and passed the examination are eligible for promotion to the next year.
2. The student failing in subjects of 1<sup>st</sup> year B.Pharm. (Practice) examination shall be permitted to proceed to the 2<sup>nd</sup> year of B.Pharm. (Practice). However, such students shall have to pass all the subjects of the 1<sup>st</sup> and 2<sup>nd</sup> year of B.Pharm. (Practice) course and shall complete the course within 4 academic years from the session in which he was admitted in the course, for the consideration of B.Pharm. (Practice) degree.

**14. Certificate of passing examination.—** every student who has passed the examinations for the Bachelor of Pharmacy (Practice) shall be granted a degree certificate by the examining authority.

**15. Assignment work.—**

1. To allow the student to understand and develop data collection and reporting skills in the area of community, hospital and clinical pharmacy in particular and principles of pharmacy practice in general, the assignment work shall be carried out under the supervision of a teacher of the Academic Institution on the topic approved by the Head of the Academic Institution. The same shall be announced to students within one month of commencement of the classes in each of the subjects for the session. Assignment shall be presented in a written report and as a seminar before the final examination. External and the internal examiners appointed by the examining authority for the said purpose shall do the assessment of the work done.
2. Assignment work shall comprise of objectives of the work, methodology, results, discussions and conclusions.

**16. Objectives of Assignment work.—** The main objectives of the work is to—

- a. show the evidence of having made accurate description of work and of having recorded the findings in an impartial manner; and

- b. develop the students skills in data collection, analysis and reporting and interpretation skills.
- 17. Methodology.**— To complete the work following methodology shall be adopted, namely:—
- (i) Not more than ten students shall work under an authorized teacher;
  - (ii) The topic shall be approved by the Head of the Department or Head of the Institution;
  - (iii) The work chosen shall be related to the subjects taught in a particular session and due consideration has to be given regarding the suitability for carrying out the work in his workplace.
- 18. Reporting .—** (1) Student working on the assignment shall submit the report after completion of work to the Head of the Department or Head of the Institution. The report should include a certificate issued by the authorized teacher.
- (2) Submission of the report shall be done at least one month prior to the commencement of annual examination.
- 19. Evaluation.**— The following methodology shall be adopted for evaluating assignment work—
- |  |                    |
|--|--------------------|
| Evaluation shall be done on the following items: | <b>Marks</b>       |
| a) Write up of the assignment                    | (40)               |
| b) Presentation of work                          | (15)               |
| c) Seminar                                       | (20)               |
| d) Question and answer skills (viva voce)        | (25)               |
| <b>Total</b>                                     | <b>(100 marks)</b> |
- 20.** Notwithstanding anything stated in this Ordinance, for any unforeseen: issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a Committee consisting of any or all the Directors of the Departments/ Institutions/ Schools, which will not be contradictory to the PCI regulation / GOI/GOMP rules. The decision of the Vice-Chancellor shall be final.
- 21.** The Fees of this Course shall be as decided by the Board of Management of the University and after the approval of M.P. Private University Regulatory Commission.
- 22.** The medium of Instruction and Examination shall be English

#### Annexure-A

{See regulation 3(iv)}

#### Format for 'No Objection Certificate' from the Employer

This to certify that ..... son/daughter of..... is working in this Institution/Pharmacy as ..... since..... and the undersigned has no objection if he gets himself admitted in the Bachelor in Pharmacy (Practice) Course for the session.....  
He will be allowed to attend the course and facilities will be provided for carrying out the assignments as part of course in this Institution/Organization.



भोपाल दिनांक 16/17 अगस्त 2017

क्र. 374-सी.सी.-2017-अड़तीस.—मध्यप्रदेश निजी विश्वविद्यालय (स्थापना एवं संचालन) अधिनियम, 2007 की धारा 29(1) के अनुक्रम में मेडीकेप्स निजी विश्वविद्यालय, इन्दौर के पश्चातवर्ती अध्यादेश क्रमांक 47 राज्य शासन के निर्देश के अनुसार अधिनियम, 2007 की धारा 35 अनुसार प्रकाशित किया जाता है। संस्था के उक्त अध्यादेश प्रकाशित होने की तारीख से प्रवृत्त होगा।

मध्यप्रदेश के राज्यपाल के नाम से तथा आदेशानुसार,  
वीरन सिंह भलावी, अवर सचिव.

### Three year integrated B.Ed-M.Ed

The Faculty of Education and Physical Education shall offer following integrated Program:

- (i) Three year integrated Bachelor of Education (B.Ed.) - Master of Education (M.Ed.)
- (a) The University shall offer above course as per guidelines of the National Council for Teachers Education (NCTE) issued from time to time.
- (b) The medium of instructions and examinations shall be English throughout the course of studies.
- (c) The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified, hereunder and elsewhere.
- (d) The University shall follow the UGC guidelines and adopt the choice based credit system.
- (e) The minimum duration to complete the course shall be that of Three (3) years and maximum up to Six (6) years.
- (f) Admission:  
Candidates with Master's Degree in Sciences / Social Sciences / Humanities with desirably the demonstrated interest and experience in Education, with percentage marks as per NCTE guidelines are eligible for admission in the programme. The changes in the qualifications as per the NCTE norms/guidelines issued from time to time shall be followed. The admission shall be made on the basis of merit in qualifying degree examination. Further, candidate appeared in the qualifying degree examination and awaiting the result may also apply and may be admitted provisionally. But, the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission. The University shall follow all the guidelines as given by NCTE/State Government regarding admissions from time to time and with reference to Ordinance 1.

Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by the State Government of MP.

The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by the State Government of MP.

**(g) Intake and Fee**

- (i) The basic unit of intake in a course will be 50 seats subject to the approval of NCTE. Multiples of this unit can also be set up after the approval of NCTE.
- (ii) Fee of this course shall be decided by the Board of Management of the University from time to time.

**(h) The Teaching Scheme:**

The curriculum, programme implementation and the assessment shall be designed considering the NCTE norms/guidelines notified from time to time. The teaching scheme and the syllabus of the different subjects and courses shall be prepared by the Departmental Council to integrate the study of subject knowledge, human development, pedagogical knowledge and communication skills. The programme shall comprise broad curricular areas namely Perspectives in Education, Curriculum and Pedagogical Studies, Engagement with the Field and School Internship. The programme implementation shall be as per the specific demands of such professional programmes of study. The Academic Faculty as per norms prescribed by the NCTE shall cater to the foundation and pedagogy courses in a flexible manner so as to optimize academic expertise available.

These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively.

**(i) The Examination Scheme:**

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in NCTE regulations for the degree. Detail guidelines as specified in Ordinance -4 shall be applicable in the Ordinance.

**(j) General**

- (i) In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the University so far as they are not inconsistent with the provisions of this ordinance.
- (ii) In case of any dispute/ambiguity, the ruling of the Vice Chancellor shall be final. However on the recommendations of the Academic Council, the Vice-Chancellor shall be competent to change the System/Pattern of the examination.
- (iii) In case of any dispute, the matter shall be decided under the Jurisdiction of District Court, Indore.

**MEDI-CAPS UNIVERSITY, INDORE****Minutes of the Academic Council Meeting**

**1<sup>ST</sup> MEETING OF THE ACADEMIC COUNCIL HELD ON 5<sup>th</sup>, July 2016 AT 10.30 A.M  
IN THE BOARD ROOM OF THE ADMINISTRATIVE BLOCK OF THE UNIVERSITY.**

Following members attended the meeting.

1. Dr. Sunil K. Somani
2. Dr. D. K. Panda
3. Dr. Shipra Ahuja Joshi
4. Dr. Manmeet Singh
5. Dr. Sanjeevani Gangwani
6. Dr. Preeti Jain
7. Dr. L. D. Arya
8. Dr. Rajeev Kumar
9. Dr. Pramod Nair
10. Dr. Yogesh Pandya
11. Dr. A. A. Koser
12. Dr. Rekha Jain
13. Ms. Vaishali Chourey
14. Mr. Anil Patidar
15. Dr. Rajkamal
16. Dr. Jitendra Choudhary
17. Col. P Mazumder

Other members could not attend the meeting.

**Agenda Point 1:** To inform the Academic Council regarding the decisions taken in the Faculties and Board of Studies meetings of various faculties.

*The academic council was informed the decisions taken in the Faculties and Board of Studies.*

**Agenda Point 2:** Approval of the recommendations of the Faculties and Board of Studies.

*The Academic Council confirmed and approved the recommendations of both the Faculty and Board of Studies after proper amendments.*

**Agenda Point 3:** Approval of Departmental Admission Committee.

*The Academic Council approved the Admission Committees as per the statutes, given in Annexure-I.*

**Agenda Point 4:** Approval of the procedure to be followed for the admission to departments in the University.

*The admission procedure to be followed was put up for perusal by the members of the Academic Council.*

*The procedure being adequate, no change has been suggested by the members and hence, approved for action, given in Annexure-II.*

**Agenda Point 5:** Programmes to be offered by various departments of the different faculties from the Academic Session 2016-2017 with intake capacity.

*The programmes to be offered for various departments as prepared by the Departments were put up before the Council is given below.*

Sl. No.	Name of the Programme	Department	Branch or Specialization	Intake
1	B. Com. (Hon.)	Commerce	Com	60
2	B.Ed.	Education	Edn	50
	M.Ed.	Education	Edn	50
	Three Year Integrated B.Ed.-M.Ed.	Education	Edn	50
3	Diploma	Civil Engineering	CE	60
		Computer Science Engineering	CS	60
		Electrical Engineering	EE	60
		Mechanical Engineering	ME	60
4	B Tech	Civil Engineering	CE	180
		Computer Science and Engineering	CS	300
		Electrical Engineering	EE	60
			EX	60
		Electronics Engineering	EC	240
			EI	60
		Information Technology	IT	120
		Mechanical Engineering	AU	60
			FT	60
			ME	180

5	<b>M Tech</b>	Civil Engineering	Various	18
		Computer Science Engineering	Various	36
		Electrical Engineering	Various	18
		Electronics Engineering	Various	18
			Nanotechnology	18
		Information Technology	Various	36
		Mechanical Engineering	Various	18
6	<b>MCA (3 Year)</b>	Computer Application	CA	60
	<b>MCA (2 Year)</b>	Computer Application	CA	60
7	<b>BBA</b>	Management	BA	60
8	<b>MBA</b>		BA	180
9	<b>BCA</b>	Computer Application	CA	60
10	<b>B.Sc.(CS)</b>	Computer Science	CS	60
11	<b>PhD</b>	Arts and Humanities		25
		Commerce		25
		Education		25
		Civil Engineering		25
		Computer Science & Engineering/ Computer Application		25
		Electrical Engineering		25
		Electronics Engineering		25
		Information Technology		25
		Mechanical Engineering		25
		Management Studies		25
		Chemistry, Physics, Mathematics, Computer Science		25

*The Council members go through various programme to be offered by the University and approved the same.*

**Agenda Point 6: Requirement of Faculty Members in the University:**

*University has adopted the faculty of erstwhile constituted Units (MITM, MIST, MITM (MBA). Therefore to cater for the first year load, there is no need of additional faculty. However, considering the load of constituent units additional faculty members are required. Requirement of teaching members for the upcoming semester is given below. It is recommended for further approval.*

Name of the Department	No. of Existing Teaching Members	Required No. of Teaching Members @16 Hours per Week	Additional Requirement
Civil Engineering	20	36	16
Computer Science and Engineering	30	50	20
Electrical Engineering	13	18	5
Electronics Engineering	52	65	13
Mechanical Engineering	51	61	10
Computer Application	7	7	0
Chemistry	12	12	0
Communication	7	9	2
Commerce	1	2	1
Computer Science	5	5	0
Management	8	15	7
Mathematics	10	12	2
Physics	8	14	6
<b>Total</b>	<b>224</b>	<b>306</b>	<b>82</b>

**Agenda Point 7:** The Scheme and Syllabi for the various programmes to be carried out in the University.

*The Syllabi for various programmes as approved by the BOS were put up before the Council for approval.*

*After the deliberation the Syllabi for the programmes have been approved by the Academic Council. Attached as Annexure -III*

**Agenda Point 8:** Fee structure for various programmes.

*The fee structure for various programmes prepared by the Finance Department was placed before the Council for approval. The council recommended for further approval. Attached as Annexure-IV*

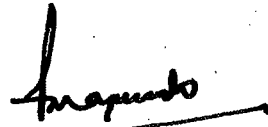
**Agenda Point 9:** The nomination of expert members for the selection committee for various departments.


*The list is attached for perusal of the council members. The above has been approved by this council, given in Annexure-V*

**Agenda Point10:** Academic Regulation of the University and ordinances for new programmes.

*Academic Regulation of the University and ordinances for new programmes were informed to the council and finally approved, given in Annexure-VI.*

There being no other point for discussion, the meeting was conclude with thanks to the Chair.

  
Col. P. Mazumder  
Member Secretary

  
Vice-Chancellor  
Chairperson

## MEDI-CAPS UNIVERSITY, INDORE

## MINUTES OF THE FIRST MEETING OF THE BOARD OF MANAGEMENT OF MEDI-CAPS UNIVERSITY, INDORE

The first meeting of the Board of Management of the Medi-Caps University was held on 11 July, 2016 at 3.30 p.m. in the Board Room. Following members were present in the meeting:

Dr. Sunil K Somani, Vice-Chancellor	: Chairperson
Shri Gopal Agrawal	: Member
Dr. Rajkamal	: Member
Dr. D K Panda	: Member
Dr. L D Arya	: Member
Dr. Preeti Jain	: Member
Col. P Mazumder, Registrar	: Member Secretary

Other members were absent in the meeting.

