इसे वेबसाईट www.govtpressmp.nic.in से भी डाउन लोड किया जा सकता है.



मध्यप्रदेश राजपत्र

प्राधिकार से प्रकाशित

क्रमांक 21]

भोपाल, शुक्रवार, दिनांक 25 मई 2018—ज्येष्ठ 4, शक 1940

भाग ४

विषय-सूची

- (क) (1) मध्यप्रदेश विधेयक,
- (ख) (1) अध्यादेश,
- (ग) (1) प्रारूप नियम,

- (2) प्रवर समिति के प्रतिवेदन,
- (2) मध्यप्रदेश अधिनियम,
- (2) अन्तिम नियम.
- (3) संसद में पुर:स्थापित विधेयक.
- (3) संसद के अधिनियम.

भाग ४ (क) — कुछ नहीं

भाग ४ (ख)

अध्यादेश

उच्च शिक्षा विभाग

मंत्रालय, वल्लभ भवन, भोपाल भोपाल, दिनांक 21 मई 2018

क्र. आर-84-सीसी-2018-अड़तीस.—मध्यप्रदेश निजी विश्वविद्यालय (स्थापना एवं संचालन) अधिनियम, 2007 की धारा 28 के अनुक्रम में रैनेसा निजी विश्वविद्यालय, इन्दौर के प्रथम अध्यादेश क्र. 01-20 राज्य शासन के निर्देशों के अनुसार अधिनियम, 2007 की धारा 35 अनुसार प्रकाशित किया जाता है. संस्था के उक्त अध्यादेश प्रकाशित होने की तारीख से प्रवृत्त होंगे.

प्रथम अध्यादेश क्र. 01-20.

मध्यप्रदेश के राज्यपाल के नाम से तथा आदेशानुसार, जयश्री मिश्रा, अपर सचिव. Renaissance University, Indore was established vide Madhya Pradesh bill No. 16 of 2017 and the notification in this effect was published in Madhya Pradesh Gazette (Extraordinary) vide Notification No. 377 dated 24 July, 2017 2015 and later, its English Translation was published in the Gazette (Extraordinary) vide notification No. 416, dated 2 August, 2017

In exercise of the powers conferred by the subsection (2) of section 28 of the Madhya Pradesh Niji Vishwavidyalay (Sthapana Avam Sanchalan) Adhiniyam 2007 (No. 17 of 2007), Vice Chancellor on behalf of the Governing Body of the Renaissance University, Gram Reoti, Indore, Madhya Pradesh, hereby makes the following First Ordinances for the efficient functioning of Remaissance University and matter connected with or incidental there A Ordinances approved by the Regulatory Commission as Section 28 of the Act (No 17 of dial Gazette of Madhya 2007) shall come into force for Pradesh Government as prov ne Act/(No. 17 of 2007). These chairsance University, Gram Ordinances may be called Reoti, Indore, Madhya Pradesh.

These Ordinances are made in conformity with the provision of Madhya Pradesh NijiVishwavidyalay (Sthapana Avam Sanchalan) Adhiniyam 2007 (No. 17 of 2007), and rules made there under. In case of any inconsistency, disparity or repugnancy occurs, the provision of Act and rules made under there shall prevail and apply.

ORDINANCE - 01: Short title, scope and commencement

- The "Ordinances" means the Ordinances of Renaissance University, Gram Reoti, Sanwer Road Indore, Madhya Pradesh hereinafter referred to as "The University".
- 2. These Ordinances shall come into force with effect from the date of the notification in the State Gazette by State Government of Madhya Pradesh.
- 3. The Ordinances are in conjunction with the provisions of the Madhya Pradesh NijiVishwavidyalay (Sthapna Avam Sanchalan) Adhiniyam 2007 (No. 17 of 2007). If there be any difference in the provisions of the Act or the Rules and the Ordinances, the provisions of the Act or the rules shall prevail.
- 4. Nothing in these Ordinances shall be deemed to debar the University from amending the Ordinances subsequently according to the provision of Section 29 of the Act, and the amended Ordinances, a any shall be applicable with immediate or retrospective or providences, a large such a date as prescribed in the notification.

ORDINANCE NO.2 - Faculties and Courses Offered

Renaissance University will have following faculties offering courses as mention below:-

Two or more faculty may be grouped together to make one Faculty and / or new faculty may be constituted according to the need as and wherever required.

S.No.	Faculties	Institute/Depart ment/ School	Name of Degree/Diploma
1	Faculty of Engineering & Technology	School of Engineering & Technology	B. Tech./M. Tech./ M.Phil/Ph. D./ Dual Degree/ Integrated Program / Diploma/Ph.D. Core all Engineering subject areas will be covered however as per the recommendation of Academic Council integration of 2 or more subject areas of Engineering or new allied areas of Engineering subject will be included.
2	Faculty of Management	School of Management	B.B. BBA Hons /M.B.A. / M.Phil/Ph. D./PGDM /PGP Dipt may Sertificate Program/ Dual Degree and Program/ Following Major subjects & mana area will be covered however as per action of Academic Council integration of twa or in a subject areas or new areas will be included. Management, Isubject areas or new areas will be included. Management, Production Management, Production Management, Information Technology Management, Retail Management, Event Management Media & Mass Communication Management Health Care Management, Insurance & Investment Management, Hotel Management Cyber Law & Security Management, Foreign trade, Hospital Administration Digital Media Management, Aviation, Tour and Travel Management, Fashion Business Management, Construction Management Personal Management, E-Commerce Management, Brand Management Franchisee Management, Entrepreneurship Management, CSR Management Design and Communication Management, Beauty and Salon Management
3	Faculty of Science	School of Science and Computer Studies	B.Sc. (Hons) / B.Sc / BCA / MCA/ BCA+MCA (Intigrated) Master of Science/ M.Phil/Ph. D./ Diploma/Certificate Program/Following Major subjects areas will be covered more subject areas or new areas will be included: Chemistry and Applied Chemistry, Chemical Science,

			Physics and Applied Physics, Mathematics and Applied Mathematics, Micro Biology, Bio-Technology, Computers & Data Analytics, Bio Chemistry, Bioinformatics, Biotechnology, Botany, Earth Science, Electronic Media, Environmental Science, Geology Forensic Science, Neuroscience, , Forensic Science Cyber Law, Cyber Security, Food Technology, Industrial Microbiology, Statistics, Zoology, police science,
4	Faculty of Commerce	School of Commerce	B.Com.(Hons)/ B.Com. /B.Com (Computers)/M.Com./M.Phil / Ph.D. Diploma Courses Certificate courses Following Major subjects areas will be covered however as per the recommendation of Academic Council integration of two or more subject areas or new areas will be /included: Computers, Management, Economics, Foreign Trade, HR Commerce, Banking & Finance, Taxation,
5	Faculty of Arts, Humanities and Social Sciences	School of Arts Hymanities that Social Sciences	B.A. (Hons) / B.A. /M.A. (Hons) / MA / M.Phil /Ph.D. Fellowing Major subjects areas will be covered however as per the recommendation of Academic Council integration of two or more subject and wareas will be included: Psycle ablic Admin; Social work, Geography, India, Sanskitt, English, Political Science, Since y, Franchics, Applied Economics,
6	Faculty of Journalism & Mass Communication	School of Journalism & Mass Communication	Certificate Program/B.J/M.J. Following Major: biggis areas will be covered to ever as per the recommendation of Academic Council integration of two or more subject areas or new areas will be included: Journalism & Mass Communication, Journalism Communication
7	Faculty of Design	School of Fashion Technology and Design	B.Des./M.Des./MFM / M.Phil/Ph. D./ Bsc Animation and Multimedia/ Diploma/Certificates Courses Following Major subjects areas will be covered however as per the recommendation of Academic Council integration of two or more subject areas or new areas will be included: Fashion Accessory Design, Fashion Design , Interior Design, Product Design, Textile Design Creative Design , Animation and Multimedia ,
8	Faculty of Agriculture	School of Agriculture Sciences	B.Sc. Agri /M.ScAgri ./B.Sc Seed Technology , MSc Seed Technology Diploma/Certificate / M.Phil/Ph. D., Following Major subjects areas will be covered however as per the recommendation of Academic Council integration of two or more subject areas or

			new areas will be included:
			Agriculture, Soil Science, Entomology, Crop Science,
			Post Harvest Technology, Irrigation, Technology,
			Horticulture Agronomy, Floriculture Nursery
		· ·	Technology , Seed Technology
9	Faculty of Education	School of Education	D.Ed./B.Ed./M.Ed./ B.P.Ed./ M.P.Ed/B.P.E/ M.P.E/ M.Phil/Ph. D. Following Major subjects areas will be covered however as per the recommendation of Academic Council integration of two or more subject areas or new areas will be included: Education, Sports Management, Physical Education, Yoga & Meditation
10	Faculty of Law & Legal Studies	School of Law	LLB , BA LLB , B.Com LLB , BBA LLB LLM/ Integrated LLM/ M.Phil/Ph. D.
11	Faculty of Library Science	School of Library Science	B. Lib. I. Sc. / M. Lib. Sc. / M. Phil/Ph. D.
			Bachelor of Hotel Management/B.Sc.in Hospitality
}	Faculty of Hotel and Hospitality Management	V	and Hotel Administration/PG Degree/ M.Phil/Ph.
			D / Diploma and Certificate Program Following Main subjects areas will be covered however as per
		School of Flote	the recommendation of Academic Council integration
12		& Hospitality	more subject areas or new areas will be
		Management	inclue tel Magement, Hospitality & Hotel
		Marie Marie	dmin a Food Technology, Tourism, Catering
·			m. Arts(B.P.A.)/ Master of
			Belowing its M.P.A.//Bachelor of Visual Arts
	Faculty of	\\ School of	(B A.) Animation & VIIX & film making/Master of
13	Performing Arts	Performing Orts	Wisual Arts (M.V.A.) Aritmation & VFX & Film making B Dance M/Dance/B Music / M Music /
			Bioma / Certificate Courses/ M.Phil/Ph. D.
		1	Diproma / Ceremone Courses/ mir ma/11. D.
			BPT - Bachelor of Occupational Therapy, BPT -
	Faculty of Paramedial Science		Bachelor of Physio / Physical Therapy, Prosthetic and
}			Orthotic Engineering, BSc (Audiology and Speech
			Therapy), BSc (Ophthalmic Technology), Bachelor (
			Mental Rehabilitation) - BMR, BSc (Human Biology
		School of), BSc (Radiography), BSc (Radio Therapy), BSc (
14		Paramedical	Nuclear Medicine), BSc (Respiratory Therapy
		Sciences	Technology), BSc (Medical Technology X-Ray), BSc (Medical Secretarial Service), BSc (Operation
			Theatres), BSc (Medical Laboratory Technology),
			BSc (Allied Health Services), BSc (Bio - Medical
			Technique), Bachelor of Speach, Language, &
1			Hearing (BSLH), Bachelor of Naturopathy & Yogic
			Science . / M.Phil/Ph. D
15	Faculty of	School of	Bsc (Nursing), Msc (Nursing) Diploma/
1	Nursing	Nursing	Certificate/ M.Phil/Ph. D.

"Specialization as per decision of academic council and appropriate relevant statutory body

Some of the Departments may not offer all the courses, further, new Departments/institutes and relevant courses developed and may be established after the approval of the Academic Council, and other relevant bodies of the University and approval of the Statutory bodies/Governing bodies and Regulatory Commission where ever and whatever applicable. The Scheme/Syllabus/Curriculum of the course/program, minimum teaching hours, examination, evaluation schemes, passing marks and award of divisions etc. shall be decided by the various competitive bodies of the University.

List of Vocational Certificate & Diploma Course Proposed for Renaissance University, Indore

(Diploma will be of 12 to 36 months an certificate will be of 03 to 12 months depending upon requirement of presents of the certificate)

SR	Name/of Course	Eligibility Criteria
1	Diploma/Certificate in Auto CA	aduste(Any Stream)
2	Diploma/Certificate in Diesel (DDER)	
3	Diploma/Certificate in Electrical Tentric at a second	a2 th pass (Any Stream)
4	Diploma/Certificate in Electronic Equitoment Maintenance	12 th pass (Any Stream)
5	Diploma/Certificate in Hi-Yech Welding	10th pass
6	Diploma/Certificate in Industrial Safety	10th pass
7	Diploma/Certificate in Industrial Safety & ISO 14000 Series	10th pass
8	Diploma/Certificate in Inverter & UPS Repairing	10th pass
9	Diploma/Certificate in Mobile & Telephone Instrument	10th pass
10	Diploma/Certificate in Mobile and Telephone Instruments and Repairing (DMTIR)	10th pass
11	Diploma/Certificate in Motor & Transformer Winding	10th pass
12	Diploma/Certificate in Radio and TV Technician (CRTT)	12th pass(Any Stream)
13	Diploma/Certificate in Refrigeration and Airconditioning	12th pass(Any Stream)
14	Diploma/Certificate in Stenography	10th pass
15	Diploma/Certificate in Stereo & CD Player	12 th pass(Any Stream)
16	Diploma/Certificate in 'C' Programming	10th pass

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17	Diploma/Certificate in Computer Application	10 th pass
18	Diploma/Certificate in 'C++' Programming	10th pass
19	Diploma/Certificate in Client Server Technology (CCST)	10 th pass
20	Diploma/Certificate in Computer Networking	10 th pass
21	Diploma/Certificate in Computer Hardware & Networking	12 th pass(Any Stream)
22	Diploma/Certificate in Computer Programming	10th pass
23	Diploma/Certificate in Computerized Fashion Designing (CCFD)	10th pass
24	Diploma/Certificate in Computerized Financial Accounting	10th pass
25	Diploma/Certificate in Desk Top Publishing	10th pass
26	Diploma/Certificate to DTP with Computerized	10th pass
27	Diploma/Certificate in Java Programming (CJP)	12th pass(Any Stream)
28	Diploma/Certificate in Laptop Repairing (CLR)	12th pass(Any Stream)
29	Diploma/Certificate in Library Automation	12th pass(Any Stream)
30	Diploma/Certificate in Ms Office (CMO)	10th pass
31	Diploma/Certificate in Multipurpose Computer Technician	10th pass
32	Diploma/Certificate in Multipurpost Electronic Technician	10th pass
33	Diploma/Certificate in Object Orleged Programming Language	Oth Pass
34	Diploma/Certificate in/Office marketing control of the control of	T MAG
35	Diploma/Certificate in Softwill esting	(Any Stream)
36	Diploma/Certificate in Web Listin Advantages Advertisement	1) the pass((Any Stream)
37	Diploma/Certificate in Word Processing (Flindi/ English)	10th pass
38	Diploma/Certificate in Web Designing	10th pass
39	Diploma/Certificate in Hospitality Management	10th pass
40	Diploma/Certificate in Human Resource Management	12th pass(Any Stream)
41	Diploma/Certificate in Personal Secretary ship	10th pass
42	Diploma/certificate in Retail Management	12th pass(Any Stream)
43	Diploma/ certificate in Security Guards	12th pass(Any Stream)
44	Diploma in Statistical quality Control	12th pass(Any Stream)
45	Post Graduate Diploma in Analytical Chemistry	B.Sc. with Chemistry
46	Diploma/Certificate in Biotechnology	12th pass with Biology/Mathematics
47	Diploma/Certificate in Computation Mathematics	12 th pass with Mathematics
48	Diploma/Certificate in Foreign Language	12th pass(Any Stream)
49	Diploma/Certificate in Banking	12th pass with Commerce /Mathematics
50	Diploma/Certificate in Banking & Finance	12th pass with Commerce / Mathematics

51	Documentation	12th pass with Commerce
52	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	
53	1 Volumente in impore export Management	12th pass(Any Stream)
54	Diploma/Certificate in Taxation	12th pass(Any Stream)
55	Total Service in Mecounting & Auditing	12th pass with commerce / Mathematics
56	- Franklin Kights	Graduate(Any Stream)
57	Diploma/Certificate is Communicative & Competitive Skills	12th pass(Any Stream)
58	Diploma/Certificate in Communicative English	12th pass(Any Stream)
59	Diploma/Certificate in Spoken English	12th pass(Any Stream)
60	Diploma/Certificate in Television Video Production	12th pass(Any Stream)
61	Diploma/Certificate in Radio Jockey	12th pass(Any Stream)
62	Diploma/Certificate in Video Jockey	12th pass(Any Stream)
63	Diploma/Certificate in Audio Visual Production	12th pass(Any Stream)
64	Diploma/Certificate in Broadcast Journalism	12th pass(Any Stream)
65	Diploma/Certificate in Photography / Journalism	12th pass(Any Stream)
66	Diploma/ Certificate in Web & Graphic Design	12th pass(Any Stream)
67	Diploma/ Certificate in Interior Design	12th pass(Any Stream)
68	Diploma/Certificate in Fashion Design	
69	Diploma/Certificate in Mobile Application	12th pass(Any Stream)
70	Diploma/Certificate in/Communication 1 Sign	12th Pass (Any Stream)
71	Diploma/Certificate in/Game Description	(th pass (Any Stream)
72	Diploma/Certificate in Footward	h pass(Any Stream)
73	Diploma/Certificate in Jewelle 1	i p (Any Stream) 2 n pass(Any Stream)
74	Diploma/Certificate in Dife Solla Production	
<i>7</i> 5	Diploma/Certificate in Furniture Design	22th bass (Any Stream)
76	Diploma/Certificate in Horticulture	12th pass(Any Stream)
	Diploma/Certificate in Nursery Development and	10th pass
77	Nursery Management & Environmental Protection	10th pass
78	Diploma/Certificate in early childhood education	10th pass
79	Diploma/Certificate in Nursery teaching	10th pass
30	Diploma/Certificate in primary teaching	12th pass(Any Stream)
31	Diploma/Certificate in Business and Commercial Law	LLB or equivalent
32	Diploma/Certificate in Environment, Energy, and Natural Resources Law	LLB or equivalent
33	Diploma/Certificate in Media, Law and Technology	II B or aquivalent
34	Diploma/Certificate in International Trade and Finance	LLB or equivalent LLB or equivalent
	Diploma/Certificate in Tax Law	
	Diploma/Certificate in Tribal Lawyer	LLB or equivalent
	Diploma/Certificate in Cyber Law	LLB or equivalent
	Diploma/Certificate in Corporate Law	LLB or equivalent
	Total and Composition Law	LLB or equivalent

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122 PG Diploma in Medical Laboratory Tech BSc PZC 123 PG Diploma in Neuro Tech BSc PZC	121		
123 PG Diploma in Neuro Tech BSc PZC	122		
	123		
	124		

125	Diploma in Anaesthesia Tech	BSc BZC
126	Diploma in Transfusion Medical Tech	BSc BZC
127	Diploma in Vascular Surgery Tech	BSc BZC
128	Diploma in Dialysis Tech	BSc PCB/Z/M
129	Diploma in ECG Tech	BSc PCB/Z/M
130	Medical Records Tech	BA/BSC/BCom
131	Medical Transcript Writing	BA/BSC/BCom
132	Advance Diploma In Technical & Analytical Chemistry	BSc Chem
133	Certificate Course In Laboratory Technique	HSLC/Matric
134	Certificate Course In Sanitary Inspector Training	HSLC/Matric
135	Certificate Course In Radiography	HSLC/Matric
136	Certificate Course In X-Ray Technician	HSLC/Matric
137	Certificate Course In Dark Room Assistant	HSLC/Matric
138	Certificate Course In Optician & Refractionist	10+2 PCB
139	Certificate Course In Ortho-Optists	10+2 PCB
140	Diploma In Ophthalmic Assistant	10+2 PCB
141	Certificate Course In Health Works (Female)	(10+2 PCB
142	Diploma In Clinical Neuro Technolog / - DG	BSCPCM
143	PG Diploma In Bio-Medica Instrument	BSc PCM
144	GNM	10+ * d k
145	ANM	N+2 PCB\
146	Diploma in Physiotherap	2 R/F
147	Diploma in Occupational The	3 (2) (2)
148	DOTT (Diploma in Operation Alteracy in the control of the control	© 2 PCB
149	DMLT (Diploma in Medical Lab Technolog)	1942 PCB/
150	Diploma in X-Ray Technolog	AO+ PCB
151	Diploma in Radiography.	10+2.6CB
152	Diploma in Medical Imaging Technology.	10+2 PCB
153	Diploma in Fasion Design (2 year)	12th Pass (Any Stream)
154	Certificate in Fasion Design (1 year)	12th Pass (Any Stream)
155	Advance Diploma in Fasion Design (3 year)	12th Pass (Any Stream)
156	PG Diploma in Fasion Design (2 year)	After Graduation (Any Stream)

ORDINANCE NO. 3- Admission of Students

Admissions in various courses offered by the University shall be open to all the candidates who fulfill the eligibility criterion and shall be done strictly according to it. The admission procedure will be completed before the commencement of the academic session or the last date of the admission decided by the Academic Council,. However, the Ph.D./M.PHIL admissions shall exclusively be governed as per the Ordinance 20 and 21 respectively. For the sake of continuity, the details of the eligibility criterion and the formation of admission committee at the Departmental level are given below:

A. Eligibility

Eligibility criteria for admissions shall be based upon the merit of the qualifying examinations or equivalent examination admission test(s) conducted at State / National level by the University refe / National Bodies as decided by the University from time to the "Qualifying Examination" herpassing of which makes a student eligible for admissib in a course of study leading to Bachelor's or Post Graduate Degree or Diploma or other program offered by the University. "Equivalent Examination" means an examination, which has been conducted by: a)Any recognized Board of Secondary Education, or b)Any Indian university incorporated by any law in force for the time being, and recognized by this University as equivalent to its corresponding examinationor c)Any foreign University / Board examination that have been recognized by Association of Indian Universities as equivalent to 10+2 stage qualification or Bachelor Degree Program as per the case may be. The Academic Council will consider the eligibility criterion, determination of the merit, concessions etc. and decide / approve as the case may be. The criterion will be advertised / published in the prospectus / information brochure / on the website of the University for that session, before the commencement of the admission procedure.

B. The Admission Committee

The Dean of the Faculty in consultations with the Head of the Departments of that Faculty shall appoint the admission committees duly approved by the Vice-Chancellor, for making the admissions in under graduate and post graduate courses, Diploma and Certificate Programs offered by the departments.

Each committee shall comprise of:

- i. The Head of the Department;
- ii. Senior most Professor / Associate Professor / Assistant Professor in the Department; and
- iii. One member from outside the Department nominated by the Vice-Chancellor.

B1 Powers and Duties of the Admission Committee

- i. Powers and duties of the Committee shar be to select the .candidates for admission to the various Program accordance with the approved procedure.
- ii. The detailed guidelines it ice soil admission with regard to the dates of receiving the applications noting the admission tests, criteria for admission, order of merit shautollow the respective ordinances and will be advertised separately.
- iii. After verification of the original documents, if any information furnished .by the candidate in admission form, on which the candidate got admission, is found to be wrong or mismatched, then his admission will be treated as cancelled and fee deposited by him will not be refunded.
- iv. The list of admissions made, together with the waiting list, shall be put up on the notice boards / website in the stipulated period.
- v. Candidates with supplementary in the qualifying examinations will get the admission provisionally and if they fail to pass the qualifying examination the admission will stand cancelled.
- C. No. of Seats: The intake offers for each program of study are approved by the

Vice Chancellor on the recommendations of the Dean of the Faculty/ Schools concerned (Intake is the available seats to be offered for a program). Policies and directives of Central / State regulatory bodies as applicable for the Private Universities established under the Act regarding the provisions for number of seats in different subjects and courses shall be applicable to the University. Reservation policies of the Government for SC/ST/OBC (excluding creamy layer)/ Minority communities shall be followed

- D. Transfer from other Institutions / Universities in Different Courses
 - The university shall entertain the request from students of other Institutions / Universities for transfer in the courses offered by various departments. These transfers shall only be allowed up to the pre-final year classes. It means if the duration of course is of 4 years then student may request for a transfer up to third year only.
- E. Duration of Course:

The maximum period for the course to the assispecified in the respective Ordinances or Regulations Lie region the recommendations of the academic council, the Vice - Chancella maximum the true period rejoin and continue his studies. There shall not be any time true. The equivalent credits earned by the student shall be carry forwarded in the prevailing scheme. However, while choosing the subjects, the candidate shall be required to study the pre-requisite courses if any

F. Criteria for Provisional Admission: The candidates whose results of qualifying exams are awaited can also apply, and they will be admitted provisionally. Such candidates, however, must produce the previous year's mark sheet, school/college certificate as a proof of fulfilling required eligibility criteria before the due date, failing which; the provisional admission cannot be granted. The candidates so admitted shall have to present mark sheet of the qualifying

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examination within two months of the due date of admission, failing which the provisional admission shall be cancelled. An candidate admitted provisionally as mentioned above fails has not obtained the marks to fulfill the requirements &

eligibility criteria of the admission the provisional admission granted to him/her will be cancelled.

- G. The application form may be rejected due to any of the following reasons:
 - i. The candidate does not fulfill the eligibility conditions.
 - ii. The candidate has been debarred on disciplinary grounds from any colleges/ University/ Institution.
 - iii. The prescribed fees are not paid.
- iv. The application form is not signed by the candidate and his/her parent/guardian, wherever required.
- v. Required documents for admission are not enclosed.
- H. Enrollment will be assigned to the student by the University after verification submission of all required documents/fees Provided that the reservation of seats and relaxation in percentage of minimum marks wherever prescribed in respect of students belonging to scheduled Gases. Scheduled Tribes and OBC shall be as decided by Central/State Government from the tolerance.

ORDINANCE NO.4 - Registration of Students, Academic System, Academic Calendar and Teaching Pedagogy

Registration of Students, Academic System, Academic Calendar and Teaching Pedagogy

1. For registration / enrollment in the University course/program of study, a candidate who meets eligibility criteria of admission must apply. He shall

submit the student registration form along with the attested copy of the mark sheet of the qualifying examination/Equivalent Examination and University fees directly to University or through help centre or by post or can be applied online. Any student from India or abroad seeking admission in the University can interact online with University. The registration form will be forwarded by the head of the Institute to the Registrar of the University.

- 2. On receipt of the registration form a the University the candidates will be allotted a temporary registration
- 3. The registration application for the beautiful to verification by the University and after due verification, and address of the tive appermanent registration number.
- 4. The Validity of the registration of fudents for different programs will be duration of program plus inree years.
- 5. No person who has been convicted by a court of justice and is undergoing punishment or is under expulsion or rustication from another University shall be admitted to any program of study during the period for which the sentence is in operation.
- 6. A student who is registered with the University may apply for a change/correction or alteration in one's own name or surname to the Registrar of the University with a fee as prescribed by University.
 - a) The Registrar, if he is satisfied with the reasonableness of the request, may pass order for change or correction of the name of the student.
 - b) The application for change or correction in the name shall be made through the Head of the Institution where the student is studying and will be

supported by an affidavit and proof.

c) The fee deposited by the candidate is non-refundable.

Academic Calendar

- Teaching Days-Each Institution, enrolling students for the Degree / Diploma / Masters course
 - a) Each academic year shall be divided into two independent semesters of 6 months each. During this period, the classes will be held for 16 weeks and rest of the period shall be utilized for the examination preparation, holding practical and theory examinations, preparation and declaration of the results and finally, in the preparation and conduction of the makeup exams, if any.
 - b) However, some of the courses may be conducted with annual system as the academic schedule. The teaching and examination system will follow the regulation specifically meant for successions.
 - c) Departments shall arrange all the academic activities during the semester
 - d) Including registration for the course, a ster studies, internal evaluation, drop / withdrawel from the sessequizes as imments, mid semester and end semester examinations.
 - e) The Dean of each Faculty shall arrounce the schedule for all the academic activities after getting approval from Vice Chancellor well before the commencement of the academic semester and/ take all the necessary steps to follow them scrupulously. Schedule of activities shall be disseminated well in advance through website and proper media.

Pedagogy

 Teaching methods of the entire programs shall include one or more methods of teaching- Class Room Teaching, Assignments, Viva Voce, Lab Work, Seminar, Project Work, Summer Training, Field Work/ Presentation, Group Discussion etc. 2. For better support to the students in conjunction with the traditional approaches, modem approaches based on information and communication technologies for teaching/learning will be adopted. These may include online

teaching -learning, material availability, Web casting, Pod casing, Online chatting with teachers, Online Discussion forums etc.

Starting of Classes

Students promoted to second year or higher (regular or provisional) shall fill admission forms within seven days of commencement of session as declared by University. Ex students who qualify for the next class and students with break in study shall fill admission form as a fresh candidate for readmission. Regular teaching of all Courses will begin from the opening day of the Academic Session. Students will be required to fill up the continuation admission form within three days from the date of the declaration of the registration or within seven days of the reopening of the University, whichever is later. Ex-students and those having a break in studies will have to apply like fresh students for the readmission

Ordinance 5: Hostel Facility / Residence of Student

The University may in future provide for Hostel facility for students. The Condition for providing residence facility is as under:-

1. GENERAL

a. These rules may be called the rules for Hostels of the RENAISSANCE University, Indore (M.P.).

b. These rules shall be applicable to all the Hostels of the University

2. ADMISSION

- a. Application for admission to hostel shall be made on the prescribed form to be obtained from hostel office/office on payment of fees as prescribed. The application form filled should reach hostel office before the prescribed date.
- b. Incomplete or wrongly filled application forms shall not be considered.
- c. Each applicant for admission shall durnish a character certificate from the Head of the institution last attended with application.
- d. After an applicant has been directed to explicit with the may be allotted a seat in a room by the House and the seat in the
- e. Each resident of hostel had the hostel in the beginning of the new session after projuding centificate of clearance of previous years dues along with pre requisite fee for admission in hostel.
- f. Ex Students, dropout students and students who are no more regular students of University shall not be admitted in the hostel without special permission of Vice Chancellor
- g. The parents of the students shall submit a pass-port size colored photograph of the local guardian, duly sighed by both (parent and guardian), to the hostel warden at the beginning of the semester/admission to the hostel to enable the hostel warden to identify the person when he/she comes to meet the ward in the hostel, or makes a request for taking the ward home.
- h. No student shall be allowed to reside in any hostel after completion of his/her degree for which he/she was admitted. In the event of taking admission in other course in the university his/her admission in the hostel shall be

considered a fresh.

- i. Initially a bonafide student may be considered for admission for one session only and in case of unsatisfactory conduct, re-admission in the university shall not be considered.
- j. Hostel rooms shall have to be vacated during summer vacation for maintenance. In exceptional cases student may be permitted to stay on payment of special charges to be decided by the competent authority.
- k. Students shall not be allowed to keep any furniture other than those provided by the hostel in their rooms without prior permission of the warden.
- l. Music systems/radio/T.V. may allow in the rooms under special provision with permission of hostel warden.
- m. Students shall cooperate in keeping the Hostels and its surroundings clean by not disposing of garbage and water materials here and there but using dustbins at designated places.
- n. Hostellers shall be respons the for the lity of their own property. They must not leave their room ox unlocked in their obsence. Luxury items are strongly discouraged to the strongs on this not responsible for security/safety problems arsing out of this.
- o. In case of any emergency ruring the night, the hostellers shall contact the hostel warden for help.

3. FEES, RENTS & OTHER CHARGES

- a. Hostellers shall pay a monthly rent as prescribed by the University for the term for which they have been admitted or readmitted. In addition to the above every student readmitted shall pay admission fee. Late fees shall be charged after the date fixed to deposit the fees notified by the University. All fee are applicable from the start of the session for full academic year if students seeks admission in midsession.
- b. Every student admitted or readmitted to the hostel shall pay caution money refundable at the time of completion of the course/degree.
- c. In case, the study course is not completed within the stipulated period and

the hosteller is required to extend his/her stay in the hostel for completing the course he/she may be allowed to continue his/her stay in the hostel on the recommendation of the course coordinator and concerned warden with payment of hostel fees in multiples of a semester. This facility however shall not be provided to the students who are required to prolong their stay on account of repeat examination.

4. CANTEEN

- a. The facility of mess /canteen may be provided by the University on payment basis; Cooking is strictly prohibited in the hostel.
- b. Every hosteller shall be required to pay monthly mess charges in advance as notified by the Hostel Committee.

5. HOSTEL ROOM AND ALLOTMENT

The following priority is fixed for providing accommodation in the University Hostel.

- a. Undergraduate boys/girls and whose is a cresiding in rural areas and students belonging to common the ections of the society shall be given preference over our particular and the ections of the society shall be
- b. Physically Handidapped Students.
- c. SCs / STs / OBCs Students.
- d. Students pursuing professional courses that require longer hour of practical or fieldwork shall have priority over others.
- e. Local students (staying within 15 kilometers from the campus), research scholars and married students shall not be allowed due to space limitation in the hostel.
- f. All students residing in the hostel shall be required to submit an undertaking as per Proforma approved by Dean Student welfare.

6. ATTENDANCE

a. Attendance shall be taken in hostel every evening at any scheduled time.

Absence without prior information to warden, at the time of attendance is an offense. The warden shall adversely deal with any attempt of proxy or wrong

entry in the attendance register. The roll call hours will be as follows-

- b. Attendance time for girls during summer -19: 00 h and for winter 18: 00 h.
- c. Attendance time for boys 21: 00 h.

7. HOSTEL MANAGEMENT COMMITTEES

There shall be Hostel Management Committee, Standing committee for Hostellers Discipline and a Hostel Committee appointed by the Vice-Chancellor for the help of the warden for smooth running of the hostel. The term of the committee shall be one year, which may be extended by the Vice- Chancellor for another year.

a. Hostel Management Committee

The Committee shall comprise:

i. Dean Student Welfare

-Chairman

ii. Chief Wardens and all Warden One Student's represent

-Member - Member

iv. One Dean nominate

- Member

b. Hostel Disciplinary Con

iii.

There shall be a Hostellers Disciplinal committee to deal with students indiscipline and miscorduc defined in the Hosel ordinance:

i. Dean Student Welfare- Chairman

ii. One Dean nominated by the Vice-Chancellor - Member

iii. Warden of concerned hostel - Member

c. Hostel Committees

There shall be a Hostel Committee in every hostel nominated / elected by the warden with the consent of hostellers for smooth running of day-to-day affairs of the hostel. The Committee shall consist of the folio wing-

i. Hostel Warden - Chairman

ii. One hostel student representative approx, for 20-25 - Members

8. MISCONDUCT & INDISCIPLINE

- a. Gambling of any kind use of liquor/drugs and smoking etc. is strictly prohibited in the hostel and campus.
- b. Guests of the opposite sex shall not be entertained in the hostel. The Hostellers however may be permitted to meet their relatives at predetermined place during designated time.
- c. Pornographic literature and exotic posters/displays etc. are not permitted in the hostels and University Campus.
- d. No hosteller shall be allowed to change the room allotted in the hostel without prior permission of the warden. The warden may order at any time change of rooms or mutual exchange of rooms without assigning any reasons.
- e. Use of electric heater & iron etc. are not allowed in the hostel. Heavy fine may be imposed for violation of this rule.
- f. No hosteller will subjet his her sent to any other student and will not permit any guest to stay in the roam. If found of violating rules may be levied and rusticated from the
- g. In exigencies all hostellers shall accept no vice- Chancellor/Registrational reason whatsoever and hand over the charges of their rooms to the warden failing/which warden shall be authorized to "break open the locked room. The University shall accept no responsibility for the private property of the concerned students found in the rooms.
- h. Hostellers shall not give shelter to any outsider, anyone found guilty on this account shall be severely punished including removal from the hostel of accommodation the University.
- i. No meeting shall be held in the hostel premises without the prior permission of the warden.
- j. No notice is allowed to be exhibited on a Notice Board or circulated to the hostellers unless it has been signed or countersigned by the warden /D.S.W.
- k. Hostellers shall not cause damage or interfere in any manner with the Notice

Board of the hostel. A breach of this rule shall be severely dealt with.

a. Note: For notification or communication to the hostellers a notice by the warden on the hostel Notice Board shall be considered adequate. Hostellers should watch the Notice Board regularly and follow general or specific instructions given from time to time. For matters common to all, the hostellers or students, the display shall be on the Notice Board of the Dean of Students Welfare Hostel Office. No separate notice would be sent to them.

9. DISCIPLINARY ACTION

- a. Every hosteller shall maintain a high standard of discipline, have respect for the tradition of the University and conduct in a dignified manner within and outside the hostel. They should do nothing, which may cause noise, disturbance or distraction in studies at may be deemed irregular in any way.
- b. The warden shall keep a conduct register exclusively for recording the misconduct of the student clong with a list of punishment, warnings etc.

 While the register will have the page to one udent for noting misconduct, it should have another page to the conducts acts in the nature of good Samaritan.
- c. Resort to any form of trik by the hestellers it fout following the legally provided remedial channels/procedures shall be deemed as a serious breach of discipline and the student shall ipso facto stand expelled from the hostel/university.
- d. Any indiscipline or misconduct committed by the hosteller or group of hostellers shall be brought to the notice of Hostel Disciplinary Committee for taking appropriate action.
- e. Depending upon the gravity of tire misconduct committed by the hosteller matter can be brought to the notice of the Chief Proctor or Registrar or Vice-Chancellor who may pass order in writing for taking appropriate action.
- f. In case the situation in the hostel deteriorates to a level that requires protection, the Chief Proctor in consultation with DSW/Warden may call the

- security to get the Hostel vacated by the Hostellers. Sanction taken however shall be brought to the notice of the Registrar/Vice-Chancellor in writing.
- g. Any hosteller found guilty of indiscipline, defiance of orders, rowdy behavior or any other misconduct is liable to be fined up to Rs. 1000/- and/or instant removal or expulsion or rustication from the hostel/university.
- h. Anti ragging committee will be formed as per the UGC guidelines
- i. No student shall be permitted to appeal against the decision of the warden to any authority other than Hostel Management Committee. If the appeal is against the decision of the Hostel Management committee, it should be made to the Vice- Chancellor.
- j. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of Committee consisting of any or all the Directors of the Schools. The decision of Vice Chancellor shall be final.

ORDINANCE NO.6 - Conduct of Examination

1. Preamble

This Ordinance describes regulations laying down conditions for appearing in an examination for a course/program of the University.

a) Regular candidate mean a person who follows a regular course of study in the

- university institution / school or University teaching department (UTD) and seeks admission to an examination of the university.
- b) Ex-student candidate means a person who was admitted to an examination as regular candidate of this university and was not declared successful [there at] or was not able to appear in the examination though admission card was issued to him by the university and seeks admission again to the same examination;

c) Failed candidates means a stident who could not get minimum marks to clear a subject or exam.

- d) Enrolment means the period for spicing an date's registration is valid;
- e) Attested means signed
- f) Forwarding officer means to be a time zed by the registrar of the university.

