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# मध्यप्रदेश राजपत्र

प्राधिकार से प्रकाशित

क्रमांक 28]

भोपाल, शुक्रवार, दिनांक 12 जुलाई 2024—आषाढ़ 21, शक 1946

## भाग ४

विषय—सूची

(क)	(1) मध्यप्रदेश विधेयक,	(2) प्रवर समिति के प्रतिवेदन	(3) संसद में पुरःस्थापित विधेयक.
(ख)	(1) अध्यादेश	(2) मध्यप्रदेश अधिनियम,	(3) संसद के अधिनियम.
(ग)	(1) प्रारूप नियम,	(2) अन्तिम नियम.	

## भाग ४ (क)—कुछ नहीं

## भाग ४ (ख)

अध्यादेश

उच्च शिक्षा विभाग

मंत्रालय, वल्लभ भवन, भोपाल

भोपाल, दिनांक 8 जुलाई 2024

क्र. आर-425—सीसी-17—अड़तीस.— मध्यप्रदेश निजी विश्वविद्यालय (स्थापना एवं संचालन) अधिनियम, 2007 की धारा 29 (1) के अनुक्रम में, सर्वपल्ली राधाकृष्णन निजी विश्वविद्यालय, भोपाल के पश्चातवर्ती अध्यादेश क्रमांक 97 से 99 तक के साधारण राजपत्र में प्रकाशन राज्य शासन के निर्देशों के अनुसार अधिनियम, 2007 की धारा 35 अनुसार प्रकाशित किया जाता है. संस्था के उक्त अध्यादेश प्रकाशित होने की तारीख से प्रवृत्त होंगे.

पश्चातवर्ती अध्यादेश क्रमांक 97 से 99

मध्यप्रदेश के राज्यपाल के नाम से तथा आदेशानुसार,

वीरन सिंह भलावी, अवर सचिव.

# Sarvepalli Radhakrishnan University Bhopal

ORDINANCE No - 97

DOCTOR OF MEDICINE (M.D.) AND MASTER OF SURGERY (M.S.)

## GENERAL RULE

These general rules are subject total iterations from time to time. The degree shall be conferred after the acceptance of thesis and passing in examination (Written, Viva and Practical).

### 1. SUBJECTS OF AWARDS

<u>M.D.</u>
1 Anesthesiology
2 Anatomy
3 Biochemistry
4 Community Medicine
5 Dermatology, Venerology and Leprosy
6 Family Medicine
7 Forensic Medicine
8 General Medicine
9 Geriatrics
10 Hospital Administration
11 Immuno Hematology and Blood Transfusion
12 Microbiology
13 Nuclear Medicine
14 Pathology
15 Pediatrics
16 Pharmacology
17 Physical Medicine Rehabilitation
18 Physiology
19 Psychiatry
20. Radio-diagnosis
21 Radiation Oncology
22 Sports Medicine
23 Respiratory Medicine
24 Emergency Medicine
25 Palliative Medicine
26 Master of Public Health (Epidemiology)

<u>MS.</u>
1. Otorhinolaryngology
2. General Surgery
3. Ophthalmology
4. Orthopedics
5. Obstetrics & Gynecology
6. Traumatology & Surgery

**2. AIMS & OBJECTIVES:****2.1 AIMS:**

The goal of postgraduate medical education shall be to produce competent specialists and/or Medical teachers.

- 2.1.1 Who shall recognize the health needs of the community, and carry out professional obligations ethically and in keeping with the objectives of the national health policy
- 2.1.2 Who shall have mastered most of the competencies, pertaining to the specialty, that are required to be practiced at the secondary and the tertiary levels of the health care delivery system,
- 2.1.3 Who shall be aware of the contemporary advance and developments in the discipline concerned,
- 2.1.4 Who shall have acquired a spirit of scientific inquiry and is oriented to the principles of research methodology and epidemiology, and
- 2.1.5 Who shall have acquired the basic skills in teaching of the medical and paramedical professionals

**2.2 OBJECTIVES:**

At the end of the postgraduate training in the discipline concerned the student shall be able to:-

- 2.2.1 Recognize the importance to the concerned speciality in the context of the health needs of the community and the national priorities in the health section
- 2.2.2 Practice the speciality concerned ethically and in step with the principles of primary health care.
- 2.2.3 Demonstrate sufficient understanding of the basic sciences relevant to the concerned speciality.
- 2.2.4 Identify social, economic, environmental, biological and emotional determinants of health in a given case, and take them into account while planning the therapeutic, rehabilitative, preventive and primitive measure/strategies
- 2.2.5 Diagnose and manage majority of the conditions in the speciality concerned on the basis of clinical assessment, and appropriately selected and conducted investigations.
- 2.2.6 Plan and advice measures for the prevention and rehabilitation of patients suffering from disease and disability related to the speciality.
- 2.2.7 Demonstrate skills in documentation of individual case details as well as morbidity and mortality rate relevant to the assigned situation.
- 2.2.8 Demonstrate empathy and humane approach towards patients and their families and exhibit inter personal behavior in accordance with the societal norms and expectations.
- 2.2.9 Play the assigned role in the Implementation of national health program, effectively and responsibly.

- 2.2.10** Organize and supervise the chosen/assigned health care services demonstrating adequate Managerial skills in the clinic/hospital or the field situation
- 2.2.11** Develop skills as a self directed learner, recognize continuing education needs, select and use appropriate learning resources
- 2.2.12** Demonstrate competence in basic concept so research methodology and epidemiology, and be able to critically analyse relevant published research literature
- 2.2.13** Develop skill sinusing educational methods and techniques as applicable to the teaching of medical/nursing students, general physicians and paramedical health workers
- 2.2.14** Function as an effective leader of a health team engaged in health care, research or training.

### **2.3 STATEMENT OF THE COMPETENCIES:**

Keeping in view the general objectives of post graduate training, each discipline has developed specific competencies which has been defined and spelt out in clear terms. Each department has produced a statement to bring it to the notice of the trainees in the beginning of the programs so that the or she can direct the efforts towards the attainment of these competencies.

### **2.4 COMPONENTS OF THE POST GRADUATE CURRICULUM:**

The major components of the Post graduate curriculum shall be:

- 2.4.1** Theoretical knowledge
- 2.4.2** Practical and clinical skills
- 2.4.3** Writing Thesis/Research articles.
- 2.4.4** Attitudes including communication skills.
- 2.4.5** Training in research methodology, Medical Ethics and Medicolegal aspects.-

## **3. COURSE STRUCTURE:**

### **3.1 Training Period and Time Distribution**

The period of training for obtaining the degrees shall be three complete years including the period of examination

Provided that in the case of students having are cognized two year post graduate diploma course in the same subject, the period of training, including the period of examination, shall be two years

### **3.2 Timing of Examinations**

The examinations shall be organized on the basis of grading or marking system to evaluate and certify candidate's level of knowledge, skill and

competence at the end of the training and obtaining a minimum of 50% marks in theory as well as practical separately shall be mandatory for passing the whole examination. The examination for M.S., /M.D., shall be held at the end of 3 academic years (six academic terms) The academic terms shall mean six months training period.

#### **4. GOAL:**

- 4.1** The goal of post graduate medical education shall be to produce competent specialist and/or Medical Teacher
- 4.2** Who shall recognize the health needs of the community, and carry out Professional obligations ethically and in keeping with the objectives of the national health policy.
- 4.3** Who shall have mastered most of the competencies pertaining to the specialty, that are required to be practiced at the secondary and the tertiary levels of the health care delivery system
- 4.4** Who shall be aware of the contemporary advance and developments in the discipline concerned
- 4.5** Who shall have acquired a spirit of scientific inquiry and is oriented to the principles of research methodology and epidemiology.
- 4.6** Who shall have acquired the basic skills in teaching of the medical and paramedical professionals

#### **5. ACADEMIC QUALIFICATION AND SELECTION CRITERIA FOR ADMISSION:**

##### **5.1 Eligibility Criteria: Candidate for M.D./M.S. degree must be**

**5.1.1** An M.B.B.S. of any University recognized by the National Medical Commission.

**5.1.2** Completed one year of Internship by year of admission. Cutoff date declared by Competent Authority / Central Council.

##### **5.2 Selection of Students: Students for Postgraduate medical courses shall be selected strictly on the basis of their academic merit:**

**5.2.1** The merit as determined by 'Common Entrance Test' conducted by Central Council.

Provided that wherever entrance test for Postgraduate admission is held the minimum percentage of marks for eligibility for admission to postgraduate medical courses shall be fifty per cent for general category candidates and 40 per cent for the candidate belonging to Scheduled Castes, Scheduled Tribes and Other Backward classes or as prescribed by Statutory Body/Competent Authority.

##### **5.3 Migration: Migration/transfer of students undergoing any postgraduate course shall not be permitted by any University or any authority..**

## 6. COMMENCEMENT OF COURSE

The M.D /M.S. course shall commence with effect from 2nd May of respective year or as prescribed by Statutory Body/Competent Authority.

## 7. REGULATION RELATING TO ASSESSMENT OF ACADEMIC GROWTH OF STUDENTS

**7.1 Examination Regulations Essentialities for qualifying to appear in professional examinations. The performance in essential components of training are to be assessed, based on:**

**7.1.1 Attendance :-** All candidates joining the Post Graduate training programme shall work as full time residents during the period of training, attending not less than 80% (Eighty percent) of the training during each calendar year, and given full time responsibility, assignments and participation in all facets of the educational process.

### **7.1.2 Internal Assessment:-**

**7.1.2.1** Post Graduate students shall maintain a record (log) book of the work carried out by them and the training programme undergone during the period of training including details of surgical operations assisted or done independently by M.S. candidates.

**7.1.2.2** The record books shall be checked and assessed by the faculty members imparting the training.

**7.1.2.3** Internal assessment shall also be based on the following:

**7.1.2.3.1** Basic Medical Sciences Lectures, Seminars, Journal Clubs. Group Discussions, Participation in laboratory and experimental work, and involvement in research studies in the concerned speciality and exposure to the applied aspects of the subject relevant to clinical specialities.

**7.1.2.3.2** Clinical disciplines In service training, with the students being given graded responsibility in the management and treatment of patients entrusted to their care; participation in Seminars, Journal clubs, Group Discussions, Clinical Meetings, Grand rounds, and Clinico-Pathological Conferences; practical training in

Diagnosis and medical and Surgical treatment, adhering in the Basic Medical Sciences, as well as in allied clinical specialities.

## **8. APPOINTMENT OF EXAMINERS**

**8.1** No person shall be appointed as an internal examiner in any subject unless he/she has three years experience as recognized PG teacher in the concerned subject. For external examiners, he/she should have minimum six years of experience as recognized PG teacher in the concerned subject.

**8.2** There shall be at least four examiners in each subject at an examination out of which at least 50% (Fifty percent) shall be external examiners. The external examiner who fulfils the condition laid down in clause - 1 above shall ordinarily be invited from another recognized University, from outside the State: provided that in exceptional circumstances examinations may be held with 3 (three) examiners if two of them are external and Medical council of India is intimated with the justification of such examination and the result in such a case shall be published with the approval of Medical Council of India.