While welcoming all the members of the Board of Management, Col. P. Mazumder, Registrar introduced all members.

The Vice-Chancellor Dr. Sunil K Somani welcomed to all the members of the Board of Management on the auspicious occasion.

**Agenda Point 1:** To inform the Board of Management regarding the decisions taken in the Academic Council.

*The BOM was informed the decisions taken in the Academic Council.*

**Agenda Point 2:** Approval of the recommendations of the Academic Council.

*The Vice Chancellor, Dr. Sunil K Somani highlighted the points one by one. Members attended the meeting discussed the same at length and after careful deliberations on each point, took the following resolutions unanimously:*

*The BOM confirmed and approved the recommendations of Academic Council.*

**Agenda Point 3:** To consider and approve that the University shall admit 10 % of the total number of seats in B.Tech. in engineering faculty under Institutional Preference Seat (IPS).

*Resolved that the University shall admit 10 % of the total number of seats in B.Tech. in Engineering Faculty under Institutional Preference Seat (IPS).*

**Agenda Point 4:** Approval of the recommendations of the Finance Committee held on 13<sup>th</sup> June, 2016

मध्यप्रदेश

*The recommendation of the Finance Committee was discussed and approved for further action.*

**Agenda Point 5:** Budget for the year 2016-17



*The Budget for the year 2016-17 as recommended by Finance Committee held on 13 June 2016 was placed before the BOM. The Budget was discussed in detail and recommended for further action as given in Annexure I.*

**Agenda Point 6:** Fee Structure for the current academic year for the various programmes.

*Fee Structure for the current academic year for the various programmes as recommended by the Academic Council was discussed and attached as Annexure II.*

**Agenda Point 7:** Budgetary allocation for the New Construction

*The Budgetary allocation for the New Construction as finalized in the Finance Committee meeting held on 13 June 2016 was placed for deliberation and keeping in view the surpluses recommended for further approval in next BOM meeting as given below.*

Budget Approved (INR)	:	15 Cr.
Approx Area	:	1,25,000 Sq. Feet
Cost (INR)	:	8.7 Cr. (Approx)
Fixture & Furniture	:	6.3 Cr. (Approx)

**Agenda Point 8:** Departmental Admission Committee recommended by Academic Council.

*The Departmental Admission Committee recommended by Academic Council was put up before the BOM for discussion and finalization, given in Annexure III.*

**Agenda Point 9:** Recommendation of Screening Committee

*The Recommendation of Screening Committee to absorb the Teaching members of the Constituent Unites (MITM, MIST and MITM-MBA) was discussed, keeping in view of the eligibility criteria as specified by the committee as given in Annexure IV.*

**Agenda Point 10:** Approval of the Selection Committee recommended by Academic Council

*The Selection Committee recommended by the Academic Council is approved and attached as Annexure V*

**Agenda Point 11: Requirement of Faculty Members in the University:**

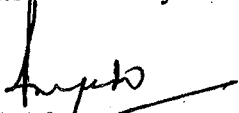
*University has adopted the faculty of erstwhile constituted Units (MITM, MIST, MITM (MBA). Therefore to cater for the first year load, there is no need of additional faculty. However, considering the load of constituent units additional faculty members are required. Requirement of teaching members for the upcoming semester is sanctioned as given below.*

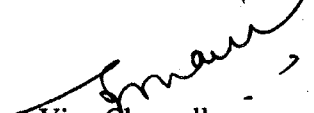
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Electrical Engineering	13	<del>18</del>	<del>5</del>
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Mechanical Engineering	51	61	10
Computer Application	7	7	0
Chemistry	12	12	0
Communication	7	9	2
Commerce	1	2	1
Computer Science	5	5	0
Management	8	15	7
Mathematics	10	12	2
Physics	8	14	6
Total	224	306	82

**Agenda Point 12: Rules and Regulations of the University**

*The Rules and Regulations of the University were presented and deliberated upon in detail and approved for implementation.*

As there was no any other point to discuss, the meeting concluded with thanks to the Chair.

  
Col. P. Mazumder  
Member Secretary

  
Vice-Chancellor  
Chairperson

Copy to for the following for information please:

1. The Honb'le Chancellor/Pro-Chancellor
2. The Members Concerned

भोपाल, दिनांक 16/17 अगस्त 2017

क्र. 384-सी.सी.-2017-अड़तीस.—मध्यप्रदेश निजी विश्वविद्यालय (स्थापना एवं संचालन) अधिनियम, 2007 की धारा 29(1) के अनुक्रम में ओरियेंटल निजी विश्वविद्यालय, इन्दौर के संशोधित अध्यादेश क्रमांक 07, 08, एवं 11 तथा पश्चातवर्ती अध्यादेश क्रमांक 28 से 35 राज्य शासन के निर्देश के अनुसार अधिनियम, 2007 की धारा 35 अनुसार प्रकाशित किया जाता है. संस्था के उक्त अध्यादेश प्रकाशित होने की तारीख से प्रवृत्त होगा.

मध्यप्रदेश के राज्यपाल के नाम से तथा आदेशानुसार,  
वीरन सिंह भलावी, अवर सचिव.

### ORIENTAL UNIVERSITY, INDORE

#### AMENDMENTS IN ORDINANCE (Oriental University, 1<sup>st</sup> Ordinance, 2011)

##### Short Title & Commencement :

- (1) This ordinance may be called as Oriental University, Indore Sanshodhan Adhiniyam, 2015
- (2) It shall come into force on the date of its publication in the form of Gazette.
- (3) Amendments in Ordinance-08, for Three Years (Six Semesters) Under Graduate Degree Courses

- (i) Under Sub-Title Bachelor of Science (Information Technology), the word "Computer Science / Electronics" shall be added after the word "Information Technology".
- (ii) Under Clause-01 of Sub-Title Bachelor of Science (Information Technology) the word "Bachelor of Science (Information Technology) (B.Sc. IT)" shall be replaced by the word "B.Sc." and the word "B.Sc. IT" shall be replaced by the word "B.Sc. degree"
- (iii) Under Clause-22 of Sub-Title Bachelor of Science (Information Technology) the word "Bachelor of Science (Information Technology)" shall be replaced by the word "B.Sc."
- (iv) Under Clause-23 of Sub-Title Bachelor of Science (Information Technology) the word "B.Sc IT" shall be replaced by the word "B.Sc."

##### (4) Amendments in Ordinance-07, for Two Years (Four Semesters) Post Graduate Degree Course

- (i) In Ordinance-07, a new sub clause 12 (i) shall be added after clause-12 and read as "Course Curriculum for MBA" comprising of 8 papers of 100 marks each (maximum 32 papers) in which a project report of 100 marks (Viva will be 20%) will be there in the fourth semester as under :

Semester	Theory Papers		Project Report	Viva-Voce
	Core	Optional		
First	8			
Second	8			
Third	2	6	MRP -1st phase	
Fourth	2	6	MRP -2nd phase	Comprehensive Viva-Voce

First and second Semester consist eight core papers.

Third semester consist two core papers and two elective specialization area in which each elective specialization consist three papers. Both electives will have same weightage. Each specialization consist three papers and MRP PHASE-1.

Fourth Semester consist two core papers and two elective specialization areas opted in third semester. Both electives will have same weightage. Each specialization consist three papers. Comprehensive Viva-Voce and MRP PHASE-2.

## (5) Amendments in Ordinance-11, for one Year (Two Semesters) Under Graduate Degree Course

- (i) In ordinance No.-11, the word "One Year (Two Semester) Under Graduate Degree Course" in the Title, shall be deleted and read as "Under Graduate Degree Course"
- (ii) In ordinance No-11, Clause-1, sub-clause "a" the word "Bachelor of Library & Information Science (BLib.Sc.)." shall be deleted.
- (iii) In ordinance No-11, Clause-6, the word "BLib.Sc.-Passed graduate examination with any subject from any recognised University or as equivalent. " shall be deleted.
- (iv) In Ordinance-11, a new sub clause 11 (i) shall be added after clause-11 and read as "Course Curriculum for B.Ed. (Two Years)" comprising of the following scheme :

Bachelor of Education (B.Ed.) Two Year Under Graduate Degree Course structure:

FIRST SEMESTER

Course/Paper	Hours Per Week	Total Marks	Internal (Formative)	External (Summative)
Group A: Core Course				
CC1: Childhood & Growing Up	6	100	25	75
CC2: Education in India-Status, Problems and Issues	6	100	25	75
CC3: Language across the curriculum-Part I	4	50	15	35
CC4: Curriculum Development & School	6	100	25	75
EPC1 Reading & Reflecting on Texts	2	50	20	30
Total		400	110	290

Note: Assignments & Tasks for Courses 1,2,3,4

SECOND SEMESTER

Course/Paper	Hours Per Week	Total Marks	Internal (Formative)	External (Summative)
Group B: Core Course				
CC1: Learning & Teaching	6	100	25	75
2. PC (I) Pedagogy of a School Subject – Paper 1 (Subject: 1 Science-Biology/Maths/Social Sciences(SS) Language-Hindi/English/Urdu/Sanskrit/Other Region-specific lang.)	6	100	25	75
3.PC(II) Pedagogy of a School (Part II) : Subject Knowledge and the Related Pedagogic Dimensions (Subject: 1 Science-Chemistry/Physics/History/Civics/Geography/Economic/Commerce)	6	100	25	75
4. Language across the curriculum – Part – 2	4	50	15	35
5. Drama & Art in Education	2	50	20	30
Total		400	110	290

डॉ. (श्रीमती) चित्रलेखा चौहान  
म.प्र. निजी विश्वविद्यालय विनियामक आयोग

Registrar

Registrar

**THIRD SEMESTER**

Course/Paper	Hours Per Week	Total Marks	Internal (Formative)	External (Summative)
<b>Group A: Core Course</b>				
CC1: Pedagogy of a School subject (Part II)		50	15	35
2. School Internship		350	150	200
3. EPC 1- Educational Psychology Practical		50	10	40
<b>Total</b>		<b>450</b>	<b>175</b>	<b>275</b>

Note: 1. Twenty Weeks (Four Weeks) Practice Teaching & (Sixteen Weeks) Internship School.

**INTERNSHIP IN TEACHING**

The activities and the allotment of marks for internship in teaching in each method of teaching school subjects are as following

S.No.	Particulars	Sem. III Marks
1	Micro Teaching under Simulated conditions (Eight Skills)	(16*3) = 48
2	Lesson Planning (Practice Teaching)	100
3	Execution of the lesson in the actual class room Situation & School Work	100
4	Unit Plan	40
5	Unit Test Administration Evaluation and interpretation	40
6	Resource unit/instructional kit/workbook/working models	12
7	Observation records	10
	<b>Total</b>	<b>350</b>

**FOURTH SEMESTER**

Course/Paper	Hours Per Week	Total Marks	Internal (Formative)	External (Summative)
<b>Group B: Core Course</b>				
CC1: Gender, School & Society	6	100	25	75
2. Educational Technology & ICT	6	100	25	75
3. Creating an Inclusive School	6	100	25	75
4. Optional Course: (Any One of the Subject mentioned below)	4	50	15	35
Value Education				
Futurology in Education				
Health and Physical Education				
Guidance and counseling in School				
Environmental Education				
Action Research				
EPC 3: Understanding the Self	2	50	20	30
EPC 4: Understanding of ICT	2	50	20	30
		<b>500</b>	<b>140</b>	<b>360</b>

Note: Assignments & Tasks for Courses 1,2,3,4

**Theory Examination – Question Paper Pattern**

Pattern of all Question Papers for B.Ed. papers (duration of examination -3hrs)

Section	No. of questions to be answered	Marks per question	Total marks	Nature of objectives to be covered
A	11 Questions out of 14 question to be answered	5	55	Knowledge/Understanding/ Comprehension type questions. Each should answered in not more than one Page (100-150 Words)
B	2 Questions out of 4 to be answered	10	20	Application, Analysis, Synthesis, Evaluation type questions Each should be answered in about 2 to 3 pages (400-500 Words).
		Total	75	

- Note: 1. All units in a given subject/paper should be adequately represented in the question paper.  
2. Due weightage in terms of marks should be given to each unit.

**Internal Assessment:**

The Internal Assessment marks of the theory papers are as follows.