2. Admission of various categories of students to university examination

- a) No candidate shall be permitted to appear in the University examination unless He/she is duly registered/ enrolled with the University & had paid all dues.
- b) The Registrar of the University or the Head of the Institution can detain a student from appearing in an examination if he/she has not paid full dues of the University or does not return the Institution property and all the articles or if the conduct of the students has been unsatisfactory.
- c) An Ex-student shall submit his examination form in prescribed format on or before the last date notified by the University to the concerned Head of Department who will forward it to the designated center after verification.
 - i. An Ex-student shall offer the subjects or optional papers which he/she

had previously offered as a regular student unless on account of a change in the scheme of examination the subject/paper offered by him/her earlier cases to be a part of the scheme of the examination or syllabus for the examination and he/she is permitted by the University to offer a different subject or paper

- ii. An Ex-student will be required to appear in the examination in accordance with the syllabus specifying the scope of studies in different subjects in force in the University. Examination centre will be declared for courses conducted by the University in consultation with Vice Chancellor and all examinee shall appear at the examination centre to write their exams.
- d) A regular candidate will submit his/her application form with prescribed examination fee to the Head of Institution/Head of the University Teaching Department or the School of Studies who will forward the forms, so as to reach the Registrar on or before the test date prescribed for the purpose by the University authorities. For ach apply the the Head of the Institution / Head of the University has been some on the School of Studies shall certify that the candidat.
 - i. Possesses the minimum qualucation for appearing at the examination to which he seek admission.
 - ii. He/she is of good conduct.
- e) The Head of the University Teaching Department or the School of Studies or the Head of the Institution concerned shall send list of eligible candidates for examination, as per examination schedule declared by the University.
- f) No candidates shall be allowed to take the annual/term-end/semester examination unless he/she has:
 - i. Attended at least 75% of lecture/Practical delivered. However, the Vice Chancellor and concerned Director/HOD of the teaching department or school of teaching can condone the attendance up to15% on reasonable ground.
 - ii. Paid all the due fees and -

- A. Obtained "No Dues Certificates from the concerned Department/College.
- B. Fulfills academic requirements to appear in the examination applied for.
- C. Received in-plant trainings prescribed by the Principal/Head/Director.
- g) Admission of regular candidate to an examination of the University no student shall be admitted to an examination of the University as regular candidate unless he/she:
 - i. Has been enrolled as a student in the University Teaching Department or constituent School of Studies/Colleges in accordance with the provisions of the Ordinance.
 - ii. Possesses the minimum academic qualification for admission to the examination to which he seeks admission and has prosecuted a regular course of study for that examination.
 - Secondary Education should subnut. Therefore another University or Board of Secondary Education should subnut. Therefore in a politatic sorreon the scheduled date for enrolment of students and therefore dues to course of study together with the migration and immigration less as prescribed by the University from time to time.
 - iv. The controller Examination may issue a duplicate admission card on payment of fees as prescribed by the University to an examinee on his application for Loss of original admit card on recommendation of the Director/ Head of teaching department/ School of studies if he is satisfied with the reasons given by the applicant.
 - v. Where a candidate offers an additional subject paper for an Examination in accordance with the provisions of the Ordinance relating to the examination, the minimum attendance requirement shall apply equally in case of such additional subject/paper.
- h) In computing the attendance for fulfillment of the condition regarding Execution of a regular course of study:

- i. Attendance at if any, held during the academic session and shall be counted.
- ii. Attendance at any lecture delivered or in practical held within fourteen days preceding the first day of written examination which shall be treated as preparation leave, shall not be counted, until unless extra classes/ seminars or assignments are declared by the Head of the Institution for the period.
- iii. Attendance at NCC/NSS Camp & Sports event during the session shall be taken as full attendance at lectures/Practical on the day of such camp and the day of journey to such camp.
- iv. Participation as a member of a College team in any Inter-University or Inter-Collegiate Competition shall be taken as full attendance from the day of start of journey to day of return
- v. For special reasons such as presenced imess, deficiency in percentage of attendance not exceeding Fifteen (E. a. a. a. t. p. to Ten (10) percent and a further five (5) percent of the lotal problem of lectures delivered and practical's held in each such as a local problem of the lotal problem of the Director/HOD of constituent Institution and is the wice Chancellor respectively on production of satisfactors exceeds by the stadent.
- i) Except as otherwise provided, a regular candidate for an examination shall on or before the last date notified by the University.
 - i. Submit an application for an admission to the examination in the prescribed form duly filled, through the Head of the Institution/Head of the University Reaching Department or School of Studies indicating the subject/s in which he desires to present himself for the examination.
 - ii. Pay along with the application the fee prescribed for the examination concerned.
- j) Admission of an Ex-Student candidate to an examination of the University -No ex-student candidate shall be admitted to an examination of the University unless he submits with his application for appearing in the

examination:- The statement of marks (in original) obtained by him in the said qualified examination issued by the University together with an attested copy thereof, or In case he was duly admitted to the said examination as a regular candidate but could not appear thereat, a Certificate from the HOD/Dean of the constituent College, last attended by him showing the year, the roll number and the examination to which he was admitted as a regular candidate.

k) An ex-student candidate for an examination shall:

Submit through the forwarding officer i.e. the HOD/Principal of the college wherein he has pursued a regular course of study, and application for admission to the examination in the prescribed form along with examination fee on or before the last date notified by the university by specifying Whether he is a entitled candidate for the examination and the subject paper or subjects and or papers in which he desired expear for the examination.

3. Examination Fee:

The examination fees for respectively our service remester systems. Annual examination pattern will be decided by the service from time to time. The Academic Council of the University of Change any of the fees or conditions for the examination as and when the situation so warrents. The decision of Academic Council will be final in all regards.

4. Conduction of Examination

- a) All arrangements for the conduct of examination to be held by the University shall be made by the Examination Controller in accordance with such directions as may be issued by the Academic Council of the University.
- b) The Examination Controller shall prepare and duly publish a Time Table/
 program for the conduct of examination specifying the date of each
 Examination and the last dates by which applications and fees for the
 examinations shall be submitted by the intending examinees.
 - The Examination Controller in consultation with Vice Chancellor and Heads of the Institution shall appoint Superintendent and Assistant

- Superintendents, if any, for the examination center and along with instructions/guidelines for successful conduction of examination as per ordinance.
- ii. The Superintendent of the Examination shall be personally responsible for the safe custody of question papers and the answer sheets sent to him and shall render to the University office a complete account of used and unused question papers and answer sheets.
- iii. The Superintendent shall supervise the work of invigilator working under him and shall conduct the examination strictly according to the instructions issued to him by the University.
- iv. The Superintendent of the Examination shall, whenever necessary send a confidential report to the Examination Controller about the conduct of Examination, mentioning therein the performance of the invigilators and the pines. He shall send a daily report on the general behavior of the E ination absentees roll numbers number of examinees and such other intern mination, being held at the hany other matter which center as may be cons he thinks it to be brought to the notice of the University. He shall also be responsible for maintenance and submission of reports to the central record and accounts officer of the University, of the account of advance money received and expenditure incurred in connection with the conduct of the examination,
- v. The Centre Superintendent shall have the-power to expel an examinee, from examination on subsequent days, on any of the following grounds:
 - i. That the examinee created a nuisance or serious disturbance at the Examination Centre.
 - ii. That the examinee shows seriously aggressive attitude towards an invigilator or a member of the staff entrusted with the examination work.,
- iii. If necessary, the Superintendent of examination may get police

- assistance where a candidate is expelled from examination the Examination Controller should be informed immediately.
- iv. Unless, otherwise directed, only teachers of Institutions, University Teaching Departments shall be appointed as invigilators by the Superintendent, provided that a teacher of the subject of the written examination at any session may not be an invigilator at such session of the examination.
- c) It shall be duty of the invigilator and the Superintendent/ Asst. Superintendent of the examination to ensure by all means that the examinee appeared at the examination is the person allowed by the concerned authority to write examination and not a imposter.
- d) The University may change the examination centre of the examinees irrespective of Institution to which they belong anytime if it deems proper without assigning any reason there.
- e) In case of accidents/physically handis serious illness which makes an examinee unable to write the example of wheallowed to take help of an assistant to write answer these controllers. Such assistant shall be with lower academic qualification of the example is about to write. Such examinee shall apply to Controller of Examination along with necessary documents in support of his/her demand and documents relating to assistant proposed. Controller of Examination may permit examinee after verification of application and approval of Vice Chancellor.
- f) The University may from time to time appoint Supervisor or Flying squad to see that the conduct of the examination is strictly according to the rules and procedure laid down. In the event of the supervisor pointing out breach of rules or procedure, the Vice-Chancellor may take appropriate action as may be necessary including postponement cancellation, wholly or in part, of the examination at the Centre, and if any such action is taken, a report of the action taken shall be made to the Academic Council at its next meeting.
- g) The Vice-Chancellor may cancel the examination if he is satisfied that there

- has been a leakage of question papers or any other irregularity which warrants such a step.
- h) The Vice-Chancellor may issue such General Instructions for the guidance of the Examinee, Centre Superintendent, Tabulators, Collators, as he consider necessary for the proper discharge of their duties.
- i) Subject to the provision of this Ordinance, the Vice Chancellor may from time to time make, alter, or modify procedures about the conduct of Examination.
- j) The Results Committee for each faculty shall consist of the following members:
 - i. Dean of respective faculty
 - ii. Head of Department/School of Studies
 - iii. Chairman of respective Board of Studies
 - iv. Member nominated by Vice Chanceller
 - v. One Faculty/of concernd department/Examination Controller

 Member Two members shall for a corum.

The term of the Results Committee shall be one a demis year. The function of the Results Committee shall be as 10 00%

- Results of examinations shall be declared after sorutiny of the committee i.e.

 Result committee after satisfaction that valuation of the answer sheets, is done properly and results are prepared as per scheme of examination.
 - a. In case of complaints are received regarding results or committee itself found discrepancies the committee shall scrutinize complaints and suggest remedies.
 - b. If answer sheets of any one or all candidates are lost in transit or damaged due to some natural calamities average mark will be provided on the basis of their marks in other subjects.
- To decide case of mistakes made by the paper-setters, Moderators,
 Examiners, Invigilators, Superintendents of the Examination Centers,
 Tabulators, Collators, Co-coordinators and any other person concerned with
 the examinations whose cases are referred to the Committee.

- m) To exercise such other powers as the Academic Council may delegate to it from time to time.
- n) The Vice-Chancellor shall appoint Tabulators and Collators as necessary and he may issue general instructions for the guidance of tabulators in preparing the results of the examinations.
- o) If a candidate has any communication to make on the subject of his/her examination paper, it shall be made in writing to the Examination Controller.
- p) Any attempt made by or on behalf of a candidate to secure preferential treatment in the matter of his/her examination shall be reported to the Examination Controller who shall place the matter before the Board of Management.
- q) Except as otherwise decided by the academic council, the examination answer books shall be destroyed or therwise disposed of after three months from the date of declaration of the exalt or declaration of revaluation results whichever is later.
- University examinations as r) The Registrar will pul oard of the office of the passed by the Results results, /shall simultaneously University. The\ the Head of Institutions Affiferent faculties. If any communicated to tabulation error or errors in the process of calculation of computerization is discovered in the results so declared, the Vice- Chancellor shall have the power to rectify the same as soon as possible.
- No examinee shall leave the examination hall within half an hour of the start of the examination for any purpose whatever and no late comer will be permitted in the examination hall after half an hour of commencement of examination.
- t) Examinee desirous of leaving the examination hall temporarily shall be permitted to do so for not more than twice for a maximum period of five minutes each.
- u) A candidate found talking during the examination hours shall be warned not

to do so. If the candidate continues talking in spite of the warning by the invigilators, the answer book of such examinee shall be withdrawn and a second answer book will be supplied. Only the second answer book shall be sent for valuation. The first answer book shall be cancelled and sent to the examination controller by the Superintendent.

- v) The superintendent of an examination centre shall take action against an examinee who is found using or attempting to use unfair means in the examination hall or within the premises of the examination centre during the hours of examination, in the following manner:
- w) The examinee shall be called upon to surrender all the objectionable materials found in his or her possession including the answer book and a memorandum shall be prepared with the date and time.
 - i. The statement of the examinee art the invigilator shall be recorded.
 - ii. The examinee shall be issued to be answer book marked "Duplicate Using Unfair Means" to attempt answer to be remaining time prescribed for the examination.
 - of the examinee and the answer poor safety initialed shall be sent to the examiner by the Registrary ontroller Examination by name, in a separate confidential seal registered packet marked "UFM or Un Fair Means" along with the observations of the Superintendent.
- The material so collected from the examinee together with both the answer books, viz. the answer books, collected while using unfair means and the other supplied after wards will be sent to examiner by the Registrar/Controller examination for assessing both the answer books separately and to report if the examinee has actually used unfair means in view of the material collected.
- y) The cases of the use of unfair means at the examination as reported by the Centre Superintendent along with the repot of the Examiner shall be examined by a Committee to be appointed by the Vice-Chancellor every year.

- Where a candidate applies for revaluation, the answer book in which revaluation is sought will be sent for valuation by Controller of Examinations to Two Examiners (other than the one who initially valued it) The average of the nearest two of the three valuations (one initial and two revaluations) shall be taken as corrected marks. If the revaluation marks deviate 20% more from the initial valuation, a fourth examiner shall be appointed by the Vice-Chancellor. In such cases the marks awarded by the fourth examiner shall be final.
- aa) The cases of unfair means at the examination as reported by the centre Superintendent along with the report of the examiner shall be examined by a Committee to be appointed by the Vice Chancellor every year. The Committee shall consist of:
 - i. One member of Board of Management, one of the Deans of Faculties, and one teacher, who is appointed in Academic Council nominated by the Vice Chancellor.
 - ii. One student who has a cidemic session immediately preceding was a member of any Box 150 Student country do the Vice- Chancellor.
 - iii. The committee shall after examining the cases decided the action to be taken in each and report to the Academic Council all cases of the use of unfair means together with the decision of the committee of each case.
- bb) The remuneration of the Examiners, Superintendents, Assistant Superintendents, Invigilators, Tabulators and Collators shall be decided by the Vice Chancellor from time to time Reduction shall be made in remunerations for errors notice & rate of deduction will be decided by Vice Chancellor.
- cc) All the records of examinations and results will be maintained by the University for three years from the date of results of the concerned examination.

5. Award of Credits and Grades

Each course, along with its weight age in terms of units and equivalent credits, shall

be recommended by the concerned Board of Studies and shall be approved by the standing committee of Academic Council. Only approved course can be offered during any semester.

A student shall be continuously evaluated for his/her performance in a subject through tutorial work, practical, home assignment, mid-semester test, field work, seminars, quizzes, end semester examinations and regularity, as proposed by respective Board of Studies and approved by standing committee of Academic council.

6. Payments/Remuneration for Examination Work

- a) The rates of remuneration for all purposes for paper-setters/examiners/ staff shall be as per decision of Academic Council of University.
- b) The actual freight/postal/courier/other expenses incurred by the examiner will be paid by the University.
- c) In case of a work for which remuneration has been prescribed in University Rules, the rate ten shalk the remuneration by the Vice-Chancellor from time to time.
- d) Notwithstanding anythin state of the state of the event of differences of arising, and not covered by this standard, or in the event of differences of interpretation, the Vice-Chancetor may take of decision after obtaining, if necessary, the opinion / advice of a Committee consisting of any or all the Deans of the Schools. The decision of the Vice-Chancellor shall be final.

7. General Conditions

- No candidate shall appear in more than one degree examination or for the Master's degree in one and the same academic year.
- A candidate who has passed a part of the Bachelor's degree examination or a part of a Master's degree examination of another University may, on the recommendation of concerned chairman, Board of Studies and Dean of the Faculty may be admitted with the permission of Vice Chancellor to the next higher examination of the University for the degree provided the course of offered by the candidate at such other University is equivalent to the course of

- the University for the corresponding examination.
- No person who has been expelled or rusticated from any college or University has been debarred in appearing at a University examination, shall not be admitted to any examination during the period for which the sentence is in operation. Candidate may be allowed if he/she fulfills requirements to appear in exam as special case.
- Notwithstanding anything contained in the Ordinance relating to admission of candidates to an examination The University, the Vice Chancellor may, in special cases consider application for examination on part of the candidate and that it would be a great hardship to the candidate if his application is rejected), allow an application which is otherwise complete in all respects to be entertained with the late fee prescribed by the University even though the same is received after the expiry of the period of seven days mentioned in the forgoing paragraph.
- e) The University shall issue an admission of a candidate, if:
 - i. Where the practical examination is held parker than the examination in theory paper, a cancile a mail doubt also have been admitted to the Examination until he is issued at a maintenance of the examination.
 - ii. The admission card issued in favor of candidate to appear at an examination may be withdrawn if it is found that:-
 - A. The candidate was not eligible to appear in the examination.
 - B. Any of the particulars given or documents submitted by the candidate in or along with the application for enrolment admission to a college, Teaching Department or School of Studies or an examination is to be found false or incorrect.
 - iii. In case if the applicant loses or destroys admission card by mistake, the Registrar may on the recommendation of HOD/Principal/Superintendent Exams, grant permission to issue a Duplicate admission card on payment of fees prescribed by the University. Such card shall show in a prominent

place the ward "Duplicate Card",

- f) A candidate shall not be allowed to enter in the examination hall unless he produces the Admission Card before the Superintendent of the Examination Centre or the invigilator and satisfies his/her identity.
- g) In the Examination Hall the candidate shall be under the disciplinary control of the Superintendent of the Centre and shall obey his instructions.
- h) In the event of a candidate disobeying the instructions of the Superintendent or showing indiscipline conduct or insolent behavior towards the Superintendent or any invigilator, the concerned candidate may be excluded from appearing that day examination, and if he/she persists in misbehavior he may be excluded from the rest of the examination by the Superintendent of the Centre.
- i) If a candidate acts in a violent manner or uses force or makes a display of force towards the Superintendent and invinigitator at the centre or in its precincts endangering the present section and manner prohibiting the authorities in the discharges of their difficulties the Superintendent may call police and take police help
- j) If a candidate, brings any clarife out the premises of the examination centre he may be expelled from the centre and /or handed over to the police by the superintendent.
- k) If a candidate is found guilty of using or attempting to use or having used unfair means at an examination such as copying from some book or note or from the answer of some other candidate or helping or receiving help from any other candidate or keeping with him in the examination hall any material connected with the examination or failure of an examinee to hand over his answer-book to superintendent /invigilator or taking away his own answer book or walks out of the examination hall, the Vice Chancellor or the committee appointed for the purpose by the Vice Chancellor may cancel the examination of the candidate.
- 1) The Academic Council may cancel the examination of a candidate and /or

Debar him from appearing in an examination of the University for one or more years, if it is discovered afterwards that the candidate was in any manner guilty of misconduct in connection with his examination and/or was instrumental in or has abetted the tampering with the University records including the answer books, marks-sheet, result charts, degree, diplomas etc.

- m) The Board of Management may cancel the examination of a candidate and/or debar him from appearing at an examination of the University for one or more years, if it is discovered afterwards that the candidate has obtained admission to the examination by misrepresenting facts or by submitting false or forged certificate/documents.
- n) The entire fees paid by a candidate whose application for appearing at an examination is cancelled on account of producing fraudulent documents or giving false particulars shall stand forfeited.
- o) A candidate whose result has been declared may apply to the Registrar for retotaling and rechecking of any of his to asswer books in the prescribed for within 30 days of declar of the sub-Freeded that no candidate shall be allowed to have the answer book at any two papers revalued. Provided also that, no revaluation shall be allowed in case of scripts of practical, field work, dessional work tests and thesis submitted in lieu of paper at the examination.
- p) Such application must be accompanied by fees as prescribed by the University.
- q) The result of the re totaling / revaluation -shall be communicated to the candidate.
- r) A candidate who has passed any final degree examination may, after the declaration of his result, the date of the next convocation apply to the /Registrar/for a Provisional Certificate of passing the examination of the University. Such application shall be accompanied by a fee as prescribed by the University.
- s) A person who is under sentence of expulsion or rustication from a University

Teaching Department/School of Studies or college or from the University or is debarred from appearing at examination of the University for any period of time shall not be granted a Migration Certificate during the period for which the sentence is in operation.

- t) Duplicate copies of the following certificates shall be granted on payment of the fee prescribed by the University, viz :-Marks list, Migration Certificate, Degree Certificate
- u) Provided further that duplicate copy of Migration Certificate shall not be granted except in cases in which the Registrar is satisfied by the production of an affidavit on a stamped paper of proper value required by Law for the time-being in force along with copy of FIR with police for loss of certificate that the applicant has not utilized the Original Migration Certificate for appearing at an examination and has lost the same or that the same has been destroyed and that the applicant has real need for shuplicate.
- The names of first ten successful canding in each final examination leading to degree who obtain first visions as the clared in order of merit, as per provisions of concerned existing.
- w) The Vice Chancellor may award the grace mark in case the candidate is failing by one mark or missing a division by one mark where the deficiency is so condoned, one mark shall nowhere be added in grand total.
- a. Wherever in the course of the study dissertation is to be submitted for part fulfillment of the degree student shall submit dissertation in 3 Copies in bound form duly forwarded by Supervisor and Head of the concerned department.
- y) A panel of examiner shall be submitted separately for each subject by concern dean of Faculty consisting of 6 examiners from outside the University of minimum Associate professor rank or equivalent.
- z) The candidate shall present his research work in front of Head of Department, external examiner and internal examiner.

ORDINANCE NO- 7 - Rules, Regulations & Disciplinary Action against Students

1. Preamble

Every student in the University shall at all times be of good behavior, show diligence in studies, maintain decorum and dignity, take proper interest in co-curricular activities and observe all rules of discipline of the institutions of which he/she is a student and of the University.

- a) When a student has been guilty of breach of discipline within or outside the premises of University or an Institution, or persistent idleness or has been guilty of misconduct, the Head of the Institution at which such student is studying should inform the Vice- Chancellor/ Registrar. The Vice Chancellor, depending upon the nature of gravity of the offence student may
 - i. Suspend such a student from attailing classes for not more than a week at a time and/or
 - ii. Expel such a student from his meth is and or

iv. Rusticate such a stud

- iii. Disqualify such a tup of the state of the mext ensuing examination; or
- Before inflicting any punishment as aforesaid, the Head of the Institution shall give the student concerned an opportunity of personal hearing and record the reasons of inflicting the punishment in writing. The Head of the institution concerned shall have power to suspend for such time as may be necessary a student temporarily from the Institution pending inquiry into his conduct in connection with an alleged offence.

The period during which a student remains suspended for completion of an enquiry shall be reckoned in the calculation of his attendance for, appearing at an examination provided he is found innocent. The rustication of a student from an Institution shall entail the removal of his name from the register of enrolled student.

- b) All students pursuing a course of studies at the University Teaching Departments shall observe a code of conduct as may be laid down by the Academic Council and also abide by all rule and regulations of the University framed and notified from time to time.
- c) Any violation of the code of conduct or breach of any rule or regulation of the university by any student shall constitute an act of indiscipline and shall make him liable for disciplinary action against him.
- d) The following acts, in particular, shall constitute acts of gross indiscipline and any student indulging in any of them shall render himself liable for disciplinary action against him:
 - i. Disobeying the teacher or misbehaving in the class;
 - ii. Quarrelling or fighting in any University building or in the campus among them;
 - iii. Quarrelling or fighting with a Haircrait, employee or any employee of the University canteen, make or any course public utility functioning in the campus.
 - iv. Satirizing or writing the state of the state of skeletons or figures on any wall or parious carry, standing within the campus which is not authorized by the university administration.
 - v. Behaving in the University campus or outside in a manner which is indecent or which ismeant to annoy or hut the teachers, officers or employees of the University.
 - vi. Any other act which the discipline committee may determine and Vice-Chancellor may accept as an act of gross indiscipline.
 - vii. However, all cases of indiscipline within hostel premises shall be dealt by the warden concerned. To deal with such incidents the warden shall have all the powers prescribed for the proctor in this ordinance.
- e) There shall be Proctorial Board consisting of a Proctor and such number of joint proctoras the Vice Chancellor may decide from time to time.
- f) The Proctor and joint Proctor shall be appointed by Vice-Chancellor from

amongst the teachers of the University ordinarily for period of two years at a time.

- g) Power and duties of Proctor
 - i. The Proctor shall take action*an Tall Shatters which are referred to him for disciplinary action by any responsible! person or constituted authority of the University, he may also take notion, of matters which come to his knowledge and which in his opinion call for disciplinary action.
 - ii. The Proctor may delegate any of his powers to joint Proctor. In the absence of the Proctor the senior most Joint Proctor shall act as Proctor and shall have all such Powers to Proctor.
 - iii. In the opinion of Proctor, the act of indiscipline requiring action if it is not of a serious nature, he may hold a summary inquiry and shall have power to impose the penalties.
 - iv. If in the opinion of Proctor the breach of discipline is of a serious nature he may refer the case or invest. of the Board, Proctor and Joint proctor or any two Joins roctors shall conditute the quorum for sittings of such investigation.
- h) There shall be a Discipline Committee consisting of the following
 - i. Chief Proctor
 - ii. Two Professor Asst Professor of University
 - iii. Proctors
 - iv. Warden of the Hostel
 - v. One student nominated by Vice-Chancellor.
- i) The Discipline Committee shall ordinarily convene meeting once in each academic year and it shall review general situation regarding discipline in the university and make suggestions in this regard. Any specific cases of indiscipline may also be referred to the Discipline committee for giving its opinion regarding the action to be taken.
- j) All punishment awarded to the students shall be recorded in a register to be

- maintained by the Proctor. The Register shall be permanent record of the university and shall contain such details as may be prescribed and approved by Board of Management.
- k) Certificate regarding Character and Conduct of student of the University

 Teaching Departments may be issued to him by the Proctor. However, in the
 case of a student who has been awarded punishment three or more times by
 the proctor himself or on the recommendation of the Proctor, the fact the he
 was so penalized shall be mentioned in the certificates of character and
 conduct to be issued by the Proctor. The Certificates of Character and
 Conduct issued by the Proctor shall be the only valid Certificates of the
 University in that regard.
- If the Proctor finds that in any incident disturbance or breach or peace, certain persons who are not in the rails of the University are involved or are likely to be involved he may send recommendation to the Vice-Chancellor that the University campuse declares of brunds for such persons. If the recommendation is access to the Vice-Chancellor and incident are involved or are likely to be involved he may send the recommendation to the Vice-Chancellor because the vice-Chancellor and incident and
- m) Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the vice- Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a Committee consisting of any or all the Directors of the Schools. The decision of the Vice- Chancellor shall be final.

ORDINANCE NO-8 - Curriculum Related Rules & Regulations

Regulation for Award of Stipends, Scholarships, Fellowships, Awards, Prizes & Medals

1. Preamble

RENAISSANCE University, Indore will adopt Yearly / Semester Choice based credit System (CBCS). The Curriculum for each Program will be prepared by the Board of studies of concerned faculty as per the Choice based credit System (CBCS) and will be as per the norms of regulating body of that particular program and will be intimated to M.P. Private University Regulating Authority.

2. Measurement of Credits

Number of credit per subject (Theory, Practical, Tutorial, Project etc) Credits are calculated based on the formula = [L+1+(P/2)] Where

- a) CR=No. of credits of a subjec
- b) L= No. of Lecture hours powers
- c) P=No. of Practical/hours
- d) T=No. of Tutorial hours in 2 -4.

 Minimum No. of Credit required to completing the program will as per the Choice based Credit System (CBCS).

3. Syllabus Requirement

- a) Mandatory Learning Courses: These are courses that must be completed by the student at appropriate time.
 - Project Work: Project work may consist of Major and Mini Project work offered by parent department.
 - ii. Practical Training: The student may complete the training before the beginning of the next Semester.

b) Course Structure

- i. Foundation Course (FC)
- ii. Departmental Core Courses (DC)
- iii. Elective Courses (ELE)

- iv. Program specific electives (PSE) and open electives
- v. Projects (Mini and Major) 8-12 Credits
- vi. Mandatory Learning Courses

c) Contact Hours and Credits

The norms for course credits are as follows:

- i. Lectures/Tutorials One hour per week is assigned one credit
- ii. Practical 02 hour session per week is assigned one Credit For example, a Theory course with a L-T-P schedule of 2-1-0 will be assigned 3 credits.

A laboratory practical course with a L-T-P schedule of 0-0-2 will be assigned 1 credits

This university shall give awards with a view to augmenting academic interest and activities among the students. The fellowship, scholarship, medals and stipends will be awarded every year on the basis of results of annual examinations, subjects to the present up to the present.

- a) The university small role the about atting through an advertisement in the institute or through noise to be was papers for the awards to be made, in the month and time to a nix stoy the Vice Chancellor
- b) All award of Research Scholarships, Fellor skip and other scholarships shall be made on the recommendation of the Academic Council by the Vice Chancellor.
- c) The duration and value of the Scholarship instituted by the University will have the following conditions:-
 - The fellow/ scholar will do whole time research work under an approved guide on a subjects approved by the research and recognition committee
 - ii. The fellow/ scholar shall not accept or hold any appointment paid or otherwise or receive any emoluments, salary etc. from any other source during the tenure of the award nor shall he engage himself in any profession or trade during the period. He may, however, undertake

- Teaching ;assignments of not more than ten hours a week in the institution, where he is working without accepting any remuneration.
- iii. The leave conditions for the fellow/scholar will be decided by the Academic Council of the University.
- iv. The scholar shall not join any other course or appear in any examination after commencing work under the scholarships.
 - A. Provided that on the recommendation of the guide the Vice-Chancellor may permit the scholar to join any other course and appear in an examination thereof.
 - B. Provided further that exemption could be provided for those also who wish to appear in an examination or a subject relevant to the problem of research without supplicating for a degree.
 - C. Unless permitted by the guide to work for a specified period at some other place, the scholar stell be required to attend the institution, where he is to work on all with a days.
- v. If any information of a fifted by the school ir inchis application is found to be incorrect, incomes teasing the school and may be terminated by the Academic Council aftergoing him an opportunity of being heard.
 - A. If at any time happear to the University that the progress or conduct of the scholar has not been satisfactory, the scholarship/fellowships may be suspended or withdrawn.
 - B. The scholar/ Fellow shall be required to pay the fees prescribed by the University.
- vi. If two or more candidates are eligible for the award of Scholarship, the scholarship shall be divided equally between the candidates concerned.
- vii. A scholarship holder shall not combine any other course of study with the course for which the award is made.
- viii. The payment of Scholarship shall be made only, on receipt of scholar's receipted bills duly countersigned by the Head of the Institutions where he studies. No scholarship shall be drawn for a month unless the

- scholarship holder has attended the institute regularly in that month and certified by HOD.
- ix. The withdrawal of scholarship shall be done in accordance with the procedure that may be laid down by the University.
- x. A scholarship shall be cancelled in the Final Year if the Scholarship holder fails to secure at least 60% marks in the previous examination of the concerned Master's Degree of Arts, Science, Life Science and Commerce and 65% marks in Management and Engineering.
- xi. It scholarship holder was unable to appear at the previous examination on account of sickness or any other reasonable cause, the scholarship for the month of March and April shall be paid only if the Head of the Institution certify that the scholar diligently studies for the examination, but was unable to take the examination for reasons beyond control. Such a scholar shall not receive self-larship during the next session, but shall be entitled to the cholarship during the studies for the final examination, in the colar page the revious examination with the requisite marks in the same at the revious examination with the
- xii. A scholarship holden shail at all times be of good behavior and observe all rules of discipline.
- xiii. A scholarship shall be liable to termination if-
 - A. The scholarship-holder discontinues studies during the middle of a session; or The scholarship holder, after he has been given a reasonable opportunity to explain his conduct, is in the opinion of the Academic Council guilty of breach of this ordinance; and if the Academic Council so directs, the scholarship-holder shall also be liable to refund the amount of scholarship drawn by him.
 - B. The order of termination by the Academic Council Shall be final.
- xiv. University Gold & Silver medals shall be awarded only on the basis of the results at annual examinations leading to degree or extracurricular activity participant for representing University.

- xv. University shall institute medals and prizes through endowment and donations received from individuals and trusts as may be approved by the Vice Chancellor from time to time.
- xvi. Any dispute arising out of the provisions of this Ordinance or any of the matters requiring an interpretation on decision shall be referred to The Vice Chancellor
- xvii. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this ordinance or in the event of differences of interpretation, the Vice Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of committee consisting of any or all the Directors of the Schools. The decision of the Vice Chancellor shall be final.

ORDINANCE NO- 9 - Conditions for Grant of Award of Fellowships, Scholarships, Stipend, Medals And Prizes

- 1. The award of fellowships, free-ships, research and other scholarships, stipends, awards and medals etc. shall be made by the Governing Body on the recommendation of the Sponsoring Body.
- 2. The policies, conditions and procedure for fellowships, free-ships, research and other scholarships, stipends, awards, medals etc. shall be as prescribed in this regard by the university from time to time.
- 3. The award of fellowships, research and other scholarships shall be made subject to the following conditions.
 - a. The fellow/scholar will do full time research work under and approved guide on a subject opproved by the 'research and recognition committee'.

- b. The fellow/scholar stable of as it hold any appointment paid or otherwise or ecc. The fellow stipend, etc. from any other source during the stable of ard nor shall he/she engage himself/herself in any profession or trade/during that period. He/she may, however undertake teaching assignment of not more than nine hours a week in the institution, where he/she will work at the stipend as decided in the rules.
- c. the fellow/scholar shall not join any other program of study or appear for any examination after commencing work under the fellowship/scholarship program.
- d. Unless permitted by the guide to work for a specified period at some other place, the fellow/scholar shall be required to attend the school where he/she shall work, on all working days.
- e. If any information submitted by the fellow/scholar in his/her application is found to be incorrect, incomplete or misleading, the award may be terminated by the Board of Management after giving him/her an opportunity of being heard.
 - f. If any time it should appear to the Academic Council that the progress or conduct of the fellow/scholar has not been satisfactory as recommend by guide, the fellowship/scholarship may be suspended or withdrawn.
- g. The fellow/scholar may avail leave, in a special case, as allowed by the Vice- Chancellor for a period not exceeding three months during the tenure of the award of fellowship/scholarship on the recommendation of the guide.
- h. The fellow/scholar shall be required to pay the fees prescribed by the University.
- i. Any other policies related to scholarships, fellowships, free-ships, stipends, awards, medal, etc. shall be as prescribed by the University from time to time.

ORDINANCE NO- 10- Co-Operation and Collaboration with Other Universities/Institutions & Industry

RENAISSANCE University shall collaborate with top global industries to provide practical oriented University education, focused on developing skill based competencies to the youth by being responsive to the market needs. Industrial participation will be encouraged through establishment of innovation labs, in-service training centers, Center of Excellence and active industrial participation in all aspects of curricula design, placements internships etc.

The university will provide hands on practical training coupled with strong knowledge base. 'Production Oriented Labs' will be set up in collaboration with industry partners. Application oriented hands on training will be imparted to the students thorough integrated on the job training, industrial training, lab work, exercises, simulations and practical it industry workshop, the university will make available to the students industry to keep stores industrial machinery etc. interaction with industry will its inclusion of training. The university will focus on applied research and the students are related to the containing and skill development.

To provide an enabling environment for progressive advancement of technical and vocational training in the state, RENAISSANCE University shall enter into MoUs with universities across the globe for curricula development, knowledge transfer, faculty exchange, faculty training, student exchange, design and development of labs and workshops, infrastructure development and capacity building.

The collaboration with international universities will enable sharing of best practices across the globe in curricula development and skills thereby creating a world class university.

For international collaborations, university will follow norms prescribed by regulatory bodies as applicable from time to time.

ORDINANCE NO. 11 - Four Years Degree Program

1. Name of Program

Faculty / School / Teaching Department Established University will offer following four year Degree program, admission in four year degree course will be as per norms of regulatory authority / UGC whereever applicable.

S.no	Faculties	Name of Course	Name of Degree/Diploma	Eligibility Criteria	Regulatory Authority if any
1	Faculty of Engineering & Technology	B. Tech.	4 Year Degree Programe	12tn Pass (Mathematics, Physics and Chemistry)	UGC and State. Government
2	Faculty of Design	B.Des.	4 Year Degree Programe	12tn Pass (Any Stream)	UGC and State. Government
3	Faculty of Agriculture	B.Sc. Agri	4 Year Degree Programe	12tn Pass (Science stream)	UGC and State. Government and ICAR
4	Faculty of Paramedial Science	BSc (Allied Health Services)	4 Xerr Deg Programe	P10+2 PCB	Paramedical Council of India and UGC
5	Faculty of Nursing	Bsc (Nursing)	Qap Degree	+2 PCB	Indian Nursing Council of India and UGC

2. Name of Faculty and Boar Coulsing

Name of Faculty and Foard of Faudies will be as per the selection of Course which will come under the Four Feet Degree Program.

3. Duration

Schedule Period of Program completion: 4 Years Maximum Period of Program completion: 7 Years

4. Eligibility

Eligibility for Admission

- a) Minimum qualification for admission to the first year of Four Year Degree Program shall be the pass in qualifying Higher Secondary School Certificate Examination (10+2) scheme with relevant subjects (also securing pass marks in these relevant subjects individually) conducted by M.P. Board of Secondary Education or an equivalent examination from a recognized Board/University.
- b) Candidates who have qualified the Diploma course in related course of

program from M.P. Board of Technical Education, Bhopal or equivalent shall also be eligible for admission to first semester of this Program, Although, Minimum qualification for direct admission to second year of this program termed as Lateral Entry shall be as per the prevalent norms of the Government of Madhya Pradesh or Central Government or any other competent authority.

5. Admission Process

Admission to the program shall be made by an admission committee approved by the Vice Chancellor. The admission process shall take place on the criteria approved by the Committee. (As per Ordinance no.3)

6. Number of Seats for the Program

It will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.

7. Fee Structure

- a) All the fees categories including Programma and the examination fee shall be determined by the University from time to the and shall be payable by the students at the beginning of each
- b) Registrar shall notify the quantity of uses payable and the schedule of registration before the start of each semester.
- refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however, all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared. The fees shall be applicable as per approval of Board of Studies from time to time

8. Academic System -

Examination (As per Ordinance No 06)

Curriculum & Related Regulations: (As per Ordinance No 08)

9. Eligibility for the Award of the Degree

Student will be declared eligible for the award of the Four year Degree Course if he fulfills the academic regulations, pursued a course of study for not less than four academic years and not more than seven academic years. A student shall be declared eligible for the award of the Four year Degree Course, if He/she fulfills the entire requirement set by Regulatory Authorities. The minimum Teaching / Classes conduction in each semester will be 90 days.

10. Attendance

Attendance in theory and practical classes shall be compulsory as per statues. Presently, it is 75% in theory and practical separately. During dissertation phases, the candidate must carry out a sufficient amount of dissertation work to the satisfaction of the committee approved by the Director, which shall evaluate the dissertation work as per the standard norms.