**8.3** An examiner shall ordinarily be appointed for not more than two consecutive terms.

**8.4** The internal examiner in a subject shall not accept external examinership for a college from which external examiner is appointed in his subject

**8.5** There shall be a Chairman of the Board of paper-setters who shall be an internal examiner and shall moderate the questions.

## **9. UNIVERSITY EXAMINATIONS: THEORY AND PRACTICAL**

### **9.1 Thesis**

**9.1.1** Every candidate shall carry out work on an assigned research project under the guidance of a recognized Post Graduate Teacher, the result of which shall be written and submitted in the form of a thesis

**9.1.2** Thesis shall be submitted and approved before commencement of theory and clinical / practical examination

- 9.1.3 The thesis shall be examined by a minimum of four examiners: two internal and two external, and on acceptance of the thesis by minimum two examiners, including one external, the candidate shall be eligible for appearing for final examination

## 9.2 Theory

- 9.2.1 There shall be four theory papers,
- 9.2.2 One paper out of these shall be on Basic Medical Sciences, and fourth paper on Recent Advances.
- 9.2.3 The second and third paper shall be based on syllabus as specified by the concerned subject specialty
- 9.2.4 The first and fourth theory paper shall be set and evaluated by two internal examiners and the second and third paper shall be set and evaluated by two external examiners
- 9.2.5 The theory examination will be held sufficiently earlier than the Clinical and Practical examination, so that the answer books can be assessed and evaluated before the start of the clinical/Practical and Oral examination.

### SCHEME OF THEORY EXAMINATION:

Pattern of Question Paper is same for M.D./M.S. as given below

Q. No.	Nature of Questions	Division of Marks	Total Marks
1.	Long Answer Question	1 X 20	20 Marks
2.	Long Answer Question	1 X 20	20 Marks
3.	6 SAQs (a) (b) (c) (d) (e) (f)	6 X 10	60 Marks
<ul style="list-style-type: none"> <li>There shall be Three Long answer Questions where the candidate has to attempt any Two out of Three</li> <li>There shall be Eight Short answer Questions where the candidate has to attempt any Six out of Eight</li> </ul>			



**PAPER WISE DISTRIBUTION OF TOPIC IS AS GIVEN BELOW. PG**  
**COURSES: - M.D.**

SN	COURSE TITLE	SUBJECT NAME	PAPER NO. & TOPICS
1.	M.D.	GENERAL MEDICINE	I. Basic Sciences in General Medicine, Genetics, and Nutrition.
			II. Cardio-Vascular system, Respiratory System Nephrology, Rheumatology, Immunology, Infectious diseases, Dermatology.
			III. Gastroenterology, Nervous system, Psychiatry, Hematology, Oncology, Endocrinology, Miscellaneous.
			IV. Recent Advances in General Medicine.
2	M.D.	PATHOLOGY	I. General Pathology including General Neoplasia, Immunopathology and cytopathology.
			II. Systemic Pathology including Systemic Neoplasia.
			III. Haematology, Transfusion medicine, Immunohaematology including Recent Advances.
			IV. Clinical Pathology, Chemical Pathology, Pathology of infectious diseases, Recent Advances.
3.	M.D.	MICROBIOLOGY	I. General Microbiology & Immunology
			II. Systemic Bacteriology,
			III. Mycology & Virology
			IV. Parasitology & Recent Advances
4	M.D.	PHARMACOLOGY	I. Screening and evaluation of drugs (Animal and Clinical), Clinical Pharmacology, General Pharmacology, Biostatistics.
			II. Systemic Pharmacology
			III. Applied Pharmacology including Therapeutics, Miscellaneous topics (GIT, RS. Autocolds, vitamins, skin, ocular Pharmacology, Immunopharmacology, chelating agents, Drugs and Pregnancy)
			IV. Recent Advances.

5	M.D.	PREVENTIVE & SOCIAL MEDICINE (COMMUNITY MEDICINE)	<p><b>I.</b></p> <ul style="list-style-type: none"> <li>a. History of Public Health and Community Medicine.</li> <li>b. Behavioural sciences and Health</li> <li>c. Information, Education, Communication and Counselling</li> <li>d. Microbiology including Entomology, Parasitology and Immunology</li> <li>e. Environmental health and Ecology, Public Health Chemistry</li> <li>f. General Epidemiology, Biostatistics and Research Methodology</li> <li>g. Concept of health and disease</li> </ul> <p><b>II.</b></p> <ul style="list-style-type: none"> <li>a. Diet and nutrition in health and disease</li> <li>b. Epidemiology of communicable diseases and non-communicable diseases</li> <li>c. Occupational Health</li> <li>d. Genetics and Counselling</li> </ul> <p><b>III.</b></p> <ul style="list-style-type: none"> <li>a. Maternal Health, Child Health, RCH Demography and Family welfare</li> <li>b. Cares of special groups viz. school health, adolescent health and Geriatrics</li> <li>c. Care of disabled, Community based Rehabilitation Tribal Health</li> <li>d. Public Health emergencies and calamities</li> </ul> <p><b>IV.</b></p> <ul style="list-style-type: none"> <li>a. Health and Hospital Administration</li> <li>b. Health care delivery including National health programmes</li> <li>c. Public health legislation</li> <li>d. Mental health</li> <li>e. International health</li> <li>f. Voluntary Health Organisation, NGO'S</li> <li>g. Management and Health</li> <li>h. Health Economics</li> <li>i. Recent Advances</li> </ul>
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6.	M.D.	PAEDIATRICS	I.	Basic Sciences of Anatomy, Physiology related to genetic.
			II.	Neonatology, Social Sciences related to Paediatrics
			III.	Systemic diseases in Paediatrics: - Respiratory Cardiology, C.V.S., Neurology, Haematology, Nephrology, Rheumatology, Immunology, Metabolic, Gastroenterology, Growth and Development, Congenital and acquired disorder of ear, nose, throat and joints, Endocrine System and Miscellaneous diseases.
			IV.	Recent advances in Paediatrics
7.	M.D.	RADIO- DIAGNOSIS	I.	Radiation physics, Protective measures & Physics involving imaging techniques and related basic sciences e.g. Anatomy, Physiology and Pathology.
			II.	Radiological Imaging in congenital & systemic diseases - I
			III.	Radiological imaging in congenital & systemic diseases - II
			IV.	Miscellaneous, Radiological procedures, Interventional Radiology, Recent advances and newer techniques.
8	M.D.	PSYCHIATRY	I.	Basic Sciences and application
			II.	Neuro Psychiatry
			III.	Clinical Psychiatry Part - I
			IV.	Clinical Psychiatry Part II Recent Advances
9.	M.D.	DERMATOLOG Y, VENEREOLOGY , LEPROSY,	I.	Basic Science in relation to Dermatology, Venereology, Leprosy, Cosmetology, Dermatosurgery and HIV/AIDS
			II.	Skin Diseases, Deramatotherapeutics, Cosmetology and Dermatosurgery.
			III.	HIV/AIDS, Venereology and
			IV.	Recent advances

10.	M.D.	BIOCHEMISTRY	I.	General Biochemistry and Instrumentation
			II.	Metabolism and Nutrition
			III.	Clinical Biochemistry
			IV.	Molecular Biology, Biotechnology & Recent Advances in clinical Biochemistry
11.	M.D.	PHYSIOLOGY	I.	General physiology, Cellular physiology, Applied Biochemistry, Biophysics and Biostatistics, History of Physiology, Comparative Physiology
			II.	Nerve muscle, Blood, Cardiovascular system, Respiratory System, Gastrointestinal system, Renal Physiology.
			III.	Endocrine, special senses, Nervous system, Reproductive system
			IV.	Exercise Physiology, Nutrition, recent advances, Medical education technology, stress relaxation, medical ethics & applied physiology.
12.	M.D.	ANAESTHESIOLOGY	I.	Basic Sciences related to Anaesthesia (History, Anatomy, Physiology, Pharmacology, Pathology, Physics, Instrument & Equipments, etc.)
			II.	Theory & Practice of Anaesthesia 1. Cardio Vascular System. 2. Respiratory System. 3. Neuro Surgery. 4. Obstetrics & Gynaecology 5. Orthopaedics 6. Ophthalmology
			III.	Theory & Practice of Anaesthesia 1. Paediatrics. 2. Renal & Hepatic system. 3. Endocrines. 4. Haemopoitics. 5. Geriatrics 6. E.N.T. 7. Out Patient Anesthesia & Dental Anaesthesia. 8. Nerve Blocks.
			IV.	Recent Advances in Anaesthesia. Applied Medicine in Relation to Anaesthesia. Theoretical Aspects of pain and pain relief including

			postoperative & Cancer pain.
13.	M.D.	RADIATION ONCOLOGY	I. Radiation Physics, Radio biology & Basic Medical Sciences
			II. Principles, Practice & Techniques of Radio Therapy & oncology
			III. Principles & Practice of Chemotherapy & Radiotherapy
			IV. Recent Advances in oncology (Radiotherapy & Chemotherapy)
14.	M.D.	ANATOMY	I. General and gross anatomy including corresponding microanatomy and embryology and clinical anatomy of Head, Face, Neck and Thorax.
			II. Gross anatomy including corresponding microanatomy and Embryology and clinical anatomy of Abdomen, Pelvis and Perineum and superior and inferior extremity.
			III. Neuroanatomy including corresponding microanatomy, embryology and clinical anatomy.
15.	M.D.	RESPIRATORY MEDICINE	IV. Genetics, Radiological Anatomy, Sectional Anatomy, Clinical Anatomy and Recent Advances.
			I. Basic Sciences - Anatomy, Physiology, Pathology, Microbiology, Pulmonary and extra pulmonary T.B., Public Health, Surgical aspects.
			II. Non-Tubercular Pulmonary Diseases.
			III. Internal Medicine as applied to pulmonary Medicine.
			IV. Recent advancement in pulmonary medicine.