Particulars	Marks
Attendance	5 Marks
1 <sup>st</sup> Test	5 Marks
2 <sup>nd</sup> Test	5 Marks
Assignment	10 Marks
Total	25 Marks

**Attendance Marks Split-up**

Attendance (in percentage)	90 and above	Above 80 to 90	Above 75 to 80	70 and below
Marks	5	4	3	No Marks

Community Orientation	Grades
SUPW	
PE/Games	
Citizenship Training Camp (CTC)	

Grades (A= Excellent, B=Good, C=Average)

**Ordinance No. 28**  
**Three Years, (Six Semesters) LL.B. (Hons.)**

(Amendments incorporated on 08/12/15)

1. The LL.B. (Hons.) course shall be a three year degree course (T.Y.D.C.) namely. LL.B. (Hons.) First Year (I & II Semester), LL.B. (Hons.) Second Year (III & IV Semester) and LL.B. (Hons.) Final Year (V & VI Semester) and shall be of three year duration. All the teaching time-span in colleges shall be full time (day) colleges.
2. Candidates seeking admission to the LL.B. (Hons.) degree course must have passed degree examination from any recognized University and must fulfill the eligibility guidelines as per BCI / Government guidelines.
3. Candidates for the LL.B. (Hons.) Three Year Degree Course shall be required to pass six semester examinations which shall be held in the month of December and May of each academic year. The maximum duration of completion of degree shall not exceed Six years.
4. Students shall be required to put in a minimum 75% attendance of the lectures in each of the subjects as also at tutorials, moot courts and practical training course. Provided that in exceptional cases for reasons to be recorded and communicated to the Bar Council of India the Dean of the Faculty of Law and the Principal of Law Colleges may condone attendance short of those required by the Rule, if the student had attended 70% of the lectures in the aggregate for the semester.
5. A Candidate who, after taking the Bachelor's degree of this University or of any other University recognized for this purpose, has completed a regular course of study of law in a constituent or an affiliated College of this University for an academic semester, shall be eligible for appearing in the aforesaid examination.

6. Rules for. promotion to the next semester and higher class of 3YDC:

(i) From. odd semester to even semester:

A candidate who has appeared in the odd-semester (Theory and Practical examination) of any particular year shall be: promoted to an even Semester of that year (i.e. from I to II, from III to IV and from V to VI Semester) irrespective of failing in any number of theory and practical examination of that semester.

(ii) From. even semester to odd semester:

A candidate shall be entitled to carry a backlog of papers for his promotion from even semester to odd semester of next academic sessions, as under:-

(a) A backlog of two papers (Theory and/or Practical) for his promotion from Second Semester of LL.B. (Hons.) First Year to Third Semester of LL.B. (Hons.) Second Year.

(b) A backlog of four papers (Theory and/or Practical) (inclusive a backlog of two papers of LL.B. (Hons.) First Year) for his promotion from Fourth Semester of LL.B. (Hons.) Second Year to Fifth Semester of LL.B. (Hons.) Final/Third year.

(iii) The minimum passing marks in each, paper (Theory & practical) shall be 40 marks and passing marks in aggregate (Theory/Practical) shall be 50 percent of that Semester Examination.

(iv) A candidate shall be allowed to carry a particular semester if he has acquired minimum passing marks in all the papers (Theory/Practical) of that semester and has failed in aggregate by reason thereof, such a candidate shall be allowed to reappear in semester examination in any number of papers of his choice in which he has acquired minimum passing marks in that semester in order to pass in aggregate in such semester examination but shall not be allowed to reappear in any paper (Theory/Practical) in which he has already acquired passing marks, that is 50% or more marks.

(v) A candidate shall not be permitted to appear/reappear in any examination or any paper in which he has been declared pass by the university for any purpose whatever.



7. **Ex-studentship:** Subject to the general rule of promotion, from odd Semester to even Semester, a candidate shall become ex-student of LL.B. (Hons.) First Year, LL.B. (Hons.) Second Year and LL.B. (Hons.) Third/Final Year as under:
  - (a) Ex student in LL.B. (Hons.) First Year- If he carries backlog of three or more papers (Theory and/or Practical) in First and/or Second Semester of LL.B. (Hons.) First Year.
  - (b) Ex-student in LL.B. (Hons.) Second Year - If he carries backlog of three or more papers (Theory and/or Practical) in Third and/or Fourth Semester of LL.B. (Hons.) Second Year.
  - (c) Ex-student in LL.B. (Hons.) Third/Final Year - If he carries a backlog of any paper (Theory and/or Practical) in Fifth and Sixth Semester of LL.B. (Hons.) Third / Final Year.
8. A candidate failing in aggregate in any semester and carrying any semester by reason thereof in LL.B First Year, LL.B. (Hons.) Second Year and/or LL.B. (Hons.) Third Year or after the declaration of his result of Sixth Semester of LL.B. (Hons.) Third/Final Year shall also be deemed to be, an Ex-student. He shall be entitled to pass the, backlog of semester for passing in aggregate.
9. Revaluation of answer books shall be allowed as per provision of University.
10. The subjects and papers for each year of LL.B. (Hons.) shall be prescribed by the Faculty of Law on the recommendations of the Board of Studies. Unless otherwise provided each paper will carry 100 marks and will be of 3 hours duration.
11. If not provided otherwise the candidates will have to pass separately in written papers and practical.
12. The minimum passing marks in each year examination shall be 50 percent in the aggregate of all the papers and 40 percent marks in each individual paper. Division to successful candidates for the LL.B. (Hons.) degree will be assigned at the end of Final Year Examination on the basis of the aggregate. The total marks obtained by

him at the LL.B. (Hons.) First Year; Second Year and Final Year Examinations i.e. all Six Semesters as under :

First Division 60 percent or above of the aggregate marks Second Division 50 percent or above of the aggregate marks

**Note:** (i) No third division shall be awarded

(ii) Candidates who obtain 75 percent or more marks in aggregate shall be declared to have passed the LL.B. (Hons.) degree course in First Division with distinction.

(iii) V.C. Grace mark as per rule can be awarded.

13. For each paper there shall be lecture classes for atleast 24 hours per week.

14. Candidates appearing for the LL.B. (Hons.) Examination shall have the option of answering questions through the medium of Hindi. (Devnagri Script) or English.

15. These rules are subject to change in accordance with the directives of Bar Council of India and instructions issued by department of Higher Education, Govt. of M P from time to time and adopted and notified by the University.

**Note :** 1. These rules are subject to alteration from time to time. :

2. These rules are subject to the provisions of the Act, Statutes and Ordinances as in force from time to time.

#### **Special Rules for LL.B. (Hons.) Course**

1. There shall be semesterisation of all courses and. papers offered for LL.B. (Hons.)
2. The Maximum Number of student enrolment shall be as per BCI rules.
3. New Pedagogic Strategies including Problem-cum-case, Seminar Methods and Audiovisual techniques including use of internet facilities are to be followed.
4. The LL.B. (Hons.) Courses shall be emphasized on self-learning process by the students.

**Ordinance No. 29****Five Years, (Ten Semesters) BBA-LLB (Hons.)  
Integrated course**

(Amendments incorporated on 08/12/15)

**1. Course & Faculty**

This ordinance shall be applicable to BBALLB (Hons.). This course shall be run on semester system.

- a. At present the degrees covers under this ordinance are Bachelor Degree of Business Administrative Law.
- b. These degrees be followed by the specific area of specialization of the study to be reflected in the parentheses, as specified by the UGC like BBA

**2. Duration**

The duration of these courses of study shall extend over ten semesters. Each of six months (90 days teaching per semester).

**3. Intake & Fees**

- a. The intake and fees for this course shall be decided by the Board of Studies of the University from time to time subject to the approval of the regulatory body.
- b. The basic unit of intake in a course will be as per the approval granted from the respective authority / 60 seats. Multiple of this unit can also be set up.

**4. Academic Year**

There will be five academic cycles every year, one from July to December and second from January to June.

**5. Eligibility**

Candidate seeking admission to BBALLB (Hons.) courses these courses must have passed the higher secondary school certificate from any board/ any discipline (such as commerce, arts, science, engineering, management etc.) or an equivalent body. The minimum required percent to get admission in this course is as per BCI / Government guidelines

**6. Admission Procedure**

Admission under these courses will be made as follows:

- (a) The University will issue admission notification in news papers, on the University's web- site, notice- board of the University and in other publicity media before the start of every cycle.

(b) List of candidates provisionally selected for admission / short listed based on merit will be displayed on the notice board of the University/University's web- site/ or the students will be informed directly of their admission after the last date of application.

(c) The candidates whose results of the qualifying exams are awaited can also apply. Such candidates however, must produce the previous year mark sheet / school/ college certificates as a proof for required eligibility criteria before the due date failing which, the provisional admission granted will be cancelled.

(d) The application form may be rejected due to any of the following reasons:

- The candidate does not fulfill the eligibility conditions
- The prescribed fee is not enclosed.
- The application form is not signed by the candidate and his/her parent guardian wherever required.
- Supporting documents for admission are not enclosed.

(e) Enrollment / Registration no. will be assigned to the student by the University after verification and submission of all the necessary documents / fee.

#### 7. Course Structure

As declared from time to time as per BCI norms.

#### 8. Medium of Instruction and Examinations

The medium of instruction and examinations shall be Hindi and English both.

#### 9. Examination Scheme

No candidate shall be allowed to take the term-end Semester Examination unless one has:

- (a) Attended at least 75% of lectures/practical delivered.
- (b) Paid all the fees due.
- (c) Obtained 'No Dues' certificate from the concerned Department/college.
- (d) Submitted the job internship certificate/Project Report as notified by the Director/Head/Principal.
- (e) Received in-court/legal training as prescribed by the Director/Head/Principal.

Clause (i) above shall not be applicable to private candidates.

Each student shall have to appear in the examination of theory/practical and continuous comprehensive examination system (cce)/internal assessment. The internal assessment will be held in the manner prescribed from time to time by the University.

30% marks of each paper will be earmarked of internal assessment. Main examination will carry 70% marks. For passing the examination; the candidate that be required to secure at least 40% marks in University examination separately in the term-end theory, practical and internal assessment in each of the prescribed paper and aggregate of 50% in the subject, practical are also to be cleared separately with 40% marks wherever applicable. There will be an external examiner to evaluate the project report. The minimum passing marks for project work will be 40%.

The faculty member will award internal examination marks out of 30 (20 for Tests and 10 for

assignment). The external semester examination carrying 70 marks will have two sections. Each question will be 14 marks.

#### 10. Promotion to Next Semester and Failed Candidate

- (a) There shall be no supplementary or second examination in between the semester exam.
- (b) A candidate may provisionally continue his/her studies in higher semester class after the examinations of the semester he/she appeared are over. However, his/her eligibility shall be evaluated only after the results of semesters are declared at which he/ she had appeared.
- (c) If a candidate fails in not more than one paper in any one semester examination but clears all the remaining papers of that examination. He/she will be allowed to keep the term (ATKT) and promoted to the next semester. Candidate shall be eligible to carry the backlog of one paper of each semester examination but in no case candidate shall be permitted to carry backlog of more than two papers at a time.
- (d) Provided further, that if a candidate fails in more than one paper in any semester examination, he/she may be allowed to appear as an ex-student in the next examination of the same semester.
- (e) Provided further, that if a candidate fails in some papers of earlier semester and clears the final semester, his result will be with held. A candidate will be awarded degree only in the year when he/she clears the papers of earlier semesters. In such situation, mark sheet for each semester will be issued separately up to third semester and a composite mark sheet will be issued in the fourth semester once the candidate clears all the papers.

#### 11. Allocation of Division

Division shall be awarded only after the fourth and final semester examination, based on integrated performance of the candidate for all the two years. The division shall be awarded on the basis of Marks obtained in internal assessment and university examination (theory and practical both) taken together.

60% or above first division. 50% or above but less than 60% second division.

Vice-Chancellor Grace of one mark will be given for Pass/ATKT in each semester and for improvement in division in final semester.

#### 12. Merit Lists

Merit list of first 10 candidates in the order of merit shall be declared at the end of each semester in each branch from amongst the candidates who have passed in one attempt.

Branch wise final merit list shall be declared by the University only after the main examination of the fourth and final semester for each degree, on the basis of the integrated performance of all the two years. The merit list shall include the first ten candidates securing at least First Division and passing all semesters in single attempts.

#### 13. Maximum Duration of Completion of Course

A candidate has to complete the entire course of post graduate degree within a maximum period of Eight years from the session of first admission.

#### 14. Examination Centers

University examination centers will be notified by the University.

डॉ. (श्रीमती) चित्रलेखा चौहान

**15. General**

In matters of admission, attendance, and examination and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the university so far as they are not inconsistent with the provisions of this ordinance.

In case of any dispute/ambiguity, the ruling of the Vice-Chancellor shall be final. However on the recommendations of the Academic Council the Vice Chancellor shall be competent to change the System/Pattern of the examination.

In case of any dispute, the matter shall be decided under the Jurisdiction of District Court, Indore

## **ORDINANCE NO. 30**

### **BACHELOR OF JORNALISM AND MASS COMMUNICATION**

#### **3 Year Course**

This Ordinance shall be applicable for the award Bachelor Journalism & Mass Communication (BJMC) Degree.

**1. Admission**

A candidate who has passed 12<sup>th</sup> class under 10+2 patterns or any other equivalent examination of any recognized Board or University shall be eligible for admission. The last date of receipt of admission and examination form shall be notified by the Registrar.

**2. Duration**

The duration of the BJMC programme shall be of three academic years. Each year shall be divided into two semesters. Thus, the programme shall comprise of 6 semesters. A candidate can complete BJMC within a maximum period of 6 years.

**3. Examination Scheme**

3.1 The examination for the 1<sup>st</sup>, 3<sup>rd</sup>, and 5<sup>th</sup>, semesters shall ordinarily be held in the month of December and of the 2<sup>nd</sup>, 4<sup>th</sup>, and 6<sup>th</sup> semesters in the month of May / June or on such dates as may be fixed by the Registrar.

3.2 The ATKT examinations for the first, third, and fifth semesters will be held along with their regular first, third and fifth semester's examinations in December/ January and second, and fourth semester examinations will be held along with regular second, and fourth semester's examinations which will be held ordinarily during the months of May/June. However, the reappear examination for 6th semester may be held in the month of December along with odd semester examinations.