11. General Instructions

- a. Vice Chancello of the Universal land the competent authority to decide on the matter than the competent authority to
- b. The subject to bishudies the difference specific include lab work, practical, implant training properties shall be as per the University schemes, approved by start of Studies of the University on the basis of Authority norms and the transgement council of the University.
- c. Not with standing anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a Committee, consisting of any or Deans and/or all the Directors/Deans of all Departments/Institutions Schools. The decision of the Vice-Chancellor shall be final.
- d. The Reservation of SC/ST/Other category candidates shall be applicable as per the norms of the State Government of Madhya Pradesh and/or the Government of India

ORDINANCE NO. 12 - Three Years Degree Program

1. Name of Program

Faculty / School / Teaching Department Established University will offer following Three Year Degree program, admission in Three Year degree course will be as per norms of regulatory authority / UGC wherever applicable

S.no	Faculties	Name of Course	Name of Degree/Diploma	Eligibility Criteria	Regulatory Authority if any
1	Faculty of Management	B.B.A.	3 Year Degree Programe	12tn Pass (Any Stream)	UGC and State. Government
2	Faculty of Management	BBA Hons	3 Year Degree Programe	12tn Pass (Any Stream)	UGC and State. Government
3	Faculty of Science	B.Sc. (Hons)	3 Year Degree Programe	12tn Pass	UGC and State. Government
4	Faculty of Science	B.Sc	3 Year Degree	12tn Pass (Mathematics, Physics and Chemistry)	UGC and State. Government
5	Faculty of Science	BCA /	3.Verr Bearee	12th Pass (Any	UGC and State. Government
6	Faculty of Commerce	B.Com.(Hove)	Sex De ;	12tn Rass (Any Stream)	UGC and State. Government
7	Faculty of Commerce	B.Com.	The second of th	12 Pass (Any Stfeam)	UGC and State. Government
8	Faculty of Commerce	B.Com (Computers)	Programe	12tn Pass (Any Stream)	UGC and State. Government
9	Faculty of Arts, Humanities and Social Sciences	B.A.(Hons)	3 Year Degree Programe	2th Pass (Any Stream)	UGC and State. Government
10	Faculty of Arts, Humanities and Social Sciences	B.A.	3 Year Degree Programe	12tn Pass (Any Stream)	UGC and State. Government
11	Faculty of Journalism & Mass Communication	B.A.	3 Year Degree Programe	12tn Pass (Any Stream)	UGC and State. Government
12	Faculty of Design	B.Sc Animation and Multimedia	3 Year Degree Programe	12tn Pass (Any Stream)	UGC and State. Government
13	Faculty of Agriculture	B.Sc Seed Technology	3 Year Degree Programe	12tn Pass (Science stream)	Government ·
14	Faculty of Education	D.Ed.	3 Year Degree Programe	12tn Pass (Any Stream)	UGC and State. Government
15	Faculty of Education	B.P.E	3 Year Degree Programe	12tn Pass (Any Stream)	UGC and State. Government

16	Faculty of Law & Legal Studies	LLB	3 Year Degree Programe	After Graduation (Any Stream)	as per BCI Norms & UGC norms
17	Faculty of Hotel and Hospitality Management	Bachelor of Hotel Management	3 Year Degree Programe	12tn Pass (Any Stream)	UGC and State. Government
18	Faculty of Hotel and Hospitality Management	B.Sc.in Hospitality and Hotel Administration	3 Year Degree Programe	12tn Pass (Any Stream)	UGC and State. Government
19	Faculty of Performing Arts	Bachelor of Performing Arts(B.P.A.)	3 Year Degree Programe	12tn Pass (Any Stream)	UGC and State. Government
20	Faculty of Performing Arts	Bachelor of Visual Arts (B.V.A.) Animation & VFX & film making	3 Year Degree Programe	12tn Pass (Any Stream)	UGC and State. Government
21	Faculty of Performing Arts	B Dance	Year gree Programe	12tn Pass (Any Stream)	UGC and State. Government
22	Faculty of Performing Arts	B Music	3 Year Dea tiro, ame	In Pass (Any Stream)	UGC and State. Government
23	Faculty of Paramedial Science	Prosthetica Orthotic Engineerii		10-2 РСВ	Paramedical Council of India and UGC
24	Faculty of Paramedial Science	BSq 6 Audiologic and Speech Therapy	ergear Degree Rrognaufe	O+2/PCB	Paramedical Council of India and UGC
25	Faculty of Paramedial Science	BSc (Ophthalmic Technology)	3 Year Degree Programe	10+2 PCB	Paramedical Council of India and UGC
26	Faculty of Paramedial Science	Bachelor (Mental Rehabilitation) - BMR	3 Year Degree Programe	10+2 PCB	Paramedical Council of India and UGC
27	Faculty of Paramedial Science	BSc (Human Biology)	3 Year Degree Programe	10+2 PCB	Paramedical Council of India and UGC
_ 28	Faculty of Paramedial Science	BSc (Radiography)	3 Year Degree Programe	10+2 PCB	Paramedical Council of India and UGC
29	Faculty of Paramedial Science	BSc (Radio Therapy)	3 Year Degree Programe	10+2 PCB	Paramedical Council of India and UGC

30	Faculty of Paramedial Science	BSc (Nuclear Medicine)	3 Year Degree Programe	10+2 PCB	Paramedical Council of India and UGC
31	Faculty of Paramedial Science	BSc (Respiratory Therapy Technology)	3 Year Degree Programe	10+2 PCB	Paramedical Council of India and UGC
32	Faculty of Paramedial Science	BSc (Medical Technology X- Ray)	3 Year Degree Programe	10+2 PCB	Paramedical Council of India and UGC
33	Faculty of Paramedial Science	BSc (Medical Secretarial Service)	3 Year Degree Programe	10+2 PCB	Paramedical Council of India and UGC
34	Faculty of Paramedial Science	BSc (Operation Theatres)	3 Year Degree Programe	10+2 PCB	Paramedical Council of India and UGC
35	Faculty of Paramedial Science	BSc (Medical Laboratory Technology)	3 Year Degree Programe	10+2 PCB	Paramedical Council of India and UGC
36	Faculty of Paramedial Science	BSc (Bio - Medical Technique)	3 Year-Dogree Programe	10+2 PCB	Paramedical Council of India and UGC
37	Faculty of Paramedial Science	Bachelor of Speach, Language, Hearing (BSLH)	A Post	10+2 RCB	Paramedical Council of India and UGC

Name of Faculty and Board of Studies

Name of Faculty and Board of Studies will be as per the selection of Course which will come under the Three Year Degree Program.

3. Duration

Schedule Period of Program completion: 3 Years

Maximum Period of Program completion: 6 Years

4. Eligibility

Eligibility for Admission

a) Minimum qualification for admission to the first year of Three Year Degree program shall be the pass in qualifying-Higher Secondary School Certificate Examination (10+2) scheme with relevant subjects (also securing pass marks in these relevant subjects individually) conducted by M.P. Board of Secondary Education or an equivalent examination from a

recognized Board/University except in case of LLB where as per BCI Norm graduation is must to enroll in the LLB course

5. Admission Process

a) Admission to-the-program shall be made by an admission committee approved by - the Vice Chancellor. The admission process shall take place on the criteria approved by the Committee. (As per Ordinance no.2)

6. Number of Seats for the Program

a) It will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.

7. Fee Structure

- a) All the fees categories including Program fee and the examination fee shall be determined by the University from time to time, and shall be payable by the students at the beginning of each semester. Registrar shall notify the quantum of fees parable and heavile of registration before the start of each semester
- b) Fees, once paid, and state that a state of the caution money. In some cases of genuine hardship, the weet hancellor may termit an extension in the last date of payment of fees however, all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.
- c) The fees shall be applicable as per approval of Board of Studies from time to time.

8. Academic System

Examination (As per Ordinance No 06)

Curriculum & Related Regulations: (As per Ordinance No 08)

9. Eligibility for the Award of the Degree

Student will be declared eligible for the award of the Three year Degree

Course if he fulfills the academic regulations, pursued a course of study for hot less than three academic years and not more than six academic years. A student shall be declared eligible for the award of the Three year Degree Course, if He/she fulfills the entire requirement set by Regulatory Authorities. The minimum Teaching / Classes conduction in each semester will be 90 days.

10. Attendance

Attendance in theory and practical classes shall be compulsory as per statues. Presently, it is 75% in theory and practical separately. During dissertation phases, the candidate must carry out a sufficient amount of dissertation work to the satisfaction of the committee approved by the Director, which shall evaluate the dissertation work as per the standard norms.

11. General Instructions

- a) Vice Chancellor of the University shall be the competent authority to decide on the matter which are a veried in this ordinance.
- b) The subject to be died in the semester include lab work, practical, implant a mission of the be as per the University schemes, approve by Beach protestes of the University.
- c) Not with standing as thing stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a Committee, consisting of any or Deans and/or all the Directors/Deans of all Departments/Institutions Schools. The decision of the Vice-Chancellor shall be final.
- d) The Reservation of SC/ST/Other category candidates shall be applicable as per the norms of the State Government of Madhya Pradesh and/or the Government of India.

ORDINANCE NO. 13 - Two Years Degree Program

1. Name of Program

Faculty / School / Teaching Department Established University will offer following Two Year Degree program, admission in Two Year degree course will be as per norms and after the approval of NCTE / Regulatory Authority / UGC as applicable

S.no	Faculties	Name of Course	Name of Degree/Diploma	Eligibility Criteria	Regulatory Authority if any
1	Faculty of Education	B.Ed.	2 Year Degree Programe	After Graduation (Any Stream)	UGC and State. Government

comp

2. Name of Faculty and Board of Studies

Name of Faculty and Board of Studies will be as per the selection of Course which will come under the Two Years Graduate Program.

3. Duration

Schedule Period of Cog

Program completion 5

2 Rears Maximum Period of

4. Eligibility

Eligibility for Admission

a) Minimum qualification for admission to the first year of Two Years Graduate
Program shall be pass in the qualitying Graduation Degree with relevant
subjects (also securing pass marks in these relevant subjects individually)
conducted, by. any University' recognized by. UGC and State. Government.
Authorities

5. Admission Process

Admission to the program shall be made by an admission committee approved by the Vice Chancellor. The admission process shall take place on the criteria approved by the Committee. (As per Ordinance no.2)

6. Number of Seats for the Program

It will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.

7. Fee Structure

- a) All the fees categories including Program fee and the examination fee shall be determined by the University from time to time, and shall be payable by the students at the beginning of each semester.
- Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
- c) Fees, once paid, and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however, all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

d) The fees shall be applicable apper approval of Board of Studies from time to time.

8. Academic System

Examination (As per)

Curriculum & Related I

ce No 07)

Student will be declared engine for the award of the Two year Degree Course if he fulfills the academic regulations, pursued a course of study for not less than two academic years and not more than five academic years. A student shall be declared eligible for the award of the Two year Degree Course, if He/she fulfills the entire requirement set by Regulatory Authorities. The minimum Teaching / Classes conduction in each semester will be 90 days.

10. Attendance

Attendance in theory and practical classes shall be compulsory as per statues. Presently, it is 75% in theory and practical separately. During dissertation phases, the candidate must carry out a sufficient amount of dissertation work to the satisfaction of the committee approved by the Director, which shall evaluate the dissertation work as per the standard norms.

11. General Instructions

- Vice Chancellor of the University shall be the competent authority to decide on the matters which are not covered in this ordinance.
- b) The subject to be studied in different semester include lab work, practical, implant training, project etc. shall be as per the University schemes, approved by Board of Studies of the University Not withstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a Committee, consisting of any or Deans and/or all the Directors/Deans of all Departments/Institutions Schools. The decision of the Vice-Chancellor shall be final.

c) The Reservation of SC/St Other category candidates shall be applicable as per the permit the State Government of Madhya Pradesh and/or the average.

ORDINANCE NO. 14 - One Year Degree Program

1. Name of Program

Faculty / School / Teaching Department Established University will offer following One Year Degree program, admission in One Year degree course will be as per norms of regulatory authority / UGC wherever applicable

S.no	Faculties	Name of Course	Name of Degree/Diploma	Eligibility Criteria	Regulatory Authority if any
1	Faculty of Journalism & Mass Communication	B.J.	1 Year Degree Programe	12tn Pass (Any Stream)	UGC and State. Government
2	Faculty of Education	B.P.Ed.	1 Year Degree Programe	After Graduation (Any Stream)	UGC and State. Government
3	Faculty of Library Science	B. Lib. I. Sc.	1 Year Degree Programe	After Graduation (Any Stream)	UGC and State. Government

2. Name of Faculty and Board Studies

Name of Faculty and Board Study be as per the selection of Course which will come under the selection of Course which will be a selected with the selection of Course which will be approximated the selection of Course which will be a selected with the selection of Course which will be approximated with the selection of Course which will be a selection of Course which will be approximated with the selection of Course which will be a selected with the selection of Course which will be approximated with the selection of Course which will be approximated with the selection of Course which will be a selection of Course which will be approximated with the selection of Course which will be a selection of Course which will be approximated with the selection of Course which will be a selection of Course which will be approximated with the selection of Course which will be a selection of Course which will be approximated with the selection of Course which will be a selected with the s

3. Duration

Schedule Period of Program Completion; 4 Ye

4. Eligibility

Minimum qualification for admission to the first year of One Year Graduate Program shall be pass m the qualifying Graduation Degree with relevant subjects (also securing pass marks in these relevant | subject individually) conducted by any university recognized by UGC and State Government Authorities.

5. Admission Process

Admission to the program shall be made by an admission committee approved by the Vice Chancellor. The admission process shall take place on the criteria approved by the Committee. (As per Ordinance no.2)

6. Number of Seats for the Program

It will be decided time to time by the university as per guidelines of

Regulatory Authorities and other statutory bodies as and where applicable.

7. Fee Structure

- (a) All the fees categories including Program fee and the examination fee shall be determined by the University from time to time, and shall be payable by the students at the beginning of each semester.
- (b) Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
- refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however, all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared. The fees shall be applicable to per appricable. According Council from time to time.

8. Academic System

Examination (As per Ordinance) out

Curriculum & Related Regulations (As per dedinance No 08)

9. Eligibility for the Award of the Degree

Student will be declared eligible for the award of the one year Degree Course if he fulfills the academic regulations, pursued a course of study of not less than one academic years and not more than four academic years. A student shall be declared eligible for the award of the one year Degree Course, if | |He/she fulfills the entire -requirement set by Regulatory Authorities. the minimum teaching / Classes conduction in each semester will be 90 days.

10. Attendance

Attendance in theory and practical classes shall be compulsory as per statues. Presently, it is 75% in theory and practical separately. During dissertation phases, the candidate must carry out a sufficient amount of dissertation work

to the satisfaction of the committee approved by the Director, which shall evaluate the dissertation work as per the standard norms.

11. General Instructions

- a. Vice Chancellor of the University shall be the competent authority to decide on the matters which are not covered in this ordinance.
- b. The subject to be studied in different semester include lab work, practical, implant training, project etc. shall be as per the University schemes, approved by Board of Studies of the University
- c. Not with standing anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a Committee, consisting of any Deans and/or all the Directors/Deans of all Departments/Institutions Schools. The decision of the Vice-Chancellor shall be al.
- d. The Reservation Since the attack candidates shall be applicable as per the color of the Color

ORDINANCE NO. 15 - Three Years Post Graduate Degree Program

1. Name of Program

Faculty / School / Teaching Department Established University will offer following Three Year Post Graduate Degree program, admission in Three Year Post Graduate Degree Course will be as per norms of regulatory authority / UGC wherever applicable.

S.no	Faculties	Name of Course	Name of Degree/Diploma	Eligibility Criteria	Regulatory Authority if any
1	Faculty of Science	MCA	3 Year PG Degree Programe	After Graduation (BCA)	UGC and State. Government

2. Name of Faculty and Board of Studies

Name of Faculty and Board of Studies will be as per the selection of Course which will come under the Three Program.

3. Duration

Schedule Period of Progran

Maximum Period of Program

4. Eligibility--

Eligibility for Admission

- a) Minimum qualification for admission to the first year of Three Years Post Graduate Program shall be the qualifying Graduation Degree with relevant subjects (also securing pass marks in these relevant subjects individually) conducted by any University recognized by UGC and State Government Authorities.
- b) Candidates who have qualified the Graduate Degree in related course of program or equivalent shall also be eligible for admission to first semester of this Program, Although, Minimum qualification for direct admission to second year of this program termed as Lateral Entry shall be as per the prevalent norms of the Government of Madhya Pradesh or Central Government or any other competent authority. 5

5. Admission Process

Admission to the program shall be made by an admission committee approved by the Vice Chancellor. The admission process shall take place on the criteria approved by the Committee. (As per Ordinance no.3)

6. Number of Seats for the Program

It will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.

7. Fee Structure

- All the fees categories including Program fee and the examination fee shall be determined by the University from time to time, and shall be payable by the students at the beginning of each semester.
 - Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
- refundable in any easy except for autien money. In some cases of genuine hardship, the e-chartedler in a permit an extension in the last date of payment of the movement of the state of the state of shall be required to pay the prescribed fee before the state on xamination. In case any student has been allowed to appear in the examination, we result of such student shall be withheld till all his dues are cleared.
- c) The fees shall be applicable as per approval of Board of Studies from time to time.

8. Academic System

Examination (As per Ordinance No 06)

Curriculum & Related Regulations: (As per Ordinance No 08)

9. Eligibility for the Award of the Degree

Student will be declared eligible for the award of the Three year Post Graduate Degree Course if he fulfills the academic regulations, pursued a course of study for not less than three academic years and not more than six academic years. A student shall be declared eligible for the award of the Three year Post Graduate

Degree Course, if He/she fulfills the entire requirement set by Regulatory Authorities. The minimum Teaching / Classes conduction in each semester will be 90 days.

10. Attendance

Attendance in theory and practical classes shall be compulsory as per statues. Presently, it is 75% in theory and practical separately. During dissertation phases, the candidate must carry out a sufficient amount of dissertation work to the satisfaction of the committee approved by the Director, which shall evaluate the dissertation work as per the standard norms.

11. General Instructions

- a) Vice Chancellor of the University shall be the competent authority to decide on the matters which are not covered in this ordinance
- b) The subject to be studied in different semester include lab work, practical implant training project on shall be as per the University schemes' approved by Board of the University
- unforeseen issues ausing an entire retained in this Ordinance for any unforeseen issues ausing an entire day this Ordinance or in the event of differences or litter retained, the Vice-Chancellor may take a decision after abtaining, if hecessary, the opinion/advice of a Committee, consisting of any or Deans and/or all the Directors/Deans of all Departments/Institutions Schools. The decision of the Vice-Chancellor shall be final.
- d) The Reservation of SC/ST/Other category candidates shall be applicable as per the norms of the State Government of Madhya Pradesh and/or the Government of India.

ORDINANCE NO. 16 - Two Years Post Graduate Degree Program

1. Name of Program

Faculty / School / Teaching Department Established University will offer following Two Year Post Graduate Degree program, admission in Two Year Post Graduate Degree Course will be as per norms of regulatory authority / UGC wherever applicable

S.no	Faculties	Name of Course	Name of Degree/Diploma	Eligibility Criteria	Regulatory Authority if any
1	Faculty of Engineering & Technology	M. Tegh.	2 Year PG Depose	After Graduation (B.E./B.Tech./M.Sc/ WCA)	AICTE/UGC and State. Government
2	Faculty of Management	M.B.A	Cogranica S	After Graduation (Any Stream)	UGC and State. Government
3	Faculty of Commerce	M.Com.	Constitution of the Consti	After Graduation (B.Com)	UGC and State. Government
4	Faculty of Arts, Humanities and Social Sciences	M.A	2 Year PG wegree Beglanie	After Graduation	UGC and State. Government
5	Faculty of Journalism & Mass Communication	M.A.	2 Year PG Degree Programe	After Graduation (B.A.)	UGC and State. Government
.6	Faculty of Design	M.Des.	2 Year PG Degree Programe	After B Des	UGC and State. Government
7	Faculty of Design	MFM (Master of Fashion Management)	2 Year PG Degree Programe	After Graduation (Any Stream)	UGC and State. Government
8	Faculty of Agriculture	M.ScAgri	2 Year PG Degree Programe	After Graduation (B.Sc. Agri)	UGC and State. Government and ICAR
9	Faculty of Agriculture	MSc Seed Technology	2 Year PG Degree Programe	After Graduation (B.Sc Seed Technology)	UGC and State. Government and ICAR
10	Faculty of Education	M.Ed.	2 Year PG Degree Programe	After (B.Ed.)	NCTE/UGC and State. Government

11	Faculty of Education	M.P.E .	2 Year PG Degree Programe	After (B.P.E)	NCTE/UGC and State. Government
12	Faculty of Performing Arts	Master of Performing Arts (M.P.A.)	2 Year PG Degree Programe	After (B.P.A.)	UGC and State. Government
13	Faculty of Performing Arts	Master of Visual Arts (M.V.A.) Animation & VFX & Film making	2 Year PG Degree Programe	After (BVA)	UGC and State. Government
14	Faculty of Performing Arts	M Dance	2 Year PG Degree Programe	After (B Dance)	UGC and State. Government
15	Faculty of Performing Arts	M Music	2 Year PG Degree Programe	After (M Dance)	UGC and State. Government
16	Faculty of Nursing	Msc (Nursing)	2 Year PG Degree Programe	After Graduation (B,Sc-Nursing)	Indian Nursing Council of India and UGC
17	Faculty of Arts, Humanities and Social Sciences	M.A.(Hons)	2 Year BG Degree Programe	After Graduation (B.A.)	UGC and State. Government
18	Faculty of Journalism & Mass Communication	M.A. Hons/	A gar Ricgains	After Graduation (BA.)	UGC and State. Government
		•			

2. Name of Faculty and Board of Studies

Name of Faculty and Board of Studies will be as per the selection of Course which will come under the Two Year Degree Program.

3. Duration

Schedule Period of Program completion: 2 Years Maximum Period of Program completion: 5 Years

4. Eligibility

Eligibility for Admission

a) Minimum qualification for admission to the first year of Two Years Post

Graduate Program shall be the qualifying Graduation Degree with relevant
subjects (also securing pass marks in these relevant subjects individually)

conducted by any University recognized by UGC and State Government Authorities.

5. Admission Process

Admission to the program shall be made by an admission committee approved by the Vice Chancellor. The admission process shall take place on the criteria approved by the Committee. (As per Ordinance no.3)

6. Number of Seats for the Program

It will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.

7. Fee Structure

- a. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semantic.
- b. Registrar shall noticy the mantum of the payable and the schedule of registration before the state of the
- c. Fees, once paid, and it student as started attending the classes, is not refundable in any case except to the caution maney. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however, all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.
- d. The fees shall be applicable as per approval of Board of Studies from time to time.

8. Academic System

Examination (As per Ordinance No 06)

Curriculum & Related Regulations: (As per Ordinance No 08)

9. Eligibility for the Award of the Degree

Student will be declared eligible for the award of the Two year Post Graduate Degree Course if he fulfills the academic regulations, pursued a course of study for not less than two academic years and not more than five academic years. A student shall be declared eligible for the award of the Two year Post Graduate Degree Course, if He/she fulfills the entire requirement set by Regulatory Authorities. The minimum Teaching / Classes conduction in each semester will be 90 days.

10. Attendance

Attendance in theory and practical classes shall be compulsory as per statues. Presently, it is 75% in theory and practical separately. During dissertation phases, the candidate must carry out a sufficient amount of dissertation work to the satisfaction of the committee approved by the Director, which shall evaluate the dissertation work as per the standard nerms.

11. General Instructions

a) Academic Council of the miversit, the beach competent authority to decide on the matters while are so to be the competent authority to

b) The subject to be studied up different seas or Andude lab work, practical, implant training, project etc. Shaher as per the University schemes, approved by Board of Studies of the University on the base of Authority norms and the Management Council of the University.

Not with standing anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a Committee, consisting of any or Deans and/or all the Directors/Deans of all Departments/Institutions Schools. The decision of the Vice-Chancellor shall be final.

c) The Reservation of SC/ST/Other category candidates shall be applicable as per the norms of the State Government of Madhya Pradesh and/or the Government of India.

ORDINANCE NO. 17 - One Years Post Graduate Degree Program

1. Name of Program

Faculty / School / Teaching Department Established University will offer following One Year Post Graduate Degree program, admission in One Year Post Graduate Degree Course will be as per norms of regulatory authority / UGC wherever applicable.

					·
S.no	Faculties	Name of Course	Name of Degree/Diploma	Eligibility Criteria	Regulatory Authority if any
1	Faculty of Journalism & Mass Communication	M.J.	1 Year PG Degree Programe	After BJ	UGC and State. Government
2	Faculty of Education	M.P.Ed	1 Year PG Degree Proprame	After (B.P.Ed.)	NCTE/UGC and State. Government
3	Faculty of Law & Legal Studies	LLM	1) bograme	Afron (LLB)	BCI/UGC and State. Government
4	Faculty of Library Science	M Lit Sc		ten (9. l. lb. I. Sc.)	UGC and State. Government

Name of Faculty and Board of Studies will be as per the selection of Course which will come under the One Year Degree Program.

3. Duration

Schedule Period of Program completion: 1 Years Maximum Period of Program completion: 4 Years

4. Eligibility

Eligibility for Admission

a) Minimum qualification for admission to the first year of One Years Post Graduate Program shall be the qualifying Graduation Degree with relevant subjects (also securing pass marks in these relevant subjects individually) conducted by any University recognized by UGC and State Government Authorities.

5. Admission Process

Admission to the program shall be made by an admission committee approved by the Vice Chancellor. The admission process shall take place on the criteria approved by the Committee. (As per Ordinance no.3)

6. Number of Seats for the Program

It will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.

7. Fee Structure

- a) All the fees categories including Program fee and the examination fee shall be determined by the University from time to time, and shall be payable by the students at the beginning of each semester.
- b) Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
- refundable in any case except caution money. In some cases of genuine hardship the Vice-Chancelle may permit an extension in the last date of paymen of teacher of the students shall be required to pay the prescribed teacher of the students shall be required to pay the prescribed teacher of the students of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.
- d) The fees shall be applicable as per approval of Academic Council from time to time.

8. Academic System

Examination (As per Ordinance No 06)

Curriculum & Related Regulations: (As per Ordinance No 08)

9. Eligibility for the Award of the Degree

Student will be declared eligible for the award of the One year post Graduate Degree Course if he fulfills the academic regulations, pursued a course of study for not less than one academic years and not more than four academic years. A student shall be declared eligible for the award of the One year Post

Graduate Degree Course, if he/she fulfills the entire requirement set by Regulatory Authorities. The minimum Teaching / Classes conduction in each semester will be 90 days.

10. Attendance

Attendance in theory and practical classes shall be compulsory as per statues. Presently, it is 75% in theory and practical separately. During dissertation phases, the candidate must carry out a sufficient amount of dissertation work to the satisfaction of the committee approved by the Director, which shall evaluate the dissertation work as per the standard norms.

11. General Instructions

- a) Vice Chancellor of the University shall be the competent authority to decide on the matters which are not covered in this ordinance.
- b) The subject to be studied in different semester include lab work, practical, implant training, project et shall be to the billiersity schemes, approved by Board of Studies of the late of the late
- c) Not with standing anything stated the transance for any unforeseen issues arising and not covered by the or thance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a Committee, consisting of any or Deans and/or all the Directors/Deans of all Departments/Institutions Schools. The decision of the Vice-Chancellor shall be final,
- d) The Reservation of SC/ST/Other category candidates shall be applicable as per the norms of the State Government of Madhya Pradesh and/or the Government of India.

ORDINANCE NO. 18 Five Year Integrated Post Graduate Degree Program

1. Name of Program

Faculty / School / Teaching Department Established University will offer following Five Year Integrated Post Graduate Degree program, admission in Five Year Integrated Post Graduate Degree Course will be as per norms of regulatory authority / UGC when applicable.

					Dogulatory
S.no	Faculties	Name of Course	Name of Degree/Diploma	Eligibility Criteria	Regulatory Authority if any
1	Faculty of Management	BBA + M.B.A.	5 Year Integrated PG Degree Programe	After Graduation (Any Stream)	UGC and State. Government
2	Faculty of Law & Legal Studies	BA LLB	5 Year PG Degree Programe	12tn Pass (Any Stream)	BCI/UGC and 'State. , Government
3	Faculty of Law & Legal Studies	B.Com LLB	5 ear PG Degree Prog	12tn Pass (Any Stream)	BCI/UGC and State. Government
4	Faculty of Law & Legal Studies	BBA/LIB	OSCILLE STATE	2th Pass (Any Grean)	BCI/UGC and State. Government
5	Faculty of Law & Legal Studies	Integrated LLM	Stokana .	n Pass (Any S ream)	BCI/UGC and State. Government
6	Faculty of Paramedial Science	BPT \ Bachelor of Occupational Therapy	5 Year Degree Programe	10+27 СВ	Paramedical Council of India and UGC
7	Faculty of Paramedial Science	BPT - Bachelor of Physio / Physical Therapy	5 Year Degree Programe	10+2 PCB	Paramedical Council of India and UGC
8	Faculty of Paramedial Science	Bachelor of Naturopathy & Yogic Science	5 Year Degree Programe	10+2 PCB	Paramedical Council of India and UGC
9	Faculty of Management	IPM	5 Year Degree PG Programe	12tn Pass (Any Stream)	UGC and State. Government
10	Faculty of Science	BCA+MCA	5 Year Integrated PG Degree Programe	10+2 PCM	UGC and State. Government
11	Faculty of Science	BCA+MCA	5 Year Integrated PG Degree Programe	10+2 PCM	UGC and State. Government

2. Name of Faculty and Board of Studies

Name of Faculty and Board of Studies will be as per the selection of Course which will come under the 5 Year Integrated Degree Program.

3. Duration

Schedule Period of Program completion: 5 Years Maximum Period of Program completion: 8 Years

4. Eligibility

Eligibility for Admission

a) Minimum qualification for admission to the first year of 5 Years Post Graduate Program shall be the qualifying 10+2 exam in any stream s (also securing pass marks in these relevant subjects individually) conducted by any Board of Studies recognized by University or UGC or State Government Authorities.

5. Admission Process

The students undergo a rigorous selection process:

- An application form aimed at understanding the students' proficiency in academics,
 as well as in co-curricular activities is filled up by the aspirant.
- An entrance examination follows, to test the applicant's aptitude, logical reasoning and proficiency in English and Mathematics.
- Shortlisted candidates appear for personal interviews. The interview panel comprises
 well-qualified professors from prestigious institutions. The interview judges the
 students' level of confidence, communication skills, general awareness, persuasion
 skills and knowledge.

6. Number of Seats for the Program

It will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.

7. Fee Structure

a) All the fees categories including Program fee and the examination fee shall be determined by the University from time to time, and shall be payable by the students at the beginning of each semester.

- b) Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
- c) Fees, once paid, and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however, all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.
- d) The fees shall be applicable as per approval of Board of Studies from time to time.

8. Academic System

Examination (As per Ordinance No 06)

Curriculum & Related Regulations: Acmer Oramance No 08

9. Eligibility for the Award of the Degree

Student will be declared eligible for the avoid the Five year Integrated post Graduate Degree Course if the multiple accordence regulations, pursued a course of study for not less than one account years and not more than five academic years. A student shall be declared eligible for the award of the Five year Post Graduate Degree Course, if he/she fulfills the entire requirement set by Regulatory Authorities. The minimum Teaching / Classes conduction in each semester will be 90 days.

In case Student opts to withdraw from the course after three years of successful completion of the course he shall be awarded graduation degree in the selected

stream subject to fulfillment of conditions of Examination (As per Ordinance No 06) and Curriculum & Related Regulations: (As per Ordinance No 08)

10. Attendance

Attendance in theory and practical classes shall be compulsory as per statues. Presently, it is 75% in theory and practical separately. During dissertation phases, the candidate must carry out a sufficient amount of dissertation work to the satisfaction of the committee approved by the Director, which shall evaluate the dissertation work as per the standard norms.

11. General Instructions

- a) Vice Chancellor of the University shall be the competent authority to decide on the matters which are not covered in this ordinance.
- b) The subject to be studied in different semester include lab work, practical, implant training, project etc. shall be as per the University schemes, approved by Board of Studies of the University
- c) Not with standing anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a Committee, consisting of any or Deans and/or all the Directors/Deans of ellipepartments/Institutions Schools. The decision of the Vice-Chancellor shall-be final,
- d) The Reservation of SC/ST Other cat: Canadates shall be applicable as per the norms of the Government Madhya Pradesh and/or the Government of India.

ORDINANCE 19: Doctor of Philosophy (Ph.D.) Programs

The Ordinance shall be called "ordinance" Governing Doctoral Degree. The ordinance will be governed on such rules & regulations as per approval from Board of Management of the University frames in accordance of regulations /norms laid by UGC from time to time.

1. Eligibility for Enrolment for Doctor of Philosophy (Ph.D)

Following persons are eligible to seek admission to the Ph.D. programme:

1. Candidates for admission to the PHD programme shall have a Master's degree or a professional degree declared equivalent to the Master's degree by the corresponding statutory regulatory body, with at least 55% marks in aggregate or its equivalent grade 'B' in the UGC 7-point scale (or an equivalent grade in a point scale wherever grading system is followed) or an equivalent degree from a foreign educational Institution accredited by an Assessment and Accreditation Agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country for the purpose of assessing, accrediting or assuring quality and standards of educational institutions.

A relaxation of 5% of marks, from 55% to 50%, or an equivalent relaxation of grade, may be allowed for those belonging to SC/ST/OBC(non-creamy layer) /Differently-Abled and other categories of candidates as per the decision of the Commission from time to time, or for those who had obtained their Master's degree prior to 19th September, 1991. The eligibility marks of 55% (or an equivalent grade in a point scale wherever grading system is followed) and the relaxation of 5% to the categories mentioned above are permissible based only on the qualifying marks without including the grace mark procedures.

2. Candidates who have cleared the M.Phil. course work with at least 55%

marks in aggregate or its equivalent grade 'B' in the UGC 7-point scale (or an equivalent grade in a point scale wherever grading system is followed) and successfully completing the M.Phil. Degree shall be eligible to proceed to do research work leading to the Ph. D. Degree in the same Institution in an integrated programme. A relaxation of 5% of marks, from 55% to 50%, or an equivalent relaxation of grade, may be allowed for those belonging to SC/ST/OBC(non-creamy layer)/differently-abled and other categories of candidates as per the decision of the Commission from time to time.

- 3. A person whose M.Phil. dissertation has been evaluated and the viva voce is pending may be admitted to the Ph.D. programme of the same Institution;
- 4. Candidates possessing a Degree considered equivalent to M.Phil. Degree of an Indian Institution, from a Foreign Educational Institution accredited by an Assessment and Accreditation Agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country for the purpose of assessing, accrediting or assuring quality and standards of educational

A candidate shall ordinarily be permitted to work for Ph.D Degree in the subject in which he/she has obtained his Master's bachelor Degree. Provided that research work leading to Ph.D. degree may be allowed in allied subjects of interdisciplinary nature of the same faculty or of allied faculties. Provided further that whether a subject is allied or not to the subject in which the candidate has done Master's or Bachelor degree in engineering / Technology/ Applied sciences, shall be decided by the Academic Council.

a. A candidate must apply for registration for Ph.D degree of his subject on a prescribed form obtainable on payment of prescribed fee, stating.

His/her qualification and experience

Proposed subject/discipline along with the relevant faculty in which he/she proposes to work.

Proposed title of the Ph.D thesis.

Name of the supervisor (along with name of Co-Supervisors, if any) (Strictly from the University list of approved supervisors & Co-Supervisors) under whom he/she wishes to work and the place/places at which he/she wishes to carry on investigations together with the consent of the Supervisor and Co-Supervisor.

Certificate of qualifying the UGC/CSIR/DST/ National or State level Fellowship/NET/GATE/GPAT/SLET, if any

Letter granting teachers' fellowship, if any.

Address, contact number, mobile number, email-id and other contact details.

2. Duration of Programme

i)Ph.D. programme shall be for a min. duration of three years, including course work and a naximum assignments.

ii) However under special eigenstances. Vice hancellor on recommendation of Board of Studies extent the maximum duration for completion of program

The women candidates and Persons with Disability (more than 40% disability) may be allowed a relaxation of two years for Ph.D. in the maximum duration. In addition, the women candidates may be provided Maternity Leave/Child Care Leave once in the entire duration of Ph.D. for up to 240 days.

3. Admission Procedure

(1) The admission shall be made by the University, through an entrance test, by the Admission Board following the norms prescribed by the UGC New Delhi as under

To prepare panel of names of paper setters in various subjects and submit them to the University.

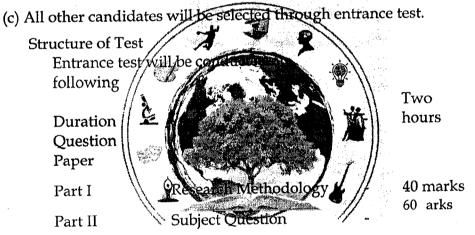
To arrange for entrance test.

To arrange for interview.

To announce the names of candidates admitted along with the subject, place of research work, name of supervisor and of the thesis.

To resolve problems, if any.

- 2 (a) Candidate who has qualified the UGC/CSIR/DST/National/State level Fellowship/GATE/GPAT/SLET/NET/M.Phil shall be exempted from the entrance test. However such candidates will have to be required to appear for the interview
 - (b) Candidates who have been awarded teachers fellowship by statutory bodies for doing Ph.D degree shall also be admitted directly without the entrance test.



3.Interview and Allotment

- 1. Each student shall have to appear in an interview. The interview board shall consist of the following members.
 - a. Vice Chancellor or his nominee as Chairman
 - b. Dean of School
 - c. One of the Chairman of relevant (Board of Studies) to be nominated by the Vice Chancellor.
 - d. One of the recognized supervisors in the University Teaching Department in the subject to be nominated by the Vice Chancellor.
 - e. One subject expert to be nominated by the Vice Chancellor.

One third of the total members shall complete the quorum. However, presence of the subject expert shall be essential. If the Dean of School is not available, the Vice Chancellor may then appoint a Senior Professor of any University teaching Department as member.

- 2. The interview shall be conducted in the University Teaching Department. For subject, in which there is no University Teaching Department, the interview shall be conducted at a place in the University premises, fixed by the University for this purpose.
- 3. The candidates shall be called for interview in the following order:
 - i. Candidates who have qualified UGC/CSIR/DST/National or State Level fellowship examination / GATE/GPAT/NET/SLET.
 - ii. Candidates who have been granted teacher fellowship by a statutory body.
 - iii. Candidate according to mer list of the er ance examination.
- 4. At the time of interview, the candidates are eased to discuss their research interest / area, choice of supervisors and costroers sorts) and, and the proposed title of the thesis.

For the candidates belonging to category as mentioned in sub Para (3) (i & ii), 100% weightage shall be on the interview. For the candidates mentioned in sub Para 3 (iii), the weightage of the interview marks shall be 20 percent where as 60 percent weightage shall be given to the written entrance exam conducted as per Para 3 and remaining 20 percent weightage shall be given to aggregate of qualifying PG examination.

5. The interview/viva voce shall also consider the following aspects, viz , whether:

the candidate possesses the competence for the proposed research;

the research work can be suitably undertaken at the Institution/College; the proposed area of research can contribute to new/additional knowledge.

- 6. The allotment board then shall finalize the list of the names of the candidates admitted to the Ph.D in the concerned subject.
 - (a) The candidates in category (i) of sub-Para 3 above shall be admitted first, secondly the candidates in category (ii) shall be admitted in that order in these categories. If there are more than one candidate having equal marks, then merit shall be decided according to the percentage of marks at the qualifying PG examination.
 - (b) As far as possible, the allotment board shall allot the preferred place of research work and the preferred supervisor and co-supervisor, if any and shall also approve the proposed title of the thesis (however, the candidate may change title of his/her thesis, after prior approval by Research Degree Committed (RDC). The candidate may however, be allowed to take another chance for allotment in next dimission process if he does not want to change the preference in the first instant.
 - 7. The admission process must some the University for the Doctor Courses
 - 8. A merit list shall be prepared on the basis of entrance test and interview as mentioned in Para 3(4) and shall be declared as the result of the entrance examination by Registrar.

4. Fees

(a) Registration fee for Ph.D programme is to be paid to the University at the prevalent rates as announced by the University from time to time. The total programme fee must be paid before submission of Ph.D thesis.

5. Research Centre

A candidate may pursue his research work for Ph.D degree in the University teaching Department in the subject concerned,
OR

At a Research Centre i.e. an organization of National or International repute (NIIT/IIT other academic institutions of national importance / Research organizations of Government / reputed corporate establishment with establishment R&D Laboratories etc), recognized as a research centre by the academic Council; Provided that a M.O.U. shall have to be signed between the university & the Institute / Organisation.

- a. After the M.O.U., the candidates may also be allowed by RDC to pursue research work at an industry of international repute, actively involved in research and development activities in the subject and having sufficient R&D infrastructure for conducting research, which must be Government of India approved R&D centre and shall be recognized for this purpose by the BOM of the University.
- b. A candidate permitted to work, such industry as stated in above Para, having MOU with the United Shall be required to take at last one supervisor/co-supervisor/co-supervisor should be the R&D center not below the rank of the Associated to said the R&D center not below the
- c. Candidate may also be be permitted to work by RDC in research establishment of repute like CSIR labs. DRDO labs or Labs of repute established by Central Government and after MOU signed by the University with such establishment.
- d. A candidate permitted to work in such Research Establishment, stated in above para, shall also be required to take at least one supervisor/cosupervisor from the Establishment. Such supervisor/co-supervisor should be Scientist/Director of the R&D centre not below the rank of the Associate Professor of the University.