PG COURSES: - M.S.			
SN	COURSE TITLE	SUBJECT NAME	PAPER NO. & TOPICS
1	M.S.	GENERAL SURGERY	<p>I. Basic Sciences: Anatomy, Physiology and Other basic science topics covered in syllabus including Introduction to Surgery, Basic Surgical Principles. Wounds, tissue repair and scars. Critical care; fluid, electrolyte and acid-base balance; blood transfusion. Nutritional support and rehabilitation. Anaesthesia and pain relief. Wound Infection. Special infections. Acquired Immunodeficiency Syndrome (AIDS). Sterile precautions. Transplantation. Tumours, Cysts, Ulcers, Sinuses. Plastic and reconstructive surgery, skin lesions. Burns. Arterial disorders. Venous disorders. Lymphatic system. Day surgery. Audit in surgery. Surgical ethics.</p> <p>II. General Surgery Including Clinical Surgery: Eye and orbit. Cleft lip and palate, developmental abnormalities of the face, palate, jaws and teeth. Maxillofacial injuries. Nose and sinuses. Ear. Oral and oropharyngeal cancer and precancer. Salivary gland disorders. Pharynx, larynx and neck. Thyroid gland and the thyroglossal tract. Parathyroid and Adrenal glands. Breast. Thorax. Heart and Pericardium.</p> <p>III. General Surgery Including Subspecialties: Anastomoses, Oesophagus. Stomach and duodenum. Liver. Spleen. Gallbladder and bile ducts. Pancreas. Peritoneum, omentum, mesentery and retroperitoneal space. Small and large intestines. Intestinal obstruction. Vermiform appendix. Rectum. Anus and anal canal. Hernias, Umbilicus, Abdominal wall. Principles of Laparoscopic surgery.</p> <p>IV. Recent Advances: Orthopedics: Musculoskeletal disorders. Fracture and Dislocations - General, specific. Diseases of bones and joints - infection, tumours, generalised diseases and chronic joint diseases, congenital disorders. Wrist and hand. Foot. Nervous system: Neurological disorders affecting the musculoskeletal system. Spine, vertebral column and spinal cord. Nerves. Cranium (Scalp, skull, brain). Genito -Urinary System: Urinary symptoms, Investigation of the urinary tract, anuria. Kidneys and ureters. Urinary bladder. Prostate and seminal vesicles. Urethra and penis. Testis and scrotum.</p>

2	M.S.	OPHTHALMOLOGY	I.	Anatomy, Physiology and optics of the eye.
			II.	Ophthalmic Medicine and Surgery.
			III.	Ophthalmology in relation to medicine
			IV.	All New Techniques and innovations in Ophthalmology.
3	M.S.	OTORHINOLARYNGOLOGY	I.	Basic sciences including pharmacology in relation to ENT and recent advances.
			II.	Diseases of Ear and Recent Advances.
			III.	Diseases of Nose and Para nasal Sinuses and recent advances.
			IV.	Diseases of Throat, Head and Neck include Tracheobronchial tree and Oesophagus Recent Advances.
4	M.S.	ORTHOPAEDICS	I.	Basic and Applied Sciences as related to Orthopaedics
			II.	Orthopaedics Traumatology
			III.	Orthopaedic Diseases
			IV.	Recent Advances
5	M.S.	OBSTETRICS AND GYNAECOLOGY	I.	Basic Sciences in Obstetrics and Gynaecology including the diseases of the newborn.
			II.	Clinical Obstetrics includes newborn.
			III.	Clinical Gynaecology.
			IV.	Recent Advances in Ob/Gy.

### 9.3 CLINICAL / PRACTICAL AND ORAL EXAMINATION

Practical examination shall consist of carrying out special investigative techniques for Diagnosis and Therapy.

Oral examination shall be comprehensive to test the candidate's overall knowledge of the Subject.

#### SCHEME OF PRACTICAL EXAMINATION: -

- i) Clinical examination for the subjects in clinical sciences shall be conducted to test the knowledge and competence of the candidates for undertaking independent work as a specialist/teacher, for which candidate shall examine a minimum one long case and two short cases.

- ii) Practical examination for the subjects in Basic Medical Sciences shall be conducted to test the knowledge and competence of the candidate for making valid and relevant observations based on the experimental/Laboratory studies and his ability to perform such studies as are relevant to his subjects
- iii) The oral examination shall be through and shall aim at assessing the candidate's knowledge and competence about the subject, investigative procedures, therapeutic technique and other aspects of the Speciality, which form a part of the examination.
- iv) The maximum number of candidates to be examined in clinical/Practical and viva on any day shall not exceed 8 for M.D./M.S. degree
- v) All the 4 Examiners will sit together to examine the candidate for long cases. At least one internal & one external examiner would assess the candidate for short cases. All 4 examiners will conduct viva voce.

#### 1. M.D. (GENERAL MEDICINE) PRACTICAL SCHEME: -

SN	Heads	Description	Marks	Preparation time	Assessment time
1.	Long Cases (Two)	1 Neurology case 1 Non-Neurology case	100 each = 200	45 min each	20 min
2.	Short Cases (Two)	Of systems other than the system of long cases	50 each = 100	15 min each	10 min
3.	Viva (Four Tables)	Radiology (X-Rays, CT, MRI)	25		5 min
		ECG/Lab investigations	25		5 min
		Therapeutics	25		5 min
		Emergencies	25		5 min
		<b>TOTAL PRACTICAL MARKS</b>	<b>400</b>		



**2. M.D. (PATHOLOGY) PRACTICAL SCHEME: -**

SN.	Exercises	Maximum Marks
1	Histopathology slides (25 slides, 5 marks each)	125
2	Clinical case	75
3	Haematology & Cytology slides (15 slides, 5 marks each)	75
4	Grossing	35
5	Autopsy	20
6	Histotechniques	15
7	Serology	15
8	Viva Voce	40
<b>Total Marks</b>		<b>400 Marks</b>

**3. M.D. (MICROBIOLOGY) PRACTICAL SCHEME: -**

SN.	EXERCISE/VIVA	MAXIMUM MARKS
	<b>A] LONG EXERCISE BACTERIOLOGY</b>	<b>50</b>
	<b>B] SHORT EXERCISES</b>	
1	Bacteriology short exercise	30
2	Mycobacteriology/special staining	10
3	Exercise in Virology	30
4	Exercise in Immunology	30
5	Exercise in Mycology	30
6	Exercise in Parasitology	30
7	Serology/Exercise	30
8	Identification of slides	30
9	Microteaching/Pedagogy	30
	<b>Total of Short-exercises (B)</b>	<b>250</b>
	<b>C] ORAL (VIVA VOCE)</b>	<b>100</b>
	<b>TOTAL of A, B, C</b>	<b>400</b>

**4. M.D. (COMMUNITY MEDICINE) PRACTICAL SCHEME: -**

SN	Heads	Marks
1.	Family Study: (One)	100
2.	Clinico-Social case study (One long case)	100
3.	Short case (One infectious Disease)	20
4.	Public Health Laboratory Practical	30
5.	Problem on Epidemiology and Biostatistics (Six, 5 marks each)	30
6.	Spotters (Five, Four Marks each)	20
7.	Viva voce	100
<b>Total</b>		<b>400 Marks</b>

1. **Family Study: - (One)** **100 Marks**  
One family will be allotted in rural/urban field practice area. Presentation and discussion will be on the health status of the family and of any case/individual in the family and on factors that contributed towards maintenance of health and occurrence of diseases; management at individual, family and community levels.
2. **Clinico-Social case study (One Long case)** **100 Marks**  
Basic clinical presentation and discussion of diagnosis, treatment and management of common communicable or non-communicable diseases/conditions with emphasis on social and community aspects.
3. **Short Case (One infectious Disease)** **20 Marks**
4. **Public Health Laboratory Practical** **30 Marks**  
Staining of smears, interpretation of common serological diagnostic tests, water and milk analysis or interpretation of given results of any above tests.
5. **Problem on Epidemiology and Biostatistics** **30 Marks**  
(Six, 5 Marks each)  
Based on situation analysis from communicable or non-communicable diseases, M.CH. & FP including demography. Environmental health including Entomology and Occupational Health.
6. **Spotters (five, four Marks each)** **20 Marks**  
Identification and description of relevant public health aspects of the spotters/specimen by the student. Spotters shall be from Nutrition, Environmental Health including Entomology and Occupational health, M.CH. & FP, Microbiology including parasites vaccines, sera and other immunobiologicals.
7. **Viva Voce: -** **100 Marks**  
Students will be examined by all examiners together, about student's comprehension, analytical approach, expression and interpretation of data. Student shall also be given case reports, chart for interpretation. It includes discussion on dissertation.

#### 5. M.D. (PHARMACOLOGY & THERAPEUTICS) PRACTICAL SCHEME

Day	Heads	Particulars	Marks
Day 1	Long Exercises	a) Bioassay: Guinea Pig Ileum/Frog rectum/Rat colon/Rat uterus/Rat fundus or Intact animal experiments. - 150 Marks b) Demonstration of experimental technique and equipment handling - 50 Marks	200

**6. M.D. (PEADIATRICS) PRACTICAL /CLINICAL EXAMINATION: -**

SN.	Heads	Marks
1	Two long cases of 100 marks each	200
2	Two short cases of 50 Marks each	100
3	Viva Voce	100
<b>Total Marks</b>		<b>400 Marks</b>

Day 1 or 2	Short exercises	a) Criticism and comments on research Paper or protocol - 50 Marks b) Human Pharmacology: Demonstration of Pharmacodynamic techniques and Evaluation of skills in clinical - 50 Marks Pharmacology and therapeutics Or b) Solving Therapeutic problem or criticism of promotional literature or proprietary Preparations. - 50 Marks	100
Day 2	Viva voce	a) Dissertation presentation and viva - 25 Marks b) Viva-voce examination. - 75 Marks	100
<b>Total Marks</b>			<b>400</b>

**7. M.D. (PSYCHIATRY) PRACTICAL SCHEME: -**

SN	Heads	Marks
1	Two Psychiatry Long Cases - 100 X 2	200
2	One Neuro Psychiatry	50
3	One Case Speciality- Child/Geriatric etc.	50
4	Viva voce -	100
<b>Total</b>		<b>400</b>

**8. M.D. (DERMATOLOGY, VENEROLOGY, LEPROSY, COSMETOLOGY AND HIV AIDS)****PRACTICAL SCHEME: -**

SN	Heads	Marks
1	One long case	100 x 01 = 100
2	Two short cases	50 x 02 = 100
3	Ten spotters	10 x 05 = 50
4	Five hospital slides	05 x 10 = 50
5	Viva	100
<b>Total</b>		<b>400 Marks</b>

**9. M.D. (RADIO-DIAGNOSIS) PRACTICAL /CLINICAL EXAMINATION: -**

Topics	Marks
Sopt Films (30)	60
Long Case (1)	100
Short Cases (02) (50 Each)	100
Film Reading Session	60
Instruments	30
Viva	50
<b>Total</b>	<b>400Marks</b>

**10. M.D. (BIOCHEMISTRY) PRACTICAL SCHEME: -**

SN	Heads	Marks
1.	Clinical case 1: - 5 Investigations based on the diagnosis of a given case	150
2.	Clinical case 2: - a) Enzyme kinetics - 50 Marks b) Technique - 50 Marks (Chromatography/Electrophoresis)	100
3.	Standardization & Interpretation of Quality Control Charts	50
4.	Microteaching to judge the skill of teaching	30
5.	General Viva voce examination including viva on Dissertation	70
<b>Total</b>		<b>400 Marks</b>

**11. M.D. (ANATOMY) DISTRIBUTION OF MARKS (PRACTICAL)**

Day	Heads	Particulars	Marks
Day 1	Long Case	Dissection	100
	Short Case	Microanatomy - - (5 x 8)	40
		Neuroanatomy - Slides	
		Genetics - Chart - (One)	10
		Embryology - Slides - (Two)	10
		Histology techniques - Staining, H & E - Use of Microtome	50

Day 2	Viva/Orals	Microteaching	30
		Grand Viva soft parts	40
		Neuroanatomy	20
		Bones,	40
		Radiology including CT Scan & MRI,	20
		Embryology Models,	20
		Surface and Living Anatomy- (Ten Marks Each)	20
Total		400	