3.3 A candidate on the rolls of the University or an ex-student shall submit his/her application for admission to an examination on the prescribed form with the requisite certificate duly countersigned by the Head of the Department. Head of the Department shall forward to the Controller of Examinations, at least two weeks before the commencement of the examinations of each semester, a list of the students who have satisfied the requirement of the rules and are eligible to appear in the examinations.

- 3.4 Each candidate shall be examined in the subject(s) as laid down in the syllabi approved by the Academic Council from time to time.
- 3.5 30% marks in each written paper shall be assigned for Internal Assessment.
- 3.6 Candidates appearing as regular students for any semester examination are required to attend 75 percent of the lectures delivered and of the practical classes held separately in each subject of the course of study, provided that a shortfall in attendance up to 15% can be condoned by the Vice Chancellor of the University for Satisfactory Reasons.
- 3.7 The Head of the Department shall forward the internal assessment marks obtained by the students in each paper to the Controller of Examinations within one week after the commencement of the semester examination. Internal assessment shall be based on factor such as participation in seminar, group activity, class test, presentation, short project and term paper, attendance and over all conduct of student.
- 3.8 In each course, there will be at least one mid-semester test which would be arranged by the concerned faculty member. The concerned teachers shall preserve records on the basis of which the internal assessment awards have been given at least till the end of one month from the date of declaration of the semester's examination results. If needed, the same could be inspected by the University Authorities.
- 3.9 The minimum percentage of marks to pass the examination in each semester shall be:
  - 3.9.1 40% marks in each theory paper
  - 3.9.2 60% in each Internal Assessment
  - 3.9.3 50% marks in each external Practical examination
- 3.10 In order to pass a semester, a candidate must pass all the papers of the semester as per criteria laid down above.
- 3.11 Each semester examinations shall be open to a student who has been on the rolls of the University during the semester and has attended not less than 75% of the total lectures/practical classes conducted.
- 3.12 A candidate shall be promoted to 2nd, 4th and 6th Semester provided he/she has passed at least in two subjects/groups of the preceding semester. For promotion from 2nd to 3rd Semester the candidate shall have to clear at least 50% subjects of 1st and 2nd Semesters taken together. For promotion from 4th to 5th Semester the candidate shall have to clear at least 50% subjects of 3rd and 4th Semesters taken together. The 6th semester result shall be declared when there is no backlog of any subject.
4. **Medium of Instruction and Examination**  
The medium of the instruction and the examination shall be English/Hindi.
5. **Examination Fees**  
The amount of examination fee to be paid by a candidate for each semester examination shall be fixed by the University from time to time.

6.

**Result**

A candidate whose result is declared late without any fault on his/her part may attend classes for the next higher semester provisionally at his /her own risk and responsibility, subject to his /her passing the concerned semester examination. In case, a candidate fails to pass the concerned semester examination, his/her attendance/internal assessment in the next higher semester in which he / she was allowed to attend classes provisionally will stand cancelled.

The internal assessment awards of a candidate failing in any semester examination shall be carried forward to the next examination of the same semester provided that the candidate has obtained the pass marks in the internal assessment.

As soon as possible, after the termination of the semester examination, Controller of Examinations shall publish a list of the candidates who have passed the semester examination.

The practical examinations shall be conducted jointly by the internal and external examiners.

The list of successful candidates after the 6th semester examination shall be arranged, as under in three divisions on the basis of the aggregate marks obtained in his/her Bachelor's Degree of Journalism & Mass Communication.

- Those who obtain 60% or more marks - First Division
- Those who obtain 50% or more marks but less than 60% - Second Division
- Those who obtained less than 50% - Third Division
- Candidates who pass all the six semester examinations in the first attempt obtaining 75% or more marks of the total aggregate shall be declared to have passed with distinction.

7

**Final Result & Degree**

No improvement facility shall be provided to students. However, grace marks may be allowed as per University Rules. The final degree and marks sheet of shall be delivered to the students only after determining all the eligibility conditions imposed by the University from time to time. If the student is found to be not eligible even after completing the program, University shall have right to cancel/withhold his final result and the student shall have no legal right to claim the refund of fee or any financial or non-financial compensation.

The ordinance in force at the time a student joins the course shall hold good only for the examination held during or at the end of that academic year and nothing in this Ordinance shall be deemed to debar the University from amending the ordinance and revise the fee structure and the amended ordinance and the revised fee structure if any shall apply to all the students whether old or new.

Commencement of the semester examination. Internal assessment shall be based on factor such as participation in seminar, group activity, class test, presentation, short project and term paper, attendance and over all conduct of student.

In each course, there will be at least one mid-semester test which would be arranged by the concerned faculty member. The concerned teachers shall preserve records on



the basis of which the internal assessment awards have been given at least till the end of one month from the date of declaration of the semester's examination results. If needed, the same could be inspected by the University Authorities.

**8. Marks**

The minimum percentage of marks to pass the examination in each semester shall be:

- 8.1 40% marks in each theory paper
- 8.2 60% in each Internal Assessment
- 8.3 50% marks in each external Practical examination
- 8.4 In order to pass a semester, a candidate must pass all the papers of the semester as per criteria laid down above.

Each semester examinations shall be open to a student who has been on the rolls of the University during the semester and has attended not less than 75% of the total lectures/practical classes conducted.

**9. Promotion to Next Semester & Failed Candidate**

A candidate shall be promoted to 2<sup>nd</sup>, 4<sup>th</sup> and 6<sup>th</sup> Semester provided he/she has passed at least in two subjects/groups of the preceding semester. For promotion from 2<sup>nd</sup> to 3<sup>rd</sup> Semester the candidate shall have to clear at least 50% subjects of 1st and 2nd Semesters taken together. For promotion from 4th to 5th Semester the candidate shall have to clear at least 50% subjects of 3rd and 4th Semesters taken together. The 6<sup>th</sup> semester result shall be declared when there is no backlog of any subject.

## **ORDINANCE NO. 31**

### **Master of Law (LLM) Post Graduate One Year (Two Semesters)**

**1. Purpose**

Pursuant to the University Grants Commission D. O. No.5- 1/99(CPP-II) and the approval of the Academic Council, Executive Council and the General Council of the Oriental University, Indore, it will implement one year LL.M. Degree programme from the next academic session i.e. 2016-2017.

**2. The Programme & Duration**

The LLM Program shall be conducted and managed by LLM Program Centre – Oriental University's Post Graduate Legal Studies Centre.

The course for the degree of Master of Laws (One year Course) shall be spread over one academic year of 36 weeks duration, consisting of two semesters i.e. semesters 1st and 2<sup>nd</sup> (Of 18 weeks each).

The course shall be for whole time students. There shall be 12 papers (6 Papers in 1<sup>st</sup> semester & 4 Papers and one dissertation (equivalent to 2 papers) in 2<sup>nd</sup> semester.

A candidate has to complete the entire course of post graduate degree within a maximum period of three years from the session of first admission.

### 3. Intake & Fees

- 3.1 The basic unit of intake will be of 100 seats, duly approved. Multiples of this unit can be set up subsequently subject to approval.
- 3.2 The intake and fees for each of these courses shall be decided by the Board of Management of the University from time to time, subject to the approval of the regulatory body.

### Administration of LLM

- 4.1 Every university desirous of starting one year LLM programme under these Guidelines shall establish a Centre for Post-Graduate Legal Studies (CPGLS) which will have a dedicated team of senior teachers competent to guide post-graduate scholars including Ph. D. students.
- 4.2 Post-Graduate education in law is to be offered only after fulfilling the minimum requirements in terms of faculty; infrastructure etc. prescribed under above mentioned UGC Guidelines.
- 4.3 While conducting LL.M. course of duration one year, it must be ensured that steps are taken to make the course rigorous to maintain academic quality and standards. One year LLM under Semester system will have to have at least 18 weeks of teaching/research/practical in each Semester.
- 4.4 The one year LL.M. programme shall have 24 credits with three mandatory courses of 3 credits each (making a total of nine credits), six optional courses of 2 credits each (making a total of 12 credits) and a dissertation of 3 credits. University may increase credit for dissertation up to 5 credits and decide how teaching and examinations have to be organized, grades determined and what specializations to be offered.
- 4.5 A university may offer a specialized LLM programme in any one branch of law. Towards this end, the Guidelines suggest six illustrative clusters of subjects, the contents of which can be suitably developed according to the capacities and resources available to the universities.
- 4.6 Among the specialization clusters proposed in the Annexure-1 is one set of optional subjects specially designed to those who want to train themselves as teachers/researchers in law Universities desirous of preparing prospective teachers and researchers in law are recommended to offer this set of optional subjects as they provide training on curriculum planning, pedagogy, examination, admission and law school administration.

**5. Eligibility**

- 5.1 Candidates seeking admission to LL.M. courses must have passed LL.B. course directly or through five years integrated programme with minimum 50% marks for all category from any recognized University or an equivalent body.

**6. Admission****6.1 Admission in L.L.M. will be made as follows:**

(a) The University will issue admission notifications in news papers, on the University's website, notice board of the university and in other publicity media before the start of every academic cycle.

(b) The students will be shortlisted for provisional admission based on their merit of qualifying examination and interview, giving 70% and 30% weightage respectively. During the interview, candidates will be assessed about their work experience, publications, and statement of purpose. However, person of the same merit who has passed All India Admission Test, should be preferred.

(c) List of candidates provisionally selected for admission / shortlisted based on merit will be displayed on the notice board of the University/ University's website/or the students will be informed directly of their admission after the last date of admission.

(d) The candidates whose results of the qualifying exam are awaited can also apply. Such candidates, however, must produce the previous year mark sheet /School/College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission granted will be cancelled.

(e) The application form may be rejected due to any of the following reasons:

- The candidate does not fulfill the eligibility conditions
- The prescribed fee is not enclosed.
- The application form is not signed by the candidate and his/her parent guardian, wherever required.
- Supporting documents for admission are not enclosed.

(f) Enrollment / Registration number will be assigned to the student by the University after submission and verification of all the necessary documents/fees.

6.2 Admission rules as framed by the University shall be applicable for an admission from time to time.

### Course Structure

7.1 The course structure/curriculum for One-Year LL.M. shall have the following components:

(a) Foundation/Compulsory Papers (4 papers of three credits each)

(b) Optional/Specialization Papers (6 papers of one credits each)

(c) Dissertation (two credits)

7.2 Provided, in case the candidate takes a minimum of four specialization papers from any particular Group/Cluster only, then that Course can be called after the discipline the candidates select; the candidate can opt for remaining paper/papers of his/her choice in order to complete the number of courses/credits prescribed for the Degree.

7.3 Foundation/Compulsory Papers: The Foundation Courses consist of the following four subjects/papers, which should be completed in the first Semester:

(a) Research Methodology and Legal Writing

(b) Judicial Process

(c) Law and Social Transformation in India

(d) Indian Constitution Law The New Challenges

7.4 Optional/Specialization Papers: The Centre offering specialized LL.M. degree shall offer courses in one or more of the groups of specialization. Each group of specialization shall consist of several papers from which the students can choose the number required to get the degree of that specialization.

7.5 The list of papers/subjects given in each cluster are placed at the end of this Ordinance as Annexure - A. The Annexure is only tentative and suggestive for the Faculty/Academic Council to consider. They will get changed depending on developments in law and the demands of society.

7.6 Dissertation The dissertation shall carry a minimum of three and a maximum of five credits as decided by the Faculty according to regulations approved by the Academic Council of the University.

**Medium of Instructions and Evaluation of Students:**

- 8.1 The medium of instructions and examinations shall be either Hindi or English.
- 8.2 The evaluation of students in a course shall broadly be based on two segments.
- (a) Continuous evaluation by the teacher(s) of the course.
  - (b) Evaluation through semester examination
  - (c) The components/contents of each segment of evaluation, the respective weightage to be given to each segment, and the pattern of examination, will be formulated by the respective Universities without compromising the standard, provided the end semester examination will not be assigned not more than one half of the total marks for that subject.

**9. Examination Scheme**

- 9.1 The University shall hold examinations for awarding LL.M. Degree, as far as possible according to the following Scheme:
- (a) Conduct of Semester Examinations
  - (b) All examinations shall be conducted by the Centre; the schedule of examination shall be notified by the Centre along with academic calendar in the first week of every semester.
- 9.2 No candidate shall be allowed to take the term-end Semester Examination unless one has:
- (a) Attended at least 75% of lectures / practical delivered. (ii) Paid all the fees due
  - (b) Obtained 'No Dues' certificate from the concerned Department/ college.
  - (c) Submitted the job internship certificate / Project Report, as notified by the Director/ Head/ Principal.
  - (d) Received practical training as prescribed by the Director/ Head/ Principal.
- 9.3 Each student shall have to appear in the examination of theory/practical and continuous comprehensive examination system (CCE)/internal assessment.

The internal assessment will be held in the manner prescribed from time to time by the University.

S. NO.	NAME OF THE COMPONENT	MARKS ALLOCATED
1	Internal assessment (Test)	20
2	Project and Presentation	10
3	End Semester Examination	70
	<b>TOTAL</b>	<b>100</b>

Each paper is assessed based on the following components and marks: However, the concerned course teacher shall have the discretion to change the components and marks with prior approval of the Vice Chancellor.