6. Allocation of Research Supervisor:

a. Any regular Professor of the University/Institution Deemed to be a University/College with at least five research publications in refereed

journals and any regular Associate/Assistant Professor of the university/institution deemed to be a university/college with a Ph.D. degree and at least two research publications in refereed journals may be recognized as Research Supervisor.

Provided that in areas/disciplines where there is no or only a limited number of refereed journals, the Institution may relax the above condition for recognition of a person as Research Supervisor with reasons recorded in writing.

- b. Only a full time regular teacher of the University can act as a supervisor. The external supervisors are not allowed. However, Co-Supervisor can be allowed in inter-disciplinary areas from other departments of the same institute or from other related institutions with the approval of the Research Advisor Committee.
- shall be decided to the Department erail depending on the number of scholars per Research street available specialization among the Supervisors and mesarch interests of the scholars as indicated by them at the time of interview, viva voce.
- d. In case of topics which are of inter-disciplinary nature where the Department concerned feels that the expertise in the Department has to be supplemented from outside, the Department may appoint a Research Supervisor from the Department itself, who shall be known as the Research Supervisor, and a Co-Supervisor from outside the Department/ Faculty on such terms and conditions as may be specified and agreed upon by the consenting Institutions/Colleges.
- e. A Research Supervisor/Co-supervisor who is a Professor, at any given point of time, cannot guide more than three (3)M.Phil. and Eight (8)

 2 University scholars. An Associate Professor as Research Supervisor can guide

up to a maximum of two (2) M.Phil. and six (6) Ph.D. scholars and an Assistant Professor as Research Supervisor can guide up to a maximum of one (1) M.Phil. and four (4) Ph.D. scholars.

f. In case of relocation of an Ph.D. woman scholar due to marriage or otherwise, the research data shall be allowed to be transferred to the University to which the scholar intends to relocate provided all the other conditions in these regulations are followed in letter and spirit and the research work does not pertain to the project secured by the parent institution/ supervisor from any funding agency. The scholar will however give due credit to the parent guide and the institution for the part of research already done.

7. Course Work:

Credit Requirements, number suration syllabus, minimum standards for completion, etc.

- i. the credit assigned to the Ph.D. work shall be a minimum/of 08 credit and maximum (16 credits.
- ii. The course work had the preparation. A minimum to the small be assigned to one or more courses on Research Methodology which could cover areas such as hua titure methods computer applications, research ethics and review at published research in the relevant field, training, field work, etc. Other courses shall be advanced level courses preparing the students for Ph.D. degree.
- iii. All courses prescribed for Ph.D. course work shall be in conformity with the credit hour instructional requirement and shall specify content, instructional and assessment methods. They shall be duly approved by the Academic Council.
- iv. The Department where the scholar pursues his/her research shall prescribe the course(s) to him/her based on the recommendations of the Research Advisory Committee,
- v. All candidates admitted to th Ph.D. programmes shall be required to complete the course work prescribed by the Department during the initial one or two semesters.

- vi. Candidates already holding M. Phil. degree and admitted to the Ph.D. programme, or those who have already completed the course work in M.Phil. and have been permitted to proceed to the Ph.D. in integrated course, may be exempted by the Department from the Ph.D. course work. All other candidates admitted to the Ph.D. programme shall be required to complete the Ph.D. course work prescribed by the Department.
- vii. Grades in the course work, including research methodology courses shall be finalized after a combined assessment by the Research Advisory Committee and the Department.
- viii. A Ph.D. scholar has to obtain a minimum of 55% of marks or its equivalent grade in the UGC 7-point scale (or an equivalent grade/CGPA in a point scale wherever grading system is followed) in the course work in order to be eligible to continue in the programme and submit the dissertation/thesis.

8. Research Advisory Committee and its fund

8.1There shall be a Research 75 to the Ph.D. scholar. The Research Supervisor College of this Committee. This Committee shall be a Research Ph.D. scholar. The College of this Committee.

8.1.1 To review the research proposal and finalize the topic of research;

- 8.1.2 To guide the research scholar to develop the study design and methodology of research and identify the course(s) that he/she may have to do.
- 8.1.3 To periodically review and assist in the progress of the research work of the research scholar.
- 8.2 A research scholar shall appear before the Research Advisory Committee once in six months to make a presentation of the progress of his/her work for evaluation and further guidance. The six monthly progress reports shall be submitted by the Research Advisory Committee to the Faculty / School with a copy to the research scholar.
- 8.3 In case the progress of the research scholar is unsatisfactory, the Research Advisory Committee shall record the reasons for the same and suggest corrective measures. If the research scholar fails to implement these corrective measures, the Research Advisory Committee may recommend to the Faculty / Department with specific reasons for cancellation of the registration of the research scholar.

9. Evaluation and Assessment Methods, minimum standards/credits for award of the degree, etc.:

- 9.1Upon satisfactory completion of course work, and obtaining the marks/grade prescribed in sub-clauses 7.8 above, as the case may be, the Ph.D. scholar shall be required to undertake research workand produce a draft dissertation/thesis within a reasonable, time, as stipulated by the Institution concerned based on these Regulations.
- 9.2 Prior to the submission of the dissertation/thesis, the scholar shall make a presentation in the Department before the Research Advisory Committee of the Institution concerned which shall also be open to all faculty members and other research scholars. The feedback and comments obtained from them may be suitably incorporated into the draft dissertation/thesis in consultation with the Research Advisory Committee.
- 9.3 Ph.D. scholars must publish at least one (1) research paper in refereed journal and make two paper presentations in conferences/seminars before the submission of the dissertation/thesis for adjudication, and produce evidence for the same in the form of presentation certificates and/or reprints.
- 9.5 The Academic Council of the Institution shall evolve a mechanism using well developed software and gadgets to detect plagiarism and other forms of academic dishonesty. While submitting for evaluation, the dissertation/thesis shall have an undertaking from the research scholar and a certificate from the Research Supervisor attesting to the originality of the work vouchil, that there is no plagiarism and that the work has not been submitted to fany other degree/diploma of the same Institution where the work was carried to any other Institution.
- 9.6 The Ph.D. thesis submitted a research scrola shall be evaluated by his/her Research Supervisor and at least to external examine white are not in employment of the University, of whom one examine may be a detected the country. The viva-voce examination, based among ather things of the requestion in the evaluation report, shall be conducted by the research supers for and at least one of the two external examiners, and shall be spent to be attended by Members of the Research Advisory Committee, all faculty members of the Department other research scholars and other interested experts researchers.
- 9.7 The public *viva-voce* of the research scholar to defend the dissertation/thesis shall be conducted only if the evaluation report(s) of the external examiner(s) on the dissertation/thesis is/are satisfactory and include a specific recommendation for conducting the *viva-voce* examination. If one of the evaluation reports of the external examiner in case of Ph.D. thesis, is unsatisfactory and does not recommend *viva-voce*, the Institution shall send the dissertation/ thesis to another external examiner out of the approved panel of examiners and the *viva-voce* examination shall be held only if the report of the latest examiner is satisfactory. If the report of the latest examiner is also unsatisfactory, the dissertation/ thesis shall be rejected and the research scholar shall be declared ineligible for the award of the degree.
- 9.8 Appropriate methods shall be devloped so as to complete the entire process of evaluation of Ph.D. thesis within a period of six months from the date of submission of the dissertation/thesis.

Only under special circumstances, the candidate may be allowed to change the supervisor by the Vice-Chancellor on the recommendation of the committee, constituted by the Vice-Chancellor for this purpose. No change in the topic of research will be permitted due to change of supervisor.

11. Six monthly report

The University shall obtain every six month a record of attendance, receipts of fee paid and progress report of the work of Research Scholar from his supervisor which shall be scrutinized by the Dean of the School.

12. Summary of thesis and appointment of examiner

- a) The candidate shall submit ten copies of the summary of the thesis together with a list of research papers published of accepted for publication (in the peer reviewed standard journal te, as approved the University from time to time, though his the supervisor to the anticipated to the summary of the thesis together with a list of research papers published of accepted for publication (in the peer reviewed standard journal te, as approved the University from time to time, though his the supervisor to the anticipated.
- b) The supervisor shall site the content of in a sealed cover a panel of atleast six names of examiners arrively engaged in the concerned are of research not below the rank of Associate Professor of a University Teaching Department or college Professor, from outside the jurisdiction of this University. At least half of the name should be from outside the State. Name can also be include from outside the country. Another panel of at least six examiners, actively engaged in the concerned area of research and not below the rank of Associate Professor of a University teaching Department or college Professor, from outside the jurisdiction of this University, shall be submitted by the Dean of School in which the candidate is pursuing Ph.D.
- c) In case the candidate related to the Supervisor, then the first panel of examiners shall be obtained from Head, University Teaching Department of the subject concerned, or a senior professor nominated by Vice Chancellor.

d) The Vice Chancellor shall appoint two examiners out of two aforesaid panels, submitted by the supervisor and Examination Committee, respectively. The consent of examiners shall be obtained by sending them the summary and list of publication.

Note:- The summary of thesis shall be sent by post/air mail/email.

13. Submission of Thesis

- 1. After getting an approval as per para 11, the candidate can finalize his/her thesis.
- 2. The finalized thesis shall be typed set on a computer using standard software like MS word or Latex. It shall then be typewritten only on one side of pages. It may then be photocopied (only on one side of the pages) for producing multiple copies.
- 3. The candidate shall submit the the is to the University as follows:

i. Three hard bound copies of the thesis;

ii. Soft copy in the form of Charte

4. In the thesis after the cover product of the cov

(a) Thesis should be forwarded by Head on the Departmen

- (b) The thesis must be accompanied by a declaration from the candidate that the thesis embodies his/her own work and that plagiarism if any is under permissible limit (less than 15% excluding references and own published work) and that the work has not been submitted for the award of any other degree / diploma in the same institution where the work is carried out or at any other institution, and he/she has worked under the supervisor at the approved place of work for the required period as per provisions of the Ordinance.
- (c) The certificate from the Supervisor together with Co-supervisor, if any,

Note: (i) The Candidate shall also remit with the thesis, prescribed fee as the examination fee as prescribed by the University.

- (ii)The thesis to be accepted for the award of the Ph.D degree must comply with the following conditions:
 - (a) It must be a piece of research work characterized withers by the discovery of the new facts or by a fresh approach towards the interpretation of fact in either case. It should evince the candidate's capacity for critical examination and sound judgment.
 - (b) It must be satisfactory in point of language and presentation of the subject matter.
- (iii) The examiners shall categorically recommend in the prescribed Proforma acceptance, revision or rejection of the thesis. He shall also give detailed comments on the points spelt out in clause 20 of the Ordinance and also detailed comments on each chapter in the examiner's report, which should be types on sepair to pages, in for expies. The examiner must also give a list of a latest ten question wishes to be asked at the viva-voce examination.
- (iv) (a) The examiner was seen to the subject matter of the thesis from the supervisor at suggestive Registrer. This provision will be incorporated in the letter to be sent to the examiners while sending the thesis.
 - b. The Vice Chancellor may recall the thesis from an examiner, who fails to send the reports within three months of the date of dispatch of thesis or such other date as may be extended by the Vice Chancellor and appoint another examiner from the panel of examiners.
 - c. If one examiner approves the thesis and the other rejects it or recommends for revision, the thesis shall be sent to the third examiner, drawn from the panel of examiners as constituted at Para 15 (b) by the Vice Chancellor, without the reports of earlier examiners, the third examiner shall be asked to give his/her opinion shall be final.

- (d) Incase both the original examiners accept the thesis for the award of the Ph.D degree or in the event of it being referred to the third examiner, and the third examiner accepts the thesis for the award of the Ph.D degree, the candidate shall be called upon to appear at the viva-voce examination before a board of examiners comprising of the Supervisor, Co-supervisor (if any) and one of two examiners (as per Para 14(b)), selected by the Vice-Chancellor, who have accepted the thesis for the award of the Ph.D degree. In case the candidate is related to the supervisor, then the Vice-Chancellor shall appoint Head of Studies/ Institution/Chairman Board of studies of the subject concerned to act as viva-voce examiner, in place of the Supervisor.
- (e) The Supervisor/ Head University Teaching Department / Chairman Board of Studies of the subject concerned, as the case may be, shall be the external examiner appointed by Vice communicated the name am nation. The same shall then Chancellor to condu dete for viva-voce. The date contact the e fixed for the ld the candidate by the Registrar. Provided that it seems to be a Kulpati may appoint examiner from the patel of examiners, if both the alternate vival external examiners are not in a position to conduct the viva-voce examination.
- (f) The viva-voce examination shall be conducted at the University Teaching Department or at any place fixed by the University for the purpose. The date and time and place of open viva-voce examination shall be notified by the registrar on the University Notice Board at least a week in advance.
- (g) The candidate shall present the work embodied in the thesis before the board of examiners, members of faculty, research scholars and other interested person present in open viva. After the presentation of the research work the Board shall ask question together with those

questions, which have been given along with examiners reports. Others in the audience can also ask question and the candidate shall replay only those question which are permitted by the external examiner.

- (h) In case the recommendations of the viva-voce examiners differ from that of the thesis examiner or there is difference of opinion between the viva-voce examiners, the candidate shall reappear at a second viva-voce examination within six months. Such candidates would be required to pay an additional fee as prescribed by the University for Second viva-voce Examination. The external examiner for second viva-voce examination shall be appointed by the Vice Chancellor as above. If the candidate fails to satisfy the viva-voce examiners a second time, his/her thesis shall be finally rejected.
- (v) If the examiners recommend for an antidate be asked to revise / improve his thesis, the recommend to all permit the candidate to resubmit his thesis not like (this so it has and not later than eighteen months, the period beauty out the cramit in that are of the issue of orders to the candidate.
- (vi) In case the candidate is allowed to resubmit the thesis he/she will have to pay the prescribed fee afresh at the time of resubmission but it shall not be necessary for him to reproduce any certificate of further attendance at the institution at which he/she carried out the work.
- (vii) The resubmitted three copies of the thesis must make clear mention that is a revised version. The thesis shall be got examined as far as possible by the examiners who finally recommend for the version.

In case a candidate is asked to revise the thesis under clause 17 iv (c) and one of the examiners recommends again for revision of the revised thesis and the other accept the thesis shall rejected. If he accepts the thesis for the award then the candidate shall be awarded the Ph.D. degree on successful viva-voce examination as per provision of clause 17 iv d of the Ordinance.

In case a candidate is asked to further revise the thesis by the third examiner, as per provisions laid down under Para 17 iv (c), above thesis shall stand rejected. Second time revision is not permitted in any case and if so, the thesis shall automatically stand rejected.

Note - Whether a candidate has incorporated the minor revision/s suggested by the examiner/s shall be evaluated by Dean of the School. Only after his satisfactory report, the viva-voce of the candidate shall be fixed.

14. Appearing in other examination

No research scholar shall join any other course of study or appear at any other examination conducted by any University leading to a degree (except Certificate/Diploma course of languages, research methodology, statistics and computer courses).

15. Publication of Thesis

The thesis shall be published to the university and such publication shall state on the university and such award of the Ph.D. degree of the university and such the university and university and

16. Award of Ph.D.

After the successful viva-voce, the Vice-Chancellor shall have powers to issue notifications for the award of Ph.D. degree to the candidate and the matter shall be reported to the Board of Management for their approval in its forthcoming meeting. One copy of the thesis will be kept in the University Library and another copy will be kept in the Departmental Library of the Institution where the research work was carried out the third will be returned to the supervisor.

Following the successful completion of the evaluation process an announcement of the award of Ph.D. the University shall submit a soft copy of the Ph.D. thesis to UGC within a period of thirty days for hosting thesis in INFLIBNET accessible all University/ Institution.

17. Reports of Examiners

After the declaration of the result the successful candidates may be provided the copies of reports of examiners who recommended for the award of the degree on payment of fee prescribed by the University. The reports will not disclose the identity of the examiners.

18. Depository with INFLIBNET:

1Following the successful completion of the evaluation process and before the announcement of the award of the /Ph.D. degree(s), the Institution concerned shall submit an electronic copy of the Ph. D. thesis to the INFLIBNET, for hosting the same so as to make it accessible to all Institutions/Colleges.

2. Prior to the actual award of the degree, the degree-awarding Institution shall issue a provisional Certificate to the eact that the Degree has been awarded in accordance with the provisions of the UGC Regulations, 2016.

19. Withdrawal of degree

On detection of any irregularity and against University shall take suitable steps to withdraw the degree to as a class of have applied for registration but have not been registered before the Ordinarce comes into force, shall be governed by the provision of the ordinarce ise the will have to fulfill all the requirement, as laid down in this ordinarce.

ORDINANCE 20: MASTER OF PHILOSOPHY (M.Phil) Programs

The Ordinance shall be applicable for the candidate admitted in MASTER OF PHILOSOPHY (M.Phil) degree.

1.ELIGIBILITY FOR ADMISSION:-

1. Candidates for admission to the M Phil programme shall have a Master's degree or a professional degree declared equivalent to the Master's degree by the corresponding statutory regulatory body, with at least 55% marks in aggregate or its equivalent grade 'B' in the UGC 7-point scale (or an equivalent grade in a point scale wherever grading system is followed) or an equivalent degree from a foreign educational Institution accredited by an Assessment and Accreditation Agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country for the purpose of assessing, accrediting or assuring quality and standards of educational institutions.

A relaxation of 5% of marks, from 55% to 50% or/an equivalent relaxation of grade, may be allowed for those belonging to SC/9T/OBC(non-creamy layer) /Differently-Abled and other categories of candidates as per the decision of the Commission from time to time, or for those who had obtained their Master's degree prior to 19th September, 1991. The eligibility marks of 55% (or an equivalent grade in a point scale wherever grading system is followed) and the relaxation of 5% to the categories mentioned above are permissible based only on the qualifying marks without including the grace mark procedures.

 Procedure for admission: Universities shall admit M.Phil. students through an Entrance Test conducted at the level of University. No Entrance test shall be required for those students who qualify UGC-NET (including JRF)/UGC-CSIR NET (including JRF)/SLET/GATE/teacher fellowship holder

2.DURATION OF COURSE:

The course of studies for the degree of Master of Philosophy shall spread over one academic session which can be extended to two years by Vice Chancellor on reasonable reason (recommendation of is must Department).

3.SUBJECT:

The University will offer M.Phil. Program in following subjects Broadcast, Advertising, Development Communication, Online Media, Marketing Communication, Public Relations, Animation & Graphics, Print & Media, Photography, Broadcast, New Media, Finance, Human Resource Management, Entrepreneurship, Strategic Studies, Good Governance, Family Business, Events, Hospitality & Tourism, Accounts, Commerce, Finance, Banking, Insurance, Economics , Mathematics, Statistics Social Work, Public Administration, Sociology, Psychology, Political Science History, English & Foreign Languages, Visual & Performing Arts Dagn, Fash chiwory, Home Sciences, Adult and Continuing Education er Training & Non - Formal Education, Computer Artis ards, Life Sciences, Physical Sciences, Nuclear Science Sciences Nanotechnology, Environmental Studies, Energy Studies Freshy, Call Prolety Biochemistry, Genetics, Microbiology, Chemistry of Macromolecules, Molecular Biology, Plant Physiology, , Plant Developmental Biology, Computational Biology & Bioinformatics, Biostatistics, Urban Planning, Architecture, Human Rights, Intellectual Property & Business Law, Constitutional & Administrative Law, Criminal Law, Cyber Law & Information Security, Sports Science, Yoga, Physical Education, Public Health, Biochemistry, Biostatistics & Medical information, Community Medicine, Nursing Optometry, Health hygiene, Paramedical Sciences, Diet & Nutrition, Hospital Management, Health Care Management, Health Service Management, Dental Science, Pharmacology, Pharmacognosy, Pharmaceutics, Pharmaceutics Chemistry, Agronomics, Horticulture, Plant Breeding, Animal Husbandry, Plant Protection, Plant Pathology, Soil Sciences &

Agriculture Chemistry, Food Processing, Post Harvest Technology.

Provided that the Board of Management may on the recommendation of the Academic Council include one or more additional subjects for the M.Phil. course as per norms of UGC.

4.EXAMINATION:

- i. The examination shall be conducted generally by means of internal assessment three written theory papers, one of which shall be on methodology of research, a practical test, a thesis on research work and a viva voce examination.
- ii. The Teaching Department shall organize during the session, adequate numbers of seminars new developments in the subject or interpretation of different research work and its data. It shall also arrange at least three tests on each of the theory papers and award grades best two of which shall be taken into recount for purpose of working out the average Internal Assessment.
- iii. The scope of studies in different subjects shall be as prescribed by the Academic Council on the recommendation of the Board of Studies and the Faculties concerned from time to time and published by a notification.
- iv. The written part of the examination shall be held as far as possible in March April every year the date of commencement thereof having been notified in advance and at such centers as may be approved by the University. Provided that the first year of introduction of the course if the teaching start in a later part of a session the examination may be held at such other time, after completion of the course, as approved by the Vice Chancellor from time to time.

The practical part of the examination which shall be conducted jointly by a teacher in the Department and two External Examiners appointee for the purpose, may be arranged either before or after the theory examination in accordance with the convenience of the Department concerned.'

5.RESEARCH/PROJECT WORK

- a. Every student admitted to the course shall be required to carry out research or project work under the supervision of a teacher in the teaching Department, on a problem assigned to him/her by the Head of the Department with the approval of the Research Degree committee in the subject constituted under the Ordinance of the University.
- b. The candidate shall prepare a thesis on the research / project work done by him which must be characterized either by the discovery of facts or by a fresh approach towards the interpretation of facts, capable, in either case, to advance knowledge in the subject.
- c. The candidate shall submit three typed or printed copies of the thesis through the Department so as to reach the office of the Registrar preceding by at least three weeks the date of commencement of the written examination. We ther w
 - ii. A declaration signs by him he the he thesis embodies the result of his / her own week.
 - iii. A certificate from the supervisor to the effect that the thesis research conducted being the result of the candidates own work, is on a subject on which similar work has not been previously carried out.
 - Provided that the Vice Chancellor may, on the recommendation, of the Head of the Department, permit a student who could not prosecute the research / project in time the period can be extended.
- 6. (a) After the copies of thesis are received, Registrar shall send them to two external examiners for assessment for grade.
 - (b)The viva-voce test shall be conducted by (i) two external examiners (ii) the supervisor of the research work, who shall jointly award a grade on the performance of the candidate at the viva-voce test.
- 7 (a) (i) In order to be successful at the examination a candidate must obtain:
 - i. Grade not below B in theory papers.
 - ii.Grade not below B in practical.
 - iii.Grade not below B in thesis.
 - iv.Grade not below B in viva voce test and
 - v.In overall grade not below B.

- vi. Grades, Grade points, grade point averages and overall grades wherever necessary, shall be computed in accordance with the provisions of the Ordinance of the University relating to Grading and Internal Assessment.
- (b) A candidate who has appeared at the examination shall be supplied with a Grade Card indicating, inter alias the Grandees and Grade points obtained by him/her in the internal assessment, theory papers, practical, thesis, viva voce and also the overall Grade and Grade point average, under the provisions of Ordinance of the University.
- 8 (a) A candidate, who on obtaining a grade below the provision laid down in clause 7 sub clause (a) has been deplaced to have failed or who after having been admitted to the Examination fails on according fillness. Similar reason, to appear thereto, may reappear at it subsequent. Sand student and student conditions and regulation of the University of the fulfills all such conditions laid down in this and other ordinance as are applicable to him/her from time to time.
- (b) (i) A candidate who has failed to obtain Grade B separately in the thesis and the viva-voce test, shall not be permitted to re-appear at the examination as an exstudent.
- (c) In the case of ex-student candidate the grades and grade points obtained by his/her previously in (a) Internal Assessment and (ii) thesis shall be, if these were at least the minimum required for a pass, as laid down in clause 9 above, carried over for the purpose of his/her result at the subsequent examination.
- (d) An ex-student candidate shall be required to present himself/herself again before
 - (i) a board of viva-voce examiners constituted as per the provisions of Examination.
- 9 The Registrar/COE shall publish the results of the examination announcing the successful candidates and the overall grades obtained by them as soon as possible after the examination is over but not later than the 60th day.
- 10 All candidates appearing in examination shall be required to abide by provisions and Ordinance of the University and such other ordinance directives, if any, as are applicable to them.
- 11 Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may having regard to the prevailing norms of <u>UGC</u> take a decision after obtaining, if necessary, the opinion/ advice of a Committee consisting of any or all the Drans of the Schools. The decision of the Vice-Chancellor shall be final.

भाग ४ (ग)

अंतिम नियम

उच्च शिक्षा विभाग

मंत्रालय, वल्लभ भवन, भोपाल

प्रथम परिनियम

भोपाल, दिनांक 21 मई 2018

क्रमांक आर-85-सीसी-2018-अड़तीस.—मध्यप्रदेश निजी विश्वविद्यालय (स्थापना एवं संचालन) अधिनियम-2007 की धारा 26 के अनुक्रम में रैनेसा निजी विश्वविद्यालय, इन्दौर के प्रथम परिनियम क्र. 1-52 राज्य शासन के निर्देशों के अनुसार अधिनियम, 2007 की धारा 35 अनुसार प्रकाशित किया जाता है. संस्था के उक्त परिनियम प्रकाशित होने की तारीख से प्रवृत्त होंगे.

प्रथम परिनियम क्र. 1-52

मध्यप्रदेश के राज्यपाल के नाम से तथा आदेशानुसार, जयश्री मिश्रा, अपर सचिव.

RENAISSANCE UNIVERSITY

SANWER ROAD, BEHIND AUROBINDO HOSPITAL, GRAM REOTI, INDORE, MADHYA PRADESH 452 015

STATUTE-1

Short Title, Commencement and Jurisdiction

- The "Statutes" means the Statutes of the RENAISSANCE University, Indore, Madhya Pradesh. Hereafter, the University means RENAISSANCE University.
- 2. These Statutes shall come into force with effect from the date of notification in the state gazette by the State Government
- 3. These Statutes are prepared in the light of the provisions of the Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhinium 2007 and the amendments thereafter. If there be any difference in the provisions of the Act, Statutes. Ordinances and Rules and Regulations, the provisions of the Act shall prevail.
- 4. Nothing in these Statutes shall debar the University from amending these Statutes and / or providing subsequent Statues according to the provision of Section 26 of the Act. The amended/subsequent statues, if any shall be applicable with immediate or retrospective or prospective effect, from such a date as prescribed in the notification.

The Jurisdiction for Legal Matters
All matters pertaining to any act/law shall be the spiject of the Jurisdiction of Indore, Madhya Pradesh.

STATUTE-2

Definitions

In these Statutes unless the context otherwise requires:

- 'Act' means the "Madhya Pradesh Niji Vishwavidyalaya (Sthapana 1. Avam Sanchalan) Adhinium 2007", as amended from time to time.
- 'Academic Council means the Academic Council of RENAISSANCE 2. University.
- 'Academic Year' means a period of twelve months, devoted to 3. completion of requirements specified in the scheme and curriculum of the concerned course(s) and apportioned into "terms" as stipulated in the Ordinance.
- 'Administrative Officer'(AO) means an officer looking after the day-to-4. day administrative work of the RENAISSANCE University
- 'Board' means, the Board of Management of the RENAISSANCE 5. University.
- the Studies of Means the Board Studies' 'Board of 6. School/Faculty/Department of university.
- 'Chancellor' means Chancellor of RENASSANCE University. 7.
- 8.
- 'Pro Chancellor' means Pro Chancellor of RENAISSANCE University.
 'Chief Finance and Account Officer means the Chief Finance and Account Officer of RENAISSANCE University.
 'Convocation' means the convocation of the University. 9.
- 10.
- 'Corpus Fund' means Corpus fund of university an investment fund 11. set up by University / Individual / Group of persons / Body for the purpose of establishing the Chair, award of fellowships etc. as laid down in the respective Statutes / Ordinances / Regulations.
- prescribed area(s) or course(s) of study or 'Course(s)' means 12. programme(s) and/or any other components(s) leading to the conferment or award of degree, diploma, certificate or any other academic distinction or title of the University.
- of the academic head the means of Faculty 13. Faculty/School/Department of University.
- Decided by the University / University may decide / Decision of the 14. University' means as decided by the Vice-Chancellor with the approval of Chancellor.
- Department' means Department of Studies / School of Studies of 15. RENAISSANCE University.
- 'Employee' means any person working on the payroll of the University. 16.
- 'Faculty' means the Faculty of the University headed by the Dean 17. where course(s) of study of similar nature or program and / or any other component(s) are taught leading to the conferment or award of degree, diploma, certificate or any other academic distinction or title of the University.

Fee' means the collection made by RENAISSANCE University from the 18. students by whatever means it may be called.

'Governing Body' means the Governing Body of the RENAISSANCE 19.

University constituted as per act.

'Higher Education' means study of curriculum or course for knowledge 20. beyond 10+2 level.

'National Assessment and Accreditation Council' means an statutory 21. body of autonomous institution of the University Grants Commission,

situated at Bangalore.

- 'Officers of the university' includes Chancellor, Vice Chancellor, 22. Registrar, Pro Chancellor, Pro Vice Chancellor, Chief Finance and Accounts Officer, and such other officers as may be appointed by the Vice Chancellor with the approval of Chancellor.
- 'Ordinances 'means Ordinances of RENAISSANCE University, Indore. 23.
- 'Other Backward Classes' means, the communities, castes and tribes 24. notified by the State Government from time to time.
- 'Pro-Vice-Chancellor' means, Pro-Vice-Chancellor of RENAISSANCE 25. University.
- Registrar' means the Registrar of RENA SSANCE University, Indore. 26.
- Regulatory Commission's means the Madhya Pradesh Private 27.
- University Regulatory Commission established under the section 36 of the Madhya Pradesh Na Wishwavidya eya Adhiniyam 2007.
 Regulatory Council means the All India Council of Technical Education established under the All India Council of Technical 28. Education established Education Act, 1987(\$2.01.1987), the Bar Council of India constituted under Section 4 of the Advocates Act, 1961/(25 of 1961), the Council of Architects established under the Architects Act, 1972 (20 of 1972), the Pharmacy Council of India constituted under the Pharmacy Act, 1948 (8 of 1948), the National Council of Teacher's Education established under the National Council of Teachers Education Act, 1993 (3 of 1993% Government of India, the Indian Council of Agriculture Research established as a registered society under the Department of Agriculture, Research and Education, Ministry of Agriculture, Government of India or any other Central or State Government for laying down norms and conditions for ensuring standards of higher education from time to time as the case may be.
- 'Regular Education' means and includes delivering instruction, 29. teaching, learning, education, and related activities directly by the teacher synchronously to students in the classes supported by teaching, learning and related activities on line from the campus to the regular students of the University.

Regulations 'means the Regulations framed by the Chancellor of the 30. University for its Governance.

Rules Means," MP Niji Vishwavidhyalay (Sthapana Avam Sanchalan) 31. Rules 2008 " as amended from time to time

- Scheme and Curriculum' means and includes nature, duration, 32. pedagogy, syllabus, eligibility and such other related details (by whatever name it may be called) for the concerned course(s) of the University.
- 'Scheduled Caste' means the Scheduled Castes notified under Article 33. 341 of the Constitution of India.
- 'Scheduled Tribes' means the Scheduled Tribes notified under Article 34. 342 of the Constitution of India.
- 'School of Studies' means an institution maintained by RENAISSANCE 35. University as a place of higher learning and research in the campus.
- 'Sponsoring Body' in relation to RENAISSANCE University means 36. Kautilya ChandraGupt Education Society, Indore, a Registered Society under Madhya Pradesh Societies Act, 1973.
- 'State .Government' shall mean, the Government of the State of 37. Madhya Pradesh.
- Teacher' means, teaching member of the University as defined by the 38.
- 'The Act' means, the Madhya Pradesh Niji Vishwavidyalaya (Sthapana 39. Avam Sanchalan) Act 2007 (Madhya Pradesh Act 17 of 2007) and as amended from time to time.
- 'The University' means RENAISSANCE University established and 40. incorporated by under/State Act.
- 41.
- The terms 'he', 'him' and his include the feminine gender also.
 'UGC' means University Crant's Commission, a statutory body set up by the Government of India through are Air of Parliament for the coordination, determination and maintenance of standards of Higher 42. education in India, established in November 1956.
- 'Vice -Chancellor means the Vice Chancellor of RENAISSANCE 43. University.
- 'Visitor' as prescribed in the Act 2007, means the Visitor of 44. RENAISSANCE University, i.e. His Excellency, the Governor of the State of Madhya Pradesh.
- Words and expressions used but defined in the Statutes shall have the 45. meaning assigned to them in the Act.
- 'Officers of the university' includes Chancellor, Vice Chancellor, 46. Registrar, Pro Chancellor, Pro Vice Chancellor, Chief Finance and Accounts Officer, and such other officers as may be appointed by the Vice Chancellor with the approval of Chancellor.

STATUTE -3

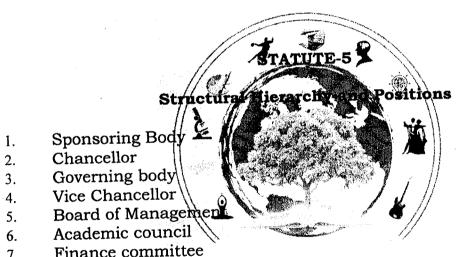
Seal of the University

- 1. The University shall have a common seal to be used for the purpose of the University and the design of the seal shall be as decided by the University, subject to further change or amendment as deemed necessary from time to time.
- 2. The University shall have the right to adopt its Flag, Anthem, Emblem, Insignia, Vehicle Flag and other symbolic or graphic expressions, abbreviations or likewise, for such purposes as deemed necessary from time to time, provided these are not prohibited by the State or the Central Government.
- 3. It provides recognition to universities in India and disbursed fund to such recognized university, institutions and colleges.

The University shall have be following objectives in addition to those described in Section 3 of the Act.

- 1. To provide quality teaching, training and instructions in the perspective of higher education and make necessary provisions for advancements, research and dissemination of knowledge.
- 2. To create highest degree of intellectuals that contributes to the development through their skills and abilities.
- 3. To establish State of the Art facilities for high quality education and training.
- 4. To develop advanced and holistic environment for teaching and research.
- To develop programs that offer continuous education for the inmate students, faculty, working professional and community at large.
- 6. To establish Schools of Excellence and, modem research centers in some selected new and emerging disciplines. To become a Centre of Excellence for higher education, research, consultancy and provide sharing of knowledge and applications.
- 7. To establish a pro-active and dynamic governing structure incorporating the best practices of the excellent Universities of the world and also the norms suggested by UGC / AICTE / State and Central Government and similar organizations.

- To impart education at diploma, graduate, post graduate, doctoral 8. and post-doctoral levels along with excellent certification and academic distinctions in the University.
- To comply with regulations, acts and recommendations made by 9. various authorities including that of State and Central Governments.
- To provide opportunities in placement and entrepreneurial schemes 10. proposed by other institutions, government sections and industries.
- To collaborate with renowned Indian and Foreign Universities and 11. facilitate student and faculty exchange programme.
- To provide training for various skills in order to enhance employability 12.
- To provide coaching / tutorials to students to enhance their ability to 13. face competitive exams
- To establish 'Chair of Excellence' at least in five major discipline by 14. bringing world's top scholars to the University.
- To award 'RENAISSANCE prize' every year to the top most researcher 15.
- To establish school of learning with an objective to reach the 16. unreached.



- Finance committee 7.
- Standing committee 8.
- Registrar 9.
- Chief Finance and Account Officer 10.
- Dean of Faculty 11.
- **Board of Studies** 12.
- Dean Student Welfare 13.
- Director/ Head of Teaching department/School of studies 14.

STATUTE-6

Appointment, Terms and Conditions and Powers of the Chancellor

The Chancellor shall be the Head of the University and by virtue of his office shall be the Chairperson of the Governing Body. In the absence of the Visitor, the Chancellor shall preside over the convocation of the University for Conferring Degrees, Diplomas and other Academic Distinctions.

1. Appointment of the Chancellor

In accordance with the Act of the Private Universities, the Chancellor shall be appointed by the Sponsoring Body with the approval of the Visitor.

Resolution of appointment of Chancellor passed by Sponsoring Body shall be subject to approval by Visitor and same shall be submitted to State Government .Appointment of Chancellor shall be effective from the date of approval given by Visitor in writing.

2. The Powers and Functions

The Chancellor shall be the Head- of the University and by virtue of his office shall be the Chairperson of the Governing Body and shall exercise powers as specified in Section 16 of the Act. Some of the important powers arid unotions are mentioned below:

- i. To appoint and remove the Vice Chancellor.
- ii. To call for any information or record.
- iii. Such other powers as may be conferred by the Statutes.
- iv. All employee/staff shall be appointed in the university with approval and consent of Chancellor.
- The Resignation
 The Chancellor may submit his/her resignation to the Visitor in writing through the Sponsoring Body. In this case, the Sponsoring Body shall recommend to the Visitor, a new name for the office of the Chancellor as per clause (1) of this statue.
- 4. Tenure Tenure of the Chancellor will be of 5 years from the date of appointment, however, sponsoring body may recommend the same name for reappointment.

 Provided that the chancellor shall not withstanding the expiry of his term may continue to hold his office until he / she is reappointed or his/her successor enters upon his office provided that such period shall not exceed more than six months

Appointment, Terms and Conditions and Powers of the Vice -Chancellor

The Vice - Chancellor shall be the Principal Executive and Academic Officer of the University and shall exercise general superintendence and control over the affairs of the University and shall execute the decisions of various authorities of the University.

- Appointment of the Vice Chancellor
 - i. The Vice Chancellor shall be appointed by the Chancellor from the panel of at least three eminent persons (written in the alphabetical order) recommended by the Selection Committee constituted under Section 17 of the Act. The selected person should fulfill the norms as prescribed by the UGC from time to time.
 - ii. The Selection Committee, while preparing a panel shall give due considerations to the academic excellence, exposure to higher education system in the Country and abroad, and adequate experience in academic and administrative governance of the
 - candidates.

 iii. The Selection Committee shall be constituted by the Chancellor as per Section 17 (2) of the Act a cordinate following shall be the members:

 1. Two eminent academicians of the Sponsoring Body.

 2. One eminent personal appoint one of the inembers of the Selection Committee as Charman

 iv. The Selection Committee Shall submit a panel of at least three eminent persons for the appointment of the Vice Chancellor.
 - eminent persons for the appointment of the Yice -Chancellor.
 - v. If the Chancellor does not approve the recommendations of the Selection Committee, the Selection Committee shall be requested for fresh recommendations.
 - vi. Not with standing anything contained in the foregoing sub sections, the Chancellor may appoint the first Vice - Chancellor for a period of two years to conduct the affairs of the newly established University; provided that the appointed person fulfills the eligibility criterion as prescribed by the UGC.

2. The Tenure

The Tenure of the Founder Vice - Chancellor shall be of Two (2) years and that of the subsequent Vice - Chancellors shall be of Four (4) years as defined in the Section 17(6) of the Act. However, the Vice - Chancellor may continue to hold office for a period of additional six months or till a new Vice - Chancellor joins, whichever is earlier.

3 The conditions of service and age of retirement of the Vice-Chancellor shall be as prescribed in the Acts and in conformity with the Regulations of the UGC. Provided that, he shall not hold the office after attaining the age of 70 years.