**12.M.D. (PHYSIOLOGY) DISTRIBUTION OF MARKS (Practical)**

Day	Heads	Marks
<b>Day 1</b>	(i) Human Experiment	50
	(ii) Amphibian	50
	(i) Mammalian	50
	(iv) Haematology	50
	(v) Clinical Presentation	50
<b>Day 2</b>	I) Microteaching	50
	II) General Viva	100
<b>Total</b>		<b>400 Marks</b>

**13. M.D. (RESPIRATORY MEDICINE) PRACTICAL SCHEME: -**

Sr.No.	HEADS	Marks
1	a) One Long Case- Examination of Patient- 30 minutes - Evaluation by examiners- 15 minutes	100
2	b) Two Short case- Examination of Patient - 20 minutes Evaluation by examiners- 10 minutes	100
3	Oral- each candidate will be examined for- 30 minutes	200
<b>Total</b>		<b>400</b>

**14. M.D. (ANAESTHESIOLOGY) PRACTICAL/CLINICAL SCHEME: -**

SN.	Heading	Heading	Marks		Time
1	Clinical Case - I	Long Case - One	100	100	30 Min
2	Clinical Case - II	Short Cases - Two	50 + 50	100	30 Min
3	Viva Voce - I	Equipments, X-Rays & ECG	60+20+20	100	15 Min
4	Viva Voce - II	Drugs, investigation, charts & laboratory findings	60+20+20	100	15 Min
<b>Total Marks</b>				<b>400</b>	

**15. M.D. (RADIOTHERAPY) PRACTICAL SCHEME: -**

SN	Heads	Marks
1.	Clinical - Long/Question	100
2.	Clinical - Short/Question (50x2)	100
3.	Viva & Voce	200
Total Marks		400 Marks

**9.4 CRITERIA FOR PASSING**

A candidate shall secure not less than 50% marks in each head which shall include (1) Theory (2) Practical / Clinical and viva voce examination.

**9.5 RESULT OF EXAMINATION**

9.5.1 No marks will be assigned.

9.5.2 The fitness of the candidate for award of degree will be decided by all four examiner

9.5.3 The results of the examinations will be declared as Pass Fail in the concerned subject.

**10. CANCELLATION OF ADMISSION**

10.1 The admission of the student at any stage of the study shall be cancelled by the Vice Chancellor based on the recommendation of the head of the institution if:

10.1.1 He/ She is not found to be qualified or eligible as per NMC norms and guidelines.

10.1.2 He/She is found to have produced false / forged documents or found to have used unfair means to secure admission.

10.1.3 He/ she is found to be involved in serious breach of discipline in the institution or the University camp.

Notwithstanding anything stated in this ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the Dean/Director/Principal/Heads of Department/ Constituent College/ Schools. The decision of the vice chancellor shall be final

**ORDINANCE No - 98**  
**ACADEMIC REGULATIONS**  
*for*  
**Post Graduate (M.Sc.) Degree**  
**Programme in Agriculture**

**1. Academic Year and Registration**

- An academic year shall be normally form July to June of the following calendar year otherwise required under special situations. It shall be divided into two academic terms known as semester. Dates of registration, commencement of instructions, semester and examination, end of semester and academic year, etc. The Academic Calendar shall be developed by the concerned University from time to time and notified accordingly by the Registrar in advance.
- An orientation programme shall be organized by the Director (Education)/ Dean PGS for the benefit of the newly admitted students immediately after commencement of the semester.
- On successful completion of a semester, the continuing students shall register for subsequent semester on the date specified in the Academic/ Semester Calendar or specially notified separately. Every enrolled students shall be required to register at the beginning of each semester till the completion of his/ her degree programmes.

**2. Credit requirements**

**2.1 Framework of the courses**

The following nomenclature and credit hrs need to be followed while providing the syllabus for all the disciplines:

Master's Programme		
(i)	Course Work	
	Major courses	20
	Minor Courses	08
	Supporting Courses	06
	Common Courses	05
	Seminar	01
(ii)	Thesis Research	30
	Total	70

**Major Courses:** From the Discipline in which a student takes admission. Among the listed courses, the core courses compulsorily to be taken may be given mark.

**Minor Courses:** From the subjects closely related to a student's major subject

**Supporting Courses:** The subject not related to the major subject. It could be any subject considered Relevant for students' research work (such as Statistical Methods, Design of Experiments, etc.) or necessary for building his/ her overall competence.

**Common Courses:** The following courses (one Credit each) will be offered to all student undergoing Master's degree programme:

1. Library and Information Services
2. Technical Writing and Communications Skills
3. Intellectual Property and its management in Agriculture
4. Basic Concepts in Laboratory Techniques
5. Agricultural Research, Research Ethics and Rural Development Programmes

Some of these Courses are already in the form of e-courses/MOOCs. The students may be allowed to register these Courses/ similar courses on these aspects, if available online on SWAYAM or any other platform. If a student has already completed any of these courses during UG, he/ she may be permitted to register for other related courses with the prior approval of the Head of Department (HOD)/ Board of Studies (BOS).

## 2.2. Supporting Courses

The following courses are being offered by various disciplines (The list is only indicative). Based on the requirement, any of the following courses may be opted under the supporting courses. The syllabi of these courses are available in the respective disciplines. If required, the contents may be modified to suit the individual discipline with approval of the concerned BoS:

Code	Course Title	Credit Hours
STAT 501	Mathematics for Applied Sciences	2+0
STAT 502	Statistical Methods for Applied Science	3+1
STAT 511	Experimental Designs	2+1
STAT 512	Basic Sampling Techniques	2+1
STAT 521	Applied Regression Analysis	2+1
STAT 522	Data Analysis Using Statistical Packages	2+1
MCA 501	Computers Fundamentals and Programming	2+1
MCA 502	Computer Organization and Architecture	2+0
MCA 511	Introduction to Communication Technologies, Computer Networking and Internet	1+1
MCA 512	Information Technology in Agriculture	1+1



BIO CHEM 501	Basic Biochemistry	3+1
BIO CHEM 505	Techniques in Biochemistry	2+2

### 2.3 Mandatory requirement of seminars

- It has been agreed to have mandatory seminars one in Masters (One Credit) and two in Doctoral Programmes (two Credits).
- The students should be encouraged to make presentations on the latest developments and literature in the area of research topic. This will provide training to the students on preparation for seminar, organizing the work, critical analysis of data and presentation skills.

### 3 Residential requirements

- The minimum and maximum duration of residential requirement for Master's

Degree Shall be as follows:

P.G. Degree Programmes	Duration of Residential Requirement	
	Minimum	Maximum
Master's Degree	2 Academic Years (4 Semesters)	5 Academic Years (10 Semesters)

\* Students may be allowed to discontinue temporarily only after completion of courses work

In case a student's fails to complete the degree programme within the maximum duration of residential requirement, his/ her admission shall stand cancelled. The requirement shall be treated as satisfactory in the cases in which a student submits his/ her thesis any time during the 4<sup>th</sup> and 6<sup>th</sup> semester of his/ her resident ship at the University for Master's programme respectively.

### 4 Evaluation of courses work and comprehensive examination

- For M.Sc., multiple levels of evaluation (First Test, Midterm & Final semester) is desirable. However, it has been felt that the comprehensive examination is redundant for M.Sc. Students.

## 5. Advisory System

### 5.1 Advisory Committee

- There shall be an advisory committee for every student consisting of not fewer than three members in the case of a candidate for Master's degree with the Advisor as Chairperson. The Advisory Committee should have representatives from the major and minor fields amongst the members of the Post-graduate faculty accredited for appropriate P.G. level research.

However, in those departments where qualified staff exists but due to unavoidable reasons Post-graduate degree programmes are not existing of two years or more may be included in the Advisory Committee as member representative the minor.

- At any given time, a P.G. teacher shall not be a Chairperson Advisory Committee (including Master's programmes) for more than five students.
- The Advisor should convene a meeting of the Advisory Committee at least once in a Semester. The summary record should be communicated to the Head of Department, Dean of the College of concerned, Director (Education)/ Dean PGS and Registrar for information.

#### Advisor/ Member, Advisory Committee from other collaborating University/ Institute/ Organization

- In order to promote quality Post-graduate research and training in cutting edge areas, the University may enter into Memorandum of Understanding (MOU) with other Universities/ Institutions for conducting research. While constituting an Advisory Committee of a student, if the Chairperson, Advisory Committee feels the requirement of involving of a faculty member/ scientist of such partnering university/ Institute/ Organization, he/ she may send a proposal to this effect to Director (Education)/ Dean PGS along with the proposal for consideration of Student's Advisory Committee (SAC).
- The proposed faculty member from the partnering institution can be allowed to act as Chairperson/ Member, SAC, by mutual consent, primarily on the basis of intellectual input and time devoted for carrying out the research work at the particular institution. The faculty member/ scientist of partnering institutions in the SAC shall become a temporary faculty member of the University by following the procedure approved by the Academic Council.

**Allotment of students to the retiring persons**

Normally, retiring person may not be allotted M. Sc. Student if he/ she is left with less than 2 years of service

However, in special circumstances, permission may be obtained from the Director (Education)/ Dean PGS, after due recommendation by the concerned Head of the Department.

**Changes in the Advisory Committee:**

- (i) Change of the Chairperson or any member of the Advisory Committee is not ordinarily permissible. However, in exceptional cases, the change may be effected with due approval of the Director of Education/ Dean PGS.
- (ii) Normally, staff members of the university on extra ordinary leave or on study leave or who leave the University service will cease to continue to serve as advisors of the Post-graduate students of the University. However, the Director (Education)/ Dean PGS may permit them to continue to serve as advisor subject to the following conditions:
  - (a) The concerned staff member must be resident in India and if he/she agrees to guide research and must be available for occasional consultations;
  - (b) An application is made by the student concerned duly supported by the Advisory Committee;
  - (c) The Head of the Department and the Dean of the College concerned agree to the proposal;
  - (d) The staff member, after leaving the University service is granted the status of honorary faculty's membership by the Vice-Chancellor on the recommendation of the Director (Education)/ Dean PGS for guiding as Chairperson or Member, Advisory Committee the thesis/ theses of the student(s) concerned only.
- (iii) In case the Chairperson/ member of a Student's Advisory Committee retires, he/she shall be allowed to continue provided that the student has completed his course work and minimum of 10 research credits and the retiring Chairperson/ member stays at the Headquarters of the College, till the thesis is submitted.
- (iv) If the Chairperson/ member proceeds on deputation to another organization. He/ she may be permitted to guide the student provided his/her new organization is at the Headquarters of the College and his/her organization is willing for the same.
- (v) The change shall be communicated to all concerned by the Head of Department.

## 6. Prevention of plagiarism

- An institutional mechanism should be in place to check the plagiarism. The students must be made aware that manipulation of the data/ plagiarism is punishable with serious consequences.