Candidates should obtain Grade C<sup>+</sup> to qualify in practical and Internal Assessment in each of the prescribed papers of each semester.

- (a) There will be an external examiner to evaluate the project report. Candidates should obtain Grade C<sup>+</sup> to qualify in project work external examination.
- (b) CGPA of 4.0 is required at the end of II Semester.

#### 10. Promotion to Next Semester & Failed Candidate

- 10.1 There shall be no supplementary or second examination in between the semester exam.
- 10.2 A candidate may provisionally continue his/her studies in higher semester class after the examinations of the semester he/she appeared is over. However, his/her eligibility shall be evaluated only after the results of semesters are declared at which he/she had appeared.
- 10.3 If a candidate fails in not more than one paper in anyone semester examination but clears all the remaining papers of that examination. He/she will be allowed to keep the term (ATKT) and promoted to the next semester. Candidate shall be eligible to carry the backlog of one paper.
- 10.4 Provided further, that if a candidate fails in more than one paper in any semester examination, he/she may be allowed to appear as an ex-student in the next examination of the same semester.

- 10.5 Provided further, that if a candidate fails in some papers of earlier semester and clears the final semester, his result will be with held. Mark sheet for final semester will be composite i.e. it would include the aggregate marks obtained in the first semester for calculation of overall aggregate.
- 10.6 A candidate will be awarded degree only in the year when he/she clears all the papers and completes all the requirements for the award of degree.

# 11. RULES FOR AWARD OF GRADES

- 11.1 After the evaluation, only grades should be allotted to the students for the LLM Degree.
- 11.2 The following equivalence shall be adopted for awarding grades and making qualitative assessment. If the strength of students in the program concerned is less than or equal to 60, then the absolute grading shall be followed. For student strength in a program more than 60, relative grading shall be followed:-

(a) **Range of marks for Absolute Grading (for student strength ≤ 60) :**

Grade	Range of	Grade	Performance
A+	91 -100	9	Outstanding
A	81 -90	8	Excellent
B+	71 -80	7	Very Good
B	61 -70	6	Good
C+	55 -60	5	Average
C	50 -54	4	Pass
F	Below 50	0	Fail

**Grading system Percentage of Marks Grade Value**

9	91% and above	(Outstanding)
8	81% and above but below 91%	(Excellent)
7	71% and above but below 81% A	(Very Good)
6	61% and above but below 71% B+	(Good)
5	55% and above but below 61% B	(Average)
4	50% and above but below 55% C	(Pass)
3	Below 50% F (Fail)	0

\*“Subject to the fulfillment of general guidelines for the Award of Grades” where:-

1.  $\bar{X}$  denotes the Mean of the marks obtained by all the students in the concerned subject,
2.  $\sigma$  denotes standard deviation of marks obtained by all the students in the concerned subject,
3. The Moderation Board will use its judgment in deciding the grade based on the table given above with marginal adjustment for natural cut-off,
4. A student securing 50% ( fifty percent) or more cannot be awarded grade lower than "C" grade, and
5. No student can be awarded A+ grade who has secure less than 91% marks

11.3 Besides, there will other non-numeric grades "I", "NC" etc. which will not be assigned any numerical value and shall not be taken in to consideration for the purpose of calculation of SGPA/CGPA. "I" grade specifies that subject (s) has not been completed in all respect. "NC" specifies that semester has not been completed.

11.4 The following formula shall be used for calculating the Semester Grade Point Average (SGPA) of a semester:

$$SGPA = \frac{SCP}{SC} = \frac{G1C1+G2C2+G3C3+.....}{C1+C2+C3+.....}$$

1. Where G1, G2 etc. stand for the Grade Point obtained in specified courses and C1,C2 etc. stand for Credit allotted to the respective subjects in the concerned course structure.
2. SCP stands for Total Credit Points obtained in the Semester and SC stands for Total Credits allotted in the Semester.
3. SGPA stands for Semester Grade Point Average calculated up to 2nd place of decimal.

11.5 The CGPA (Cumulative Grade Point Average) for the whole program shall be calculated on the basis of the Total Credits allotted to each semester as indicated below:



$$CGPA = \frac{SCP}{SC} = \frac{SCP1+SCP2+SCP3+.....}{SC1+SC2+SC3+.....}$$

4. Where, SCP1, SCP2 etc. stand for Total Credit Points earned in respective Semester and SC1, SC2 etc. stand for Total Credits allotted to those Semesters.
5. Along with the SGPA, Cumulative Grade Point Average (CGPA) will also be shown in the Grade Card of each Semester of the program.
6. After the evaluation, only grades should be allotted to the students for the LLM. Degree.
7. In order to pass a subject, a candidate is required to obtain at least D grade. However, He is required to obtain a CGPA of 4.0 to become eligible for award of the Degree.

11.6 Vice-Chancellor's Grace of one mark will be given for Pass/ ATKT in each semester and for improvement in CGPA.

11.7 Grade Card of students, who pass subjects through Special Examinations, will have distinct indication of special examination. Further, such students shall not be eligible for any University award/rank/merit of the program.

## 12. AWARD OF CLASS

12.1 Under the Grading System, there is non-equivalence of class/division to CGPA. Hence, no division shall be awarded to students on completion of the program.

12.2 However, on written request of the students, the University may issue equivalence of CGPA in terms of percentage of marks, as per norms in vogue from time to time.

## 13. DECLARATION AND RECTIFICATION OF RESULT

13.1 The grades obtained will be tabulated by the tabulators and moderated by Moderation Board as below:

- (a) A student, who fails in End Semester Examination/ Special

Examination, if any, (Theory component only) of one subject in any Semester, by not more than 4 (four) marks in Theory, He / She will be awarded the requisite marks to enable him/her to pass the subject.

- (b) A student, who passes in all subjects independently but fails to secure the required CGPA of 4.00 by virtue of having obtained one grade lower in any one subject by not more than 4 (four) marks of the full marks of the subject concerned, will be awarded higher grade in that subject by adding requisite marks in the total. In case of possibility of moderation in more than one subject, the subject having least credit will be considered for moderation.

Normally, only one of the two clauses mentioned above shall be applicable to a student in a particular Semester, however, as a special case, the Board of Examinations may allow the application of both the clauses of moderation simultaneously for a student, once and only once during his study period at the University on the specific recommendations of the Moderation Board under the following circumstances:

- (c) can rectify the mistake.

**REMARKS:** The Chairman, Moderation Board shall affix his/her signature on the tabulation sheet for each such modification.

13.2 The result tabulated and moderated as above, shall be put up to the Chairman, Board of Examinations /Academic Council for approval for declaration of results.

13.3 The Board of Examinations shall have the power to quash or rectify the result of a student (even after it has been declared) if:

- (a) It is found that he/she was not eligible to appear at the examination
- (b) He/she used unfair means in the examination,
- (c) A mistake is found in his/her result.

13.4 If the result of the examination has been ascertained and/ or declared and it is found that such result has been affected by any error, malpractice, improper



conduct or other sufficient cause, the Board of Examinations shall have the power to amend the result and declare the modified/rectified result.

#### **14. GRADUATION REQUIREMENTS**

14.1 In order to qualify for LLM degree of the University, a student must-

- (a) Complete all the credit requirements for the degree with grade 'D' or a higher grade in each of the subjects, seminar, project work and viva-voce etc.
- (b) Satisfactorily complete all other requirements for the degree viz. industrial training, fieldtrip, if any etc.
- (c) Obtain CGPA of 4.00 or more in the LLM Program at the end of the II (final) semester in which he completes all the requirements for the degree.

14.2 Notwithstanding anything contained in the above Ordinances:

- (a) In case of a dispute in result, the decision of the Board of Examination shall be final and binding
- (b) In case of difficulty in application of any of the clauses of the Ordinances specified above, the Vice Chancellor shall have all powers to amend/ modify/ remove difficulty in the relevant Regulation(s).

#### **15. Merit Lists**

- 15.1 Merit list of first 10 candidates in the order of merit shall be declared at the end of each semester in each branch from amongst the candidates who have passed in one attempt.
- 15.2 Branch wise final merit list shall be declared by the University only after the main examination of the Second and final semester for each degree, on the basis of the integrated performance of all the Semesters. The merit list shall include the first ten candidates securing at least First Division and passing all semesters in single attempts.

#### **16. Examination Centers**

- 16.1 University examination center(s) will be notified by the university.

**General**

- 17.1. In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the University so far as they are not inconsistent with the provisions of this ordinance.
- 17.2 In case of any dispute/ambiguity, the ruling of the Vice Chancellor shall be final. However on the recommendations of the Academic Council the Vice-Chancellor shall be competent to change the System/Pattern of the examination.
- 17.3 In case of any dispute, the matter shall be decided under the Jurisdiction of District Court, Indore.

**ORDINANCE NO. 32****DIPLOMA IN PHARMACY (D. PHARM)****Two Year Diploma Course**

Regulations framed under section 10 of the Pharmacy Act, 1948.

(As approved by the Government of India, Ministry of Health & F.W vide letter No dated and notified by the Pharmacy Council of India.)

These regulations may be called the Education Regulations, 2014 for Diploma in Pharmacy.

**1. COURSE & FACULTY**

- 1.1 This ordinance shall be applicable to Two years Diploma in Pharmacy (D.Pharm) course. This programme is offered by the faculty of Pharmacy after the approval of concerned Board of Studies and the Academic Council of the University.
- 1.2 The ordinance shall be applicable to all the University teaching

**2. DURATION:**

The duration of the D.Pharm. course shall be for two academic years, with each academic year spread over a period of not less than 180 working days excluding the days spent in the examinations in addition to 500 hours practical training spread over a period of not less than 3 months.

**3. INTAKE & FEES**

The intake and fees for each of these courses shall be decided by the Board of Management of the University from time to time subject to the approval of the regulatory body.

The basic unit of intake in a 'course will be as per the approval granted from the respective authority / 60 seats. Multiples of this unit can also be set up.

**4. ACADEMIC YEAR**

4.1 There shall be an annual examination at the end of the academic year (April/May).

4.2 If necessary, there shall be a supplementary examination for the students who are not able to pass Diploma in Pharmacy Part-I or Part-II, as the case may be, as per the criteria specified by the examining authority.

**5. COURSE OF STUDY**

5.1 The course of study for Diploma in Pharmacy Part-I and Diploma in Pharmacy Part-II shall include the subjects as given in the Tables I & II below. The number of hours devoted to each subject for its teaching in Theory and Practical.

**TABLE-I**  
**DIPLOMA IN PHARMACY (PART-I)**

Subject	Number of hours		
	Theory	Practical	Tutorial
Pharmaceutics	75	75	25
Pharmaceutical Chemistry	75	75	25
Pharmacognosy	75	75	25
Human Anatomy & Physiology	75	75	25
Social Pharmacy	75	-	25
<b>Total</b>	<b>375</b>	<b>300</b>	<b>125</b>
<b>Total 800 hrs</b>			

**Table-II****Diploma in Pharmacy (Part-II)**

Subject	Number of hours		
	Theory	Practical	Tutorial
Pharmacology	75	75	25
Community Pharmacy & Management	75	75	25
Biochemistry & Clinical Pathology	75	75	25
Pharmacotherapeutics	75	--	25
Hospital & Clinical Pharmacy	75	-	25
Pharmacy Law & Ethics	75	--	25
<b>Total</b>	<b>450</b>	<b>225</b>	<b>150</b>
<b>Total 825 hrs</b>			

**TABLE-III**  
**Diploma in Pharmacy (Part III)**

	<b>Practical Training – 500 hours</b>

**6. ELIGIBILITY FOR ADMISSION**

- 6.1 Minimum qualification for admission to Diploma in Pharmacy-A pass in 10+2 examination (regular science academic stream) with Physics, Chemistry and Biology or Mathematics.
- 6.2 Any other qualification approved by the Pharmacy Council of India as equivalent to the above examination.
- 6.3 Provided that there shall be reservation of seats for Scheduled Castes and Scheduled Tribes candidates in accordance with the instructions issued by the Central Govt. /State Govts./Union Territory Admns. as the case may be, from time to time

**7. ADMISSION PROCEDURE**

- 7.1 Admission under these courses will be made as follows:

7.1.1 The University will issue admission notifications in news papers, on the University's website, notice board of the university and in other publicity media before the start of every cycle.

7.1.2 List of candidates provisionally selected for admission /shortlisted based on merit will be displayed on the notice board of the University/ University's website/or the students will be informed directly of their admission after the last date of application.

7.1.3 The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally. Such candidates, however, must produce the previous year mark sheet /School/College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional

admission cannot be granted. The candidate so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled,

7.1.4 If a candidate admitted provisionally under (c) above could not obtain the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him: will be cancelled.

7.2 The application form may be rejected' due to any of the following reasons:

7.2.1 The candidate does not fulfill the eligibility conditions

7.2.2 The prescribed fees is not enclosed.

7.2.3 The application form is not signed by the candidate and his/her parent guardian, wherever required.

7.2.4 Supporting documents for admission are not enclosed.

7.2.5 Enrollment / Registration number Will be assigned to the student by the University after verification & submission of all the necessary documents/fees.

7.2.6 Admission rules as framed by the University shall be applicable for all

#### **SCHEME OF STUDY AND EXAMINATION:**

8.1 The course curriculum shall be approved by the concerned Board of Studies and the Academic council of the University.