- 4 The Powers and Functions of the Vice Chancellor
- The Vice Chancellor shall be the ex-officio Chairman of the Board of Management, the Planning Board and the Finance Committee; and ex-officio Chairman of the Academic Council and the Board of Studies. It shall be the duty of the Vice Chancellor to administer the University according to the Act, the Statutes, the Ordinances and the Regulations, for which following powers are vested with him to perform various functions.
- Shall preside over the convocation of the University in the absence of the Visitor and the Chancellor.
- ii. May be present at, and address, any meeting of any other authority or any other body of the University but shall not be entitled to vote there at unless he is a member of such authority or body.
- iii. If in the opinion of the Vice Chancellor, the decision of any authority of the University is not in conformity with the powers conferred by the Act, Statutes. Ordinances or Regulations made there under or is likely to be prejudicial to the interests of the University, he shall request the concerned authority to revise such decisions wholly or partly or fails to take any decision within lifteen days. Then such matters shall be decided by the Chancellor.
- iv. If in the opinion of the Vices Chancellor it is necessary to take immediate action on any matter for which the power are conferred on any other authority by or under the Act the may take such action as he deems necessary, and shall at earliest opportunity thereafter report his action to such officer or authority as would have in the ordinary course dealt with the matter.
- v. Provided that if in the opinion of the concerned officer or authority, such action should not have been taken by the Vice Chancellor, then case shall be referred to the Chancellor, whose decision thereon shall be final.
- vi. Provided further that where any action taken by the Vice-Chancellor affects any person in the service of the University, such person shall be entitled to prefer, within three months from the date on which such action was communicated to him, an appeal to the Chancellor and the decision of the Chancellor shall be communicated to the person concerned within three months from the dale of appeal.

Appointment, Functions, Duties and Powers of the Registrar

The Registrar shall be the Custodian of the University and shall carry out the orders/instructions given by the Vice - Chancellor and administer the University' as per rules and regulations.

- Selection and Appointment of the Registrar
 The appointment of the Registrar shall be made by the Governing Body
 on the recommendation of the expert committee constituted for the
 purpose. However, the first Registrar shall be appointed by the
 Sponsoring Body as per clause 18(1) of the Act. Subsequent Registrars
 shall be appointed by the Governing Body on the recommendation of the
 Expert Committee, consisting of the following:
 - (i) The Chancellor -Chairperson;
 - (ii) Any one per Nominated by the Chancellor;

(iii)Vice Chancellor and

(iv) Two expert members approved by the Board of Management

The University shall follow the following procedure for the selection of the Registrar:

i. Shall invite applications to the prescribed form, for the post through the process of an advertisement which includes the web portal of the University.

ii. A summary of the caridicates applied for the post shall be prepared by the office of the vice. Chancellon or by the person(s) deputed by him.

him.

iii. The date of meeting of the Expert Committee shall be fixed and a notice to this effect will be given to the short listed candidates, at least seven days in advance.

iv. The Expert Committee shall interview and adjudge the merit of each candidate and send its final recommendation to the Governing Body. However, the appointment shall be made after getting the approval of the Governing Body / the Chancellor.

v. The Registrar shall receive pay and other allowances as decided by the Vice Chancellor. The age of retirement of the Registrar shall be seventy' (70) years or otherwise as decided by the Governing Body.

vi. If a suitable candidate is not found in the first advertisement, subsequent advertisements shall be issued.

2. The Resignation/Removal

- i. When the office of the Registrar falls vacant on account of one reason or the other such as long illness or long absence or resignation, the Vice Chancellor may appoint an officiating Registrar after taking the approval from the Chancellor for a period not exceeding six months or till the new registrar is appointed, whichever is earlier
- ii. If at any time upon representation made or otherwise, and after

making such inquiry as may be deemed necessary, the situation so warrants that the continuance of the Registrar is not in the interest of the University, the Vice - Chancellor may request the Chancellor, in writing stating the reasons therein, for the removal of the Registrar. Before taking such action, the Registrar shall be given an opportunity of being heard. The Chancellor shall put up the matter for the consideration of the Governing Body whose decision shall be final.

Functions and Duties of the Registrar shall include the following:

i. All documents shell as records etc. shall be authenticated by the Registrar on behalf of the University. Further, all contracts will also be signed by him.

ii. The Registrar will be responsible for answering in the Court of Laws in legal proceedings against the University or any of its Officers which

relates to discharge of official duties in the University.

iii. Maintaining the records, the common property and any such other property of the University as the Governing Body may decide.

iv. To conduct the official correspondence of the Governing Body, Board of Management, Academic Council and of any other such bodies / committees. The Registrar shall be the Member - Secretary in all such

bodies / committees but stall not never the light to vote.

v. The Registrar shall converted the meanings of the University Authorities by informing venues dare and time of the meeting to the members and related persons as altocted by the vice Chancellor and make necessary arrangements for the same. Further, it shall be the duty of the Registrar to circulate agenda of the proposed meeting and the minutes of the previous meeting.

vi. Registrar shall send to Chancellor; agenda of the proposed meeting and minutes of the previous meeting to the authorities of the

University as early as possible.

vii. The Registrar shall have the powers to take action against non-teaching employees in consultation with Vice Chancellor. However, if the act is of gross indiscipline or otherwise misconduct, the departmental enquiry may be constituted and if the serious action is warranted, the matter must be reported to the Board of Management in writing along with the charges labeled and detailed proceedings and findings of the Enquiry Officer.

viii. The Board of Management / the Vice - Chancellor may authorize the Registrar to participate in some other committees either as a Chairman or member. He will be required to keep the minutes of such

meetings.

Appointment, Functions, Duties and Powers of the Chief Finance and Account Officer (CFAO)

- 1. Appointment of Chief Finance and Accounts Officer(CFAO) shall be made by Chancellor. Application for the post of CFAO shall be initiated through advertisement or through manpower and recruitment consultants. Appointment of CFAO shall be made by The Chancellor on recommendation of a committee constituted as under
 - a) Vice Chancellor / Chairman
 - b) Chancellor Nominee
 - c) Two Finance Experts approved by the Chancellor
 - d) One Nominee of the sponsoring body

Terms and conditions of appointment of CFAO Consultants. Terms & conditions of appointment of CFAO, his pay & remuneration shall be decided by Chancellor. CFAO shall report directly to Vice Chancellor on financial and other matters pertaining to the university.

2. The Resignation / Removal of the CFAO

i. When the office of the CFAO falls vacant on account of one reason or the other such as long, as death, illness or long absence or resignation, the vice chancellor may appoint an officiating CFAO after taking the approval from the Chancello.

ii. If at any time upon representation made or otherwise, and after making such inquiry as may be deemed necessary, the situation so

- ii. If at any time upon representation made or otherwise, and after making such inquiry as may be deemed necessary, the situation so warrants that the continuance of the CFEO is not in the interest of the University, the Vice Chancellor may request the Chancellor, in writing stating the reasons therein, for the removal of the CFAO. Before taking such action, the CFAO shall be given an opportunity of being heard. Decision of Chancellor shall be final.
- Functions and Duties of CFAO.
 The functions and duties of the CFAO shall include the following:
 - i. To exercise general supervision over the funds of the University and advice about the financial policies. Further, CFAO shall be responsible to get the accounts audited regularly as instructed by the Chancellor from time to time.
 - ii. To perform such other financial functions as may be assigned to him by the Board of Management or as may be prescribed by the Statutes or the Ordinances.
 - iii. Subject to the control of the Chancellor and the Board of Management, the CFAO shall hold and manage the properties and

- investments of the University, including that of Trust and immovable properties, for fulfilling the objectives of the University.
- iv. To see that the limits fixed By the Finance Committee for recurring and nonrecurring expenditure for a year are not exceeded and the money is expended or spent for the purposes for which it was granted or allotted.
- v. To be responsible for the preparation of the annual accounts and the budget of the University and their presentation to the Governing Body after due approval by the Finance Committee.
- vi. To keep a constant watch on the cash and bank balances and investments.
- vii. To watch the progress of collection of revenue and advice on the methods of collection applied.
- viii. To ensure that the registers of properties of the University are maintained properly and that stock checking is conducted of the equipment and other material in the offices, Library, laboratories and University Departments / Institutions.
- ix. To bring to the notice of the Chancellor/Vice Chancellor any unauthorized expenditure or any other financial irregularity and suggest appropriate action against person at fault.
- x. To call from any office of the University, including colleges and institutions maintained by the University, any information or report that he may consider necessary for the performance of his functions.

The Governing Body

The Governing Body shall be the supreme authority of the University, and shall have the power to review the actions of the Board of Management and Academic Council, and shall exercise all the powers of the University not otherwise provided in the Act, the Statutes, and the Ordinances. It is the highest policy making body of the University and shall be responsible for the general supervision, direction and control of the work of the University so that the University fulfills its objectives.

1. Constitution

The Governing Body of the RENAISSANCE University shall consist of the following members, namely:

- i. The Chancellor an ex -officio Chairperson;
- ii. The Vice-Chancellor;
- iii. Three eminent persons nominated by the Sponsoring Body out of whom at least one shall be an eminent educationist;
- iv. Three distinguished persons non-nated by the Visitor out of a panel of six names scomment;
- v. One representative of the State wernment not below the rank of DeputySecret and
- vi. The Registrar -

The Registrar shall not take part in discussions and shall not participate in voting in equired.

2. Tenure

The term of a nominated member of the Governing Body except those who are ex officio shall be of three (3) years and shall not hold the office for more than two consecutive terms.

3. Powers and Functions

The Governing Body shall be the supreme authority of the University and shall have full powers with regard to all movable and immovable properties of the University. Besides above, it shall have the following powers:

To control functioning of the University by using all such powers as are provided by the Act, the Statutes, the Ordinances and the Regulations made there under.

To review the decision of other authorities of the University in case they are not in conformity with the provisions of the Acts, the Statutes, the Ordinances and the Regulations made there under.

- iii. To approve the budget and annual report of the University.
- iv. To lay down the policies to be followed by the University;
- v. To start new courses of Study/Faculty/Teaching department in accordance with provisions of Act.
- vi. To recommend to the Sponsoring Body the liquidation of the University, provided a situation arises when the functioning of the University is not possible;
- vii. Shall direct, supervise and control the 'endowment fund' and also general fund account and get them audited through CFAO, as per the Act.
- viii. Shall be the final authority to approve the recommendation of the Board of Management for conferment of honorary, degree and other distinctions and awards.
- To create teaching and other academic posts and to define the functions and conditions of service of the Professors, Associate Professors, Assistant Professors, other teachers and the academic staff employed by the University after taking into consideration the recommendation of the Academic Council.
- x. To create administrative, innisterial and other necessary posts after taking into account the recommendations of the Finance Committee and to specify the manner of appointment thereof.
- xi. Shall frame fules regulations for the conduct of its business.
- sii. Such other powers as may be prescribed by the Statutes, as per the provision of the Act 2007 amended from time to time.
- 4. Meetings and Quorum
 - i. A meeting of the Governing Body shall ordinarily be called three times in a calendar year.
 - ii. Meeting of the Governing Body shall be called under the directions of the Chancellor and in his absence by the Vice Chancellor.
 - The Chancellor may, on his own or on the advice of the Sponsoring Body, call a Special Meeting as and when required in the interest of the University.
 - iv. At least seven (7) days clear notice shall be served to the members to conduct meetings. However, during emergency this period may be reduced by the Chairperson.
 - v. Five (5) members of the Governing Body shall form the Quorum. All decision of Governing Body shall be taken by simple majority of member's present in the meeting.
- 5. Vacancies

Any member of the Governing Body may resign his office. The

- letter of resignation in writing shall be sent to the Chancellor. Such resignation shall take effect immediately on its acceptance and shall be communicated to the concerned member.
- ii. Any member of the Governing Body, who has been nominated to other body, shall not continue to be a member of that body after his removal or the acceptance of his resignation.
- iii. A member of the Governing Body of the University shall automatically cease to be member on his being convicted by a Court of law for any offence including moral turpitude.
- iv. Vacancy of a member arising by reason of death, resignation, and removal or otherwise shall be filled as soon as possible by the Sponsoring Body in case appointment of such member was done by Sponsoring body and By State Government in other cases. Further the new member so nominated by Sponsoring Body / State Government shall be a member for the un-expired portion of the term of departing member

STATUTE-11 The Board of Management

1. Constitution

There shall be a Board of Management of the University, duly constituted under Section 23(1) of the Act. It shall consist of the following:

- i. The Vice Chancellor Chairperson;
- ii. Two representatives nominated by the Sponsoring Body;
- iii. Two representatives nominated by the State Government;
- iv. Two senior most Professors of the University by rotation;
- v. Two senior most Teachers of the University other than Professors as mentioned above in clause (iv), by rotation;
- vi. Registrar Member Secretary.

The Registrar shall not take part in discussion and shall not participate in voting.

2. Tenure

- i. The Members of the Board of Management, except those who are ex-officio, shall hold office for a period of three (3) years from the date of their nomination.
- ii. The Chairperson of the bank of Management, whose decision in the matter shall be the tright shall decide any dispute or question with regard to membership or tenure of a member.
- iii. The Vice Charce for and the Registry shall be the ex-officio Chairperson and Member Secretary of the Board of Management, respectively.

Vacancies

- i. Any Member of the Board of Management may resign from his office. The letter of resignation in writing shall be sent to the Chairperson of the Board of Management. Such resignation shall take effect immediately on its acceptance and communicated to the member concerned.
- ii. Any member of the Board of Management, who is nominated to another Body in his capacity as a member of the Board shall not continue to be a member of that Body or hold the post after the acceptance of his resignation.
- iii. A member of the Board of Management of the University shall automatically cease to be member on his being convicted by a Court of law for any offence including moral turpitude.
- iv. Vacancy of a member arising by reason of death, resignation, and removal or otherwise shall be filled as soon as feasible, and the member so nominated shall be a Member for the un-expired portion of the term.

4. Meetings and Quorum

- i. The Board of Management shall meet at least once in every two months. The Vice Chancellor may, in case of urgency, convene a special Meeting.
- ii. The meeting shall be convened under the direction of the Vice Chancellor.
- iii. Five members shall constitute the quorum. decision shall be taken on the basis of simple majority of members present in the meeting.

5. Powers and Functions of the Board of Management

- i. The Board of Management shall be the Principal Executive Body of the University and have all the powers to manage and administer the University inclusive of the management of properties and revenues as per the Statutes and Ordinances. Further, it shall exercise all the powers of the University otherwise provided by the Act, Statutes, Ordinances or the Regulations for the fulfillment of the objectives of the University.
- ii. To prescribe qualifications and other conditions of eligibility for teachers and other academic staff after taking into account the recommendations of the Academic Council
- iii. To make appointments of Professors, Associate Professors, Assistant Professors, a per feachers and such academic staff as may be necessary on the reconstructions of the Selection Committees constitutes for the purpose.
- iv. To specify the manner and appoint academic staff against the temporary vacancies.
- v. To follow and monitor the budget for expenditure as approved by the Governing Body.
- vi. To recommend the appointment of the Visiting Professors, Artists and Writers and determine the terms and conditions of such appointments to Chancellor.
- vii. To invest any money belonging to the University in such stocks, funds, shares or securities as it thinks fit or in the purchase of immovable property in India with the like power of varying such investment from time to time. However, no action under this Clause shall be taken without consulting the Finance Committee. Further, no such investment shall be done without the approval of the Sponsoring Body or Chancellor.
- viii. To make recommendations to the Governing Body to transfer or accept transfers of any immovable or movable property of the University.

ix. To entertain, adjudicate upon or redress the grievances of the employees and the students of the University who may, for any reason, feel aggrieved.

x. To consider the recommendations made by the Finance Committee about the remuneration to be paid to examiners and

invigilators and to decide the same.

xi. To delegate any of its powers to the Vice - Chancellor, and on the recommendations of the Vice - Chancellor to the Pro Vice -Chancellor, the Registrar, the CFAO or any other officer, employee or authority of the University or to a Committee appointed by it.

xii. To institute and award fellowships, scholarships, studentships

etc.

xiii. To consider the recommendations of the Academic Council regarding the improvement in teaching-, research and development and enhancement in the facilities such as laboratories and equipment thereof library and other facilities.

xiv. To exercise the power-to create designate Departments of the University of affiliated colleges or-institutions as laid down by

the Statutes/Ordinances

xv. To consider the annual Internal Quality Assurance Cell (IQAC) report of all the University Department Centers and Cells and forwarding the same to the NAAC as per UGC guidelines.

xvi. The Board of Management shall be the appellate authority in case of any question or dispute between a student or an employee on the one hand and any Authority or Officer -of the University / Faculty / Study Centre on the other hand.

STATUTE -12 The Academic Council

The Academic Council shall be the statutory body of the University on all academic matters.

It shall have the control and general supervision and be responsible for the maintenance of standards of instructions, research, education and examination within the University.

It shall exercise such other powers and perform such other duties as may be conferred or imposed upon it by the Act, Statutes and Ordinances and shall have the right to advise the Board of Management on all academic matters.

Constitution 1.

The Vice - Chancellor shall be the Chairperson of the Academic Council, The council shall consist of the following members, namely:

- The Vice -Chancellor Chairperson(Ex officio); i.
- Deans of the Faculties. ii.
- Chairman Board of Studies iii.
- Two experts, co-opted by the academic Council who possesses iv. special attainments particular fields of study and are not employees of the University with approval of Chancellor
- The Registrar Member Secretary, provided that the Registrar shall ٧. have no voting rights
- Tenure 2.

The members of the Academic Council, other than the ex-officio members, shall hold office for a term of three years from the date of their appointment or co-option, as the case may be or as specified otherwise.

Meetings and Quorum 3.

- As a routine, the Academic Council shall normally meet twice a year on the dates as fixed by the Vice - Chancellor. However, the Vice - Chancellor may call a special meeting of the Academic Council, if required. The Registrar shall, under the direction of the Vice - Chancellor, give not less than fifteen days clear notice for a routine meeting and seven days for a special meeting.
- The agenda and proceedings of each meeting of the Academic ii. Council shall be prepared by the Registrar and shall be approved by the Vice - Chancellor.
- The Registrar shall send by electronic media or post, a copy of iii. the proceedings of that meeting so signed by the Chairperson, to

each member of the Academic Council, the Governing Body, the Board of Management, the Finance Committee, the Dean of the Faculties and the Board of Studies within six weeks after a meeting.

- A copy of the minutes shall be submitted to the Chancellor also. iv.
- Approval of the resolutions shall be by simple majority of the Members present.
- One third members of the Academic Council shall form the vi. quorum for a meeting.
- Powers and Functions of the Academic Council Subject to the relevant provisions of the Act, the Statutes and the Ordinances, the Academic Council shall, in addition have the following powers:
 - To exercise general supervision over the academic policies of the i. University and to give directions regarding methods of instruction, evaluation, research and improvement in academic standards.
 - To consider matters of general academic interest either on its own ii. initiative or on a reference from the Planning and Development he Board of Management and to Board or a Faculty of Stand take appropriate action
 - resistent/with the Statutes and To frame such leguin iii. functioning of the the Ordinances ions, award of fellowships University including at ansi and studentships, fee and one academic requirements.
 - To take measuresofo Quality Education and Accreditation of the iv. University.
 - To make recommendations to the Governing Body for the v. conferment of degrees, honorary degrees or any such other distinctions or honor of the University.
 - To recommend the new courses of studies.
 - To recommend the Regulations for the methodology, schemes, and modalities of University Examinations and allotment of marks / credits for individual subjects in all the courses.
 - viii. To take up the matters for periodical review of functioning and co-Institutions constituent all the ordination between /departments and recommend to the Board of Management, the ways and means of improvement.
 - To consider other academic or student welfare matters referred to it. ix.
 - Shall ensure that while framing rules, syllabus and curriculum x. norms of the Regulatory Councils from time to time, are adhered to.
 - Academic Council shall, in addition to all other powers vested in 5.

Council, have the powers to make recommendations to the Board of Management keeping in view the guidelines of National Regulatory Bodies such as UGC, AICTE etc. with regard to the creation or abolition of teaching posts in the University.

In addition to above, the Council shall recommend to the Board of Management the

following:

- i. The classification of the posts according to the requirements and their duties attached thereto.
- ii. Laying down qualifications and specializations for the recruitment of teachers in any subject and the emoluments to be paid to them.
- iii. To formulate and modify or revise the schemes for the organization of Faculties and to assign to such Faculties their respective subjects and also to report to the Governing Body as to the expediency of the abolition or sub-division of any Faculty or the combination / merger of one faculty with another.
- iv. To recommend the creation of New Departments, Cells and Centers.

STATUTE -13 The Finance Committee

The Finance Committee shall be one of the statutory bodies of the University to deal with all the financial matters. It shall have the control and general supervision and be responsible for the management of finances such as income, expenditure, budgets, auditing etc. of the University. It shall exercise such other powers and perform such other duties as may be conferred or imposed upon it by the Act, Statutes, Ordinances and regulations and shall have the right to advise the Board of Management on all financial matters.

1. Constitution

The Finance Committee shall consist of the following:

- i. The Chancellor Chairperson
- ii. The Vice Chancellor
- iii. The Registrar
- iv. Two persons to be nominated by the Cancellor
- v. The Chief Finance and Account. (CFAO) -Member Secretary
- Tenure

 The tenure of the nominated members shall be heree (3) years from the date of notification

3. Meetings and Quorum

- i. Three members of the Finance Committee shall form a quorum for a meeting of the Committee.
- ii. The Finance Committee shall meet at least twice a year to present the budget, examine the accounts and scrutinize the expenditure statement prepared by the CFAO.
- Powers and Functions

The Finance Committee shall perform the following functions namely:

- i. All proposals relating to revision of grades, up-gradation of the payscales and those items which are not included in the budget, shall be examined by the Finance Committee before they are considered by the Board of Management.
- ii. The annual accounts and the financial estimates of the University prepared by the CFAO shall be presented to the Finance Committee for approval and thereafter submitted to the Board of Management.
- iii. The Finance Committee shall fix the limits for the total recurring and
 - non-recurring expenditure for the year, based on income and resources of the University, and no expenditure shall be incurred by the University in excess of the limits so fixed, without the approval of the Finance Committee.
- iv. To conduct a scrutiny of Accounts of the University, whenever called upon by the Board of Management/Chancellor/Governing Body.
- v. To review the concurrent and the yearly Audit Reports and make recommendations there upon.
- vi. To approve the Regulations for the policies guidelines for purchase / procurements in the University.
- vii. In case of urgency, any expenditure in excess or absence of the budget provisions incurred by the Vice Chancellor with the approval of the Chancellor for the reasons to be recorded in writing should be reported; in the next meeting of the Finance Committee.

Standing Committee

The Academic Council may constitute Standing Committee to look after the routine matters of academic nature on its behalf. The committee shall have the following constitution.

- 1. Constitution
 - i. The Vice Chancellor Chairperson
 - ii. All deans of faculty
 - iii. The Registrar Member Secretary.
- 2. Powers and Functions

Standing Committee shall consider all those matters which have been assigned to it by the Academic Council. Further, the Vice - Chancellor may call the meeting of the Standing Committee to decide some of the Vice - Chancellor academic matter, and report them to the Academic

Council for rectification

STATUTE -15

Examination Committee

There shall be an Examination Committee for each department/school of study. This Committee shall consist of following:

- i. The Vice Chancellor Chairperson.
- ii. Dean of the Faculty concerned.
- iii. The Head of the Department-Convener.
- iv. Two teachers of the Department to be appointed by rotation.

STATUTE -16 Faculties of the University

- RENAISSANCE University shall consist of following faculties:
 - 1. Faculty of Engineering & Technology
 - 2. Faculty of Management
 - 3. Faculty of Science
 - 4. Faculty of Commerce
 - 5. Faculty of Arts, Humanities and Social Sciences
 - 6. Faculty of Journalism & Mass Communication
 - 7. Faculty of Design
 - 8. Faculty of Agriculture
 - 9. Faculty of Education
 - 10. Faculty of Law & Legal Studies
 - 11. Faculty of Library Science
 - 12. Faculty of Hotel and Hospitality Management
 - 13. Faculty of Performing Arts
 - 14. Faculty of Paramedial Science

Two or more faculty may be grouped together to make one Faculty and / or new faculty may be constituted according to the need as and wherever required.

2. Faculties: .
Following shall be the department of studies assigned to each faculty imparting diploma, graduate, post graduate and Ph. sprograms decided by the Academic Council.

		Institute/Depart	Name of Degree/Diploma
S.No.	Faculties	ment/ School	which is the street of the str
1	Faculty of Engineering & Technology	School of Engineering & Technology	B. Tech./M. Tech./ M.Phil/Ph. D./ Dual Degree/ Integrated Program / Diploma/Ph.D. Core all Engineering subject areas will be covered however as per the recommendation of Academic Council integration of 2 or more subject areas of Engineering or new allied areas of Engineering subject will be included.
2	Faculty of Management	School of Management	B.B.A./ BBA Hons /M.B.A. / M.Phil/Ph. D./PGDM /PGP Diploma/Certificate Program/ Dual Degree /Integrated Program/ Following Major subjects & management areas will be covered however as per the recommendation of Academic Council integration of two or more subject areas or new areas will be included: Human Resource Management, Finance Management, Marketing Management, Production Management, Information Technology Management, Production Management, Event Management Media &

		I I	Mass Communication Management Health Care Management, Insurance & Investment Management, Hotel Management Cyber Law & Security Management, Foreign trade, Hospital Administration Digital Media Management, Aviation, Tour and Travel Management, Fashion Business Management, Construction Management Personal Management, E-Commerce Management, Brand Management Franchisee Management, Entrepreneurship Management, CSR Management Design and Communication Management, Catering Management, Corporate Finance Management, Personal Grooming Management, Beauty and Salon Management
3	Faculty of Science	School of Science and Compute Studies	B.Sc. (Hons) / B.Sc / BCA / MCA/ BCA+MCA (Intigrated) Master of Science/ M.Phil/Ph. D./ Diploma/Certificate Program/Following Major subjects areas will be covered more subject areas or new areas will be included: Chemistry and Applied Chemistry, Chemical Science, Physics and Applied Physics, Mathematics and Applied Physics, Micro Biology, Bio-Technology Computers & Data Analytics, Bio Chemistry, Bioinformatics, Biotechnology, Botany, Farth Chemistry, Biotechnology, Botany, Farth Chemistry, Chemistry, Biotechnology, Botany, Farth Chemistry, Biotechnology, Botany, Farth Chemistry, Chemistry, Biotechnology, Botany, Farth Chemistry, Chemistry, Biotechnology, Botany, Farth Chemistry, Green, Media, Environmental Science, Secondary Forensic Science, Neuroscience, Microbiology, Statistics, Biotechnology, Biotechn
4	Faculty of Commerce	School of Commerce	Computers) M. M. M. Phil / Ph.D. Diploma Coinses Certificate courses Following Major subjects areas will be covered however as per the recommendation of Academic Council integration of two or more subject areas or new areas will be /included: Computers, Management, Economics, Foreign Trade, HR Commerce, Banking & Finance, Taxation,
5	Faculty of Arts, Humanities and Social Sciences	School of Arts Humanities and Social Sciences	Hindi, Fine Arts, Sanskrit, English, Political Science, History, Sociology, Economics, Applied Economics, Vedic Science
6	Faculty of Journalism &	School of Journalism &	B.A. Hons / M.A.Hons / M.Phil/Ph. D./Diploma and Certificate Program/B.J./M.J.

	Mass	Mass	Following Major subjects areas will be covered
	Communication		however as per the recommendation of Academic Council integration of two or more subject areas or new areas will be included: Journalism & Mass Communication, Journalism Communication
7	Faculty of Design	School of Fashion Technology and Design	B.Des./M.Des./MFM / M.Phil/Ph. D./ Bsc Animation and Multimedia/ Diploma/Certificates Courses Following Major subjects areas will be covered however as per the recommendation of Academic Council integration of two or more subject areas or new areas will be included: Fashion Accessory Design, Fashion Design , Interior Design, Product Design, Textile Design Creative Design , Animation and Multimedia ,
8	Faculty of Agriculture	School of Agriculture Sciences	B.Sc. Agri / M.ScAgri ./ B.Sc Seed Technology , MSc Seed Technology Diploma/Certificate / M.Phil/Ph. D., Following Major subjects areas will be covered however as per the recommendation of Academic Council integration of two or more subject areas or new areas will be included: Acticulture Soil Science, Entomology , Crop Science, Post Laurest Technology, Irrigation, Technology, Hortaging Agronomy , Floriculture Nursery Technology , Seed Technology
9	Faculty of Education	School of Education	DEd/BEd/LEd. A.P.Ed. M.P.Ed/B.P.E/ M.P.E./M.P.M. In M.P.Ed. M.P.Ed/B.P.E/ M.P.E./M.P.M. In M.P.Ed. M.P.Ed/B.P.E/ M.P.E./M.P.M.P.Ed. B.P.E./ M.P.Ed. B.P.E./ M.
10	Faculty of Law & Legal Studies	School of Law	LLB , BA LLB , B.Com LLB , BBA LLB LLM/ Integrated LLM/ M.Phil/Ph. D.
11	Faculty of Library Science	School of Library Science	B. Lib. I. Sc. / M. Lib. Sc. / M. Phil/Ph. D.
12	Faculty of Hotel and Hospitality Management	School of Hotel & Hospitality Management	Bachelor of Hotel Management/B.Sc.in Hospitality and Hotel Administration/PG Degree/ M.Phil/Ph. D./ Diploma and Certificate Program Following Major subjects areas will be covered however as per the recommendation of Academic Council integration of two or more subject areas or new areas will be included: Hotel Management, Hospitality & Hotel Administration, Food Technology, Tourism, Catering Technology
13	Faculty of Performing Arts	School of Performing Arts	Bachelor of Performing Arts(B.P.A.)/ Master of Performing Arts (M.P.A.)/Bachelor of Visual Arts

15	Faculty of Nursing	School of Nursing	Bsc (Nursing) , Msc (Nursing) Diploma/ Certificate/ M.Phil/Ph. D.
14	Faculty of Paramedial Science	School of Paramedical Sciences	BPT - Bachelor of Occupational Therapy, BPT - Bachelor of Physio / Physical Therapy, Prosthetic and Orthotic Engineering, BSc (Audiology and Speech Therapy), BSc (Ophthalmic Technology), Bachelor (Mental Rehabilitation) - BMR, BSc (Human Biology), BSc (Radiography), BSc (Radio Therapy), BSc (Nuclear Medicine), BSc (Respiratory Therapy Technology), BSc (Medical Technology X-Ray), BSc (Medical Secretarial Service), BSc (Operation Theatres), BSc (Medical Laboratory Technology), BSc (Allied Health Services), BSc (Bio - Medical Technique), Bachelor of Speach, Language, & Hearing (BSLH), Bachelor of Naturopathy & Yogic Science . / M.Phil/Ph. D
·			(B.V.A.) Animation & VFX & film making/Master of Visual Arts (M.V.A.) Animation & VFX & Film making .B Dance / M Dance/B Music / M Music / Diploma / Certificate Courses/ M.Phil/Ph. D.

Some of the Departments may not fer some of the programmes further; new Departments published after the approval of the Academic Council, and ther relative bodies of the University. The Departments may offer a feet entire the due approval of the Academic Council.

The curriculum of the same may be a summer in hum teaching hours, examination, evaluation the passing marks and award of divisions etc. shall be decided by the various competitive bodies of the University including that of heademic Council.

Dean of the Faculty

The Dean shall be the Head of a Faculty of Studies.

- i. The Dean shall be appointed by the Vice Chancellor in order of capabilities/experience amongst the Professors of the various Departments of the Faculty. The tenure of the Dean shall be for a period of three years or till the date of superannuation, whichever is earlier. However, he may be considered for reappointment but shall not serve more than six (6) years in continuation.
- ii. If at any time, there is no Professor in the department, the Vice Chancellor may appoint Associate Professor / Dean of Sister Faculty as Dean for the period of absence of the Professor.
- iii. The Dean shall be the Head of the Faculty of Studies and shall be responsible for the conduct and maintenance of the standards of teaching and research in the Faculty.
- iv. The Dean shall have the right to be present and to speak in any meeting of the Department of the list a member the of the last to vote unless he is a member the of
- v. The Dean shall perfect such other functions as may be prescribed by the Ordinances.

The Faculty shall be the principal coordinating and administrative body amongst the departments/Schools of the Faculty and shall be constituted

Constitution of Facult

for each Faculty separately.

1. Each Faculty shall consist of the following members, namely:

i. The Dean of the Faculty who shall be the Chairperson.

ii. The nominee of the Vice - Chancellor.

iii. All Heads of the departments constituting the faculty.

iv. Chairman Board of Studies

v. Two experts, co-opted by the Faculty who possess, special attainments in particular fields of study and are not teachers of the University since last three years.

2. The members of the Faculty, other flan file ex-officio members, shall hold the office for a term of three years from the date of their appointment or co- option, as the case may be or as specified otherwise.

Powers and Functions of the Faculty

- 1. The Faculty shall consider and approve such administrative matters which are common amongst constituent departments of the Faculty of Studies.
- The Faculty shall have such powers and shall perform such duties as given in the Ordinances I Regulations.
- 3. The functions of the Faculty shall be as follows:
 - Subject to the control of the Academic Council, to organize teaching and research work in the department of studies assigned to the Faculty.
 - ii. To recommend to the Academic Council, the conditions for the award of degrees, diplomas and other academic distinctions.
 - iii. To coordinate work in subjects assigned to the Faculty.
 - iv. To secure coordination in research, whenever applicable.
 - v. The Faculty shall also consider and make such recommendations to the Academic Council on any question, pertaining to their respective spheres of work as may appear to them necessary or on any matter referred to them by the Academic Council.
- 4. The Dean may call a joint meeting of the Board of Studies and Faculty to resolve the matter of academic and administrative nature.

Board of Studies

The Board of Studies shall be the principal academic body of the School of study/ Teaching Departments and therefore, shall be constituted for each school. It shall be a statutory body and shall consider all the academic matters of the School and make the appropriate recommendations to the Faculty for its considerations and approval. Further, it shall have the control and general supervision and be responsible for the maintenance of academic standards inclusive of examinations in the departments of the concerned School.

1. Formation of the Board of Studies

The senior most Professor shall be the Chairperson of the first Board of Studies which will by rotation amongst other Professors (if any) and shall have the following as members, namely:

- i. Head of the teaching departments of the Subjects/department(s).
- ii. One Professor and the Associate rofessors of the Subjects by rotation.
- iii. One Professor from the bracelty. Is a cominee of the Vice Chancellor.
- iv. Two experts co-opted by the Board of Studies who possesses special attainments in particular fields of study and are not employees of the University.

The members of the Board of Studies, other than the ex-officio members, shall hold the office for a term of three years from the date of their appointment or co-option, as the case may be or as specified otherwise.

Meetings and Quorum

- i. As a routine, the Board of Studies shall normally meet once a year on the dates as fixed by the Dean of the Faculty. However, the Dean may call a special meeting of the Board of Studies if required, by serving at least three days clear notice for the same.
- ii. The agenda and proceedings of each meeting of the Board of Studies shall be prepared by the Chairperson in consultation of Vice

Chancellor and shall be sent to each member of the Board with a copy to the Vice - Chancellor for information and necessary action.

iii. One third members of the Board of Studies shall form the quorum for a meeting.

3. Powers and Functions

Subject to the relevant provisions of the Act, the Statutes and the Ordinances, the Board of Studies shall consider all the academic matters of the faculty members and recommend to the Academic Council for approval. Powers and Functions include the following:

- i. To exercise general supervision over the academic policies of the Faculty members and to give directions regarding methods of instruction, evaluation, research and the improvement in the academic standards.
- ii. To recommend to the Dean regarding the courses of studies and curricula for each examination after considering the recommendations of the Departmental Councils.
- iii. To recommend to the Data the combination and sub-division of the Departments of the latesties, if required to
- iv. To consider and make recommendations to the Dean on the matters of general academic interest either on its/own initiative or on the directives received from the Planning and Development Board or the Board of Management.
- v. To frame such regulations as are consistent with the Statutes and the Ordinances regarding the academic functioning of the Subjects, including discipline, admissions, award of fellowships and studentships, fee and other academic requirements concerning the Subjects.
- vi. To take-measures for Quality Education and Accreditation of the Departments of Studies.
- 4. The Dean may call a joint meeting of the Boards of Studies and Faculty to resolve the matter of academic and administrative nature.

Students Council

- 1. The Students Council shall mainly function as a forum of the students. This forum mainly gives the feedback and suggestions on the academic matters, environment and activities to be carried out by the University in order to improve students' employability, to the Dean of the Students Welfare. Student council shall be formed on the basis of merit.50% reservation to female candidates shall be given
- 2. Under the control of the Dean of Students Welfare, the Council may organize extension lectures of the renowned personalities and also extra-curricular activities in the University.
- 3. The University shall define other functions in the Rules and Regulations according to the guidelines of the University Grants Commission (UGC), New Delhi.

Appointment of the Teachers in the University

The Teachers (Faculty) in the University shall be appointed according to the rules, regulations and guidelines as prescribed by the UGC, AICTE and / or other Regulatory Councils for the nourses offered by the University.

- 1. Eligibility for Appointment
 - i. A person will be appointed on an academic position according to the qualifications as prescribed by the UGC, AICTE and other competent bodies according to the courses offered by the University.
 - ii. However, the persons may be appointed from the industries, research laboratories, educational institutions or universities by relaxing the qualifications duly approved by the Board of Management/Chancellor/Vice Chancellor.
 - iii. Wide publicity will be given for the vacancies to be filled in through portal of the University.
- 2. Constitution of Selection Committee

- making for constituted be shall committees i. Selection Management/Vice of Board the recommendations to chancellor/Chancellor for appointments or promotions to the posts of Professors, Associate Professors, Assistant Professors and other academic staff and Heads of Institutions / Centers maintained by the University.
- ii. The Selection Committee under the Chairmanship of the Vice Chancellor or his nominee will constitute:
- 1. One member of the Board of Management
- 2. The Dean of the concerned Faculty of Studies
- 3. Three experts not connected with the University to be nominated by the Chancellor.

Three members of the selection committee (who shall include at least two experts) shall form a quorum for a meeting of the selection committee constituted under clause (ii) above.

3. Screening Committee

A Screening Committee consisting of the emembers, appointed by the Vice -Chancellor shall/screen all the applications received in response to wide publicity The Committee will prepare a summary of candidates to be called for an interview taking into account the Academic Performance Indices (A. Is) merit as per UC) prescribed guidelines. Also a list of candidates rejected and not to be called for the interview shall be made separately giving reasons for the rejection, including limiting the candidates up to certain cutoff APIs for interviews in case of excessive number of applications received.

4. Recommendations of Selection Committee

The Selection Committee shall recommend to the Chancellor the names arranged in order of merit, if any, of the persons who it considers suitable for the appointments and after the approval of the Chancellor, the appointment or promotion letters shall be issued to the candidate by the Registrar. The committee may reject all the candidates with justification.

5. Fixed period / Part-time / Contractual Faculty

In addition to full-time teachers, the Board of Management / the Vice – Chancellor with the approval of Chancellor may also decide to engage teachers for a fixed period, part time, or on contractual basis along

with terms and conditions such as honorarium, TA V DA,. if any, conveyance charges etc. of such engagements, from time to time.

- 6. Adjunct / Visiting Professors
 - i. The Vice Chancellor on the recommendations -of the Head of the Department and the Dean of the Faculty may appoint the Adjunct / Visiting Professor with the approval of the Chancellor. The tenure of all such appointments shall not exceed a period of three years.
 - ii. For the appointment in these categories, the Vice Chancellor may on his own consider and recommend appointment of distinguished scholars, scientists, writers or artists by relaxing qualifications and eligibility criterion, provided the Board of Management/Chancellor approves such appointments.

STATUTE -23
Categories of the Non-Teaching Employees

1. Following types of non teaching en purces will be employed by the University

i. Permanent / Propanionary Employee

ii. Contractual Employees

iii. Casual Employees

- 2. Permanent employee shall be appointed against a clear vacancy and shall be kept on probation for a period of one year. The services could be terminated or the probation period be extended by serving notice, if the performance is found unsatisfactory in a working period of eleven (11) months or less.
- Contractual employee means an employee who is appointed on contract basis for a specified period.
- 4. Casual Employee means an employee who is engaged on the basis of a Muster Roll.
- 5. The service conditions for aft the above types of employees shall be prescribed in Rules and Regulations.