## 7. Learning through online courses

- In line with the suggestion in new education policy and the initiatives taken by ICAR and MHRD in the form of e-courses, MOOCs, SWAYAM, etc. and also changes taking place globally in respect of learning through online resources it has been agreed to permit the students to enrol for online courses. It is expected that the provision of integrating available online courses with the traditional system of education would provide the students opportunities to improve their employability by imbibing the additional skills and competitive edge.

The Committee recommends the following points while integrating the online courses:

1. Board of Studies (BoS) of each Faculty shall identify available online courses and a student may select from the listed courses. The interested students may provide the details of the on-line courses to the BoS for its consideration.
2. A Postgraduate student may take up to a maximum of 20% credits in a semester through online learning resources.
3. The host institute offering the course does the evaluation and provide marks/ grades. The BoS shall develop the conversion formula for calculation of GPA and it may do appropriate checks on delivery methods and do additional evaluations, if needed.

## 8. Internship during Masters programme

Internship for Development of Entrepreneurship in Agriculture (IDEA)

Currently, a provision of 30 credits for dissertation work in M.Sc./M.Tech/M.F.Sc./M.V.Sc. programmes helps practically only those students who aspire to pursue their career in academic/ research. There is hardly any opportunity/ provision under this

system to enhance the entrepreneurship skills of those students who could start their own enterprise or have adequate skills to join the industry. Therefore, in order to overcome this gap, an optional internship/ in-plant training (called as IDEA) in lieu of thesis/ research work is recommended which will give the students an opportunity to have a real-time hands-on experience in the industry.

It is envisaged that the internship/in-plant training would enhance the interactions between academic organizations and the relevant industry. It would not only enable the development of highly learned and skilled manpower to start their own enterprises but also the industry would also be benefitted through this process. This pragmatic approach would definitely result in enhanced partnerships between academia and industry.

The main objectives of the programme:

1. To promote the linkages between academia and industry
2. To establish newer University - Cooperative R&D together with industry for knowledge creation, research and commercialization
3. Collaboration between Universities and industries through pilot projects
4. To develop methods for knowledge transfer, innovation and networking potential
5. To enhance skill, career development and employability

Following criteria for IDEA will be taken into consideration:

- At any point of time there will not be more than 50% of students who can opt under IDEA
- Major Advisor will be from Academia and Co-advisor (or Advisory Committee member) from industry
- Total credits (30) will be divided into 20 for internship/in-plant training and 10 for writing the report followed by viva-voce similar to dissertation
- Work place will be industry; however, academic/ research support would be provided by the University or both. MoU may be developed accordingly
- The IPR, if any, would be as per the University policy

## 2. Compliance with the National Education Policy-2020

- While implementing the course structure and contents recommended by the BSMA Committees, the Higher Education Institutions (HEIs) are required to comply with the provisions of National Education Policy-2020, especially the following aspects:
- Given the 21st century requirements, quality higher education must aim to develop good, thoughtful, well-rounded, and creative individuals. It must enable an individual to study one or more specialized areas of interest at a deep level, and also develop character, ethical and Constitutional values, and intellectual curiosity. Scientific temper, creativity, spirit of service, and 21st century capabilities across a range of disciplines including sciences, social sciences, arts, humanities, languages, as well as professional, technical, and vocational subjects. A quality higher education must enable personal accomplishment and enlightenment, constructive public engagement, and productive contribution to the society. It must prepare students for more meaningful and satisfying lives and work roles and enable economic independence (9.1.1. of NEP-2020).
- At the societal level, higher education must enable the development of an enlightened, socially conscious, knowledgeable, and skilled nation that can find and implement robust solutions to its own problems. Higher education must form the basis for knowledge creation and innovation thereby contributing to a growing national economy. The purpose of quality higher education is, therefore, more than the creation of greater opportunities for individual employment. It represents the key to more vibrant, socially engaged, cooperative communities and a happier, Cohesive, cultured, productive, innovative, progressive, and prosperous nation (9.1.3. of NEP-2020).
- Flexibility in curriculum and novel and engaging course options will be on offer to students. In addition to rigorous specialization in a subject or subjects. This will be encouraged by increased faculty and institutional autonomy in setting curricula.

Pedagogy will have an increased emphasis on communication, discussion, debate, research, and opportunities for cross-disciplinary and interdisciplinary thinking (11.6 of NEP-2020).

- As part of a holistic education, students at all HEIs will be provided with opportunities for internships with local industry, businesses, artists, crafts persons, etc., as well as research internships with faculty and researchers at their own or other HEIs/research institutions, so that students may actively engage with the practical side of their learning and, as a by-product, further improve their employability (11.8 of NEP-2020).
- HEIs will focus on research and innovation by setting up start-up incubation centres: technology development centres: centres in frontier areas of research; greater industry academic linkages; and interdisciplinary research including humanities and social sciences research (11.12. of NEP-2020).
- Effective learning requires a comprehensive approach that involves appropriate curriculum, engaging pedagogy, continuous formative assessment, and adequate student support. The curriculum must be interesting and relevant, and updated regularly to align with the latest knowledge requirements and to meet specified learning outcomes. High-quality pedagogy is then necessary to successfully impart the curricular material to students: pedagogical practices determine the learning experiences that are provided to students, thus directly influencing learning outcomes. The assessment methods must be scientific, designed to continuously improve learning and test the application of knowledge. Last but not least, the development of capacities that promote student wellness such as fitness, good health, psycho-social well-being, and sound ethical grounding are also critical for high-quality learning (12.1. of NEP-2020).

10. Notwithstanding anything stated in this ordinance, for any unforeseen issues arising and not covered by this ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the directors of the Departments. the decision of the Vice-Chancellor shall be final.
11. The Reservation to SC/ST/Other category candidates shall be applicable as per the norms of the State Government of Madhya Pradesh.

**Important:-**

- The mentioned regulation and clause of the ordinance are based on the recommendation of Broad Subject Matter Area (BSMA) committee of ICAR and are subject to change as and when prescribed by ICAR.
- Course Curriculum for Master and Ph.D. Degree programmes will be based on the recommendation of Indian Council of Agriculture Research BSMA committee and is subject to modification as and when prescribed by ICAR.

**ORDINANCE No - 99**

Governing the Postgraduate Degree program on successful completion of two years (four semesters)

For

**MASTER OF LAWS (LL.M.)**

**Under Choice Based Credit System**

**1. TITLE AND COMMENCEMENT:**

- 1.1.** This Ordinance shall be called as Ordinance regulating the award of Master of Laws, in short, LL.M.
- 1.2.** This ordinance will come into force from the Academic Session commencing after the date of notification issued by the University.

**2. DEFINITION & KEY WORDS:**

- 2.1.** "Vishwavidyalaya" or "University" means .....
- 2.2.** "Student" means one who has been admitted in the Two-year LL.M. Program of this University through Vishwavidyalaya Entrance Test (VET) or by any other procedure notified by the University from time to time; they may also be referred as Prospective teacher educator;
- 2.3.** "Academic Year" means two consecutive (one odd and one even) semesters;
- 2.4.** "Choice Based Credit System (CBCS)" means a program that provides choice for students to select from the prescribe courses as per the guidelines issued by UGC/regulatory bodies wherever applicable and as approved by the appropriate bodies of the University;
- 2.5.** "Program" means the field of technical education;
- 2.6.** Course means "Papers"/ "Subjects" through different modes of delivery and is a component of a program as detailed out in the respective program structure;
- 2.7.** "Credit Point" means the product of grade point and number of credits for a course;

- 2.8.** "Credit" means a unit by which the course work is measured. It determines the number of hours of instructions required per week. One credit is equivalent to one and half of teaching (lecture, seminar or tutorial, practical, field work) per week. The number of credits for each course shall be defined in the respective examination scheme;
- 2.9.** "Cumulative Grade Point Average (CGPA)" means a measure of overall cumulative performance of a student in all semesters. The CGPA is the ratio of total credit points secured by a student in various courses in all semesters and the sum of the total credits of all courses in all semesters. It is expressed up to two decimal places;
- 2.10.** "Grade Point" means a numerical weight allotted to each letter grade on a 10-point scale or as prescribed by the UGC/University from time to time;
- 2.11.** "LL.M. Program" or "LL.M. Degree Program" means LL.M. 2 Years Degree Program;
- 2.12.** "Letter Grade" means an index of the performance of students in a course. Grades are denoted by letters O, A+, A, B+, B, C, P, and F;
- 2.13.** "Semester Grade Point Average (SGPA)" means a measure of performance of a student in a semester. It is the ratio of total credit points secured by a student in various courses registered in a semester and the total credits of all courses during the semester. It shall be expressed up to two decimal places.
- 2.14.** "Semester" means an academic session spread over 15-18 weeks of teaching work with minimum 90 teaching days. The odd semester may normally be scheduled from July to December and even semester from January to June;
- 2.15.** "Grade Card" means a certificate based on the grades earned. Grade certificate shall be issued to all registered students after every semester. The grade certificate will contain the course details (code, title, number of credits, grade secured) along with SGPA of the semester and CGPA earned till that semester. The final semester grade certificate shall also reflect the cumulative total of marks obtained by the student in all semesters out of maximum marks allocated for which the grades of the program were evaluated. However, the final result will be based on the grades/CGPA;



**2.16.** "Transcript" means a certificate issued to all enrolled students in a program after successful completion of the program. It contains the SGPA of all semesters and the CGPA;

**2.17.** "Ex-student" means a regular student (except first semester students) who has failed to pass  $n/2$  or  $(n-1)/2$  courses upto first three semester, and/or failed in any subject in forth semester, or unable to appear for the examination of the University (except due to shortage of attendance) in any of its courses of study. Such student may be allowed to appear at the same examination in next session after depositing the prescribed fee as an ex-Student. He/she-student may only appear in the examination and will not be eligible for privileges of a regular student. Further, he/she will forfeit his/her right as an ex-student as soon as he/she takes an admission to a regular program of study.

**3. DEGREE OF MASTER OF LAWS (LL.M.):**

The University may confer the Degree of Master of Laws on such candidates who, having been admitted for LL.M. 2 Years Degree Program, have received regular instructions in the prescribed courses of study, passed relevant examinations and have fulfilled such other conditions as may be laid down by the appropriate authority from time to time.

**4. EDUCATIONAL OBJECTIVES OF LL.M. 2 YEARS DEGREE PROGRAM:**

LL.M. Programme has objective to:

- 1 Familiarizing students with law to the specified field of study and with judicial interpretation at the national and international level and a comparative study of the same.
- 2 To inculcate research skills and analytical abilities in students.
- 3 Imparting skill of legal reasoning, problem solving, legal research, legal writing, oral and written communication, persuasion, leadership and teamwork.
- 4 Producing internationally competent litigating lawyers, judges, judicial officers, legal officers, law reformers, and law teachers, etc.
- 5 To intimately nurture the talent of the students by a team of distinguished Judges, Legal Practitioners and Consultants, Social Activists, Corporate Counsels, and Faculty Members of law schools across the country.