8.2 The examinations shall be of theory and practical (including vica – voce) nature, carrying maximum marks for each part of a subject as indicated in Table IV and V below

TABLE-IV

## DIPLOMA IN PHARMACY (PART I) EXAMINATION

Code	Subject	Maximum marks for Theory			Maximum marks for Practicals		
		Examination	*Sessional	Total	Examination	*Sessional	Total
DPH-101	Pharmaceutics	80	20	100	80	20	100
DPH-102	Pharmaceutical chemistry	80	20	100	80	20	100
DPH-103	Pharmacognosy	80	20	100	80	20	100
DPH-104	Human Anatomy & Physiology	80	20	100	80	20	100
DPH-105	Social Pharmacy	80	20	100	--	--	--
	<b>Total</b>	400	100	500	320	80	400
		<b>500 + 400 = 900</b>					

\*Internal assessment

TABLE-V

## Diploma in Pharmacy (Part II) Examination

Code	Subject	Maximum marks for Theory			Maximum marks for Practicals		
		Examination	*Sessional	Total	Examination	*Sessional	Total
DPH-201	Pharmacology	80	20	100	80	20	100
DPH-202	Community Pharmacy & Management	80	20	100	80	20	100
DPH-203	Biochemistry & Clinical Pathology	80	20	100	80	20	100
DPH-204	Pharmacotherapeutics	80	20	100	--	--	--
DPH-205	Hospital & Clinical Pharmacy	80	20	100	--	--	--
DPH-206	Pharmacy Law & Ethics	80	20	100	--	--	--
		480	120	600	240	60	300
	<b>Total</b>	<b>600 + 300 = 900</b>					

\*Internal assessment



The Academic council of the University on the recommendation of the concerned Board of Studies may change number of papers and / or marking scheme of the course after the due approval of Vice Chancellor.

**9. MEDIUM OF INSTRUCTIONS AND EXAMINATIONS**

The medium of instruction and examination shall be English.

**10. ELIGIBILITY FOR APPEARING AT THE EXAMINATION**

10.1 Attendance Requirement: No student shall be allowed to appear in any examination unless he/she has attended 75% of the classes held in each theory and practical separately in each subject.

10.2 A student who has been admitted to D.Pharm first year and has attended a regular course of study shall be eligible to appear at D.Pharm first year examination.

10.3 A student who has been allowed to keep term to D.Pharm second year as per the provisions for conditions of passing and has attended a regular course of study shall be eligible to appear at D.Pharm second year examination.

**11. SESSIONAL EXAMINATION (CONTINUOUS INTERNAL ASSESSMENT)**

11.1 A regular record of both theory and practical class work done and examinations held in an institution imparting training for diploma in Pharmacy Part-I and diploma in Pharmacy Part-II courses shall be maintained for each student in the institution and 20 marks for each theory and 20 marks for each practical subject shall be allotted as sessional marks.

11.2 There shall be two or more periodic sessional (internal assessment) examinations during each academic year. The highest aggregate of any two performances shall form the basis of calculating sessional marks

The sessional marks in practical shall be allotted on the following basis:-

(a) Actual performance in the sessional/spacing examination=10 marks

(b) Day to day assessment in the practical class/spacing work= 10 marks.

**12. MAIN AND SUPPLEMENTARY EXAMINATION**

- 12.1 Main and supplementary examination for each subject (theory and practical are considered as separate subjects) of all the two years shall be of 80 marks each.
- 12.2 There shall be a main and a supplementary examination in a year as per the Teaching and Examination Scheme and Course Content for D.Pharm First year and D.Pharm second year. Main examination shall be held in the month of April/May or on such dates as may be fixed by the University. Supplementary examination shall be conducted after main examination on such dates as may be fixed by the University.
- 12.3 Main examination in each theory subject shall be of three hours duration.
- 12.4 Main examination in each practical subject shall be of the duration as prescribed for practical class and shall comprise of synopsis/ spotting, exercise / experiment and viva -voce etc. The Dean/Head, Department of Pharmacy shall send the awards to the concerned authority, immediately after completion of the examination.

**13. MINIMUM MARKS FOR PASSING THE EXAMINATION**

- 13.1 A student shall not be declared to have passed Diploma in Pharmacy examination unless he secures at least 40% marks in each of the subjects separately in the theory as well as the practical examinations including sessional marks. The candidates securing 60% marks or above in aggregate in all subjects shall be declared to have passed in first class. The candidates securing 75% marks or above in any subject or subjects shall be declared to have passed with distinction in that subject or those subjects.

**14. ELIGIBILITY FOR PROMOTION TO DIPLOMA IN PHARMACY (PART-II)**

- 14.1 All candidates who have appeared for all the subjects and passed the Diploma in Pharmacy Part-I examination are eligible for promotion to the Diploma in Pharmacy Part-II class. However, the students may be promoted to second year with full carryover of all subjects.

**15. IMPROVEMENT OF SESSIONAL MARKS**

15.1 The candidates who wish to improve sessional marks can do so by appearing in two additional sessional examinations during the next academic year. The average score of the two examinations shall be the basis for improved sessional marks in theory as well as in practical. Marks awarded to a candidate for day-to-day assessment in the practical class cannot be improved unless he attends a regular course of study again.

**16. CERTIFICATE OF PASSING EXAMINATION FOR DIPLOMA IN PHARMACY (PART-II)**

16.1 Certificate of having passed the Diploma in Pharmacy Part-II shall be granted by the examining authority to a successful student.

**17. PERIOD AND OTHER CONDITIONS FOR PRACTICAL TRAINING**

17.1 After having appeared in Part-II examination for the Diploma in Pharmacy held by an approved examining authority, a candidate shall be eligible to undergo practical training in one or more of the following institutions namely:

- (a) Hospitals/Dispensaries run by Central Govt. /State Govts.
- (b) A pharmacy licensed for retail sale of drugs under the Drugs and Cosmetics Rules, 1945 having the services of registered pharmacists.
- (c) Hospitals and dispensaries other than those specified in sub-regulation (a) and (b) above for the purpose of giving practical training shall have to be recognized by the Pharmacy Council of India on fulfilling the conditions specified in Appendix "D" to these regulations.

17.2 The institutions referred in sub-regulation (1) shall be eligible to impart training subject to the condition that number of student pharmacists that may be taken in any hospital, dispensary or pharmacy licensed under the Drugs and Cosmetics Rules, 1945 shall not exceed **FOUR** where there is one registered pharmacist. Where there are more than one registered pharmacists the number shall not exceed **TWO** for each additional such registered pharmacists.

17.3 In the course of practical training, the trainee shall have exposure to-

- (a) Working knowledge of keeping of records required by various Legislative Acts concerning the profession of pharmacy; and
- (b) Practical experience in activities mentioned in Table III under regulation 6 of these regulations.

17.4 The practical training shall be of not less than five hundred hours spread over a period of not less than three months provided that not less than two hundred and fifty hours are devoted to actual dispensing of prescriptions.

**18 PROCEDURE TO BE FOLLOWED PRIOR TO COMMENCEMENT OF THE TRAINING**

18.1 The head of an academic training institution, on application, shall supply in triplicate 'Practical Training Contract Form for Pharmacist' (hereinafter referred to as the Contract Form) to the candidate eligible to undertake the said practical training. The Contract Form shall be as specified in Appendix-E to these regulations.

18.2 The head of an academic training institution shall fill Section I of the Contract Form. The trainee shall fill Section II of the said Contract Form and the head of the institution agreeing to impart the training (hereinafter referred to as the Apprentice Master) shall fill Section III of the said Contract Form.

18.3 It shall be the responsibility of the trainee to ensure that one copy (hereinafter referred to as the first copy of the Contract Form) so filled is submitted to the head of the academic training institution and the other two copies (hereinafter referred to as the second copy and the third copy) shall be filed with the Apprentice Master (if he so desires) or with the trainee till completion of the training.

**19. CERTIFICATE OF PASSING DIPLOMA IN PHARMACY PART-III:-**

19.1. On satisfactory completion of the practical training period, the Apprentice Master shall fill Section IV of the second copy and third copy of the Contract Form and

cause it to be sent to the head of the academic training institution who shall suitably enter in the first copy of the entries from the second copy and the third copy and shall fill Section V of the three copies of Contract Form and thereafter hand over both the second copy and the third copy to the trainee.

This Contract Form, completed in all respects, shall be regarded as a certificate of having successfully completed the course of Diploma in Pharmacy (Part-III).

## 20. AWARD OF DIPLOMA, DIVISION AND RANK

20.1 Students passing in all the subjects of D.Pharm first year and second year will be declared as having passed D.Pharm course and shall be awarded certificate of Diploma in Pharmacy on satisfactory completion of the practical training.

20.2 No division shall be awarded at the end of D.Pharm first and second year examinations. The division to a successful student shall be awarded on the basis of aggregate of marks obtained by him / her in D.Pharm first year and D.Pharm second year examinations regardless of the number of attempts, as shown below:

Percentage of marks	Division
75% or above	Honors
60% or above	First division
50% or above	Second division
40% or above	Pass

20.3 A student shall be declared to have passed a subject with distinction if he/ she secure 75 % or above in the concerned subject.

20.4 The actual marks obtained in the failing subject and not the passing marks shall be counted for award of division.

20.5 Rank shall be conferred to those students who have passed the whole examination in first attempt without any grace).

## 21. MAXIMUM DURATION OF COMPLETION OF COURSE

21.1 A candidate has to complete the entire course of Diploma in Pharmacy (D.Pharm) within a maximum period of four years from the session of first admission.

**22. EXAMINATION CENTERS**

22.1 University examination centers will be notified by the university.

**23. GENERAL**

23.1 In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the University so far as they are not inconsistent with the provisions of this ordinance.

23.2 In case of any dispute/ambiguity, the ruling of the Vice Chancellor shall be final. However, on the recommendations of the Academic Council the Vice-Chancellor shall be competent to change the System / Pattern of the examination.

23.3 In case of any dispute, the matter shall be decided under the Jurisdiction of District Court, Indore.

**ORDINANCE NO. 33****B.Ed. -Part Time (3 Year Course)  
Under Graduate Degree Courses****1. Course & Faculty**

1.1 This Ordinance shall be applicable to all Under Graduate courses except those for with the university has separate ordinance. These courses shall be run on semester system.

- (a) At present the degrees cover under this ordinance is B.Ed three (part time) year Programme.
- (b) This Programme is offered by concerned faculty approved by the Board of Studies and Academic Council.
- (c) More degree programme can be offered under this ordinance on the recommendations of the Board of Studies.

1.2 The Ordinance shall be applicable to all the University teaching departments/Institutes /Schools of this University.

- 2. Duration**
  - 2.1 The duration of these courses of study shall extend over six semesters.
- 3. Intake & Fees**
  - 3.1 The intake and fees for each of these courses shall be decided by the Board of Management of the University from time to time subject to the approval of the regulatory body.
    - (a) The basic unit of intake in a course will be as per the approval granted from the respective authority/50 seats. Multiples of this unit can also be set up.
- 4. Academic Year**
  - 4.1 Academic session will start from July to December and second semester from January to June
- 5. Eligibility**
  - 5.1 Candidates seeking admission to these courses must have passed the graduation examination as specified below from any recognized Board or an equivalent body.
  - 5.2 Candidates appearing for the Graduation examination and awaiting for their results can apply. They will have to provide proof of passing the examination within 30 days of admission.
  - 5.3 Candidates with at least 50% marks in Senior Secondary/ graduation or its equivalent are eligible for admission.
  - 5.4 The reservation relaxation in marks for SC/ST/OBC/PWD and other category shall be as per the rules of Central Government / State Government whichever is applicable
  - 5.5 Eligibility for new Courses under this ordinance shall be defined by the Academic Council of the University.
- 6. Admission Procedure**
  - 6.1 Admission under these courses will be made as follows:
    - (a) The University will issue admission notifications in news papers/ on the University's website/ notice board of the university and in other publicity media before the start of every cycle to conduct entrance examination and selection procedure as per the policy of State Government/ University.

- (b) List of candidates provisionally selected for admission /shortlisted based on merit will be displayed on the notice board of the University/ University's website/or the students will be informed directly of their admission after the last date of application.
- (c) The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally. Such candidates, however, must produce the previous year mark sheet /School/College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.
- (d) If a candidate admitted provisionally under (c) above could not obtain the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him will be cancelled.
- (e) The application form may be rejected due to any of the following reasons: The candidate does not fulfill the eligibility conditions  
The prescribed fees are not enclosed.  
The application form is not signed by the candidate and his/her parent guardian, wherever required.  
Supporting documents for admission are not enclosed.
- (f) Enrollment / Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.
- (g) Admission rules as framed by the University shall be applicable for all admissions from time to time.

## 7. Course Structure

- 7.1 The B.Ed three years (part time) Course in semester system shall consist of:
  - (a) This Course prescribed by the Central Government / State Government.
  - (b) Scheme of examination as prescribed Government/State Government/ University from time to time.
- 7.2 The course curriculum of this course shall be approved by the concerned Board of Studies and the Academic council of the University. The Academic council of the University on the recommendation of the concerned Board of Studies may change number of papers and / or marking scheme of the course after the due approval of Vice chancellor.