Other Officers of the University

- 1. Following shall be the other Officers of the University:
 - i. The Controller of Examinations
 - ii. The Deputy and the Assistant Registrars
 - iii. The Chief, the Deputy and the Assistant Librarians
 - iv. The Director and the Assistant Director of Physical Education
 - v. The Director Corporate Relations
 - vi. Chief Proctor / Proctor
 - vii. Dean Student Welfare
 - viii. Hostel Warden
- 2. The Controller of Examinations
 - i. Shall be an officer of the Unit wand shall be appointed by the Vice Chancellor on the yard with the examination and evaluation product to the Unit was error with the examination and evaluation product to the Unit was error with the examination
 - ii. Shall be vested with all the powers and responsibilities as specified in the Regulations. Further, the shall be responsible to make all the necessary arrangements for the conduction of examinations as per the Ordinances and Regulations.

When the office of the Controller of Examination falls vacant by one reason or the other, the duties of the office shall be performed by such person as the Vice - Chancellor may appoint for the purpose.

- 3. Other officers as stated above from (1) (ii) to (1) (vi) shall be whole-time salaried officers appointed by the Chancellor on the recommendation of a selection committee constituted for the purpose, and exercise such powers to perform such duties, as may be determined by the Chancellor and provided in the Regulations of the University.
- 4. The appointment of officers mentioned at (l)(iii) and (l)(iv) above shall be made following the procedure as laid down in the Statute 22 for the appointment of Teachers and that of others mentioned at l(ii), l(v) and

l(vi) shall be made according to the procedure laid down for non-teaching staff.

5. The powers and responsibilities of other officers shall be as specified in the respective Regulations.

STATUTE - 25

Conferment of Honorary Degrees and Academic Distinctions

University may confer Honorary Degree of PhD., D.Sc. or D. Lit. or other distinctions to the renowned and deserving personalities who have contributed in the areas of Education, Science, Fine Arts, Social Sciences, Technology, Drama, Games and Sports, Industries etc. in accordance with the following procedure:

- 1. All proposals for the conferment of Honorary Degrees shall be made by the Academic Council to the Board of Management and shall require the consent of the Governing Body before submission to the Chancellor for conferring the transfer However, in case of urgency, the Chancellor may act to the meritation of the Board of Management and later of take the consent of the Governing Body.
- 2. If at the later stage, the found that the honorary degree has been conferred to the non-messer true person by the University, then the same may be withdrawn to the University through the resolution passed by the two third majority of the members of the Governing Body and the approval of the Chancellor.

STATUTE -26

Provision Regarding Fee to be charged from the Students

- 1. The tuition fee payable by the student shall be such as may be fixed by the University from time to time subject to directive(s) as received from the Government of India / State Government / Regulatory Commission / UGC thereon. The fee structure and payment schedules shall be as declared in the Regulations after approval from regulatory commission.
- 2. Other charges and fee shall be payable by the student as decided by the University from time to time. It shall include the following:
 - i. Students' Alumni Association Fee
 - ii. Examination Fee for each semester

- iii. Internet Fee
- iv. Library Fee
- v. Sports Fee
- vi. Training and Placement Fee
- vii. Hostel and / or Bus Fee
- viii. Caution Money
- ix. Issue of duplicate documents such as mark sheets, migration certificate, degree certificates, character certificate etc. However, the duplicate. Certificates will be issued as per the regulations laid down by the University.
- x. Fee for the Health Services
- xi. Counseling Fee
- xii. Cultural Activities Fee
- xiii. Fee for attending additional classes for improvement of grades or additional courses
- xiv. Transcripts Fee
- xv. Innovation and -Invocation Cells, Skill Set Apritude and Personality Development etc.
- xvi. Group Insurance Premium.
- xvii. Degree verification Fee
- xviii. Any other fee provided and approved by competent authorities of the University.
- 3. Tuition fee and other charges levied on the students shall be at the rates approved by the University from time to time, provided that where the statutory recognizing authority has prescribed a formula for determining the tuition fee and other charges, they shall be levied accordingly.
- 4. Other fee such as enrolment, migration transfer etc. shall be charged at the rates approved by the University from time to time as laid down in the concerned Regulation.

5. Policies and directives of Central/State Regulatory bodies as applicable for the Private Universities established under the Act regarding the provisions for the fee to be charged from the students of Below Poverty Line family, Scheduled Castes, Schedule Tribes, Other Backward Classes, Physically Handicapped and other categories shall be applicable to the University.

STATUTE -27

Administration of General Funds for the Award of Fellowships,

Scholarships, Medals and Prizes in the University

- 1. The Vice Chancellor/Board of Management may accept donations for creation of general fund in the University for the award of Fellowships, Scholarships, Stipends, Medals and Prizes of the recurring nature.
- 2. The Vice Chancellor /Board of the shall administer all the donations / endowments received.
- 3. The award shall be made on sof the annual recome accruing from the endowment.
- 4. Organization or the inclividuals intending to sponsor a fellowship, Scholarship / stipend or award / prize in the name of organization / individual, will be required to deposit an endorment with the University, whose annual Income shall be unitzed for the payment of fellowships, scholarships* awards / prizes etc.
- 5. The Vice Chancellor /Board of Management shall prescribe the conditions of depositing the general funds in secured instruments.
- 6. The value of endowment necessary for instituting an award shall be prescribed by the Board of Management.
- 7. The detailed terms and conditions for fellowships, scholarships, awards / prizes shall be laid down in the M.O.U. for each case.
- 8. In case, any endowment is accepted by the Vice Chancellor /Board of Management, the Board shall make a regulation for it, giving such details as the name of the donor, name of endowment, initial value and the purposes of the endowment etc.

- 9. Approval of awardees of fellowships, scholarships, medals and prizes as per the specific Regulation (s) / Ordinance (s).
- 10. Approval for carrying the literary, science, research, fine arts or similar activities can also be granted from the endowment fund and shall be as laid down ip the Regulations.

Convocation

- 1. The Visitor and in his absence the Chancellor shall preside over the convocation function of the University. In the absence of both, the Vice Chancellor shall preside over the convocation function.
- 2. The University Convocation will be normally held every year for the award of the Degrees, Diplomas and other Distinctions.
- 3. The Convocation shall normally be ted in the main campus of the University or at such other place is may be approved by the Chancellor.
- 4. The Academic Council stall frame University Roulations relating to the format of the Degree and Diploma, Documents, Certificates and Citations, their text, issuance of these documents in absentia, duplicate degree and the procedural details for conduct and holding the Convocation with approval of vice Chancellor.
- 5. In case of awarding Honorary D. Sc. / D.Litt. degree to a top international dignitary special convocation may be held following the same procedure maximum two times in an academic year.

Admission of Students

A. Eligibility

Eligibility criteria for admissions shall be based upon the merit of the qualifying examinations or equivalent examination / admission test(s) conducted at State / National level by the University or by the State / National Bodies as decided by the University from time to time.

"Qualifying Examination" means an examination the passing of which makes a student eligible for admission to a particular year in a course of study leading to Bachelor's or Post Graduate Degree or Diploma or other program offered by the University." Equivalent Examination" means an examination, which has been conducted by: a) Any recognized Board of Secondary Education, or b) Any Indian university incorporated by any law in force for the time being, and recognized by this University as equivalent to its corresponding examination or c) Any foreign University / Board examination that have been recognized by Association of Indian Universities as equivalent to 10+2 stage qualification or Bachelor Degree Program as per the case may be. The Academic Council will consider the eligibility criterion, determination of the merit, concessions it. and decree approve as the case may be. The criterion will be advertised / published in the prospectus / information brochure / on the sessite of the University for that session, before the communication is the admission procedure.

B. The Admission Comments
The Dean of the Figure in consultations with the Head of the Departments of that Caerdy shall appoint the admission committees duly approved by the Vice-Chancellor, for making the admissions in under graduate and post graduate courses. Diploma and Certificate Programs offered by the departments.

Each committee shall comprise of:

I. The Head of the Department;

II. Senior most Professor / Associate Professor / Assistant Professor in the Department; and

III. One member from outside the Department nominated by the Vice-Chancellor.

B1 Powers and Duties of the Admission Committee

I. Powers and duties of the Committee shall be to select the .candidates for admission to the various Programs in accordance with the approved procedure.

II. The detailed guidelines to be followed for the admission with regard to the dates of receiving the applications, holding the admission tests, criteria for admission, order of merit shall follow the respective ordinances and will be advertised separately.

III. After verification of the original documents, if any information furnished by the candidate in admission form, on which the candidate got admission, is found to be wrong or mismatched, then his admission will be treated as cancelled and fee deposited by him

will not be refunded.

The list of admissions made, together with the waiting list, shall be IV. put up on the notice boards / website in the stipulated period.

Candidates with supplementary/ATKT in the qualifying examinations V. will get the admission provisionally and if they fail to pass the

qualifying examination the admission will stand cancelled.

C. No. of Seats: The intake offers for each program of study are approved by the Vice Chancellor on the recommendations of the Dean of the Faculty/ Schools concerned (Intake is the available seats to be offered for a program). Policies and directives of Central / State regulatory bodies as applicable for the Private Universities established under the Act regarding the provisions for number of seats in different subjects and courses shall be applicable to the University. Sponsoring Body being Minority Institution preference to Minority communities be given in admission however If the candidates belonging to minority community are not sufficient in numbers on the specified date for admissions, the vacant seats will be offered to the candidates in the general category according to the eligibility criterion.

D. Transfer from other Institutions / Universities in Different Courses The university shall entertain the request from students of other Institutions / Universities for transfer in the courses offered by

various departments. These transfers shall only be allowed up to the pre-final year classes. It hears if the duration of course is of 4 years then student may request of a transfer to to third year only.

E. Duration of Course.

The maximum period of the course shall be as specified in the respective Ordinances on Regulations. However, on the recommendations of the academic council, the Vice - Chancellor may allow the student to rejoin and continue is studies. There shall not be any time limit. The equivalent credits earned by the student shall be carry forwarded in the prevailing scheme. However, while choosing the subjects, the candidate shall be required to study the pre-requisite

courses if any

F. Criteria for Provisional Admission: The candidates whose results of qualifying exams are awaited can also apply, and they will be admitted provisionally. Such candidates, however, must produce the previous year's mark sheet, school/college certificate as a proof of fulfilling required eligibility criteria before the due date, failing which; the provisional admission cannot be granted. The candidates so admitted shall have to present mark sheet of the qualifying examination within of the due date of admission, failing which the provisional admission shall be cancelled. An candidate admitted provisionally as mentioned above fails has not obtained the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him/her will be cancelled.

G. The application form may be rejected due to any of the following

reasons:

i. The candidate does not fulfill the eligibility conditions.

ii. The candidate has been debarred on disciplinary grounds from any colleges/ University/ Institution.

iii. The prescribed fees are not paid.

iv. The application form is not signed by the candidate and his/her parent/guardian, wherever required.

v. Required documents for admission are not enclosed.

H. Enrollment will be assigned to the student by the University after verification submission of all required documents/fees Provided that the reservation of seats and relaxation in percentage of minimum marks wherever prescribed in respect of students belonging to scheduled Castes, Scheduled Tribes and OBC shall be as decided by Central/State Government from time to time.

Reservation of Seats. Students below: Poverty Line. Scheduled Castes. Schedule Tribes. Other Backward Classes, Physically Handicapped

and other Categories.

1. Policies and directives of Central / State regulatory bodies as applicable for the Private Universities established under the Act regarding admission including the \ regulation of reservation of seats, especially for the students of Below Poverty line family, Scheduled Castes, Schedule Tribe Other Back ward Classes, Physically Handicapped and other categories shall be applicable to the University.

2. Seats for admission in the university for the students belonging to Scheduled Castes, scheduled Tribes. Other Backward Classes, Women, Physicalla Handicapped Students, Children of Defense Personnel and other specified categories shall be reserved primarily as per the policy of state government and as prescribed in the Act 2007 and as amended from time to time.

3. If the candidates belonging to any reserved categories are not sufficient in numbers on the specified date for admissions, the vacant seats will be offered to the candidates in the general category according to the eligibility criterion.

J The Admissions in Medical , Dental and other courses related to health sciences shall be made according to the directions issued by Medical Education Department , Government of MP , MCI / DCI/INC/ AYUSH / PARAMEDICAL COUNCIL OF INDIA and other regulatory bodies from time to time

Annual Report

- 1. The Annual Report of the University shall be prepared by the Registrar for the consideration and approval of the Board of Management.
- 2. The Annual Report shall consist of two (2) parts (i) Activity Report highlighting the steps taken by the University for the Fulfillment of its objectives for which the Registrar shall be responsible and (ii) the Chief Finance and Account Officer (CFAO) shall prepare the financial report for the financial year.

3. The Report along with Audited Accounts shall be placed for approval of the Governing body once approved by the Board of Management.

4. A copy of the Annual Report shall be presented to the Visitor, the Sponsoring Body, the Chancellor and the Regulatory Commission by the Registrar with University seal and signatures.

STATUTE -31

Any resignation rendered by any emphy shall be processed as per the Regulations prescribed (Three purpose shall be processed as per the by committee) for the purpose

Whenever, there is a complaint of misconduct against the Faculty member, the Vice- Chancellor shall constitute a fact finding committee and if necessary, based upon the recommendations of this committee, may institute an Enquiry Committee to enquire the whole matter.

Attion against Teachers

- 1. Based upon the Enquiry Committee's report, the Vice Chancellor may decide the course of action including suspension depending upon the severity of the misconduct. However, for taking action to the extent of termination of the teacher concerned, the Vice-Chancellor shall further report the matter to the Board of Management/Chancellor to do so.
- 2. An appeal against any action can be made to the Chancellor within 30 days from the date of receiving of the communication of such order.

Action against Non-Teaching Employees

- 1. Where there is an allegation of misconduct against a non-teaching employee, the Registrar shall constitute a fact finding committee and if necessary, based on the fact finding Committee's recommendations, may institute an Enquiry Committee for the purpose.
- 2. Based on the Enquiry Committee's report, the Registrar may decide the course of action including suspension depending on the severity of the misconduct. However, for taking action to the extent of termination, Registrar shall report the matter to the Vice Chancellor whose decision will be final.
- 3. An appeal against any action can be made to the Chancellor within 30 days from the date of passing such order.

The Vice - Chancellor shall appoint examiners for folding examinations in theory, practical, dissertation etc. as required other than Ph.D., on the recommendation of Examination Committees.

- 1. The Departmental Council constituted as per Statute 37, shall prepare and submit a panel of examiners to the Examination Committee for theory papers, practical and dissertation examinations, to be held in different courses of study offered by the Department, during each semester.
- 2. Ordinarily no person will be appointed as an examiner in the University unless his name is approved and included in the panel of examiners by the Departmental Council.
- 3. The Departmental Council shall prescribe qualifications for the inclusion of names in the panel of examiners and other norms for appointment of examiners in the University.

4. Moderators when felt necessary will be appointed by the Vice - Chancellor.

- 5. The Vice Chancellor will also approve the appointment of tabulators and checkers for each academic year.
- 6. The Vice Chancellor shall declare results of various examinations conducted by the University on the advice of 4he Results Committee. The Committee shall consist of following members:

- i. Dean of the faculty
- ii. Head of the department
- iii. Chairman Board of studies
- iv. One senior professor of the subject
- v. One professor nominated by the Vice Chancellor
- 7. A separate ordinance shall provide the rules and regulations to examine the M.E. / M.Tech. Dissertations and Ph.D. Thesis, and also the rates of honorarium to be paid to the Examiners for the same.
- 8. Conditions of Appointment as Examiner
 - i. No person shall act as paper setter or examiner either in the theory or viva-voce or practical examination if any of his relations is taking the examination.
 - ii. No person shall act as a moderator or tabulator for any examination if any of his relation is appearing / has appeared at that examination.

The Proctorial Board

- 1. There shall be a Proctorial Board to maintain the discipline amongst the students of the University. The Board shall consist of the following members:
 - i. The Chief-Proctor Chairperson
 - ii. A Professor nominated by the Vice Chancellor
 - iii. Dean Student Welfare convener
 - iv. All Proctors;
 - v. All Wardens of the Hostels and
 - vi. One student nominated by the Vice Chancellor from the Students Council.
- 2. The Chief Proctor and the Proctors shall be appointed by the Vice -Chancellor from the list of the teachers of the University.
- 3. The number of Proctors shall be determined by the Vice Chancellor
- depending upon the enrollment of the student in the University.

 4. The term of above appointments shall be that of three (3) years. However, it could be reduced by the View shall be if the duties performed by an individual are found (insula actory.

 5. Following shall be the Powers of the Proctorial Board shall ensure that in students observe the Code of Conduct as laid down to the Regulations of the
- - of Conduct as laid down in the Rules and Regulations of the University.
 - ii. Any violation of the Code of Conduct or breach of Rules or Regulations of the University by the student shall be treated as indiscipline and shall make the student liable for disciplinary action against him.
 - iii. If a student commits a serious act of indiscipline, the Proctorial Board may recommend to the Vice - Chancellor for his suspension for a period of one or more semesters or the expulsion from the University
- **6.** The Duties of Chief Proctor:
 - To bring all the matters in the notice of the Vice Chancellor before the consideration of the Proctorial Board.
 - ii. To carry duties of maintaining the discipline among the students as laid down in the Regulations.

Dean of Students Welfare

1. The Dean of Students Welfare (DSW) shall be appointed for a period of three (3) years by the Chancellor on the recommendation of the Vice - Chancellor.

2. The details of the Duties and Functions of Dean of Students Welfare (DSW) shall be as prescribed in the Regulations. However, if the performance of the so appointed Deans is not found satisfactory, his term may be reduced by the Vice - Chancellor.

STATUTE - 37

Creation of New Authorities

- 1. Governing Body on recommendation of Vice Chancellor may create new authorities of university for smooth and efficient working of university.
- 2. The constitution, composition, powers and functions of the new authorities so created shall be stated by the Governing Body.
- 3. The procedure for nomination, election and continuance in the office of the members of the constituted authorities, including the filling of vacancies of the members and such matters as may be deem necessary, be provided in the Statutes and ordinances.

1. Chancellor of the University may appoint as many standing or special committees as it may been int and also intrinate members of such committee.

2. Any committee appointed under clause (1) may deal with any subject delegated to it and before taking action, if any, shall seek confirmation of it from the Chancellor.

STATUTE -39

Departmental Council, Composition, Functions and Actions

Each Department/School of study shall have a Departmental Council. The Departmental Council shall be a statutory authority.

1. Composition

The Departmental Council shall comprise of all Professors, Associate Professors and Assistant Professors of the Department.

2. Meetings

The Head of the Department shall preside over the meetings of the Departmental Council and in his absence the senior most Professor/Associate Professor of the Department shall preside over the meetings.

The Departmental Council shall meet at least twice in a year and one-third of the total members of the council shall constitute the quorum.

3. Duties and Functions

The Departmental Council without prejudice to the powers conferred on other authorities shall consider the matters concerning to teaching and research work in the Department. The function and duties of the council shall be as follows:

- i. Shall constitute an equivalence committee in the beginning of the academic year to consider the admission of the students of other institutions / Universities, who wish to take the admission in the second or higher years of the study of courses offered by the Departments. The members of the committee shall be as follows:
 - (a) The Head of the Department Chairperson
 - (b) Two senior most teachers of the Department
 - (c) One nominate of the Baculty
- ii. The recommendations of the equivalence committee shall be placed for the approval of the Dean and the Vice. Chancellor before such admissions.
- iii. Shall recommend to the Board of Studies the courses and curriculum for its consideration.
- iv. Shall prepare and submit the recommendations to the Examination Committee, a panel of examiners for appointment as examiners by the University.
- v. Shall recommend the purchase of books and journals for the Central and Departmental Library.
- vi. Shall submit a list of names of experts for consideration of the Academic Council to prepare a panel of experts as provided in the Statutes.
- vii. Shall submit such proposal as it may deem fit for the development of

teaching, opening of special papers, starting / strengthening the Research Laboratories and for creation of new teaching positions in the Department to the Academic Council.

- viii.The Departmental Council shall assign and arrange the resources and Faculty to execute as per UGC / NBA / NAAC following guidelines:
- 1. Defining the Departmental Program Educational Objectives (PEOs), their monitoring and redefining after every 4 years.
- 2. Defining the Departmental Program Outcomes (POs) and their monitoring and redefining at regular intervals.
- 3. Defining the Course Objectives at the beginning of a course, and their monitoring and redefining after every 4 years through Monitoring Committees.
- 4. Arranging Students Counseling regularly and allotment of Faculty counselors.
- 5. Arranging departmental level invocation and induction Courses for Students.
- 6. Arranging departmentar level Induction Programs for New Faulty and Employees.
- 7. Arranging yearly academic and administrative/reports.
 - ix. Undertake necessary steps on recommendations of Departmental Research Committee set up as per UGC regulations related to PhD; other PG courses after B.Tech. / B.E. / and after M.Sc. / M.A.,
 - x. Prepare syllabi for Ph.D. course work as per the guidelines provided by the regulations
 - xi. Shall consider and recommend the posting of teachers in other Departments for teaching, to the Head of the Department.
 - xii. Shall give its opinion / frame guidelines on ensuring quality education and all other academic and administrative matters not already covered above and other matters referred to it by the Vice Chancellor / the Dean of the Faculty concerned.
 - xiii.Shall appoint Departmental Internal Quality Audit Committee, and

other Committees, and also the in-charges / coordinators to help the Head of the Department in implementing the decisions on all policy matters as provided above.

The decision of the Council will be by majority. In case of tie, the presiding officer shall have the casting vote.

Where the Head of the Department finds difficulty in implementing the decisions of the Departmental Council, he shall refer the matter to the Vice - Chancellor with reasons, and the decision of the Vice - Chancellor shall be final.

STATUTE - 40

The Planning and Development Board

- 1. University may establish planning and Development Board.
- 2. The Planning and Development Board shall consist of the Vice Chancellor and not more than four members to be nominated by the Board of Management/Chancellor shall be the Chairperson of the Board.
- 3. All the members of the Hanning Board, other than the Vice Chancellor, shall hold office for a term of three years.
- 4. The Planning and Development Board shall formulate and recommend appropriate plans for the development and expansion of the University, and in addition, it shall have the right to advise the Board of Management and the Academic Council on any matter which it may deem necessary for the fulfillment of the objectives of the University.
- 5. The board may constitute such committees as may be necessary for planning and monitoring the programs of the University.
- 6. The Planning Board shall meet at such intervals as it deems fit to expedite the execution of the duly approved plans. However, It shall be necessary to meet at least twice in a year.

The Board of Affiliation

- 1. University may establish Board of Affiliation.
- 2. The Board of Affiliation shall consist of the Vice-Chancellor and not more than five members to be nominated by the Board of Management. The Vice- Chancellor shall be the Chairperson of the Board.
- 3. A member of the Board of Affiliation other' than the Vice Chancellor shall hold office for a term of three years from the date on which he / she becomes a member of the Board.
- 4. Three members, exclusive of the Vice-Chancellor shall form a quorum for a meeting of the Board.

5. The procedure for considering proposals for affiliation shall be such as specified in the Ordinances.

Recognition Communes. Constitution and Functions

The University shall consider a coefficient permittee consisting of following members to consider and exception the certificates, degrees and other academic distinctions warded by other Universities.

- 1. Constitution
 - i. The Vice-Chancellor shall be the Chairperson
 - ii. All the Deans of the Faculties
 - iii. All the Head of Departments
 - iv. Two Professors of the Faculty of the University
 - 2. Functions

The committee constituted to recognize other Universities shall consider the criterion as stated below:

i. Normally, the University will recognize the Certificates, Diplomas, Degrees and Ph.D. awarded by other Universities which are being recognized by the UGC and are the members of the Association of the Universities. However, the requirement of recognition will not be applicable in case of the Degrees issued by the Institutes of the National Importance such as IITs, IIMs, NITs, I1SC Bangalore etc.

- ii. In no case, any other University which does not satisfy above criterion shall be recognized including that of black listed Universities, by the UGC.
- iii. If any of the Universities does fall in one of the above categories and there is some doubt, the matter may be referred to the UGC. Such Universities shall not be recognized until and unless the UGC clearly states in writing the status of such doubtful Universities.

As far as the Foreign Universities are concerned, if not covered above, the guide lines issued by the UGC / Government of India shall be followed.

STATUTE - 43

Representation of Female Faculty in the Board of Management

Board of Management may adopt one female Faculty member as representatives in the Management for a maximum period of three (3) years by rotation as per seniority who has served the University for period of 10 years or more.

Creation of Centers, Cells and Committees or Quality Education and

The University, for imparting the Quality Education and Accreditation shall create the following Boards, Cells, Centers, Committees as per UGC/NAAC/NBA Guidelines

- 1. Training, Placement and Industrial Interactions Cell
- 2. Collaborations and MOUs Development Cell
- 3. Research and Innovations Development and Promotional Centre.
- 4. Information Technology and Knowledge Management Centre
- 5. Values and Ethics Development Cell
- 6. NSS and Community Services Centre
- 7. Internal Quality Assurance Cell (JQ AC),
- 8. Environmental Consciousness and Green Audit Committee
- 9. University Academic and Administrative Yearly Audit Committee

- 10. University Academic Calendar Preparation and Monitoring Cell.
- 11. Publication Centre for Journal, Web and e-Contents, University magazine, Prospectus, Handbook, and Departmental wall magazines,
- 12. Equal Opportunity Cell
- 13. Gender Sensitization Cell
- 14. Health Centre
- 15. Daycare Centre
- 16. Women and Students Grievances Committee
- 17. Anti-Ragging Committee
- 18. Staff Welfare Committee
- 19. Entrepreneur Development Cell

20. Alumni cell

21. Sports Events and Activity ce



1. Establishment of the Professorial / Research chairs for Creating Focused Seats / Institutions of Higher Learning

- i. A Chair may be established by the Government, Public Sector Undertakings, Autonomous Organizations, Universities, Trusts, Societies, Memorial Committees or similar organizations or an individual or a group of individuals for the furtherance of the objectives of the University.
- ii. The organizations or individual or group of individuals intending to establish the Chair may do so in the name of any person of eminence at the national and / or international level in the field of education, science, social sciences, arts, literature, religion, sports or any other field who has contributed to human progress and happiness.
- iii. The establishment of the Chair and the name in which it is proposed to be established will require the approval of the Chancellor

- 2. In furtherance of the objective of the establishment of a Chair, the University
 - i. Shall appoint a Professor in the appropriate discipline in the manner and terms and conditions laid in the M.O.U. approved while establishing the Chair.
 - ii. Provided further that the appointment of the professor occupying the Chair would be on the basis of a contract for a period to be specified at the time of appointment, but not exceeding three years in the first instance.
 - iii. May institute in the relevant areas of studies pertaining to the objectives of the establishment of the Chair, specified research fellowships, at the time of establishment of the Chair.
 - iv. May establish and / or augment laboratory arid library facilities depending upon the requirements of research studies associated with the establishment of the Chair.
 - v. May also engage supporting ster estentially required for realizing the objectives of the sea distinctive Chair
 - vi. May also procure the sential raw material and consumables in furtherance of the objectives of establishment of the Chair, provided that substantial funds are available for the purpose out of the interest earned from the donated amount up to the limit specified in this statute. The staff so appointed shall help the University in other activities such as teaching and other duties, as applicable, as per the decision of the Vice-Chancellor
 - vii. The establishment of the Chair shall require one time donation for amount or as decided by the Board of Management & by the donor, which can be supplemented subsequently at his / their discretion.
 - viii. The donation shall be deposited in the University Endowment Fund and the amount of interest earned annually shall be utilized to compensate the expenditure to be incurred to the extent possible as per provisions given in act 2007.

Selection Committees for Non-Teaching Positions

- 1. Each of the Selection Committee for appointment to the posts of various categories of staff other than the academic staff, shall consist of the following members:
 - i. The Registrar or his nominee- Chair
 - ii. Nominee of Chancellor
- 2. For the posts such as Deputy / Assistant Registrars, Librarian, Deputy / Assistant Librarian etc. or their equivalents, two outside experts may be nominated by the Chancellor.

3. The quorum for a meeting of a selection committee constituted under clause (2) shall be two.

4. The procedures to be followed by the selection committees constituted under this statute shall, in making recommendations, be such as laid down in the Regulations.

5. If the Vice Chancellor is unable to accept a recommendation made by a selection committee, it shall becord the resons for such non-acceptance and submit the case to the Chancellor whose decision in the matter shall he final.

1. The suitability of the persons for appointments shall be assessed by the Experts in Selection Committee, if any.

- 2. The committee shall regulate its own procedure and submit its recommendations to the Vice- Chancellor in a sealed envelope who will place it before the Chancellor.
- 3. Under the special mode of appointment, a person may be appointed on contract basis on terms and conditions to be specified by Chancellor in each case, or on regular basis or taken on deputation.
- 4. Subject to completion of the satisfactory service by the person, if taken on deputation in the University, the Vice-Chancellor, with the prior approval of the Chancellor may offer the person concerned regular appointment in the University.

Conditions of Service of Employees

- 1. The University shall enter into a written contract of service with every employee of the University appointed on regular basis or otherwise and the terms and conditions of the contract shall be in consistent with the provisions of this Act, the Statutes and the Ordinances.
- 2. A copy of the contract referred to in the Clause (1) shall be lodged with the University and a copy thereof shall also be furnished to the employee concerned.

STATUTE - 49

Terms and Conditions of Service and Code of Ethics for the Teachers and Other Academic Staff of the University

- 1. All the employees of the University shall be governed by the service rules and the code of conduct and tellaics as specified by the Statutes, Ordinances and the Regulations,
- 2. Each Teacher when jumpe the University Service thas also to sign a Code of Conduct and Ethics precised to the Regulations which includes the UGC regulations for the Code of Conduct and ethics for the University Teachers.

STATUTE - 50

Tribunal Arbitration

- 1. Any dispute arising out of a contract of employment referred to in Statute 49 and Regulations, between the University and the employee shall be referred to a Tribunal of Arbitration which shall consist of one member nominated by the Board of Management, one member nominated by the employee concerned and an umpire to be nominated by the Chancellor.
- 2. Every such reference shall be deemed to be a submission to arbitration on the terms of this section within the meaning of the Law of Arbitration as in force, and all the provisions of that Law shall apply accordingly.

- 3. The procedure for regulating the work of the Tribunal of Arbitration shall be such as may be prescribed in the Regulations of the University.
- 4. The decision of the Tribunal of Arbitration shall be final and binding on the parties, and no suit shall lie in any court in respect of any matter decided by the Tribunal.

Naming of the Institutions, Buildings or Academic Blocks etc.

- 1. The organizations or individual intending to name a laboratory, library, workshop or a computer centre etc. could propose the name of any person of eminence at the national and / or international levels in the field of education, science, social science, arts, literature, sports or any other field, who in the opinion of the Board of Management has contributed or may contribute to human progress and happiness.
- 2. The value of the benefactions made stall however commensurate with the total worth of the Asset proposed to be named and shall not be below Rs. 2.0 crore, one time or as decided by the Board of Management.

University Fund

- 1. The University Fund shall be kept in several accounts as may be approved by the Chancellor.
- 2. The Chancellor shall nominate any person and / or the CFAO who shall have authority to operate the account of the University Fund with the permission of Chancellor.
- 3. All expenditure of University/Faculty/School of studies will be permitted by Chancellor subject to provisions of the Act and the Statutes.
- 4. There shall be detailed running audit or otherwise of the accounts of the University by the auditors appointed by the Chancellor in accordance with the provisions of the Act.
- 5. The Board of Management shall take all steps to submit the Annual Accounts and balance sheet of the University, duly audited in the manner prescribed by the Act and the Statutes, to the Governing Body and other bodies as required, at least one week before the date fixed for

the annual meeting of the Governing Body.

- 6. The Board of Management shall take all the steps to have the Annual Report without Annual Accounts as stated above in Section (e), of the University prepared under its directions as provided in the Act and the Statutes for submission to the required bodies at least one week before the date fixed for the annual meeting of the Governing Body.
- 7. After auditing, the accounts shall be printed in prescribed format. True copies of such accounts together with the copies of audit report shall be submitted by the Board of Management to the Governing Body.

8. Financial Estimates

The Board of Management shall prepare the financial estimates for the ensuing year at least four weeks before the date fixed for the annual meeting of the Governing Body and shall as soon as possible send a copy of the financial estimates thus prepared to the address of each member of the Governing Body and the Chancellor.

भोपाल, दिनांक 21 मई 2018

क्र. आर-122-सीसी-2018-अड़तीस.—मध्यप्रदेश निजी विश्वविद्यालय (स्थापना एवं संचालन) अधिनियम, 2007 की धारा 26 के अनुक्रम में भाभा निजी विश्वविद्यालय, भोपाल के प्रथम परिनियम क्र. 01-38 राज्य शासन के निर्देशों के अनुसार अधिनियम, 2007 की धारा 35 अनुसार प्रकाशित किया जाता है. संस्था के उक्त परिनियम प्रकाशित होने की तारीख से प्रवृत्त होंगे.

प्रथम परिनियम क्र. 01-38

मध्यप्रदेश के राज्यपाल के नाम से तथा आदेशानुसार, वीरन सिंह भलावी, अवर सचिव.

STATUTE - 01 SHORT TITLE, SCOPE AND COMMENCEMENT

- (1) The "Statutes" means the Statutes of Bhabha University (BU) Bhopal, Madhya Pradesh.
- (2) These Statutes shall come into force with effect from the date of the notification in the state

 Gazette by State-Government.
- (3) The Statutes are in conjunction with the provisions of the Madhya Pradesh Niji Vishwavidyalaya (SthapanaAvamSanchalan) Adhiniyam 2007, as amended from time to time. If there be any difference in the provisions of the Act or the Rules and the Statutes, the provisions of the Act or the Rules shall prevail.
- Nothing in these statutes shall be deemed to debar the University from amending the statute subsequently according to the Provision of section 27 of the act, and the amended statutes, if any shall be applicable from the date of publication in the official Gazette of the M.P. State Government.

STATUTE -02 DEFINITIONS

- In this statutes unless the context otherwise required
- 1. "Act" means the "Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan)
 Adhiniyama 2007 (no.17 of 2007) as amended from time to time.
- 2. "Academic Year" means a period of nearly twelve months, devoted to completion of requirements specified in the scheme and curriculum of the concerned course (s) and apportioned into "terms" as stipulated in the Ordinance.
- 3. All words and expressions used herein and defined in the statute and the Rules shall have the meaning respectively as assigned to them in the statute and Rules.
- 4. "Board of Studies" means the Board of Studies of the Bhabha University (BU) Teaching

 Departments/Faculties.
- 5. "Board of Management" means the Board of Management of Bhabha University (BU)
- 6. "Chancellor" Means the Chancellor of the Bhabha University (BU)
- 7. "Chief Finance and Accounts officer" means the chief finance and accounts officer of the Bhabha University (BU).
- 8. "Convocation" means the convocation of the Bhabha University (BU)
- 9. "Course(s) means prescribed area(s) of course(s) of study of programme (s) and /or any other component(s) leading to the conferment or award of degree, diploma, certificate or any other academic distinction or title of the Bhabha University (BU)
- 10. "College" means an institution situated as a constituent unit in the main campus and maintained by the Bhabha University (BU) under the provisions of these statutes.
- 11. "Decided, by the University/ University may decide/Decision of the University" means as decided by the Vice-Chancellor with approval of the chancellor.
- 12. "Employee" means any person appointed by the Bhabha University (BU) and includes teachers and other staff of the University.
- 13. "Faculty" means Faculty of the Bhabha University (BU) listed in relevant Statt te.
- "Governing Body" means Governing Body of Bhabha University (BU).
- 15. "Head of University Department" means the faculty head of any department or head of any department or constituent institutions situated in the main campus of Bhabha University (BU).
- 16. "Principal" means the Head of a constituent College and includes, when there is no Principal.
- 17. "Regular Education" means delivering instructions, teaching, learning, education, and related activities directly by the teacher spechronously to students in the classes supported by teaching, learning and related activities on line from the campus to the regular students of

- the Bhabha University (BU).
- 18. "Regulation" means regulation of the Bhabha University (BU).
- 19. "Regulatory commission" means regulatory commission constituted by Stat Government under section 36 of the Act.
- 20. "Rules" means Madhya Pradesh Niji Vishwavidyalaya (Sthapna Avam Sanchalan) Rules 2008", as amended from time to time.
- 21. "Scheme and Curriculum" means and includes nature, duration, pedagogy syllabus, eligibility, and such other related details (by whatever name it may be called) for the concerned course(s) of the Bhabha University (BU).
- 22. "Seal" means the common seal of the Bhabha University (BU).
- 23. "Subject" means the basic unit(s) of instruction; teaching; training; research etc.,by whatever name it may be called, as under the scheme and curriculum.
- 24. "Scheduled Tribes" means the Scheduled Tribes specified in relation to this State under Article 342 of the Constitution of India.
- 25. "Scheduled Castes" means the Scheduled castes specified in relation to this state under Article 341 of the Constitution of India.
- 26. 'Statutes', 'Ordinances' and 'Regulations' means the Statutes, Ordinances and Regulations of the University as the case may be, in force for the time being.
- 27. "School of Studies" means a constituent institution situated in the main campus & maintained by the Bhabha University (BU) as place for higher learning and research.
- 28. "Teachers of the University" means Professors, Associate Professor, Assistant Professor and such other persons as may be appointed for imparting instructions or conducting research, with the approval of the Vice-Chancellor of the University or any constituent College institution in the campus maintained by the University.
- 29. "University" means Bhabha University (BU)
- 30. "Vice-chancellor" means the Vice-Chancellor of University.
- 31. "Visitor" means the Governor of state.
- Words and expression used but not defined in these Statutes shall have the same meaning as assigned to them in the Act.
- 33. All words and expressions used herein and defined in the statute and the Rules shall have the meaning respectively as assigned to them in the statute and Rules.

STATUTE -03 SEAL OF THE UNIVERSITY

The University Shall have a common seal to be used for the purposes of the University and the design of the seal shall be as decided by the University, subject to further changes or amendment as deemed necessary from time to time by the University. The University may also decide to make and use such Flag, Anthem, Insignia, Vehicle Flag and other symbols of Graphic expression, abbreviation of likewise, for such purposes as deemed necessary from time to time, and which are not of such nature that are not permitted by the State or the Central Government. The University may opt to register these under relevant rules and laws of the Land.

STATUTE - 04 OBJECTIVES OF THE UNIVERSITY

The following shall be objectives of the Bhabha University (B U).

- To offer right of education to all students, belonging to rural background or/& of different caste, sex or creed.
- To offer job oriented course to the youth of country, in order to promote self-efficiency.
- To create, state of Art facilities, for research in Technology & Medical Sciences.
- To create atmosphere of sharing & dissemination of knowledge, with individuals & at professional fronts.
- To create higher level of intellectual abilities in students, by creating Centre of excellence.
- To follow the standard of University Grants Commission & other Regulatory bodies for conducting Degree, Diploma, Certificate & other academic distinctions.
- To pursue, any other objectives, as may be approved by State Government, based on recommendations of Regulatory Commission, from time to time.
- To enlighten youth & promote socio-economic power of region, increasing Gross Enrollment Rate above National level, contributing in the growth of Country.