## **5. PROGRAM OUTCOME AND PROGRAM SPECIFIC OUTCOME**

### **5.1. PROGRAM OUTCOME**

On completion of the Post Graduate study in Law, the students will:

**PO.1.** Acquire advanced and updated legal knowledge in general as well as in different sub-stream of law

**PO.2.** Improve cognitive, problem-solving skills, independent critical thinking with enhanced research capabilities

**PO.3.** Find, identify and interpret the law in a given situation.

**PO.4.** Acquaint with teaching skills

**PO.5.** In a position to use knowledge and skills acquired during the study in specific areas of their choice, viz., Constitutional Law, Corporate Laws, Alternative dispute resolution, Criminal Law, International trade Law, Law of Intellectual Property Rights, Human Rights, Taxational Law, Environmental law.

### **5.2. PROGRAM SPECIFIC OUTCOME**

After completion of the program, the post-graduates of LL.M Programme will be able to following:

**PSO.1.** Understand, interpret and apply the law

**PSO.2.** Demonstrate exhaustive understanding of crucial aspects of law as chosen in specified field of study and contribute meaningfully in their respective domain.

**PSO.3.** Do legal research, analyze and differentiate facts and law, and solve the legal problems by applying laws and legal reasoning

**PSO.4.** Acquire the art of Teaching Method through Teaching Internship thereby feel confident to enter into Teaching Profession

**PSO.5.** Excel as leaders in the legal profession, judiciary, public service, non-profit & non-governmental organizations, entrepreneurships, and corporate entities through internship programmes.

**6. DURATION OF STUDIES:**

The Course for the Degree of Master of Laws under this Ordinance shall extend over a period of two academic years comprising four semesters in total. The Four Semesters over which the Curriculum is spread shall, respectively, be called the First, the Second, the Third and the Fourth Semester. The odd term semester, i.e., First Semester or Third Semester, shall ordinarily extend from the day of reopening of the University after Summer vacation to appointed day in December of the same year, and the even term Semester, i.e., Second Semester or Fourth Semester shall ordinarily extend from an appointed day in January in the following year to the last working day of the concerned Academic Year.

**7. MAXIMUM DURATION OF COMPLETION OF COURSE:**

7.1. The maximum duration for completing the course shall be of four year which shall count from the year of latest admission in the first semester. For this purpose, latest admission will mean either, 'Readmission' or 'Fresh Admission' through VET, in first semester. No student shall be allowed to take further admission in the program after the expiry of four years.

7.2. The maximum total duration shall include the period of absence, withdrawn and different kinds of leave permissible to a student but it shall exclude the period of rustication/suspension/or any other penalty period imposed by the University.

**8. NUMBER OF SEATS:**

Number of seats in LL.M. 2 Years degree Program will be such as approved and notified by the Academic Council of the University and as advertised for admission to the Program.

**9. FEES:**

The students pursuing the LL.M. 2 Years Degree Course of Study shall have to pay fee as may be prescribed by the University from time to time.

**10. ADMISSION PROCEDURE:**

10.1. Only those candidates will be admitted to Master of Laws course who qualify in the entrance examination and are also otherwise eligible under the admission rules of the University.

10.2. The admission to LL.M. First Semester will be made strictly on merit on the basis of entrance test (VET) or by any other method conducted by the Vishwavidyalaya

for this purpose or any other procedure as notified by the university from time to time.

## **11. MINIMUM QUALIFICATION FOR ADMISSION:**

**11.1.** Aspirants seeking admission in 2 years LL.M Programme must have passed LL.B after graduation under 10+2+3 pattern or five-year integrated LL.B. under 10+2+5 pattern recognized by the Bar Council of India securing a minimum of 55% marks in the aggregate in LL.B. Degree. However, this will be subjected to the Relaxation of 5% to aspirant belonging to the category of SC/ST (Non-Creamy Layer).

**11.2.** Reservation in admission for OBC/SC/ST/EWS/PWD (Person with Disability) and Kashmiri migrant candidates, as specified by Government of India/UGC and notified by the university shall be followed.

**11.3.** Foreign nationals either residing in India or abroad or Indian nationals residing abroad may be admitted to the Program according to the policy guidelines laid down by the Government of India/ University from time to time as per the number of seats available for this category. These seats will be supernumerary and shall be advertised separately in addition to the seats approved for each program.

## **12. ENROLMENT IN THE UNIVERSITY:**

**12.1.** Every student admitted to the program shall be enrolled before appearing in the first semester examination through the procedure prescribed by the competent authority of the University from time to time.

**12.2.** No application for registration shall be entertained unless the candidate gives a written undertaking that:

(a) He/she shall exclusively devote his time to the study of courses prescribed for LL.M. Degree and in particular he shall not offer any other course leading to a degree of any description whatsoever, nor shall he undertake any remunerative work.

(b) He/she shall not undergo practical training in Law for the purpose of being enrolled as an Advocate during his studies to the Degree of Master of Laws; and

(c) He/she shall abide by the provisions of the Rules and Regulation and orders of Officers and Authorities of the University from time to time.

- (d) He/she shall abide by the Student's Code of Conduct as framed from time to time by the appropriate authority of the University, failing which may result in disciplinary action(s).

### 13. PROGRAM STRUCTURE & COURSE CONTENTS:

The study of LL.M. 2 Year degree program shall comprise of courses of study the structure and contents of which shall be such as decided by the University from time to time. Provided that the Board of Studies of the department or School will have rights to approve or modified program structure and content of various courses from time to time and report the same to the appropriate authority of Vishwavidyalaya. The program shall be based on Choice Based Credit System.

### 14. REGULAR COURSE OF STUDY:

A candidate for the Degree of Master of Laws shall be required to:

- (i) Study compulsory course(s) paper in each semester in as many number(s) as specified in the following table:

**Table 1: No. of compulsory paper in each semester**

Semester No.	No. of Compulsory Paper
First Semester	One
Second Semester	One
Third Semester	One
Fourth Semester	Three

- (ii) Study One Optional Group in each First Semester, Second Semester and Third Semester. Each Optional Group shall consist of three papers.
- (iii) Undergo for Teaching Internship within the University under the supervision of Professor for three months in the IVth Semester as specified.
- (iv) Write a Dissertation under the guidance of Supervisor in the Fourth Semester (one academic year) on a subject approved by the Dean/HOD.
- (v) The medium of instruction will be English.

**15. ATTENDANCE AND ELIGIBILITY TO APPEAR IN THE EXAMINATION:**

**15.1.** Every student must secure 80% of attendance in the in aggregate in all coursework and practicum to appear in the end-semester examination including lectures, practical, tutorials, etc.

**15.2.** A candidate will be eligible to appear in the Semester Examination who having been duly admitted to the LL.M. Degree Program of Study has undergone a regular course of study and has secured not less than 90% attendance in each course paper but has secured 80% attendance in all the course paper taken together.

**15.3.** However, the Dean of School of Law may consider on an application by the candidate, supplemented with necessary documents considered to be fit for grant, may condone the aggregate attendance up to 70% on the basis of following reasons:

- a. Participation in NCC/NSS Camps, duly supported by a certificate from the Commanding Officer;
- b. Participation in University Team(s)/Games or Inter-state or Inter-University tournament(s) duly supported by a certificate from appropriate authority of the University;
- c. Participation in educational excursion conducted on working days certified by the Dean or Head of the department. These excursions shall not include those organized for the class as a whole;
- d. Participation in any of co-curricular activities organized by the Institute/Department/School, duly certified by competent authority;
- e. Prolonged illness duly certified by the Registered Medical Practitioner;
- f. Any other cogent reason up to the satisfaction of the Head of Department/Dean.

**16. EXAMINATION AND EVALUATION:****16.1. General:**

**16.1.1.** The academic performance of a candidate shall be evaluated in respect of the courses of study prescribed for each semester through: (a) Evaluation of End Semester Examinations, (b) Continuous Internal

**Assessment, (c) Assessment of Teaching Internship, and (d) Assessment of Dissertation and Viva Voce.**

- 16.1.2. There shall be a University examination at the end of the First, Second, Third and Fourth Semester and the candidate for the Degree of Master of Laws shall be required to pass in all the prescribed courses within a maximum period of four years from the year of his/her latest admission in the First Semester of the Program. No student shall be allowed to take further admission in the program after the expiry of four years. This requirement is subject to clause 7.2 as mentioned above.
- 16.1.3. The medium of examination for LL.M. Course shall be English.
- 16.1.4. Students shall be examined in thirteen theory papers as prescribed in the syllabus. Each paper will one hundred marks. Out of 100 marks, 70% shall be allotted for the end semester examinations and 30% marks shall be allotted to continuous internal assessments.
- 16.1.5. Besides, each student in forth semester shall undergo for Teaching Internship. His/her performance in teaching internship will be evaluated for 100 marks.
- 16.1.6. In addition, each student in forth semester is also required to submit a Dissertation and also to undergo for viva voce carrying, each carrying 100 marks. His/her performance in Dissertation work and in viva voce will be evaluated separately.
- 16.1.7. The minimum percentage of marks to pass the course in each semester shall be 50%.
- 16.1.8. Minimum passing grade of each course will be 'C'.
- 16.1.9. For award of LL.M. degree each candidate shall have to secure 5.0 CGPA.

**16.2. LL.M. Examination:**

**16.2.1. Examination of Theory Paper**

- 16.2.1.1. The examination for theory papers will be taken semester wise, and will be held on such dates as may be notified by the appropriate authority of the University.

- 16.2.1.2. Candidates shall be examined according to the Scheme of Examination and Syllabus as approved by the Academic Council from time to time.
- 16.2.1.3. Examination of theory paper shall be conducted by means of written papers, each carrying 70 marks and of three-hour duration.
- 16.2.1.4. In each paper 30 marks shall be reserved for award on the basis of Continuous Internal Assessment.
- 16.2.1.5. Evaluation of theory paper shall be entirely internal. The Teacher-in-Charge of the concerned course paper may be required to frame the question paper and evaluate the answer script. If a course paper is offered by more than one teacher, the setting of question paper and evaluation may be done jointly. In case, the teacher in charge of the concerned course paper is not available, the Head of Department may assign the task of evaluation of answer script to any teacher who is available.
- 16.2.1.6. The continuous internal assessment of 30 marks in each theory paper will comprise of:
- (1) Assessment of Written Exam for 15 marks.

**Note: -**

There will be one compulsory internal written exam during the semester. The performance of students will be assessed by the teacher offering the course on the basis of response of students. If a student fails to give internal exam because of some emergencies/unforeseen situation, the Dean of School may permit the student to appear in the special internal exam on the satisfaction of the reason mentioned by student for not appearing in the regular internal exam.



- (2) **Assessment of Written Project Work and Oral Defence:**  
10 marks for written Project Work and 5 marks for oral defence of written project.