**8. Medium of Instructions and Examinations**

8.1 The medium of instructions and examinations shall be either Hindi or English.

**9. Examination Scheme**

9.1 No candidate shall be allowed to take the term-end Semester Examination unless one has:

- (i) Attended at least 75% of lectures / practical delivered.
- (ii) Paid all the fees due
- (iii) Obtained 'No Dues' certificate from the concerned Department/college.
- (iv) Submitted the Project Report, as notified by the Director/ Head/ Principal. .
- (v) Received in-plant training as prescribed by the Director/ Head/ Principal.

9.2 Each student shall have to appear in the examination of theory/practical and continuous comprehensive examination system (CCE)/internal assessment. The internal assessment will be held in the manner prescribed from time to time by the University.

- (a) 30 per cent marks of each paper will be earmarked of internal assessment (for each semester, there will be two separate evaluations of 15 marks each).
- (b) Main examination will carry 70 percent marks,
- (c) \*For passing the examination; the candidate that be required to secure at least 40% marks in University examination separately in the term-end Theory, practical and Internal Assessment in each of the prescribed paper and aggregate of 40% in the subject, practical are also to be cleared separately with 40% marks wherever applicable.
- (d) There will be an external examiner to evaluate the project report. The minimum passing marks for project work will be 50%.

**10. Promotion to Next Semester & Failed Candidate**

10.1 There shall be no supplementary or second examination in between the semester exam.

10.2 A candidate may provisionally continue his/her studies in higher semester class after the examinations of the semester he/she appeared is over. However, his/her eligibility shall be evaluated only after the results of semesters are declared at which he/she had appeared.

- 10.3 If a candidate fails in not more than two paper in anyone semester examination but clears all the remaining papers of that examination. He/she will be allowed to keep the term (ATKT) and promoted to the next semester.
- 10.4 Provided further, that if a candidate fails in more than one paper in any semester examination, he/she may be allowed to appear as an ex-student in the next examination of the same semester.
- (a) A candidate clears all the subjects of 1<sup>st</sup> semester examination or fails in one or more subjects of the same will be allowed to the admission in the 2<sup>nd</sup> semester.
- (b) A candidate clears all the subjects of 2<sup>nd</sup> semester examination or fails in one or more subjects of the same will be allowed to the admission in 3<sup>rd</sup> semester.
- 10.5 A candidate shall not be admitted in the 4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup> semester examination unless he/she has fully passed/cleared all the papers in the 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> semester examination respectively.

Provided further, that if a candidate fails in some papers of earlier semester and clears the final semester, his result will be with held. A candidate will be awarded degree only in the year when he/she clears the papers of earlier semesters. In such situation, mark sheet for each semester will be issued separately up to Fifth semester and a composite mark sheet will be issued in the Sixth semester once the candidate clears all the papers.

## 11. Allocation of Division

- 11.1 Division shall be awarded only after the fourth and final semester examination, based on integrated performance of the candidate for all the two years. The Division shall be awarded on the basis of Marks obtained in Internal Assessment and University examination (Theory and Practical Both) taken together.

60% or above	First Division
50 % or above but less than 60%	Second Division
*Below 50 %	Third Division

- 11.2. Vice-Chancellor Grace of one mark will be given for Pass/ ATKT in each semester and for improvement in division in final semester.

**12. Merit Lists**

12.1 Merit list of first 10 candidates in the order of merit shall be declared at the end of each semester in each branch from amongst the candidates who have passed in one attempt.

12.2 Branch wise final merit list shall be declared by the University only after the main examination of the fourth and final semester for each degree, on the basis of the integrated performance of all the two years. The "merit list shall include the first ten candidates securing at least First Division and passing all semesters in single attempts.

**13. Maximum Duration of Completion of Course**

13.1 A candidate has to complete the entire course of under graduate degree within a maximum period of six years from the session of first admission.

**14. Examination Centers**

14.1 University examination centers will be notified by the university.

**15. General**

15.1 In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the University so far as they are not inconsistent with the provisions of this ordinance.

15.2 In case of any dispute/ambiguity, the ruling of the Vice Chancellor shall be final.

15.3 However on the recommendations of the Academic Council the Vice-Chancellor shall be competent to change the System/Pattern of the examination.

15.4 In case of any dispute, the matter shall be decided under the Jurisdiction of District Court, Indore.

**ORDINANCE NO. 34****B.A. B.Ed. (Integrated 4 Years Course)****Under Graduate Degree Courses****1. Course & Faculty**

1.1 This Ordinance shall be applicable to all Under Graduate courses except those for which the university has separate ordinance. These courses shall be run on semester system.

- (a) At present the degrees cover under this ordinance is B.A. B.Ed four year integrated Programme.
- (b) This Programme is offered by concerned faculty approved by the Board of Studies and Academic Council.
- (c) More degree programme can be offered under this ordinance on the recommendations of the Board of Studies.

2.2 The Ordinance shall be applicable to all the University teaching departments/Institutes /Schools of this University.

**2. Duration**

2.1 The duration of these courses of study shall extend over eight semesters.

**3. Intake & Fees**

3.1 The intake and fees for each of these courses shall be decided by the Board of Management of the University from time to time subject to the approval of the regulatory body.

- (a) The basic unit of intake in a course will be as per the approval granted from the respective authority/100 seats. Multiples of this unit can also be set up.

**4 Academic Year**

4.1 There will be two academic cycles every year, one from July to December and second from January to June

**5. Eligibility**

- 5.1 Candidates seeking admission to these courses must have passed the Senior Secondary (12th) examination as specified below from any recognized Board or an equivalent.
- 5.2 Candidates appearing for the 12th examination and awaiting for their results can apply. They will have to provide proof of passing the examination within 30 days of admission.
- 5.3 Candidates with at least 50% marks in Senior Secondary/ +2 or its equivalent are eligible for admission.
- 5.4 The reservation relaxation in marks for SC/ST/OBC/PWD and other category shall be as per the rules of Central Government / State Government whichever is applicable

5.5 Eligibility for new Courses under this ordinance shall be defined by the Academic Council of the University.

**6. Admission Procedure**

6.1 Admission under these courses will be made as follows:

- (a) The University will issue admission notifications in news papers/ on the University's website/ notice board of the university and in other publicity media before the start of every cycle to conduct entrance examination and selection procedure as per the policy of State Government/ University.
- (b) List of candidates provisionally selected for admission /shortlisted based on merit will be displayed on the notice board of the University/ University's website/or the students will be informed directly of their admission after the last date of application.
- (c) The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally. Such candidates, however, must produce the previous year mark sheet /School/College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.
- (d) If a candidate admitted provisionally under (c) above could not obtain the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him will be cancelled.
- (e) The application form may be rejected due to any of the following reasons:
  - The candidate does not fulfill the eligibility conditions
  - The prescribed fees are not enclosed.
  - The application form is not signed by the candidate and his/her parent guardian, wherever required.
  - Supporting documents for admission are not enclosed.
- (f) Enrollment / Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.
- (g) Admission rules as framed by the University shall be applicable for all admissions from time to time.

## 7 Course Structure

- 7.1 The B.A.B.Ed (4 years Integrated) Course in semester system shall consist of:
- (a) This Course prescribed by the Central Government / State Government.
  - (b) Scheme of examination as prescribed Government/State Government/ University from time to time.
- 7.2 The course curriculum of this course shall be approved by the concerned Board of Studies and the Academic council of the University. The Academic council of the University on the recommendation of the concerned Board of Studies may change number of papers and / or marking scheme of the course after the due approval of Vice chancellor.

## 8. Medium of Instructions and Examinations

- 8.1 The medium of instructions and examinations shall be either **Hindi or English**.

## 9. Examination Scheme

- 9.1 No candidate shall be allowed to take the term-end Semester Examination unless one has:
- (i) Attended at least 75% of lectures / practical delivered.
  - (ii) Paid all the fees due
  - (iii) Obtained 'No Dues' certificate from the concerned Department/college.
  - (iv) Submitted the Project Report, as notified by the Director/ Head/ Principal.
  - (v) Received in-plant training as prescribed by the Director/ Head/ Principal.
- 9.2 Each student shall have to appear in the examination of theory/practical and continuous comprehensive examination system (CCE)/internal assessment. The internal assessment will be held in the manner prescribed from time to time by the University.
- (a) 25 per cent marks of each paper will be earmarked of internal.
  - (b) Main examination will carry 75 percent marks.
  - (c) \*For passing the examination; the candidate that be required to secure at least 40% marks in University examination separately in the term-end Theory, practical and Internal Assessment in each of the prescribed paper and aggregate of 40% in the subject, practical are also to be cleared separately with 40% marks wherever applicable.
  - (d) There will be an external examiner to evaluate the project report. The minimum passing marks for project work will be 50%.

**10 Promotion to Next Semester & Failed Candidate**

- 10.1 There shall be no supplementary or second examination in between the semester exam.
- 10.2 A candidate may provisionally continue his/her studies in higher semester class after the examinations of the semester he/she appeared is over. However, his/her eligibility shall be evaluated only after the results of semesters are declared at which he/she had appeared.
- 10.3 If a candidate fails in not more than two paper in anyone semester examination but clears all the remaining papers of that examination. He/she will be allowed to keep the term (ATKT) and promoted to the next semester.
- 10.4 Provided further, that if a candidate fails in more than one paper in any semester examination, he/she may be allowed to appear as an ex-student in the next examination of the same semester.
- (a) A candidate clears all the subjects of 1<sup>st</sup> semester examination or fails in one or more subjects of the same will be allowed to the admission in the 2<sup>nd</sup> semester.
- (b) A candidate clears all the subjects of 2<sup>nd</sup> semester examination or fails in one or more subjects of the same will be allowed to the admission in 3<sup>rd</sup> semester.
- 10.5 A candidate shall not be admitted in the 4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup> semester examination unless he/she has fully passed/cleared all the papers in the 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> semester examination respectively.

Provided further, that if a candidate fails in some papers of earlier semester and clears the final semester, his result will be with held. A candidate will be awarded degree only in the year when he/she clears the papers of earlier semesters. In such situation, mark sheet for each semester will be issued separately up to Fifth semester and a composite mark sheet will be issued in the Sixth semester once the candidate clears all the papers.

**11. Allocation of Division**

- 11.1 Division shall be awarded only after the fourth and final semester examination, based on integrated performance of the candidate for all the two years. The Division shall be awarded on the basis of Marks obtained in Internal Assessment and University examination (Theory and Practical Both) taken together.

60% or above	First Division
50 % or above but less than 60%	Second Division
*Below 50 %	Third Division

11.2 Vice-Chancellor Grace of one mark will be given for Pass/ ATKT in each semester and for improvement in division in final semester.

**12. Merit Lists**

12.1 Merit list of first 10 candidates in the order of merit shall be declared at the end of each semester in each branch from amongst the candidates who have passed in one attempt.

12.2 Branch wise final merit list shall be declared by the University only after the main examination of the fourth and final semester for each degree, on the basis of the integrated performance of all the two years. The "merit list shall include the first ten candidates securing at least First Division and passing all semesters in single attempts.

**13. Maximum Duration of Completion of Course**

13.1 A candidate has to complete the entire course of under graduate degree within a maximum period of six years from the session of first admission.

**14. Examination Centers**

14.1 University examination centers will be notified by the university.

**15. General**

15.1 In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the University so far as they are not inconsistent with the provisions of this ordinance.

15.2 In case of any dispute/ambiguity, the ruling of the Vice Chancellor shall be final. However on the recommendations of the Academic Council the Vice-Chancellor shall be competent to change the System/Pattern of the examination.

15.3 In case of any dispute, the matter shall be decided under the Jurisdiction of District Court, Indore.

**ORDINANCES NO. 35**

**ONE YEAR (TWO SEMESTERS) DIPLOMA IN CYBER LAW AND DIPLOMA IN INTELLECTUAL PROPERTY RIGHTS**

**1. Purpose**

This ordinance shall be applicable to Diploma in Cyber Law and Diploma in Intellectual Property Rights (IPR). These courses shall be run on semester system.

**2. The Programme & Duration**

2.1. The Diploma Course is of one year duration consisting of two academic terms.



- 2.2. A student can opt for maximum one diploma in an academic year.
- 2.3. Students are allowed to concurrently pursue diploma programs with the regular law programme.
- 2.4. The Medium of instruction & Examination shall be English or Hindi as the case may be which will not be changed during the entire Diploma programme.
- 2.5. Admission granted by the affiliated college/institute to any student shall be provisional till the enrollment/registration/enlistment is made by the University & in case the admission is granted on the bases of provisional eligibility certificate, the conditions & instruction given by the University should be complied within the time limit fixed by the University or latest by the beginning of next semester otherwise term kept by the such a student will be forfeited and no fees on any account will be refunded.

### **3. Intake & Fees**

- 3.1 The basic unit of intake will be of 60 seats, duly approved. Multiples of this unit can be set up subsequently subject to approval.
- 3.2 The intake and fees for each of these courses shall be decided by the Board of Management of the University from time to time, subject to the approval of the regulatory body.

### **4. Eligibility**

- 4.1 A student should passed 12th standard examination of recognized board OR Graduates from any recognized University. The following categories may also apply: Students, Lawyers, Law enforcement personnel – customs officials, police officials, etc., Patent agents, Intellectual Property Offices in Government Sector, Engineers, Scientists.

### **5. Admission Procedure**

- 5.1 Admission in Diploma Course will be made as follows:
  - a) The University will issue admission notifications in news papers, on the University's website, notice board of the university and in other publicity media before the start of every academic cycle.
  - b) The students will be shortlisted for provisional admission based on their merit of qualifying examination and interview, giving 70% and 30% weightage respectively. During the interview, candidates will be assessed about their work experience, publications and statement of purpose.