APPOINTMENT, TERMS AND CONDITIONS, DUTIES AND POWERS OF THE CHANCELLOR

- (1) In accordance with the section no 16 of the Act, the Chancellor shall be appointed by the sponsoring body i.e. (Ayushmati Education & Social Society,) Bhopal for a period of five years with the approval of the Visitor. The Executive Committee of the sponsoring body shall, by simple majority, finalize the name of the Chancellor. The Secretary/President of the Sponsoring Body shall send the name, along with Bio-data of the proposed Chancellor, to the Visitor for approval. After Visitor's approval, Chancellor shall be appointed by the Sponsoring Body.
- (2) The Chancellor shall be the Head of the University.
- (3) The Chancellor shall preside over the meeting of the Governing Body and shall, when the Visitor is not present, preside over convocation of the University, for conferring degrees, diplomas or other academic distinctions.
- (4) The Chancellor shall exercise powers as specified in Section 15 clause 4 of the Act and powers provided in statute or Ordinance of University.
- (5) The Chancellor shall hold office for a period of five years and shall be eligible for reappointment with the approval of Visitor following the procedures laid down above under clause (1) of this statute. Provided that the Chancellor shall notwithstanding the expiry his term may, continue to hold his office until him/her is reappointed or his successor enter upon his office, provided that the period shall not exceed more than six months.
- 6) In case of any emergency like illness, absence or death of the Chancellor, the Vice-Chancellor shall perform his duties till the Chancellor reassumes his office or the new Chancellor is appointed. However, this period shall not exceed more than six months.
- (7) It shall be the duty of the Chancellor to ensure that the provisions of the Act, the Rules, the Statu es, the Ordinances or the Regulations are faithfully complied by the University authorities.
- (8) The Chancellor shall exercise, supervise and have general control over the affairs of the University and Decision of the Chancellor shall be final for the university for all the Administrative, Financial, Academic matters and any other matters therewith.
- (9) The Chancellor shall be entitled to receive accommodation, vehicle facility, honorarium, expenses and allowances as may be decided by the Sponsoring Body.
- (10) The Chancellor shall have the following powers, also:
- (a) To appoint and remove the Vice-Chancellor, as per provisions of section 17 of the # et;
- (b) To call for any information or record of university.
- (c) Such other powers as may be conferred by the Statutes & ordinance of university;

- (11) The chancellor wishes to relinquish his office he shall write a letter in his own hand writing addressing to the Visitor. The Sponsoring Body Chairman shall forward his resignation to the Visitor and after Visitor's approval; he shall accept his resignation and propose a new name to the Visitor as per clause (1) of this Statute.
- (12) In a special meeting called for the purpose, the executive committee of the sponsoring body may consider a "no confidence motion" against the chancellor and if passed by two third of majority, can recommend the visitor for the removal of chancellor.

APPOINTMENT, TERMS AND CONDITIONS, DUTIES AND POWERS OF THE PRO CHANCELLOR

- a) The Pro Chancellor shall be appointed by the Sponsoring body from amongst the members of the Sponsoring Body.
- b) He/she shall exercise all powers and functions as assigned by the Chancellor and / or Sponsoring Body from time to time.
- c) He/she shall assist the Chancellor in the efficient functioning and administration of the University.
- d) He/she shall report to the Chancellor and Sponsoring Body.
- e) He/she shall be the Chairperson of the Board of Finance and Administration and preside over the meeting of Board of Finance and Administration.
- f) He/she shall approve the appointment of all teaching and non-teaching staff of the University and recommend the same to the Sponsoring Body under his/her signature.
- g) He/she shall approve limits related to incurring of the expenditure of the University by any officer / authority and lay down policy/s for incurring of expenses.
- h) He/She shall exercise overall financial control over the university finances and shall advise the Governing Body, Board of Management, Sponsoring Body regarding the budget, expenses, future investments plants, creation of assets and related matters.
- i) Registrar and Chief Finance & Accounts Officers of the University shall exercise their powers in concurrence with the Pro Chancellor.
- j) Pro Chancellor shall constitute such other committees as may be required from time to time for smooth functioning of the University.

APPOINTMENT, TERMS AND CONDITIONS, DUTIES AND POWERS OF THE VICE CHANCELLOR

- (1) The Vice-Chancellor shall be appointed by the Chancellor from the panel recommended by the selection committee constituted for the purpose as per Section 17 of the Act.
- (2) The Selection Committee, referred to in sub-section (I) shall consist of the following members, as per section 17 clause 2 of Act.
 - (i) Two eminent academicians nominated by the sponsoring body.
 - (ii) One eminent person nominated by the State Government member.
- (3) The Chancellor shall appoint one of the members of the selection committee as Chairman.
- (4) The selection committee shall submit a panel of at least three eminent persons for the appointment of Vice-Chancellor. Provided that if the Chancellor does not approve the recommendation of the selection committee, he may call for fresh recommendation from the selection committee.
- (5) Notwithstanding anything contained in the foregoing sub-section, the Chancellor may appoint the first Vice-Chancellor for a period of two years to conduct the affairs of University, as per the provisions of Section 17(5), of the act.
- (6) The Vice-Chancellor appointed under section (1) shall hold office for a term of four years and shall not be eligible for appointment for more than two terms. Provided that, notwithstanding the expiry of his term, he shall continue to hold office until his successor is appointed or enters office but in any case this period shall not exceed six months. Provided that he shall not hold the office after attaining the age of 70 years.
- (7) The Vice-Chancellor shall be a whole-time salaried officer of the University and his emoluments and other terms and conditions of service shall be such as decided by the Governing Body provided that the pay, allowance and other conditions of service shall not be less than what has been approved by U.G.C.
- (8) If at any time upon representation made or otherwise and after making such enquiries as may be deemed necessary, it appears to the Chancellor, that the Vice-Chancellor:-
- (i) Has made default in performing any duty imposed on him, by under the statute or ordinance of University
- (ii) Has acted in manner prejudicial to the interests of University or
- (iii) Is incapable of mataging the affairs of the University the Chancellor may, notwithstanding the fact that the terms of office of the Vice-Chancellor has not expired, by an order in writing stating the reasons therein, require the Vice-Chancellor to relinquish his office as from such date as may be specified in the order.

- (iv) Provided that no such order shall be passed unless the particulars of the grounds on which such action is proposed to be taken are communicated to the Vice-Chancellor and he is given a reasonable opportunity of showing cause against the proposed order.
- (9) As from the date specified the Vice-Chancellor shall be deemed to have relinquished the office and the office of the Vice-Chancellor shall fall vacant.
- In the event of the occurrence of any vacancy including temporary vacancy in the office of the Vice-Chancellor by reason of his death, resignation, leave, illness or otherwise, Fro Vice-Chancellor for that purpose shall act as the Vice-Chancellor as authorized by Chancellor until the date on which Vice-Chancellor is as per provision act to fill such vacancy, enters upon his office provided that this period shall not exceed more than six months.
- (11) The Vice-Chancellor shall be the principal executive and academic officer of University and shall exercise general superintendence and control over the affairs of University and shall execute the decisions made by various authorities of University.
 - In addition to the powers and duties prescribed in section 17 of the Act the Vice-Chancellor shall also exercise such other powers and perform such other function as given below:-
- (I) He shall be Ex-Officio Chairman of Board of Management, the Academic Council, and Finance Committee and All Bodies of the University. The Vice-Chancellor shall be entitled to be present in the meetings of all bodies of the University but shall not be entitled to vote at unless he is a member of such body.
- (II) It shall be duty of the Vice-Chancellor to see that provisions of the Act and the Statutes and Ordinance and Regulations made by the University are duly complied with and he shall have all the powers necessary to ensure their compliance. The Vice-Chancellor may constitute such committees as he deems it necessary to help him in the discharge of the duties entrusted upon him by or under the statute and ordinance.
- (III) The Vice-Chancellor shall exercise control over the affairs of the University and shall give effect to the decisions, direction or orders of all authorities of the University.
- (IV) The Vice-Chancellor shall have the powers necessary for the proper maintenance of discipline in the University and he may delegate any such powers to such persons, as he may deem fit.
- (V) The Vice-Chancellor shall be competent to grant leave to any officer of the University in accordance v ith the rules and make necessary arrangement for the discharge of the functions of such officer during his absence.
- (VI) The Vice-Chancellor shall grant leave of absence to any employee of the University is accordance with the rules and if he so desire, delegate such powers to another officer of University.
- (VII) The Vice-Chancellor shall have the power to convene the meetings of the different Bodies constituted by University
- (VIII) The Vice-Chancellor shall have the power to appoint on the sanctioned and vacant posts of Professors, Associate Professor, Assistant Professor and other Teachers following the procedure of their appointment with the approval of the Chancellor.
- (IX) The Vice-Chancellor shall have the power to appoint persons as may be considered necessary by the Academic Council for the functioning of the University with the concurrence of the Board of Management.
- (X) The Vice-Chancellor shall have the power to make short term appointments for a period not exceeding six months at a time of such number of persons as may be considered necessary for functioning of the university with the prior approval of Chancellor.
- (12) In the absence of the Visitor and the Chancellor, the Vice Chancellor shall preside over at the convocation of the University, for conferring Degree, Diplomas or other Academic destinations.
- (13) The Vice-Chancellor may by writing addressed to the chancellor resign his office.

APPOINTMENT TERMS & CONDITIONS AND POWERS, DUTIES OF THE REGISTRAR

1. APPOINTMENT OF REGISTRAR

The first Registrar shall be appointed by the Sponsoring Body as per clause 18(1) of the Act. The subsequent Registrar, other than the first Registrar, shall be appointed by the Governing Body on the recommendation of the Expert Committee constituted for the purpose. The Expert Committee shall consist of:

- (i) Vice-Chancellor Chairman
- (ii) Nominee of the Chancellor
- (iii) Two Expert Members approved by the Governing Body
- (iv) One Observer nominated by the Chairman, Regulatory Commission
- (v) One Nominee of the Sponsoring Body

2. SELECTION OF REGISTRAR

The University will follow the following procedure for the selection of the Registrar.

- (1) The University would invite applications for the post through the process of an advertisement in important minimum two News Papers having wider circulation as decided by Vice Chancellor.
- (2) A Summary of the candidates applied for the post shall be prepared by the Committee constituted for the purpose as per clause 1 as above.
- (3) The date of meeting of the Selection Committee will be fixed and a notice to this effect shall be given at least 15 days in advance.
- (4) The Selection Committee shall interview and adjudge the merit of each candidate and send its final recommendation to the Governing Body.
- (6) If a suitable candidate is not found in the first advertisement, subsequent advert sement shall be issued. The Registrar shall receive pay and other allowances as decided by the Governing I ody from time to time.
- (7) When the office of the Registrar falls vacant or when the Registrar is, by reason of illness or long absence due to any other reason, unable to perform his duties of the office, the duties shall be performed by such person as the Vice-Chancellor may appoint for the purpose with the prior approval of Chancellor.
- (8) The age of retirement of the Registrar shall be Sixty five years

TERMS AND CONDITIONS OF SERVICE, POWERS AND DUTIES OF THE REGISTRAR

- (1) The Registrar shall be a full time salaried officer of the University and shall discharge his duties under general superintendence and control of the Vice-Chancellor.
- (2) The Registrar will be a key officer of the University. All contracts shall be signed and all documents and records shall be authenticated by the Registrar on behalf of the University.
- (3) The Registrar shall be the member-secretary of the Governing Body, Board of Management and Academic Council but he shall not have the right to vote.
- The Registrar shall exercise such other powers and perform such other duties as may be prescribed by the Statutes or Ordinance of University.

 If any time upon representation made or otherwise, and after making such inquiry as may be deemed necessary, the situation so warrants that the continuance of the Registrar is not in the interest of the University, the Vice-Chancellor may request the chancellor in writing stating the reasons therein, for the removal of the Registrar. Provided that before such action the Registrar shall be given an opportunity of being heard.

DUTIES OF REGISTRAR

Duties Registrar shall include:

- (1) To be the custodian of the records, the common property, and such other property of the University as the Governing Body and Board of Management may decide.
- To conduct the official correspondence of the Governing Body, Board of Management, Academic Council and of any other committee. The Registrar shall be the Member Secretary but shall not have a right to vote.
- (3) To issue notices conveying the dates of meeting of the University authorities to the members and to make necessary arrangements for the conduction of the meeting and also for other assigned duties by the Governing Body/Board of Management from time to time
- The Registrar shall provide the copies of the Agenda of the meeting of the Governing Body, Academic Council, Board of Management and such other bodies which are formed under the direction of the Vice-Chancellor and shall record the minutes and send the same to the Vice-Chancellor and Chancellor. He shall also make available all such papers, documents and information as the Visitor M.P. State University Regulatory Commission /Chancellor/Vice-Chancellor may desire from time to time.
- He shall discharge all such functions as assigned to him by the Chancellor of the University.
- The Registrar shall have powers to take disciplinary action against the non-teaching employees working in the University and can suspend them, pending inquiry with the approval of the Chancellar.

- (7) To conduct official proceedings and correspondence of the University, the Governing Body, the Board of Management and the Academic Council and the committees appointed by such authorities from time to time.
- (8) To represent the University in suits or proceedings, by or against the University, sign powers of attorney, verify pleadings and depute his representative for the purpose.
- (9) To keep the minutes of the meetings of the Governing Body, Board of Management, the Academic Council, and of the committees appointed by such authorities from time to time.
- (10) To arrange the examination of the University in case no controller of Examination is appointed in the University.
- (11) To collect the income, disburse the payments of the University, in case no Chief Finance Officer is appointed in the University.
- (12) To exercise all such powers as may be necessary or expedient for carrying into the orders of the Chancellor, Vice-Chancellor or various authorities or bodies of the University of which Acts as secretary.
- (13) To discharge such other functions as may be assigned to him from time to time by the Vice-Chancellor to whom he shall be responsible for the same.
- (14) To perform such other functions as may be specified in the Statutes, Ordinance or Regulations or as may be required from time to time by the Governing Body, Board of Management or the Vice-Chancellor.
 - (15) To Order such assistance as may be desired by the Vice-Chancellor in the performance of his official duties.
 - (16) To represent the University in suites and proceedings, by or against the University, sign powers of attorney, verify pleadings and depute his representative for the purpose.
 - (17) Subject to the Control of the Vice-Chancellor, the Registrar shall have power to appoint on the sanctioned post, of the class III and class IV Ministerial & Academic Staff of the University and likewise shall exercise disciplinary control over them.
 - (18) The Registrar shall have the powers to enter into and sign, agreement; and authenticate records on behalf of the University.
 - (19) The Vice-Chancellor shall have power to take disciplinary action against Registrar required. However, an appeal could be made by the concerned Registrar to the Chancellor through Board of Management and the Vice-Chancellor. The Vice-Chancellor shall place the appeal before the Board of Management within a period of 30 lays from the date of the receipt of the appeal by him with his comments and observations if any. The decision of the Chancellor shall be final.
 - An appeal shall be made to an officer so designated by the Boarc of Management against any order made by the Registrar. In cases where an inquiry disc oses that a punishment beyond the powers of the concerned Registrar is called for, the Registrar shall, consequent to the enquiry, make a report to the Vice-Chancellor along with his recommendations for such action as the Vice-Chancellor may deem fit.
- (21) An appeal can be made to the Chancellor against any order of the Registrar. The Chancellor will be the final authority to take decision on the appeal.
- (22) The Registrar may by writing under his hand addressed to the Chancellor, resign his office giving three month notice, Provided that the notice period of three month can be condoned by the Chancellor if three month salary is deposited by the such officer.

APPOINTMENT, TERMS AND CONDITIONS, POWERS AND DUTIES OF THE CHIEF FINANCE & ACCOUNTS OFFICER (CFAO)

The CFAO will be a full time salaried officer of the University and shall discharge his duties under general superintendence and control of the Chancellor.

THE APPOINTMENT OF CHIEF FINANCE AND ACCOUNT OFFICER (CFAO)

The appointment of the CFAO shall be made by the Chancellor on the recommendation of the committee constituted for the purpose.

The Committee shall consists of

- (i) Vice Chancellor Chairman
- (ii) Nominee of the Chancellor Pro Vice Chancellor
- (iii) Two finance Expert member approved by the Governing Body
- (iv) One Observer nominated by the Chairman, M.P. University Regulatory Commission
- (v) Nominee of the Sponsoring Body

Provided that the first CFAO will be appointed by Chancellor for a period two years.

SELECTION OF CFAO

The University will follow the following procedure for the selection of the CFAO.

- (1) The University would invite applications for the post through the process of an advertisement in any two important News Papers having wider circulation as decided by Vice Chancellor
- A summary of the candidates applied for the post shall be prepared by the Committee consisting of three Professors of the University approved by the Vice Chancellor for the purpose.
- (3) The date of meeting of the selection committee will be fixe I and a notice to this effect shall be given at least 15 days in advance.
- (4) The selection committee shall interview and adjudge the merit of each candidate and send its final recommendation to the Chancellor. The committee shall consist of:
 - (i) Vice Chancellor Chairman
 - (ii) Nominee of the Chancellor
 - (iii) Nominee of the Sponsoring Body
 - (iv) Two expert members approved by Governing Body
 - (v) One observer nominated by Chairman Regulatory Commission
- (5) If a suitable candidates is not found in the first advertisement subsequent advertisement shall be issued.

- When the office of the CFAO falls vacant or when the CFAO is, by reason of illness or long (6) absence due to any other reason, unable to perform his duties of the office, the duties of the office shall be performed by such person as the Chancellor may appoint for the purpose.
- If at any time upon representation made or otherwise, and after making such inquiry as may be **(7)** deemed necessary, the situation so warrants that the continuance of the CFAO is not in the interest of the University, the Vice-Chancellor may request the Chancellor, in writing stating the reasons therein for the removal of the CFAO.
- The Services of the CFAO can be terminated by the Chancellor on the recommendation of the (8) Vice-Chancellor by giving him one month's notice or one month's salary in lieu of notice. Terms and conditions of CFAO
 - The Chief Finance and Accounts Officer shall receive a salary in the pay scale and other (1) allowances as decided by Chancellor.
 - Term of CFAC will be of four years (2)

DUTIES OF CFAO

The duties of the CFAO shall include:

- The Chief Finance & Accounts Officer shall be responsible for managing the accounts and funds of the University, for maintaining the records property, and for regularly getting they audited.
- The Chief Finance & Accounts Officer shall supervise, control and regulate the working of (2) Accounts and Finance of the University.
- Maintaining the Financial records and any such other finance related records of the (3)University as the Governing Body may decide.
- He shall discharge all such functions as assigned to him by the Chancellor /Vice-Chancellor (4) of the University.
- Exercise such duties, powers and perform other functions as may be prescribed by the Act, (5) Statutes, Ordinance and Regulations and as directed by the Chancellor/Vice-Chancellor and Board of Management.
 - Exercise general supervision of the Fund of the University and advise it as regards its (6)financial policies.
 - Perform such other financial function as may be assigned to him by the Governing Body (7)and Board of Management or as may be prescribe I by the Statutes or the Ordinance. Provided that Chief Finance & Accounts Officer shall not incur any expenditure or make any investments exceeding the limits as fixed by the Vice-Chancellor and the Board of Management and Governing Body.

Chief Finance & Accounts Officer Shall also perform following duties as directed by Chancellor, Vice-Chancellor and Board of Management

- 1) Collect the income, disburse the payments and maintain the accounts of the University.
- 2) Hold and manage the properties and investments of the University, including trust and immovable properties for fulfilling any of the objects of the University.
- Ensure to the limits fixed by the finance committees for recurring and non-recurring expenditure for a year are not exceeded and money is used or spent for the purposes for which it was granted or allotted.
- (4) CAFO will be responsible for the preparation of the annual accounts and the budget, Audit Report & Action Taken Report of the University and for their presentation to the Board of Management after they have been considered by the Finance Committee.
- (5) Keep a constant watch on cash and bank balances and investments.
- Ensure that the registers of properties of the University are maintained properly and that the stock checking of materials and equipments and other materials in the offices of the University maintained by the University.
- (7) Watch the progress of collection of revenue and advice on the methods of collection of revenue.
- (8) Bring to the notice of the Vice-Chancellor any unauthorized expenditure or other financial irregularities, and suggest appropriate action against persons at fault.
- (9) Call from any office of the University, any information or reports that he may consider necessary for the performance of his functions.
- (10) The CFAO shall supervise, control and regulate the working of accounts & finance of the University and ensure the receipt of funds and it's utilization as per section 12& 13 of Act.
- (11) The CFAO may by writing under his hand addressed to the Chancellor, resign his office giving three month notice or three month salary in lieu of notice.

GOVERNING BODY OF THE UNIVERSITY

Constitution of Governing Body

- (1) Constitution and functioning of the Governing Body shall be as laid down under section 22 of the Act.
 - The Governing Body of the University shall consist of the following members namely:-
- (i) The Chancellor Chairman
- (ii) The Vice-Chancellor
- (iii) Three eminent persons nominated by the sponsoring body out of which at least one shall be an eminent educationist;
- (iv) Three distinguished persons nominated by the Visitor out of a panel of six names submitted by the state Government;
- (v) One representative of the State Government not below the rank of Deputy Secretary.
- (vi) Registrar Member Secretary
- (2) The terms of nominated members of the Governing Body will be for three years and individual can hold the membership not more than two consecutive terms.
- (3) The Chancellor shall be the Ex-Officer Chairman of the Governing Body.
- (4) The Governing Body shall be the principal authority of the University, and all Movable and immovable property of the University shall vest in the governing body and shall have the following powers namely:-
- (i) To control functioning of the University, by using all such powers as are provided by this Act or the Statutes, Ordinance or Regulations made there under.
- (ii) To review the decisions of other authorities of the University, in case they are not in conformity with the provisions of the Act or the Statutes, Ordinances or regulations made there under;
- (iii) To approve the budget and annual report of the University, from time to time.
- (iv) To lay down the policies to be followed by the University.
- (v) Such other powers as may be prescribed by the Statutes of the University.
- (vi). The Governing Body shall meet at least three times in a calendar year.
- (vii) The quorum for meeting of the governing body shall be of five members as per the act, with at least one member nominated by the State Government.
- (viii) To make, review and approve, from time to time the broad policies plans and procedures and suggest measures for the improvement and development of the University.
- (ix) To make recommendation on any matter referred to it by the Chancellor.
- (x) In the interest of University, the Chancellor has the power to approve any matter related to University, subject to ratification in next Governing body meeting.
- (xi) All the matter to be placed for Governing body meeting should be first approved by the Chancellor

BOARD OF MANAGEMENT

Constitution of Board of Management

- (1) Constitution and Functioning of Board of Management shall be as laid down under Section 23 of the Act.
- (2) The Board of Management shall consist of the following members, namely:
 - i. The Vice-Chancellor Chairman
 - ii. Two representative nominated by the sponsoring Body
 - iii. Two representative nominated by the State Government
 - iv. Two senior most Professors of the University, by rotation and
 - .v. Two senior most Teachers of University, other than the Clause (IV), by rotation.
 - vi. Registrar Member Secretary

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The Board of Management shall be constituted with the approval of Chancellor.

- (3) The Vice-Chancellor shall be the Ex-officio Chairperson of the Board of Management.
- (4) The Board of Management shall meet at least once in every two months.
- (5) The term of the nominated members of the Board of Management will be of Three years.
- (6) No nominated member shall hold office for more than two consecutive terms.
- (7) The quorum for meeting of the Board of Management shall be at least five members with at least one member appointed by the State Govt.

POWERS AND FUNCTIONS OF THE BOARD OF MANAGEMENT

The Board of Management shall have the following powers and function.

- (1) Suggestion on Budget, Audit report and Annual Report of the University and to place it before the Governing Body for its approval.
- (2) To prepare the Annual/Supplementary Budget of the University and to place it before the Governing Body for its consideration and approval.
- (3) To follow the Budget for Expenditure as approved by the Governing Body.
- (4) To perform any other functions which may be assigned by the Governing Body and Chancellor
 - (5) To recommend to Governing Body for creating the post of other officers of the University.
 - (6) To get the approval of the Governing Body before the implementation of such decisions of the Board of Management which may be having bearing on the finances of the University.
 - (7) To manage and administrate tile revenue and property of the University and to conduct all administrative affairs of the University.
 - (8) To create teaching and other accidemic posts.

- (9) To prescribe qualifications for teachers and other academic staff in time with the norms set by the University Grant Commission or any statutory body which may be applicable to it.
- (10) To approve the appointment of such Officers, Professors, Associate Professor, Assistance Professor, Assistant Professor and other teachers and academic staff as may be necessary on the recommendations of selection committee constituted for the purpose.
- (11) To approve appointment of temporary contractual and daily honorarium basis vacancies of any Teaching, Administrative & Academic Staff.
- (12) To specify the manner of appointment to temporary vacancies of any staff.
- (13) To manage and regulate the finance, accounts, investments property of the University and all other affairs of the University and to appoint such other agents as may be considered fit.
- (14) To invest money belonging to the University including any unexpended income, in such stocks, funds, shares or securities as it thinks fit in the purchase of immovable properties in India with like power varying such investment from time to time. Provided that no action under this clause shall be taken without consulting the Finance Committee and approval of Chancellor.
- (15) To create administrative, ministerial and other necessary posts after taking into account the recommendations of the Finance Committee and to specify the manner of appointment there to.
- (16) To regulate and enforce discipline amongst the employees in accordance with the statutes and ordinance of University.
- (17) To transfer or accept transfers of any immovable or movable property on behalf of the University with provisions followed in statute or Ordinance after the approval of Chancellor.
- (18) To entertain, adjudicate upon or redress the grievances of the employees and the students of the University who may for any reason feel aggreeved.
- (19) To fix the remunerations payable to counselors examiners and invigilators and fix the traveling and other allowances payable to them, after consulting the Finance Committee.
- (20) To delegate any of its powers to the Vice-Chancellor, Pro-Vice-Chancellor, Chief Finance & Accounts Officers, Register or other Officers, employee of authorities of the University or to a Committees appointed by it.
- (21) To execute fellowship, scholarship, studentships, and other provisions in welfare of students.
- (22) The Board of Management shall exercise the powers of the University not otherwise provided by the Statute, Ordinar ce and the Regulations for the fulfillment of the objects of the University.
- (23) To exercise such power, and perform such other functions as may be conferred or imposed by the Act or the Statutes Ordinance and also directives of Chancellor of the University

ACADEMIC COUNCIL - POWER, DUTIES AND FUNCTION CONSTITUTION, POWERS, DUTIES AND FUNCTION OF THE ACADEMIC COUNCIL

The Academic Council shall be Principal Academic Body of the University which shall consist of not

- more than fifteen members and shall, subject to the provisions of the section 24 of Act, The Academic Council shall be the principal academic body of the University (1)
- The Academic Council shall consist of the following members: **(2)**
- Chairman; Vice-Chancellor (a)
- Member Secretary Registrar (b)
- Member Deans and Heads of Departments as per their Seniority (c)
- Three Senior most Professors of the University Teaching Departments nominated by (d) Member Chancellor:
- Two Professors from the State /Central Government Universities nominated by The Chairman (ė) Member Regulatory Commission;
- Two representative from amongst the Scientist/Educationists/Technologists /Industrialist (î) Member Provided nominated by the Chancellor that the total membership of the Academic Council shall not exceed to fifteen members at any Kink . time.
 - The Vice-Chancellor, as the Chairman, shall preside over the meetings of the Academic (3) Council, but he shall not have the right to vote and in his absence other person nominated by the Chancellor shall preside over the meeting.
 - The Registrar shall be the Member Secretary of the Academic Council and in the absence of (4) the Registrar, any other member authorized by the Vice-Chancellor shall act as the Member -Secretary. The Registrar will have no voting rights.
 - Eight members of the Academic Council including the Chairperson shall form quorum at a (5) meeting. Provided hat no quorum shall be necessary for adjourned meetings.
 - The Term of the 1 pminated members of the Academic Council shall be of three years. (6)

POWERS, DUTIES & FUNCTIONS OF ACADEMIC COUNCIL

Subject to the provisions of the Act, the Academic Council shall have the following powers, duties and functions, namely:

To co-opt as members, person having special knowledge or experience in the subject matter (1)

- of any particular business which may come before the Council for consideration. The members so co-opted shall have all the rights of the members of the council in regard to the transaction of the business in relation to which they may be co-opted.
- (2) The Academic Council shall be the principal academic body of the University and shall, coordinate and exercise general supervision over the academic policies of the University.
- (3) To promote research and related activities in the University.
- (4) To make recommendation to the Governing Body on the proposals received from the different faculties of the University, for the conferment of degrees, honorary degrees or any such other distinction or honor of the University.
- (5) To exercise general supervision over the academic policies of the University and to give directions regarding methods of instruction, teaching and evaluation of research or improvements in academic standards.
- (6) To consider matters of general academic interest either on its own initiative or on a reference made by a faculty or the Board of Management and to take appropriate action thereon.
- (7) To make proposals to the Governing Body for allocating departments to the faculties.
- (8) To make proposals to the Governing Body for the institution of Fellowships, Scholarships, Studentships, Exhibition Medals and Prizes and to make rules for their award.
- (9) To recognize persons of eminence in their subject to be associated as research guide in the subject as prescribed in the ordinance.
- (10) To formulate, modify or revise schemes for the organization and assignment of subjects to the faculties, and to Governing Body as to the expediency of abolition, reconstitution or division of any faculty of the University.
- (11) To recognize diplomas and Degrees of other universities and institutions and to determine their equivalence.
- (12) To make special arrangements, if any, for the teaching of women or physically handicap students and for prescribing for them special courses of study.
- (13) To consider academic related proposals submitted by the faculties/ departments of the University.
- (14) To approve syllabus of the different courses/ subject submitted by the faculties / departments and to constitute examination committee for the conduct of examinations according to Ordinances made or the purpose.
- (15) To award stipends, scholarship, medals and prizes and to make awards in accordance with he ordinance and such other conditions as may be attached to the award.
- (16) To publish syllabus of various courses of study, lists of prescribed or recommended Text Book, Reference Books & Periodical, Journals for different subjects.
- (17) To appoint committee for admission of students in different faculties of the University.
- (18) To recommend to the Governing Body the rates of remuneration and allowances for the Examination work.
- (19) To make recommendation Trany matter referred to by Chancellor-
- (20) To frame such regulations and rules consistent with the Statutes and the Ordinances regarding the Academic functioning of the University, including discipline, admissions, award of fellowships and studentships and other academic matters as mentioned in Act.
- (21) The Academic Council shall exercise such other power and perform such other duties as may be prescribed from time to time by the Chancellor.

FINANCE COMMITTEE

(1) No decision involving financial implications shall be taken by any authority of the University without prior concurrence of the Finance Committee.

(2) The Finance Committee shall consist of the following persons, namely:-

(i) The Chancellor or His Nominee

Chairman

(ii) The Vice-Chancellor

Member

(iii) The Registrar

Member

(iv) Chief Finance & Account Officer

Member Secretary

(vi) One Member of Governing Body

To be nominated by the Chancellor

Member

(vi) One person to be nominated by

Member

the Sponsoring Body

- (3) The tenure of the members of the finance committee, other than ex-officio members, shall be of three years.
- (4) The Finance Committee shall meet at least twice in each academic year.
- (5) Four member of the Finance Committee, including Chairman, shall constitute the quorum at the meetings provided that CFAO has to be amongst the present members.
- (6) The Finance Committee shall be control the all financial matter of the University.
- (7) The Finance Committee executes powers under the rules mentioned in Statutes, Ordinance, and Regulations of University.
- (8) The Finance Committee shall review the income and expenditure of the University in every financial year.
- (9) The Finance Committee shall approve the annual Budget before starting the every financial year and modified and sanctioned as from time to time as per requisition of the different authority or officers of the University after the approval of chancellor.
- (10) To provide Direction for compliance of audit rules, annual accounts and annual reports provisions & inspection from time to time.

FUNCTIONS AND POWERS OF THE FINANCE COMMITTEE

(1) The Finance Committee shall consider the annual estimates of income and expenditure of the University prepared by the Board of Management and shall put up to the Governing Body for its consideration and approval.

(2) The Finance Committee shall consider the annual accounts of the University si ggested by the

- Board of Management and its recommendation thereon along with the annual budget, and shall put it to the Governing Body for its consideration and approval.
- (3) The Finance Committee may make its recommendations to the Governing Body to accept bequests and donation of property to University on such terms as it deems proper.
- (4) The Finance Committee may recommend mechanism, ways and means to generate resources for the University.
- (5) The Finance Committee may consider any other matter referred to it by the Governing Body and make its recommendations thereon.
- (6) The Finance committee shall advise the Governing Body on any question affecting University finances.
- (7) The Finance Committee shall be responsible for the compliance of Regulations relating to the maintenance of accounts of the income and expenditure of the University.

STANDING COMMITTEE -FUNCTION & RESPONSIBILITIES

The Standing Committee of the University shall consist of following-

(i) Vice-Chancellor	Chairperson - Ch
(ii) Pro Vice Chancellor	Deputy Chairperson
(iii) Registrar	Member Secretary
(iv) Chief Finance Account Officer (v) Deans of all Faculties of the University	Member Member
(vi) Three senior Heads of Departments of the	
University by rotation (which will be for three ye	ears) Member

The Vice-Chancellor may invite additional members to the standing committee as and when required. The meeting of the Committee shall be convened under the direction of the Vice-Chancellor.

Function and Responsibilities of Standing Consuittee

- (1) The Registrar shall act as Secretary of the Standing Committee.
- (2) Meeting of the Standing Committee shall be convened, as and when required under the directions of the Vice-Chancellor. One Half of the members of the Standing Committee and Chairman shall constitute the Quorum.
- Notice of the meeting of the Standing Committee along with the agenda will be served to the members at least 3 days in advance of the meeting. However, an emergency meeting of the Standing Committee can be called by the Vice-Chancellor, as and when required, with one hour notice.
- (4) To monitor functioning of the university as per the Act the Statues and the Ordinance from time to time.
- To examine any matter referred to it by the Chancellor/ Vice- Chancellor and to make suitable recommendations. The recommendations of the standing committee shall be put up before the Board of Management.

EXAMINATION AND RESULT COMMITTEE

(1) The Examination and result committee which will be valid for three years for each department shall consist of the following members:

(i) Dean of faculty (by Rotation)

Chairman

(ii) Head of the department

Member

(iii) Two Senior most teachers of the Department

(other than the head of the department)

Member

- (2) Examination committee shall recommend to the Controller of Examination the names of Examination, Paper Setters, Moderator and Examiner of different subject. Vice-Chancellor shall reserve the right to add or delete name of any person in the proposed list
- (3) Examination and result committee shall approve the results of the concerned department before declaration.
- (4) If the committee is not satisfied with the result, it may recommend suitable corrective measures to the Vice Chancellor and shall implement after due approval from the Vice Chancellor.

STATUTE -16 FACULTIES

- (1) The University shall include the following faculties:
 - 1. Faculty of Science
 - 2. Faculty of Education
 - 3. Faculty of Commerce
 - 4. Faculty of Management
 - 5. Faculty of Engineering and Technology
 - 6. Faculty of Computer Sciences & Application
 - 7. Faculty of Arts
 - 8. Faculty of Law
 - 9. Faculty of Dental
 - 10. Faculty of Medical Sciences
 - 11. Faculty of Ayush
 - 12. Faculty of Pharmacy
 - 13. Faculty of Vocational studies
 - 14. Faculty of Architecture & Planning
 - 15. Faculty of Agriculture
- (2) The faculties will organize under graduate and Post graduate Degree, Diploma and Vocational Courses
- (3) Provided that other Faculties as may be approved by the Chancellor on the recommendation of the Academic Council shall be added from time to time.
- (4) Each Faculty shall have such department as may be assigned to it by the Academic Council of the University.

STATUTE -17 DEANS OF FACULTIES

Dean of Faculty

There shall be a Dean for each Faculty. The Deans shall be appointed by the Chancellor on the recommendations of the Vice Chancellor from amongst the Professors in the University for three years and they shall be eligible for re-appointment.

Provided that:-

- (1) If there no Professor, Associate Professor/ Reader according to seniority may act as Dean.

 The Dean shall be the Chairman of the Faculty and shall be responsible for the compliance of the Statutes the Ordinance and the Regulations relating to the Faculty.
- (2) The Dean shall be responsible for overall supervision and control of the Faculty and the conduct of teaching and research work in the Departments comprised in the Faculty.
- (3) The Dean shall exercise such other powers and perform such other function and duties as may be assigned to him by the Governing Body or the Vice-Chancellor.
- (4) Professor or Associate Professor shall have the option to resign the Deanship at anytime during his tenure and also decline the offer of appointment in turn as Dean of the Faculty.

STATUTE -18 CONSTITUTION OF FACULTIES

Each Faculty shall consist of the following members namely:

(1) The Dean of the Faculty who shall be the Chairman.

- Chairman

(2) The Heads of Departments of Study in the Faculty.

Member

(3) All Professors in the Faculty.

- Member

(4) One Associate Professor and one

Member

Assistant Professor. by rotation according to Seniority, from each Department in Faculty. (For three years)

POWER OF FACULTIES

- (1) The Faculty shall have such power and shall perform such duties as given in the Ordinances and shall, from time to time, appoint such and so many Boards of Studies in different branches of studies as may be prescribed by the Ordinances,
- The Faculty shall also consider and make such recommendations to the Academic Council on any question pertaining to their respective spheres of work as may appear to them or on any other matter referred to them by the Academic Council.

STATUTE - 20 BOARD OF STUDIES

- (1) There shall be a Board of Studies for Subject comprising of all the teachers of the concerned subject and two members to be nominated and co-opted by the Department from outside university, form academia/Industries, after approval of Vice-Chancellor from amongst the panel of five persons.
- (2) The Head of the Department shall be the Chairman of the Board of Studies provided that the term of the Chairman shall be of three years. If there are more than one Subject in the department the senior most Professor/Associate Professor shall be the chairman of Board of Studies of 1 subject in accordance to with clause (1) above.
- (3) The term of the Co-opted members of the board of studies shall be of three years.
- (4) The Vice-Chancellor may constitute a Board of Studies for the subject to be introduced by the university as and when required.
- (5) Detailed Syllabus of the different courses of the department shall be prepared by Board of Studies.
- (6) Contents of the Syllabus shall be revised and updated by the Board of Studies from time to time and be submitted to the Academic Council for its approval.
- (7) Board of studies meeting shall be convened at least once in a year.

STATUTE -21 STUDENTS COUNCIL

- (1) The students council shall mainly function as a forum for getting feedback on the students issues and their welfare.
- (2) The Vice-Chancellor shall appoint the Students' Council, one student from each Department/Faculty who shall be a regular student of the university and had secured first position in order of merit in the preceding Examination.
- (3) The Vice-Chancellor can also decide to involve other categories of students in the Students Council depending upon the need of students participation for the benefit of the University. Schedule cast and Schedule tribes and girls students will be given adequate representation in the students Council.