**Note: -**

1. The teacher in charge of the paper shall allot the project titles to the students within 20 days from the commencement of the semester.
2. Within one month of the start of the semester the student shall submit the synopsis of their project work and get approval of the concerned teacher in charge.
3. Once the topic and synopsis are approved by the Teacher in charge, no change will be permissible.
4. The teacher in charge of the project work shall continuously evaluate the project work of the students during their available time.
5. A written report of project shall be submitted and oral defence of his/her written report shall be made by the students to the teacher concerned by the time before the commencement of semester exam or by the time fixed by the Head of the Department.
6. No Plagiarism, in any form, will be allowed and necessary action will be taken to discourage it.
7. The Teacher-in-Charge of the project work will take care that oral defence is not taken during the teaching hours.
8. No students will be allowed to submit the project report and made oral defence after the schedule date is over.
9. If a student remains fail in submitted the report on the project and/or make oral defence in due time. single opportunity, under special circumstances, for submitting the project report and/or making oral defence will be given to them. To avail this opportunity, he/she has to, before the commencement of semester exam, through Head, apply to Dean of school of law asking for grant of this opportunity. The dean after being satisfied with

the reason so supplied by the student may allow such grant.

#### **16.2.2. Teaching Internship**

- 16.2.1.1 Every student has to carry out teaching internship in which case the student concerned shall be put into internship in teaching under a senior Professor for a period of three months in the Final Semester within the University.
- 16.2.1.2 The Dean of School of Law in coordination of Head of Department will provide list of Professors under whom the intern will undergo for their internship.
- 16.2.1.3 The Intern will have to provide the list of professors in preferential order under whom they want to undergo for internship.
- 16.2.1.4 The Head of Department after processing the list so provided by interns will then allocate the professor to the intern underwhom they have to undergo for their internship. The decision of the Head which will be based on availability of the professors will be final.
- 16.2.1.5 The Professor, under whom intern undergo for internship, will guide and supervise the intern during their internship.
- 16.2.1.6 The Supervisor professor with coordination of Head will provide the log of students to the teaching intern.
- 16.2.1.7 The Supervisor professor can engage with him Associate professor(s) or Assistant Professor(s) within the faculty of law for his/her Assistance who will act as mentor of Intern for internship purpose.
- 16.2.1.8 The Intern will have to submit three, physical and uniform, typed and bound copies, along with the soft copy, of his internship report to the Head of Department of Law by the time one week before the commencement of Semester Exam.
- 16.2.1.9 The Intern will maintain that his report will not include any confidential information either related to supervisor/Faculties/ Colleagues/ Students/ office of employing Institution.
- 16.2.1.10 No teaching Intern who undergoes for internship withing the University will be provided any monetary remuneration for his/her internship.
- 16.2.1.11 Every teaching Intern who undergoes the internship withing the Faculty/School of Law within the University, he/she will

including the obligations to students, to parents and to the Faculty/School of Law of the University. The details of these obligations and responsibilities will be mentioned course contents. And any violation of these administrative regulation on teaching internship may result in cause to initiate proceedings for revocation or suspension from L.L.M. Program.

- 16.2.1.12** Teaching Interns will be evaluated by the Supervisor in many diverse areas. The Supervisor will use the following parameter for assessment of Intern:

Contents Knowledge (10 Marks)
Lesson Plan (10 Marks)
Development of Instructional Materials/Teaching Contents (10 Marks)
Classroom Management (10 Marks)
Reflection of Teaching Contents in Classroom (10 Marks)
Involvement in Activities organized by School of Law (10 Marks)
Relation with Supervisor and with School Administration (10 Marks)
Human Qualities (10 Marks)
Attendance and Diary Maintaining (10 Marks)
Quality of the Internship Report (10 Marks)

- 16.2.1.13** The performance of student will be assessed with reference to above mentioned criterion by using a Teaching Internship Evaluation Form as prescribed in Appendix I of this Ordinance.
- 16.2.1.14** The candidate shall be required to secure at least 50% marks in the Teaching Internship to pass.
- 16.2.1.15** A candidate who remains fail in securing 50% marks in Teaching Internship will be given only one opportunity to undergo for further Internship in the respective semester in next academic session. The marks obtained in other papers, if

it is not less than minimum passing marks, will be carried to the next examination.

**16.2.1.16** The School of Law will have rights to regulate on matter of internship which has not been mentioned above or which needs clarifications, removal of doubts, etc.

**16.2.3. Dissertation and Viva voce:**

**16.2.3.1.** The students shall prepare three typed and bound uniform copies of Dissertation (duly signed by Supervisor) along with its soft copy in word and pdf. format (no image file) and submit to the Head of Department by the time two week before the commencement of forth Semester Exam. Dissertation submitted afterward will not be evaluated and therefore the student has to resubmit his/her dissertation work in the respective semester in the following academic session. However, the Dean of the School may permit the student to submit the Dissertation work on the satisfaction of the reason mentioned by the student for not submitting the work in due time under the condition that student will submit the work before commencement of semester exam.

**16.2.3.2.** The copies of the dissertation so submitted will be evaluated by External Examiner, (approved by appropriate authority for this purpose) in addition to Internal Examiner who shall be the Dissertation supervisor of the student. Each Examiner will evaluate the Dissertation for 100 marks. Whereas the External Examiner will evaluate the final Dissertation work for 100 marks, the Internal Examiner will evaluate the performance of students at two levels: (1) Pre-Submission Seminar on Dissertation work for 50 Marks, and (2) Final Dissertation work for 50 Marks. The average of the marks obtained by the student by both the Internal and External Examiner will count for award for dissertation work.

**16.2.3.3.** The date and the time (which will probably lie 40 days after commencement of 4<sup>th</sup> semester) for taking part in the Pre-

**Submission Seminar** of students will be notified by the Head in consultation with Departmental Education Committee. On the allotted date and time, student taking part in Dissertation work will have to perform in Pre-submission seminar while presenting his/her work through PPT and satisfying the queries of Internal Examiner. HOD will supervise the conduct of Pre-submission seminar himself or will nominate other faculty member(s) so to do.

**16.2.3.4.** If any student whose name is mentioned in the schedule time slot remain absents or does not perform in Pre-Submission Seminar, his/her performance will be evaluated NIL by deeming that he/she was present but does not perform in Pre-Submission Seminar.

**16.2.3.5.** The criterion of assessment of Pre-Submission Seminar will be as follows:

Ability to introduce the background knowledge of Research Problem (10 Marks)	Ability to present concisely the methodology of dissertation (10 Marks)	Ability to justify the conclusion and suggestion (10 Marks)	Presentation Style (10 Marks)	Response to questions and comments (10 Marks)
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**16.2.3.6.** The criteria for assessment of final dissertation work will be as follows:

<b>Knowledge &amp; Understanding</b> (30 %)	<b>Application and Analysis</b> (30 %)	<b>Coherent structure</b> (10%)	<b>Literature Review</b> (10%)	<b>Research &amp; Citation</b> (10 %)	<b>Methodology</b> (10%)
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- 16.2.3.7. After the submission of the dissertation, student will be put into viva voce examination.
- 16.2.3.8. The viva voce examination of the dissertation will be conducted by a board constituted of concerned supervisor and external examiner under the chairmanship of the Head of Department. In the absence of supervisor, the Head of the Department shall act as internal examiner, but in the absence of both, the Dean/Vice-Chancellor may appoint anyone whosoever he/she deems fit.
- 16.2.3.9. Such viva voce examination will be conducted in the presence of External Examiner for evaluation of 100 marks. The appearance of students and his/her performance in viva voce examination is mandatory. If on the day of viva voce examination any student remain absents or does not perform in the said exam, his/her performance will be evaluated NIL by deeming that he/she was present in viva voce examination but does not perform in viva voce examination.
- 16.2.3.10. The purpose of the viva examination is to ensure that, among other things, student can defend his dissertation work verbally.
- 16.2.3.11. A candidate has to secure minimum 50 marks in order to pass in the examination of his/her performance in Dissertation work. Similarly, a candidate has to secure minimum 50 marks in order to pass in viva voce examination.

**16.2.3.12. A student who has—**

- (i) failed to submit the dissertation, or
- (ii) has failed in the examination of his/her performance in dissertation work, or
- (iii) has failed to appear in viva voce examination, or
- (iv) has failed in viva voce examination.

will be required to resubmit the dissertation and undergo for viva voce in the respective semester examination of the following academic session, The marks obtained by him/her in theory paper, if it is not less than minimum passing marks, will be carried to the next examination.

**16.2.3.13. The Dissertation must have the PLAGIARISM CHECK CERTIFICATE duly signed by the Librarian of the either Central Library or Faculty of Law.****16.2.3.14. No candidate shall be allowed to publish the Dissertation, submitted to the University without prior written sanction.****16.2.3.15. The School of Law will have rights to regulate on matter of Dissertation and Viva voce which has not been mentioned above or which needs clarifications, removal of doubts, etc.****16.3. Review of Answer Script****16.3.1. Review of answer script means and include:**

- (i) Consideration on the error apparent on face of record in answer script;
- (ii) Re-consideration in details of all or part of answer written by student in the answer script,

but it does not mean re-evaluation of the answer script.

**16.3.2. After evaluation of answer script of semester examination of theory paper, students may see the answer-scripts by consulting the concerned teacher within 3 working days or such number of days as will be displayed on the notice board.**

- 16.3.3. If any student is not satisfied with the clarification to the queries given by the teacher-in-charge to a student regarding evaluation of the answer script of semester examination, he/she may apply for review of the concerned answer script through an application form prescribed in Appendix-II of this Ordinance. Provided, if any fee is prescribed for this purpose by the Appropriate Authority of the University, the application for review will be accepted by the department subject to the payment of such fees.
- 16.3.4. Application for Review of answer script will be accepted only in context of semester examination of theory paper. As such, application for review will not be accepted in context of internal assessment and assessment/evaluation of Dissertation, Viva Voce, and Teaching Internship.
- 16.3.5. Application for Review of the answer sheet will be accepted within five days after the evaluated answer script become available for student to be seen or any other day which will be notified by Head of Department. No application will be accepted thereafter for this purpose.
- 16.3.6. For the purpose of review of answer script, only the duly filled up Application form by the student in his own handwriting will be allowed.
- 16.3.7. For the purpose of review of answer script of applicant, a three-member committee (subject wise) will be constituted, comprising:
- (i) Dean of School of Law (Member & Chairperson)
  - (ii) Head of Department of Law (Member)
  - (iii) Second Examiner (either external or any internal faculty member(s), expert in the subject, other than those who originally evaluated the answer script).
- 16.3.8. The committee will review the answer script of the student and will submit the report on change in marks to the Controller of Examination.
- 16.3.9. In the process of review, the applicant will not present before the committee unless the opinion of the committee warrant his presence.
- 16.3.10. The final marks shall be the marks awarded by the Review committee, regardless of what marks an applicant originally obtained.



- 16.3.11. All works relating to review will be treated as confidential and therefore interim enquiries will not be entertained.
- 16.3.12. The option of review of answer script of any subject will be available to the students appeared in subsequent exam, on the same lines as it is available for review of the answer scripts of the main exam.
- 16.3.13. There will not be review of reviewed answer script.
- 16.3.14. All rules, above-mentioned, regarding review process will be superseded by the corresponding rules if framed in the exam manual/ordinance of the university.