- c) List of candidates provisionally selected for admission / shortlisted based on merit will be displayed on the notice board of the University/ University's website/or the students will be informed directly of their admission after the last date of admission.
- d) The candidates whose results of the qualifying exam are awaited can also apply. Such candidates, however, must produce the previous year mark sheet /School/College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission granted will be cancelled.
- e) The application form may be rejected due to any of the following reasons:
  - The candidate does not fulfill the eligibility conditions
  - The prescribed fee is not enclosed.
  - The application form is not signed by the candidate and his/her parent guardian, wherever required.
  - Supporting documents for admission are not enclosed.
- f) Enrollment/ Registration number will be assigned to the student by the University after submission and verification of all the necessary documents/fees.

5.2 Admission rules as framed by the University shall be applicable for an admission from time to time.

## 6. Course Structure

- 6.1 The course structure/curriculum for One-Year Diploma Course of consists of two semesters.
- 6.2 There will be five modules in one year. Four theory papers in first four modules.
- 6.3 In fifth module every student shall write a Dissertation or submit a Project Work/Field Study Report on any area/topic pertaining to specialized subject involving techno-scientific and legal issues therein. The research proposals submitted by the students shall be examined by a committee of teachers teaching the diploma course. The committee shall work under the Chairmanship of the Course Coordinator, who shall also allot a supervisor to each student or a group of students to supervise the dissertation/field study/project work.

7

## Medium of Instructions and Evaluation of Students:

- 7.1 The medium of instructions and examinations shall be either Hindi or English.

7.2 The evaluation of students in a course shall broadly be based on two segments.

- a) Continuous evaluation by the teacher(s) of the course.
- b) Evaluation through semester examination
- c) The components/contents of each segment of evaluation, the respective weightage to be given to each segment, and the pattern of examination, will be formulated by the respective Universities without compromising the standard, provided the end semester examination will not be assigned not more than one half of the total marks for that subject

## 8. Examination Scheme

8.1 The University shall hold examinations for awarding Diploma Course, as far as possible according to the following Scheme:

- a) Conduct of Semester Examinations
- b) All examinations shall be conducted by the Centre; the schedule of examination shall be notified by the Centre along with academic calendar in the first week of every semester.

8.2 No candidate shall be allowed to take the term-end Semester Examination unless one has:

- (a) Attended at least 75% of lectures / practical delivered. (ii) Paid all the fees due
- b) Obtained 'No Dues' certificate from the concerned Department/ college.
- c) Submitted the job internship certificate / Project Report, as notified by the Director/ Head/ Principal.
- d) Received practical training as prescribed by the Director/ Head/ Principal.

8.3 Each student shall have to appear in the examination of theory/practical and continuous comprehensive examination system (CCE)/internal assessment. The internal assessment will be held in the manner prescribed from time to time by the University.

SI. NO.	NAME OF THE COMPONENT	MARKS ALLOCATED
1	Internal assessment (Test)	20
2	Project and presentation	10
3	End Semester Examination	70
	TOTAL	100

Each paper is assessed based on the following components and marks: However, the concerned course teacher shall have the discretion to change the components and marks with prior approval of the Vice Chancellor.

Candidates should obtain Grade C<sup>+</sup> to qualify in practical and Internal Assessment in each of the prescribed papers of each semester.

- a) There will be an external examiner to evaluate the project report. Candidates should obtain Grade C<sup>+</sup> to qualify in project work external examination.
- b) CGPA of 5.0 is required at the end of II Semester.

## 9 Promotion to Next Semester & Failed Candidate

- 9.1 There shall be no supplementary or second examination in between the semester exam.
- 9.2 A candidate may provisionally continue his/her studies in higher semester class after the examinations of the semester he/she appeared is over. However, his/her eligibility shall be evaluated only after the results of semesters are declared at which he/she had appeared.
- 9.3 If a candidate fails in not more than one paper in anyone semester examination but clears all the remaining papers of that examination. He/she will be allowed to keep the term (ATKT) and promoted to the next semester. Candidate shall be eligible to carry the backlog of one paper.
- 9.4 Provided further, that if a candidate fails in more than one paper in any semester examination, he/she may be allowed to appear as an ex-student in the next examination of the same semester.
- 9.5 Provided further, that if a candidate fails in some papers of earlier semester and clears the final semester, his result will be with held. Mark sheet for final semester will be composite i.e. it would include the aggregate marks obtained in the first semester for calculation of overall aggregate.
- 9.6 A candidate will be awarded degree only in the year when he/she clears all the papers and completes all the requirements for the award of degree.

## 10. RULES FOR AWARD OF GRADES

- 10.1 After the evaluation, only grades should be allotted to the students for the Diploma courses.
- 10.2 The following equivalence shall be adopted for awarding grades and making qualitative assessment. If the strength of students in the program concerned is less than or equal to 60, then the absolute grading shall be followed. For student strength in a program more than 60, relative grading shall be followed:-

(a) **Range of marks for Absolute Grading (for student strength  $\leq 60$ ) :**

Grade	Range of Marks	Grade Point	Performance Level
A+	91 -100	10	Outstanding
A	81-90	9	Excellent
B+	71 -80	8	Very Good
B	61 -70	7	Good
C+	51 -60	6	Above Average
C	41 -50	5	Average
D	35 -40	4	Pass
F	Below 35	0	Fail

(b) **Range of Marks for Relative Grading (for student strength  $> 60$ ):**

Lower Range of	Grade	Grade	Upper Range of
	A+	10	$> \bar{X} + 1.5\sigma$
$\bar{X} + 1.0\sigma <$	A	9	$\leq \bar{X} + 1.5\sigma$
$\bar{X} + 0.5\sigma <$	B+	8	$\leq \bar{X} + 1.0\sigma$
$\bar{X} <$	B	7	$\leq \bar{X} + 0.5\sigma$
$\bar{X} - 0.5\sigma <$	C+	6	$\leq \bar{X}$
$\bar{X} - 1.0\sigma <$	C	5	$\leq \bar{X} - 0.5\sigma$
$\bar{X} - 1.5\sigma <$	D	4	$\leq \bar{X} - 1.0\sigma$
	F*	0	$\leq \bar{X} - 1.5\sigma$

\*“Subject to the fulfillment of general guidelines for the Award of Grades” where:-

1.  $\bar{X}$  denotes the Mean of the marks obtained by all the students in the concerned subject,
  2.  $\sigma$  denotes standard deviation of marks obtained by all the students in the concerned subject,
  3. The Moderation Board will use its judgment in deciding the grade based on the table given above with marginal adjustment for natural cut-off,
  4. A student securing 35% (thirty five percent) or more cannot be awarded grade lower than “D” grade, and
  5. No student can be awarded A+ grade who has secure less than 80% marks
- 10.3 Besides, there will other non-numeric grades “I”, “NC” etc. which will not be assigned any numerical value and shall not be taken in to consideration for the purpose of calculation of SGPA/CGPA. “I” grade specifies that subject (s) has not been completed in all respect. “NC” specifies that Trimester has not been completed.

- 10.4 The following formula shall be used for calculating the Semester Grade Point Average (SGPA) of a Trimester:

$$SGPA = \frac{SCP}{SC} = \frac{G1C1+G2C2+G3C3+.....}{C1+C2+C3+.....}$$

1. Where G1, G2 etc. stand for the Grade Point obtained in specified courses and C1,C2 etc. stand for Credit allotted to the respective subjects in the concerned course structure.
  2. SCP stands for Total Credit Points obtained in the Semester and SC stands for Total Credits allotted in the Semester.
  3. SGPA stands for Semester Grade Point Average calculated up to 2nd place of decimal.
- 10.5 The CGPA (Cumulative Grade Point Average) for the whole program shall be calculated on the basis of the Total Credits allotted to each Trimester as indicated below:

$$CGPA = \frac{SCP}{SC} = \frac{SCP1+SCP2+SCP3+.....}{SC1+SC2+SC3+.....}$$

4. Where, SCP1, SCP2 etc. stand for Total Credit Points earned in respective Semester and SC1, SC2 etc. stand for Total Credits allotted to those Semesters.
  5. Along with the SGPA, Cumulative Grade Point Average (CGPA) will also be shown in the Grade Card of each Semester of the program.
  6. After the evaluation, only grades should be allotted to the students for the LL.M. Degree.
  7. In order to pass a subject, a candidate is required to obtain at least D grade. However, He is required to obtain a CGPA of 5.0 to become eligible for award of the Degree.
- 10.6 Vice-Chancellor's Grace of one mark will be given for Pass/ ATKT in each semester and for improvement in CGPA.
- 10.7 Grade Card of students, who pass subjects through Special Examinations, will have distinct indication of special examination. Further, such students shall not be eligible for any University award/rank/merit of the program.

## 11 AWARD OF CLASS

- 11.1 Under the Grading System, there is non-equivalence of class/division to CGPA. Hence, no division shall be awarded to students on completion of the program.
- 11.2 However, on written request of the students, the University may issue equivalence of CGPA in terms of percentage of marks, as per norms in vogue from time to time.

**12. DECLARATION AND RECTIFICATION OF RESULT**

12.1 The grades obtained will be tabulated by the tabulators and moderated by Moderation Board as below:

- (a) A student, who fails in End Semester Examination/ Special Examination, if any, (Theory component only) of one subject in any Semester, by not more than 5 (five) marks in Theory, He / She will be awarded the requisite marks to enable him/her to pass the subject.
- (b) A student, who passes in all subjects independently but fails to secure the required CGPA of 5.00 by virtue of having obtained one grade lower in any one subject by not more than 5 (five) marks of the full marks of the subject concerned, will be awarded higher grade in that subject by adding requisite marks in the total. In case of possibility of moderation in more than one subject, the subject having least credit will be considered for moderation.

Normally, only one of the two clauses mentioned above shall be applicable to a student in a particular Semester, however, as a special case, the Board of Examinations may allow the application of both the clauses of moderation simultaneously for a student, once and only once during his study period at the University on the specific recommendations of the Moderation Board under the following circumstances:

- (i) If the student of final semester is in a position to complete the diploma by application of both clauses.
- (ii) If the student can be saved from deletion of his/her name from the University rolls by application of both clauses.
- (c) While calculating CGPA, a student who misses a higher class in his degree program by virtue of having obtained one grade lower in any one subject of Final Semester by not more than 5 (marks) marks in that subject, will be awarded the next higher grade. In case of possibility of moderation in more than one subject, the subject having least credit will be considered for moderation.
- (d) The Sessional (Continuous Evaluation) component of a subject, purely Sessional subject, and purely Practical subject of End Term Examination of a semester shall not be moderated.
- (e) In case the Moderation Board detects some obvious errors in the tabulation sheet, it may not be necessary to call the tabulator for rectification of the mistakes. The Chairman of the Moderation Board can rectify the mistake.

**REMARKS:** The Chairman, Moderation Board shall affix his/her signature on the tabulation sheet for each such modification.

12.2 The result tabulated and moderated as above, shall be put up to the Chairman, Board of Examinations /Academic Council for approval for declaration of results.

12.3 The Board of Examinations shall have the power to quash or rectify the result of a student (even after it has been declared) if:

- (a) It is found that he/she was not eligible to appear at the examination
- (b) He/she used unfair means in the examination,
- (c) A mistake is found in his/her result.

12.4 If the result of the examination has been ascertained and/ or declared and it is found that such result has been affected by any error, malpractice, improper conduct or other sufficient cause, the Board of Examinations shall have the power to amend the result and declare the modified/rectified result.

### 13. GRADUATION REQUIREMENTS

13.1 In order to qualify for Diploma course of the University, a student must-

- (a) Complete all the credit requirements for the degree with grade 'D' or a higher grade in each of the subjects, seminar, project work and viva-voce etc.
- (b) Satisfactorily complete all other requirements for the degree viz. industrial training, fieldtrip, if any etc.
- (c) Obtain CGPA of 5.00 or more in the Diploma course at the end of the II (final) semester in which he completes all the requirements for the degree.

13.2 Notwithstanding anything contained in the above Ordinances:

- (a) In case of a dispute in result, the decision of the Board of Examination shall be final and binding
- (b) In case of difficulty in application of any of the clauses of the Ordinances specified above, the Vice Chancellor shall have all powers to amend/ modify/ remove difficulty in the relevant Regulation(s).

### 14. Merit Lists

14.1 Merit list of first 10 candidates in the order of merit shall be declared at the end of each semester in each branch from amongst the candidates who have passed in one attempt.

14.2 Branch wise final merit list shall be declared by the University only after the main examination of the fourth and final semester for each degree, on the basis of the integrated performance of all the two years. The merit list shall include the first ten candidates securing at least First Division and passing all semesters in single attempts.



**15. Examination Centers**

15.1 University examination center(s) will be notified by the university.

**16. General**

16.1. In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the University so far as they are not inconsistent with the provisions of this ordinance.

16.2 In case of any dispute/ambiguity, the ruling of the Vice Chancellor shall be final. However on the recommendations of the Academic Council the Vice-Chancellor shall be competent to change the System/Pattern of the examination.

16.3 In case of any dispute, the matter shall be decided under the Jurisdiction of District Court, Indore.

**भाग ४ (ग)—कुछ नहीं**