APPOINTMENT OF TEACHERS OF THE UNIVERSITY

- (1) For the teaching staff in the University namely the Professors, Associate Professor, and Assistant Professor, the Board of Management may recommend to the Governing Body for filling up the vacancies occurs in different Teaching department of the University.
- (2) The Governing Body shall assess the recommendations of the Board of Management and approve filling up of teaching vacancies through an open advertisement and selection process from time to time.
- (3) The post of teaching staff (Professor, Associate Professor and Assistant Professor) shall be advertised in the national daily News Papers which have wider circulation clearly mentioning the essential qualifications and pay scale for each advertised post as per norms prescribed by the University Grant Commission (UGC) or any other Regulatory Body.
- (4) There shall be a Screening Committee consisting of three members, appointed by the Vice-Chancellor and shall screen all the applications and prepare a summary of all the candidates fulfilling the essential qualifications and to be called for the interview. Also a list of candidates rejected and not to be summoned for the interview shall be made separately giving reasons for their rejection.
- (5) Summary of all the screened applications shall be made available to the Selection committee.
- (6) The Selection committee shall consist of the following members:

(i) The Vice-Chancettor (ii) One observer, not connected with the University in any manner, to be nominated By	hairman
University in any manner, to be nominated By	Iember
the Chairman, M.P. University Regulatory Commission.	
(iii) Three subject expert nominated by the	1ember
Vice-Chancellor after the approval of the Chancellor	
(iv) Dean of concerned Faculty	1 ember
(v) Head of the Department N	Member

- (7) The selection committee shall recommend to the Governing Body the names, arranged in order of merit, if any, of the persons who it considers suitable for the appointment. Provided that no recommendation shall be made unless at least two subject experts and the Observer under clause (6) mentioned above, are present in the meeting of Selection committee.
- (8) After the Selection committee's recommendation and approval by Governing Body, appointment letters will issued by the Registrar to the selected candidates.
- (9) In addition to fill-time teachers, the Board of Management / Vice Chancellor may also decide

- to engage teachers for a fixed, period part time / contractual basis. The terms and conditions (such as honorarium, TA/DA, conveyance charges etc) of such persons will be decided by the Chancellor of the University from time to time
- (10) Teachers already working (appointed by the sponsoring Body / institute)
- (i) Teachers (Professor/Associate Professor /Assistant Professor) who are already working and who have been are appointed on regular basis, following due procedure in the same institute/college, before its notification as university, shall be examined by the screening committee constituted as per the provision of section (6) of this statute.
- (ii) After examining each case, as per the norms/qualification laid down by the University Grant Commission /any other relevant Regulatory body the committee as (1) above, shall comply with the conditions mentioned in 7(1) of this statute, submit its recommendation to the Chancellor.
- The teachers found suitable for appointment in the university Teaching Department, as screened above may be absorbed as the regular teachers of the university after approval of Governing Body.
- (11) (i) For the Purpose of official work, the seniority of various categories of teachers shall be maintained by the University in accordance with length of continuous service in a cadre.
 - (ii) It shall be the duty of the Registrar to prepare and maintain in respect of different categories and update seniority lists in accordance with procedure laid down in the clauses hereafter appearing provided that if:
- (a) If the length of service of two or more teachers in any cadre calculated in accordance with paragraph 2 above is equal, their seniority shall be determined in accordance with the length of continuous service in the cadre immediately below, if any
- (b) If after calculation in accordance with above the seniority of two or more teachers in any cadre is equal, their seniority shall be determined in accordance with the length of continuous service in the cadre, if any, immediate below the cadre considered under above.
- (c) If after calculation in accordance with the foregoing provisions to the extent possible, the seniority of two or more teacher in any cadre is equal, their seniority shall be determined by the total period of continuous service as a teacher in any cadre.
- (d) If after a plying the foregoing provision to the extent possible, the seniority of two or more teachers is equal, their seniority shall be determined in accordance with seniority in age.
- (12) The retirement age of a teacher shall be as per Regulatory Bodies, UGC, AICTE, MCI, 3CI etc. norms and no one shall withhold official position after retirement. However, they can continue for teaching purpose, as per norms of UGC, other regulatory bodies.

CATEGORIES OF THE NON-TEACHING EMPLOYEES

- (1) The following types of non-teaching employees shall be appointed by the University
 - (i) Permanent/Probationary employees
 - (ii) Contractual employees
 - (iii) Casual employees
- (2) Permanent employee means an employee who is appointed against a clear vacancy. The probationary period for such employees will be of two years.
- (3) Contractual employee means an employee who is appointed on contract basis for a specified period.
- (4) Casual Employee means an employee who is employed on the basis of a muster Roll.
- (5) The terms of services conditions of all the above types of employees and their arbitration procedures shall be as prescribed by the Regulations of the University.

STATUTE -24

OTHER OFFICERS OF THE UNIVERSITY

- (1) The following shall be the other Officers of the University:
- (i) Controller of Examination:
 - (a) Controller of Examination shall be an officer of the University and shall be appointed by the Vice Chancellor from amongst the Teachers of the University.
 - (b) When the office of the controller of Examination is vacant or when the Controller of Examination is, by reason of illness or absence for any other cause, unable to perform the duties of his office, the duties of the office shall be performed by such other person as the Vice chancellor may appoint for the purpose.
 - (c) The Controller of Examination shall control the conduct of examination and all other arrangements necessary therefore and execution of all processes connected therewith and ancillary thereto.
 - (ii) Librarian
 The Librarian shall be a full time salaried officer of the University, and his appointment will be made following the procedure as decided by Board of Management.
 - (2) The powers and responsibilities of the Controller of Examination and Librarian shall be as decided by the Board of Management of the University.

CONFERMENT OF HONORARY DEGREES AND ACADEMIC DISTINCTIONS

- (1) (i) Proposal for conferment of an Honorary Degree or Academic Distinction shall be made in writing through the Department of any faculty and member and Head of the Department/Institute will forward it through Dean of Faculty to the Vice Chancellor.
 - (ii) On receipt of the proposal the Vice-Chancellor, on being satisfied that the proposal is in conformity with the provision of the Act, shall summon special meeting of the Board of Management to consider the proposal.
 - (iii) At such special meeting of the Board of Management the Vice- Chancellor shall call upon the members to indicate their opinion on the proposal by a secret ballot. No speeches or comments shall be permitted on the proposal at such meeting;
 - (iii) The Vice-Chancellor shall ascertain the proposal from scrutiny of the ballot papers; if the Vice-chancellor finds that the proposal has the requisite support of the members, he shall declare that the proposal is worth approving and shall send it for final approval of the Chancellor.
 - (iv) Every proposal for conferment of an Honorary Degree or Academic Distinction shall be separately made and considered in respect of a proposed recipient.
- (2) (i) Any such proposal submitted for approval directly to Governing Body shall be decided by a secret ballot of the members of the Governing body; present and voting at the meeting.
 - (ii) No member of the Governing Body shall be permitted to discuss, comment or make any speech in respect of the proposal at such meeting.
 - (iii) The Vice Chancellor shall scrutinize the ballot papers in respect of the proposal.
 - (iv) On scrutiny, if the proposal is found to have the requisite support, the proposal shall be declared to be carried and in the absence of the requisite support, the proposal shall be declared to be dispersed with. However the Chancellor will have power to reject or approve any proposal without assigning any reason thereof.

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STATUTE -26

PROVISION REGARDING FEE TO BE CHARGED FROM THE STUDENTS

- (1) All the courses in the university shall be run on self-finance mode. The following type of fees may be charged from the students; subject to approval of the Regulatory Commission.
 - I. Prospectus/ Registration form fee
 - II. Admission fee (Where applicable)
 - III. Tuition fee for the course
 - IV. Examination fee
 - V. Library fee
 - VI. Development/amalgamated fund
 - VII. Laboratory fee
 - VIII. Caution money

The University may introduce other heads of fees as per requirement of course from time to time

- (2) In addition, fee for duplicate mark sheets, Exam Admit Card, revaluation, issue of degree, Migration and such other examination or result fee may be charged from the students, as prescribed by the ordinance.
- (3) The components of fee may vary from course to course and shall be decided by the Board of Management for each course.
 - (4) Direction of various regulatory Body viz; MIC, DCI, UGC will be the binding on the University
 - (5) The fee structure of various courses and provision of exemption from tuition fee will be decided be the Board of Management from time to time and will be made available to the student along with the prospectus for conserving session.
 - (6) All fee subject to approval of the Regulatory Commission as per provision of Section 36(10)(b)of the Act.

ENDOWMENTS: STUDENTS AWARDS

- 1. The Board of Management may accept donations from any person, body, institution and NGO for the creation of an endowment for the award of fellowships, scholarships, studentships, exhibitions, bursaries, medals and other awards of a recurring character.
- 2. Subject to the provisions of Section 12& 13 of the Act, each endowment shall be secured by investment decided by the Board of Management in fixed deposits in a scheduled bank.
- 3. The Board of Management shall be the administrator of all endowments.
- 4. The award shall be made out of the income accruing from the endowment. Any part of the income which is not so utilized shall be added to the endowment.
- 5. The Academic council shall prescribe the condition of award after consulting the donor and effect shall be given to his/her wishes as far as possible.
 - In case of each endowment accepted by the Board of Management the Board of Management shall make a regulation giving the name of donor, the name, initial value and purpose of the endowment.

STATUTE - 28

CONVOCATION

- (1) A Convocation for the award of the Degrees, Diploma and other Distinction of the University shall normally be held annually in the main campus of the University or at such other place as may be approved by the Governing Body.
- (2) The Academic Council shall frame Regulation relating to the format of the Degree, Diploma Documents, Certificate and Citations, their text, issuance of these documents in absentia, duplicate degree and procedure for holding Convection.
- (3) The Visitor and in his absence the chancellor shall preside over the convocation function of the University. In the absence of both, the Vice- Chancellor shall preside over the convocation function.

ADMISSION OF STUDENTS AND COURSE FEES.

- (1) Admission process and intake to various courses shall be as approved the Governing Body, which shall be in accordance with guidelines given by Regulatory Body. The number of seat in each course shall be in conformity of relevant Regulatory Body such as AICTE, PCI, UGC, MCI, BCI, INC, NCTE etc.
- (2) The University will conduct its own entrance test for all the programs or utilize the list of result of such examination/ test conducted by different State/ National/ Professional Bodies. Admission in the university shall be made strictly on the basis of merit or by the order of dean.
- (3) Policies and directives of central/State/Regulatory Body regarding admission including regulation of reservation for SC/ST/OBC students below poverty line family/ physically handicapped and other categories shall be applicable to the University.
- (4) The admissions in Medical, Dental & other courses related to Health Sciences shall be made according to the directions issued by Medical Education Department, Government of MP/MCI/DCI /INC & other Regulatory Bodies from time to time.
- The course fees will be decided by board of Management as per provision of the Act & guidelines/recommendations of regulatory body/state governments/any other agency appointed for the purpos subject to the provision of section 36(10b) of the act.

STATUTE NO - 30

ANNUAL REPORT AND THE BALANCE SHEET

- (1) The Annual Report of the University and the balance sheet along with Income and Expenditure accounts of the University, duly audited by the Charted Accountant appointed by the University, and shall get the approval of the finance committee.
- (2) The Report shall be placed before the Governing Body for approval.
- (3) A copy of the Annual Report and the annual accounts prepared under Sub-section (1) shall be presented to the Visitor and to the M.P. State University Regulatory Commission after its approval by the Governing Body.

STATUTE - 31 RESINGNATION

Any resignation tendered by any employee shall be processed as per the statutes Regulations prescribed for the purpose.

STATUTE -32

ACTION AGAINST TEACHERS

If there in an allegation of misconduct against a teacher, the Vice Chancellor shall constitute a fact finding committee and if necessary based on the basis fact finding committee recommendations, may institute an inquiry committee for the purpose:

- (1) Based on the inquiry committee report, the Vice Chancellor may decide course of action including suspension depending on the gravity of misconduct, however for taking actions to the extent of termination of the teacher concerned, the Vice Chancellor shall report the matter to Governing Body whose decision will be final.
- Any person aggrieved by the action mention in clause (1) may prefer an appeal against any action can be made to the Chancellor within 30 days from the date of receiving of the communication of such order and the Chancellor may refer the case back to the Governing Body with his comments to review the case.

STATUTE - 33

ACTION AGAINST NON-TEACHING EMPLOYEES

- (1) Where there is an allegation of misconduct against a non-teaching employee, the Registrar shall constitute a fact finding Committee and if necessary, based on the fact finding committee recommendations, may institute an inquiry committee for the purpose.
- (2) Based on the inquiry committee report, the Registrar may decide course of action including suspension depending on the severity of the misconduct.

However, for taking action to the extent of termination of non-teaching employee concerned, the Registrar shall report the matter to the Vice Chancellor whose decision will be final An appeal against any action can be made to the Chancellor within 30 days from the date passing such order and the decision of Chancellor will be final.

APPOINTMENT OF EXAMINERS

- (1) In this Statute:
 - (i) "Internal Examiner" means in case of a theory paper, an examiner including a paper setter who is a teacher in a University Teaching Department/School of Studies/Department of the University.
 - (ii) "External examiner" means an examiner other than "internal examiner" from outside the University.
 - (iii) "Co-examiner" means an examiner in a written paper other than the paper-setter.
- (2) The office of the Registrar/Controller examination shall prepare subject wise list of names of Teachers/ scientist from Various Universities /Scientific organizations qualified for appointment as examiners.
- (3) The list shall contain, as far as possible, information relating to the persons included therein on the following points, namely:-
 - (i) The academic qualification and teaching experience at degree and post graduate levels.
 - (ii) The field of specialization
 - (iii) Experience as examiners.
- (4) The Registrar's/Controller of examination's office shall also give the Examination committee the approximate number of candidates expected to appear at each.
- (5) The list so prepared shall be made available to the Examination committee which shall make the following Recommendations:-
 - (i) A panel of three names for the appointment of the paper setter of each written paper.
 - (ii) A list of name of persons of appointment as co-examiners where necessary, the number of names including in the list being at least fifty percent in excess of the number to the appointment.
 - (iii) A list of names of persons for appointment as examiners in each practical/Viva-voce examination, the number of names included in the list being sufficient for he conduct of Practical/Viva-voce examination in each subject.
- (6) The Vice- Chancellor shall appoint paper setter, co examiners, practical /Viva-voce examiners ordinarily from amongst persons recommended by the examination committee. He may, however, appoint a person whose name is not included in the list of names recommended by the Examination Committee, if he is satisfied that the person in question possesses the minimum required qualification.
- (7) The other terms and conditions for the appointment of examiners shall be as per decision of Board of Management on the recommendation of Board of Examination.
- (8) The qualification of the paper setter and Co-examiners shall be as per the norms laid down by the elated regulatory bodies viz; UGC, MCI, NCTE, DCI, BCI, INC, PCI, AICTE etc.

THE PROCTORIAL BOARD

- (1) There shall be a Proctorial Board to maintain the discipline amongst the students of the University. It shall consist of the following members:
 - (i) A Professor nominated by Vice-Chancellor (Chairman)
 - (ii) The Chief Proctor (Convener)
 - (iii) Dean Student welfare
 - (iv) All Proctor(s)
 - (v) All Wardens of the Hostels
 - (vi) One of the two students nominated by the Vice-chancellor from amongst the student members of the Board Of Studies
- (2) The Proctorial Board shall prepare a Code of Conduct to be followed by the students and shall place it before the board of Management for its approval.
- (3) Any violation of the Code of conduct or breach of any rule or regulation of the University by any students shall be records as indiscipline and shall make the student liable for disciplinary action against him/ner.
 - (4) The Chief Proctor and Proctors shall be appointed by the Vice Chancellor from amongst the teacher of the University. The number of Proctors shall be determined by the Vice-Chancellor depending upon the enrollment of the students in the University.
 - (5) The Chief Proctors so appointed by the Vice Chancellor for a period not exceeding three years provided that Vice Chancellor may remove Chief Proctor or the Proctor before the completion of his/her tenure if he/she fail to discharge the duties well or if his/her activities are prejudicial to the interest of the University
 - (6) The Power and duties of Chief Proctor:
 - (i) The Chief Proctor shall get a Proctorial form filled by students and keep it for the record in his/her office.
 - (ii) He/she will issue identity Card to each students under his/her seal and signature
 - (iii) He/she shall be authorized by the university to issue rail and air travel concession orders to the bonafide students of the university
 - (iv) He/she will place all the matter brought to his/her notice before the Proctorial Board on being approved by the Vice Chancellor.

DEAN STUDENT WELFARE

- (1) The first Dean Student welfare affairs officer of the University may be appointed by the chancellor for a period of two years.
- (2) The subsequent Dean Student welfare shall be appointed for a term of three years by the Board of Management on the recommendation of Vice-Chancellor.
- (3) The Dean Students Welfare shall be a full time salaried officer.
- (4) The Qualification, salary and mode of appointment shall be prescribed by the Board of Management of the University.
- (5) The Dean Student Welfare shall be governed by the service rules prescribed by the University for the employees of the university.
- (6) The Dean Student Welfare shall be advisor of the university Student Association and the Head of the Information Bureau and Employment Bureau of the university.
- (7) The Dean Student Welfare shall, if required by the Board of Management and Academic Council, be present at any meeting of the authority as directed from time to time.
- (8) Subject to the control of Vice Chancellor and Board of Management, the Dean Student Welfare shall,
 - a. Make arrangement to ensure suitable lodging and boarding facilities to the students, who desire to live in hostel.
 - Arrange for employment of student in accordance with plans approved by the Vice
 Chancellor and the Board of Management.
 - c. Assist the students in obtaining scholarship, by furnishing them the information in relation to these.
 - d. Communicate with the guardians of the students concerning the welfare of the students.
 - e. Perform such other duties as nay be assigned to him for the time to time by the Vice Chancellor and the Board of Management.

6

STATUTE -37

APPOINTMENT, TERMS AND CONDITIONS, DUTIES AND POWERS OF THE PRO VICE CHANCELLOR.

- 1. The Pro- Vice Chancellor will be appointed by Chancellor with the approval of Governing body for the tern of 4 years. Pro- Vice Chancellor will assist Vice Chancellor in day today functioning.
- The Pro Vice- Chancellor shall be a whole-time salaried officer of the University and his emoluments and other terms and conditions of service shall be such as decided by the Governing Body.
- 3. Pro- vice chancellor shall discharge such duties and perform such function as per provision of act and entrusted upon by the chancellor or vice- chancellor of the University.
- 4. He/ She shall be holding the post till chancellor so desires.
- 5. If at any point of time it appears to the chancellor that the Pro-vice chancellor
 - i. Has made default in performing any duty imposed on him.
 - ii. Has a ted in a manner pre judicial to the entire of University.
 - iii. Is incapable of managing the affairs of the University.

The chancellor may ask by order no. writing to relinquish his/her office as from such a date as may be specified in the order.

The Pro-vice chancellor may resign from his/her office by submitting resignation in writing addressed to the chancellor.

MISCELLANEOUS

- On the receipt of proposal for creation of new Department/abolition/restructuring of existing department, the academic council will discuss & send its recommendation to Chancellor for approval. After the approval of proposal by the Chancellor the Vice Chancellor will issue the order& will implement accordingly, provided that before addition of any Department/ Course/Programme, interests of students already enrolled in that curriculum shall be taken care of & a report of this effect shall be sent to the Regulatory Commission.
- II) Alteration of the number of seats in different courses of University:

 The number of seats in different course of University will be decided by academic Council & proposal shall be send to Chancellor for its approval. The similar procedure will be followed for alteration of member seats in different course. It would, however, be in conformity of the Regulatory Body such as AICTE, NCTE, DCI, MCI, INC etc.
- III) Creation of Post & procedure for its abolition:

 In the initial stage the Governing Body will propose the number of post to be created as per statute. The Chancellor will approve the number of post required for the establishment of University as per statute. After creation of Board of Management the proposal for creation of post or procedure for its abolition will be submitted to Board for its approval. After the approval of Board of Management, the proposal shall be sent to Chancellor for final approval.

राजस्व विभाग मंत्रालय, वल्लभ भवन, भोपाल

भोपाल, दिनांक 24 मई 2018

क्र. 398-2018-सात-4बी.-

मध्यप्रदेश भू-अभिलेख नियमावली भाग-1, अध्याय-1 का खण्ड-1

(पटवारियों की नियुक्ति, योग्यताएं तथा दण्ड संबंधी हिदायतें)
-1 योग्यता एवं चयन प्रकिया:- जिले में पटवारियों के रिक्त पदों की पूर्ति
मध्यप्रदेश भू-अभिलेख एवं बन्दोबस्त तृतीय श्रेणी, अराजपत्रित(कार्यपालिक एवं
तकनीकि) सेवा भर्ती नियम 2012 यथा समय- समय पर जारी संशोधित के
अन्सार की जाएगी।

- -2 आरक्षण रोस्टर:- पटवारी की स्थापना से संबंधित जिला स्तर की रिक्तियों एवं आरक्षण रोस्टर की जानकारी शासन द्वारा जारी आरक्षण नियमों के अनुसार संबंधित जिले के अधीक्षक भू-अभिलेख द्वारा संधारित की जाएगी।
- -3 नियुक्ति:- कलेक्टर द्वारा जिला स्तर पर काउंसिलंग के उपरांत दस्तावेज सत्यापन की कार्यवाही की जाएगी। म0प्र0 भू-राजस्व संहिता 1959, की धारा 104(2) समय-समय पर यथासंशोधित में निहित प्रावधान अनुसार सक्षम प्राधिकारी द्वारा पटवारी पद पर नियुक्ति हेतु पात्र उम्मीदवारों के नियुक्ति आदेश जारी किये जाएंगे। किसी भी चयनित उम्मीदवार की पटवारी के पद पर पदस्थापना उसकी गृह तहसील में नहीं की जाएगी।
- -4 आचरण नियम:- म0प्र0 में शासकीय सेवकों के सिविल सेवा संबंधी आचरण के संबंध में मध्यप्रदेश सिविल सेवा (आचरण) नियम, 1965 यथासमय संशोधनों सिहत पटवारी के संबंध में भी लागू होंगे।
- -5 स्थानांतरण:-किसी पटवारी का एक तहसील से दूसरी तहसील में तथा एक जिले से दूसरे जिले में स्थानांतरण,म0प्र0 शासन द्वारा समय-समय पर जारी स्थानांतरण नीति के प्रावधानों के तहत किया जायेगा।पटवारी की तहसील में प्रथम स्थापना के समय एवं समय समय पर उसके हल्के के प्रभार में आवश्यकतानुसार परिवर्तन उपखंडीय अधिकारी द्वारा किया जा सकेगा।

- -6 अवकाश:- मध्यप्रदेश में शासकीय सेवकों के लिए मध्यप्रदेश अवकाश नियम 1977 ऐसे संशोधनों सहित, जो इसमें समय-समय पर किए जाए, पटवारियों के अवकाश के संबंध में भी लागू होंगे।
- -7 अनुशासनिक कार्यवाही:- मध्यप्रदेश में अधीनस्थ सेवाओं के शासकीय सेवकों के दण्ड का विनियमन करने वाले मध्यप्रदेश सिविल सेवा (वर्गीकरण,नियंत्रण तथा अपील) नियम 1966 के तहत ऐसे संशोधनों सिहत, जो इसमें समय-समय पर किए जाएं, पटवारियों के दण्ड, निलंबन तथा पदच्युति का विनियमन करेंगे। पटवारी के विरुद्ध लघु शासित की कार्यवाही के लिए तहसीलदार एवं दीर्घ शासितकी कार्यवाही के मामले में उपखंडीय अधिकारी सक्षम प्राधिकारी होगा।
- -8 अनुकम्पा नियुक्तः-पटवारी की शासकीय सेवा के दौरान मृत्युहोने पर उसके वारिसान को अनुकम्पा नियुक्ति की पात्रता होगी तथा अनुकम्पा नियुक्ति शासन द्वारा समय-समय पर जारी नियम निर्देशों के अनुरूप की जावेगी। यदि मृत पटवारी के वारिसान को पटवारी पद पर अनुकम्पा नियुक्ति दी जाती है और वह प्रशिक्षण उपरांत विभागीय परीक्षा में अनुत्तीर्ण रहता है तो उसे पात्रता अनुसार रिक्त अन्य पद पर अनुकम्पा नियुक्ति दी जा सकती है।
- -09 विश्वरिक्ता निर्धारण एवं पदस्थापना:- अध्याय दो में उल्लेखित प्रशिक्षण उपरांत प्रशिक्षण केन्द्र के प्राचार्य द्वारा उत्तीर्ण प्रशिक्षणार्थियों की मैरिट सूची तैयार की जाकर जिला कलेक्टर को पदस्थापना हेतु उपलब्ध कराई जाएगी। परीक्षार्थियों के परीक्षा में सिम्मिलित होने एवं उत्तीर्ण होने के एक अवसर के आधार पर प्राप्तांकों की विरष्ठता के आधार पर विरष्ठता सूची तैयार की जाएगी तथा दूसरे अवसर पर परीक्षा में सिम्मिलित होकर उत्तीर्ण होने वाले परीक्षार्थियों की विरष्ठता प्रथम अवसर पर उत्तीर्ण होने वाले प्रशिक्षणार्थियों से किनष्ठ मानी जाएगी।

प्रशिक्षण प्राप्त उत्तीर्ण पटवारियों की सूची प्रशिक्षण केन्द्र से प्राप्तहोंने पर जिला कलेक्टर पद रिक्ति एवं कार्य की आवश्यकता के अनुरूप तहसीलों में उनकी पदस्थापना करेगा। इस विषय में कलेक्टर का निर्णय अंतिम होगा।

-10 पदोन्नति:- पटवारी से राजस्व निरीक्षक के पद पर पदोन्नित राज्य शासन द्वारा समय-समय पर जारी नियत निर्देशों के अनुसार की जाएगी।

अध्याय-1 का खण्ड -2 (परिवीक्षा एवं स्थायीकरण)

-1 प्रशिक्षण:- पटवारी पद पर चयन उपरांत जिला कलेक्टर से प्राप्त सूची अनुसार संबंधित अनुविभागीय अधिकारी (राजस्व) द्वारा नियुक्ति आदेश जारी होने पर संबंधित को नियत पटवारी प्रशिक्षण शाला में उपस्थित होकर अध्याय 2 के उपबंधों के अनुसार प्रशिक्षण प्राप्त करना होगा। अनुविभागीय अधिकारी (राजस्व) द्वारा जारी नियुक्ति आदेश प्रशिक्षण केन्द्र पर उपस्थित दिनांक से प्रभावी होगा। प्रशिक्षण केन्द्र पर निर्धारित समय के भीतर उपस्थित व होने की दशा में नियुक्ति आदेश निरस्त किया जा सकेगा।

-2 परिवीक्षा अविधः- पटवारी के पद पर दो वर्ष की परिवीक्षा अविध के अधीन नियुक्ति की जाएगी तथा परिवीक्षा अविध की गणना नियुक्ति उपरांत नियत प्रशिक्षण शाला में उपस्थिति दिनांक से प्रारंभ की जाएगी।

-3 स्थायीकरण:- पटवारी पद पर स्थायीकरण दो वर्ष की परिवीक्षा अविधि पूर्ण होने पर निम्निलिखित दो शर्तों की पूर्ति होने के उपरांत किया जाएगा-

- 1. अध्याय दो में नियत प्रशिक्षण प्राप्त कर नियत समस्त विषयों की परीक्षा उत्तीर्ण होने पर
 - 2. दो वर्ष की परिवीक्षा अविध सफलतापूर्वक पूर्ण किए जाने पर

-4 परिवीक्षा अवधि में वृद्धि:-पटवारी की परिवीक्षा अवधि में अधिकतम 01 वर्ष की वृद्धि आयुक्त भू-अभिलेख एवं बन्दोबस्त द्वारा मूलभूत नियमों के परिप्रेक्ष्य में युक्तियुक्त कारणों के आधार पर की जा सकेगी।

मध्यप्रदेश भू-अभिलेख नियमावली भाग-1 अध्याय-2 (पटवारी प्रशिक्षण एवं परीक्षा)

-1 प्रशिक्षण केन्द्र:-आयुक्त भू-अभिलेख एवं बन्दोबस्त चयनित नवनियुक्त पटवारियों के प्रशिक्षण हेतु आवश्यकतानुसार प्रशिक्षण शालाएं खोल सकेगा। आवश्यक होने पर किसी भी जिले अथवा तहसील में किसी भी स्थान पर अस्थाई रूप से भी प्रशिक्षण शाला खोलकर प्रशिक्षण कराया जा सकेगा। चयनित नवनियुक्त प्रत्येक पटवारी के इस प्रशिक्षण केन्द्र पर उपस्थित होकर इस अध्याय के उपबंधों में वर्णित प्रशिक्षण प्राप्त करना अनिवार्य होगा।

-2प्रशिक्षण अविध एवं कार्ययोजना-प्रशिक्षण की अविध अनुसूची 1 अनुसार होगी। आयुक्त भू-अभिलेख एवं बंदोबस्त के द्वारा यथासमय आवश्यकतानुसार सैद्धांतिक एवं व्यवहारिक प्रशिक्षण अविध तथा परीक्षा कार्यक्रम में परिवर्तन किया जा सकेगा।

-3 सैद्धांतिक प्रशिक्षण- पटवारी पद हेतु सैद्धांतिक प्रशिक्षण का पाठ्यक्रम अनुसूची 2 के अनुसार होगा इस पाठ्यक्रम में यथासमय परिवर्तन आयुक्त भू-अभिलेख एवं बन्दोबस्त द्वारा किया जा सकेगा।

- 4 व्यावहारिक प्रशिक्षण- पटवारी पद हेतु व्यावहारिक प्रशिक्षण का पाठ्यक्रम अनुसूची 3 के अनुसार नियत होगा जिसमें यथासमय आवश्यक होने पर आयुक्त भू-अभिलेख एवं बन्दोबस्त द्वारा परिवर्तन किया जा सकेगा। व्यावहारिक प्रशिक्षण हेतु प्रशिक्षण शाला के प्राचार्य द्वारा प्रशिक्षार्थियों को भारमुक्त किया जाकर संबंधित जिला कलेक्टर को सूची उपलब्ध करायी जाएगी तथा जिले के अधीक्षक भू-अभिलेख द्वारा जिला कलेक्टर के अनुमोदन उपरांत इन्हें तहसील आवंटित की जाएगी। संबंधित तहसील में उपस्थित होने पर अनुविभागीय अधिकारी राजस्व द्वारा अनुभवी पटवारी के साथ हल्के पर संलग्न किया जाएगा तद्उपरांत नियत प्रशिक्षण पाठ्यक्रम के अनुसार उन्हें कार्य आवंटित किया जाएगा तथा प्रशिक्षणार्थी पटवारी द्वारा प्रशिक्षण देने वाले राजस्व निरीक्षण/अनुभवी पटवारी के मार्गदर्शन में असाइंनमेंट फाईल तैयार की जाकर अनुविभागीय अधिकारी के यहा जमा की

जाएगी। अनुविभागीय अधिकारी द्वारा इस फाईल का मूल्यांकन कर अंक प्रदान किए जाएंगे। प्राप्तांकों की सूचना अनुविभागीय अधिकारी द्वारा अधीक्षक भू- अभिलेख के माध्यम से संबंधित प्राचार्य प्रशिक्षण केन्द्र को प्रेषित की जाएगी। प्रयोगिक प्रशिक्षण के मूल्यांकन के मामले में अनुविभागीय अधिकारी का निर्णय अंतिम होगा।

<u>-5</u> परीक्षा- प्रशिक्षण उपरांत आयोजित होने वाली परीक्षा का विवरण अनुसूची 4 के अनुसार होगा।

इस परीक्षा हेतु प्रश्नपत्र तैयार करवाना, मूल्यांकन करवाना एवं परीक्षा हेतु किसी संस्था विशेष का निर्धारण किया जाना ये सभी कार्य आयुक्त, भू-अभिलेख एवं बंदोबस्त द्वारा संपादित किए जाएंगे।

- 6. परीक्षा में सम्मिलित होने हेतु पात्रता- प्रशिक्षण उपरांत परीक्षा में सम्मिलित होने हेतु निम्निलिखित दो अनिवार्यताएं होगी-
 - (1)ऐसे प्रशिक्षणार्थी को, जो प्रशिक्षण अविध के कार्य दिवस की कुल संख्या के 75 प्रतिशत दिनों तक कक्षा में उपस्थित न रहा हो, परीक्षा में बैठने की अनुमित नहीं दी जाएगी। तथापि यदि जिला कलेक्टर की इस बात से समाधान हो जाए कि प्रशिक्षणार्थी जान-बूझकर अनुपस्थित नहीं रहा था अथवा वह उसके नियंत्रण से परे होने वाले कारणों से अनुपस्थित रहा था, तो वह प्रशिक्षणार्थियों को परीक्षा में बैठने की अनुमित दे सकेगा। परन्तु यह तब जब कि उपस्थित कार्य-दिवसों की कुल संख्या के 65 प्रतिशत से कम न हो। उपस्थित की गणना में पूर्णाक के बाद दशमलव में कोई संख्या आती है तो उसे अगला पूर्णाक मानकर गणना की जाएगी।
 - (2) जिन प्रशिक्षणार्थियों ने व्यावहारिक प्रशिक्षण हेतु उपस्थित होकर नियत व्यावहारिक प्रशिक्षण प्राप्त न किया हो एवं असाइन्मेंट फाईल मूल्यांकन हेतु अनुविभागीय अधिकारी के समक्ष प्रस्तुत न की हो ।

उक्त दोनो शर्तों की पूर्ति पृथक-पृथक होना अनिवार्य है इसमेंनियमों में दिये गये किसी प्रावधान के अलावा किसी भी प्रकार की शिथिलता नहीं दी जावेगी।

इस नियम के अधीन पात्र प्रशिक्षणार्थियों को परीक्षा में सम्मिलत होने की अनुमति दिए जाने हेतु प्रशिक्षण केन्द्र का प्राचार्य सक्षम होगा।

-7 प्रशिक्षक:- प्रशिक्षण केन्द्रों पर अध्यापन कार्य हेतु प्रशिक्षकों की व्यवस्थाआयुक्त भू-अभिलेख एवं बन्दोबस्त द्वारा की जाएगी। प्रशिक्षकों के रूप में सेवानिवृत्त शासकीय कर्मचारी/अधिकारी के अलावा अन्य संस्थाओं के अधिकारी/ कर्मचारियों की सेवाएं भी ली जा सकेंगी।

-8 प्रश्न पत्रों का मूल्यांकन एवं परीक्षा परिणाम:- प्रशिक्षण उपरांत आयोजित परीक्षा उपरांत मूल्यांकन कार्य एवं परीक्षा परिणाम की घोषणा आयुक्त भू-अभिलेख एवं बन्दोबस्त द्वारा कराया जाएगा। सैद्धांतिक एवं व्यावहारिक प्रशिक्षण विषयों के मध्य अंकों का अनुपात 70:30 प्रतिशत रहेगा। न्यूनतम अर्हउत्तीर्णांक दोनों परीक्षाओं में पृथक-पृथक तथा सिम्मिलित रूप से 50 प्रतिशत अंक सामान्य वर्ग एवं अन्य पिछड़ा वर्ग तथा 40 प्रतिशत अनूसूचित जाति एवं अनुसूचित जनजाति के लिए प्राप्तांक रहेंगे।

-9 परीक्षामें सम्मिलित होने के लिए अधिकतम अवसर: अनुत्तीर्ण प्रशिक्षणार्थी को केवल 03 अवसर दिये जाएंगे। दिये गए 03 अवसरों में भी अनुत्तीर्ण होने पर सेवा से पृथक कर दिया जाएगा।

अनुसूची-1 प्रशिक्षण अवधि

क्रमांक	गतिविधि	समयावधि
1	सैद्धांतिक प्रशिक्षण	04 माह
2	व्यावहारिक प्रशिक्षण	02 माह
3	परीक्षा	उपरोक्त अवधि के भीतर

अन्सूची-2 सैद्धांतिक प्रशिक्षण के विषय

	3101(191 2 (18	(।।(।५) त्रारावाचा चरावाच		
क्रमांक	विषय	पाठयक्रम		
1	मध्यप्रदेश भू-राजस्व संहिता एवं अन्य नियम व अधिनियम	(i) मध्यप्रदेश भू-राजस्व संहिता (ii) दण्ड प्रक्रिया संहिता (iii) सिविल प्रक्रिया संहिता (iv) आवश्यक वस्तु अधिनियम (v) भू अर्जन अधिनियम- (vi) पंचायत राज अधिनियम (vii) न0पा0 अधिनियम (viii) वन संरक्षण अधिनियम		
		(ix) भारतीय स्टॉम्प अधिनियम (x) वन अधिनियम उपरोक्त अधिनियमों के अंतर्गत पटवारियों के कर्तव्यों से जुड़े हुए प्रावधान। सर्वे, सीमांकन, प्रबंधन संबंधी साफ्टवेयर एवं GIS		
2	भूअभिलेख एवं उससे - संबंधित नियम	के सिद्धांत		
3	कम्प्यूटर व्यावहारिक एवं हिन्दी टायपिंग	2.RCMS, राजस्व न्यायालय प्रकरण संबंधित साफ्टवेयर 3. ई-फसल गिरदावरी एवं अन्य राजस्व विभाग द्वारा उपयोग किए जाने वाले साफ्टवेयर 4. हिन्दी टायपिंग		
4	पटवारी के कर्तव्यों से जुड़े अन्य विभागों से संबंधित विषय	कृषि एवं कृषि सांख्यिकी से फसल गिरदावरी, फसल कटाई प्रयोगों की विधि व प्रक्रिया, प्रधानमंत्री फसल बीमा योजना। राजस्व पुस्तक परिपत्र (4) 6के प्रावधान व नियमों का ज्ञान कराया जाना। पंचायती राज व्यवस्था एवं नगरपालिका		

अधिनियम के पटवारी के कर्तव्यों से जुड़े प्रावधान। स्टाम्प अधिनियम के अंतर्गत कलेक्टर गाईडलाईन तैयार किया जाना आदि प्रावधान।

अन्सूची-3 प्रायोगिक प्रशिक्षण के विषय

	अर्जुस् या-७ ४	IMILATED ALVINE	
क्रमांक	गतिविधि	विवरण	संख्या
1	नामांतरण प्रकरण	प्रकरणों में प्रतिवेदन पेश करना ।	05 प्रकरण
2	बटवारा	प्रकरणों में बटवारा फर्द प्रस्तुत करना	05 प्रकरण
3	सीमांकन प्रकरणों में 05 करना मशीन सीमांकन 0एस0टी0ई बुक सहित।फील्ड		05 प्रकरण
. 4	फसल कटाई प्रयोग	प्रयोग करना	प्रयोग
5	बी0एल0पी0	प्रकरणों में प्रतिवेदन देना	10 प्रकरण
6	जाति प्रमाण पत्र	प्रकरणों में प्रतिवेदन देना	10 प्रकरण
7	शोध क्षमता प्रमाण पत्र	प्रकरण में प्रतिवेदन देना	10 प्रकरण
8	नक्शा बटांकन	प्रकरणों में अमल कर बटांकन करना	10 प्रकरण
9	फसल गिरदावरी	ग्राम की मोबाईल ऐप से गिरदावरी करना	01 ग्राम
10	वेब जीडेटा एस0आई0 सुधार	ग्राम के 01वेब डाटा का सुधार करना।	01 ग्राम

अन्सूची-4 प्रश्न पत्र

क्रमांक	प्रश्न पत्र	पूर्णांक	समयावधि
		100	3.00 ਬਾਟੇ
1	म संहिता एवं राजस्व-भू ०५०	100	,0,00
	अधिनियम व नियमअन्य		
2	भूअभिलेख एवं उससे संबंधित -	100	3.00 घण्टे
	्र नियम		
		<u> </u>	2.00 घण्टे
3	कम्प्यूटर व्यावहारिक एवं हिन्दी	50	2.00 4°C
	टायपिंग		
4	पटवारी के कर्तव्यों से जुड़े अन्य	100	3.00 घण्टे
	विभागों से संबंधित विषय		
			00 TTT
5	प्रायोगिक प्रशिक्षण	150	02 माह

सुनील दुबे, उपसचिव.

उच्च न्यायालय, मध्यप्रदेश, जबलपुर

AMENDMENT IN "THE HIGH COURT OF MADHYA PRADESH RULE, 2008"

- 1. In chapter IV, sub-clause (ii) (1) of clause (b) of sub-rule (1) of Rule 13, in the third line, between the words "regular" and "bench", the word "division" shall be deleted.
- 2. In format No. 14 (Chapter X, rule 54), after the table of point No. 1 and before the point No. 02, following shall be inserted as follows:—

Particulars of Earlier Identical/Similar Matters

S. No.	Crime No.	Police Station with District	Offence U/S	Status of Arrest	Particulars of Bail Order with Case Number	Particulars of any order with case Number
(1)	(2)	(3)	(4)	(5) -	(6)	(7)

By order of Hon'ble the Chief Justice, MOHD. FAHIM ANWAR, Registrar General.