#### 16.4. Credit System:

Each course in the LL.M. (2 Year) degree program, including, Teaching Internship, Dissertation and Viva Voce, shall have specified number of credits in each semester as shall be set out in Program Structure. The number of credits along with grade points that the student has satisfactorily cleared shall measure the performance of the student. Satisfactory progress of a student is subject to his/her maintaining a minimum Cumulative Grade Point Average (CGPA), as well as minimum grades in different courses of the Program as given in table-2 which a student if obtains is eligible for the award of degree.

##### 16.4.1. Calculation of Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA):

- (i) The SGPA is the ratio of sum of the product of the number of credits with the grade points scored by a student in all the courses taken by a student and the sum of the number of credits of all the courses undergone by a student, i.e.

$$SGPA (S_i) = \Sigma (C_i \times G_i) / \Sigma C_i$$

where,  $C_i$  is the number of credits of the  $i$ th course and  $G_i$  is the grade point scored by the student in the  $i$ th course.

- (ii) The CGPA is also calculated in the same manner taking into account all the courses undergone by a student over all the semesters of a Program, i.e.

$$CGPA = \Sigma (C_i \times S_i) / \Sigma C_i$$

where  $S_i$  is the SGPA of the  $i$ th semester and  $C_i$  is the total number of credits in that semester.

- (iii) The SGPA and CGPA shall be rounded off to 2 decimal points and reported in the transcripts.

#### 16.4.2. Grading System:

The grading system based on absolute marks, as detailed here under Table No. 2 shall be applicable for each course:

**Table No. 2: Award of grades based on absolute marks on a point scale**

Range of % of marks	Grade points	Letter Grade	GRADE
> 90- ≤ 100	10	O	Outstanding
>80- ≤ 90	9	A <sup>+</sup>	Excellent
>70- ≤ 80	8	A	Very Good
>60- ≤ 70	7	B <sup>+</sup>	Good
>50- ≤ 60	6	B	Above Average
=50	5	C	Pass
<50	0	F	Fail
Absent	0	Ab	Fail

#### Description

- (i) Letter grades O, A<sup>+</sup>, A, B<sup>+</sup>, B and C in a course mean that the student has passed in that course.
- (ii) The grade F and Ab denote FAIL; a student fails in the course due to poor performance or non-appearance/incomplete appearance in the examination of the course. A student has to appear at subsequent examination(s), if provided under the ordinances in all such courses, until a passing grade is obtained.
- (iii) One (01) grace mark will be given only once to improve the grade in overall result at the time of award of degree and "G" will be mentioned against the CGPA.

### 16.5. Examination & Promotion

#### 16.5.1 First Semester Examination & Promotion to Second Semester

- 16.5.1.1 The candidates who have taken admission in the 1<sup>st</sup> Semester of LL.M. Program in a session will be put in the following two categories on the basis their attendance in the semester:

- (i) Those who secured minimum percentage of attendance for appearing in the 1<sup>st</sup> Semester Examination and filled up the Examination form in time for appearing at the 1<sup>st</sup> Semester Examination;
- (ii) Those who did not secure minimum percentage of attendance for appearing at 1<sup>st</sup> Semester Examination or did not fill up examination form in time for appearing at the 1<sup>st</sup> Semester Examination.

**16.5.1.2** Candidates under category (i) above-mentioned will be eligible for appearing at the examination of 1<sup>st</sup> Semester. whereas candidates under Category (ii) above-mentioned shall not be allowed to appear at the 1<sup>st</sup> Semester Examination. However, Category (ii) candidates:

- (i) whose attendance is 25% or above but below the prescribed percentage of attendance for appearing in the exam will eligible for re-admission in the same semester in the subsequent session, and not thereafter.
- (ii) whose attendance is below 25% will be allowed to reappear at the Post Graduate Entrance Test of subsequent year(s) for seeking admission afresh.

**16.5.1.3** After Appearing at the Examination of 1<sup>st</sup> Semester the candidates will be put in the following categories, in the context of declaration of the results, on the basis of marks obtained in the 1<sup>st</sup> Semester Examination:

- (i) Passed, i.e., those who have passed in the examination of all courses of the Semester. Students belonging to this category will be eligible to be promoted to the second semester.
- (ii) Promoted, i.e., those who are not passed in the examinations of all the courses of the semester, but have passed  $n/2$  or  $(n-1)/2$  courses prescribed for the semester, where  $n$  is the total number of courses in

the semester. Students belonging to this category will be promoted to the second semester course. Such students, in maximum two attempts within the span of 4 years from the latest admission in the LL.M. Program, will have to clear the course(s) in which he/she had failed in subsequent available examination(s) of the concerned semester as ex-student. While counting the maximum allowable period to clear the course(s), the period of rustication/suspension/or any other penalty period imposed by the university will be excluded.

- (iii) Detained, i.e., those who are not promoted as per the above provisions. Such students have to take re-admission in the course of study in regular mode in the same semester in subsequent academic session subject to not crossing maximum duration of the program as defined in the ordinance.

#### **16.5.2 Second Semester Examination & Promotion to Third Semester**

- 16.5.3.1 Like 1<sup>st</sup> Semester, all the candidates who will secure minimum percentage of attendance for appearing at the end semester examination of second semester and who will fill up the concerned examination form in time shall be allowed to appear at the second semester examination. However, students who do not secure minimum percentage of attendance or does not fill up the examination form in time will be allowed to take re-admission in same semester in the subsequent academic session in regular mode subject to not crossing maximum duration of the Program as defined in the ordinance.

- 16.5.3.2 After declaration of results of 2<sup>nd</sup> Semester, candidates will be put in the following three categories on the basis of the marks obtained in the First and Second Semester Examinations (taken together):

- (i) Those who secured minimum percentage of attendance for appearing in the 1<sup>st</sup> Semester Examination and filled up the Examination form in time for appearing at the 1<sup>st</sup> Semester Examination;
- (ii) Those who did not secure minimum percentage of attendance for appearing at 1<sup>st</sup> Semester Examination or did not fill up examination form in time for appearing at the 1<sup>st</sup> Semester Examination.

**16.5.1.2** Candidates under category (i) above-mentioned will be eligible for appearing at the examination of 1<sup>st</sup> Semester, whereas candidates under Category (ii) above-mentioned shall not be allowed to appear at the 1<sup>st</sup> Semester Examination. However, Category (ii) candidates:

- (i) whose attendance is 25% or above but below the prescribed percentage of attendance for appearing in the exam will eligible for re-admission in the same semester in the subsequent session, and not thereafter.
- (ii) whose attendance is below 25% will be allowed to reappear at the Post Graduate Entrance Test of subsequent year(s) for seeking admission afresh.

**16.5.1.3** After Appearing at the Examination of 1<sup>st</sup> Semester the candidates will be put in the following categories, in the context of declaration of the results, on the basis of marks obtained in the 1<sup>st</sup> Semester Examination:

- (i) Passed, i.e., those who have passed in the examination of all courses of the Semester. Students belonging to this category will be eligible to be promoted to the second semester.
- (ii) Promoted, i.e., those who are not passed in the examinations of all the courses of the semester, but have passed  $n/2$  or  $(n-1)/2$  courses prescribed for the semester, where  $n$  is the total number of courses in

the semester. Students belonging to this category will be promoted to the second semester course. Such students, in maximum two attempts within the span of 4 years from the latest admission in the L.L.M. Program, will have to clear the course(s) in which he/she had failed in subsequent available examination(s) of the concerned semester as ex-student. While counting the maximum allowable period to clear the course(s), the period of rustication/suspension/or any other penalty period imposed by the university will be excluded.

- (iii) Detained, i.e., those who are not promoted as per the above provisions. Such students have to take re-admission in the course of study in regular mode in the same semester in subsequent academic session subject to not crossing maximum duration of the program as defined in the ordinance.

#### **16.5.2 Second Semester Examination & Promotion to Third Semester**

**16.5.3.1** Like 1<sup>st</sup> Semester, all the candidates who will secure minimum percentage of attendance for appearing at the end semester examination of second semester and who will fill up the concerned examination form in time shall be allowed to appear at the second semester examination. However, students who do not secure minimum percentage of attendance or does not fill up the examination form in time will be allowed to take re-admission in same semester in the subsequent academic session in regular mode subject to not crossing maximum duration of the Program as defined in the ordinance.

**16.5.3.2** After declaration of results of 2<sup>nd</sup> Semester, candidates will be put in the following three categories on the basis of the marks obtained in the First and Second Semester Examinations (taken together):

- (i) **Passed**, i.e., those who has passed in examinations of all the courses of the 1<sup>st</sup> and 2<sup>nd</sup> semesters. Such candidates will be eligible to be promoted to third semester.
- (ii) **Promoted**, i.e., those who has not passed in all courses of either 1<sup>st</sup> or 2<sup>nd</sup> semester or both but have passed  $n/2$  or  $(n-1)/2$  number of courses prescribed for the semester, where  $n$  is the total number of courses in the semester. Students belonging to this category will be and promoted to the third semester course. Such students, in maximum two attempts within the span of 4 years from the latest admission in the LL.M. Program, will have to clear the course(s) in which he/she had failed in subsequent available examination(s) of the concerned semester as ex-student. While counting the maximum allowable period to clear the course(s), the period of rustication/suspension/or any other penalty period imposed by the university will be excluded.
- (iii) **Detained**, i.e., those who are not promoted as per the above provisions. Such students have to take re-admission in the course of study in regular mode in the same semester in subsequent academic session subject to not crossing maximum duration of the program as defined in the ordinance.

### **16.5.3 Third Semester Examination & Promotion to Forth Semester**

**16.5.3.3** Like 1<sup>st</sup> and 2<sup>nd</sup> Semester, all the candidates who will secure minimum percentage of attendance for appearing at the end semester examination of third semester and who will fill up the concerned examination form in time shall be allowed to appear at the third semester examination. However, students who do not secure minimum percentage of attendance or does not fill up the examination form in time

**19. CONVERSION TO PERCENTAGE:**

The conversion formula for converting CGPA to the corresponding Percentage (P) of Marks will be as follows:

$$P = 10 \times \text{CGPA}$$

**20. RANKING:**

Only such candidates who complete successfully all courses in the Program in single attempt shall be considered for declaration of ranks, medals, etc. declared and notified by the university, if any.

**21. REMOVAL OF DIFFICULTIES:**

In any matter of interpretation of the provision of this ordinance, the matter shall be referred to Vice-Chancellor who is the Chairperson of Academic Council. His/her decision shall be final. The Vice Chancellor, shall have power to make such modification, alteration or amendment in this ordinance as may be necessary to remove any difficulty arising out of its application.



**APPENDIX-I**

**Sarvepalli Radhakrishnan University Bhopal**  
**Department of Law**

**TEACHING INTERNSHIP EVALUATION FORM**

Name of the Intern : \_\_\_\_\_

Name and Designation of the Supervisor : \_\_\_\_\_

Notice: Evaluation items listed below count for 10 marks each

S. No.	Item of Evaluation	Marks Obtained
1	Content Knowledge	
2	Lesson Planning	
3	Development of Teaching Contents	
4	Classroom Management	
5	Reflection of Teaching Contents in Classroom	
6	Involvement in activities organized by school of Law	
7	Relation with Supervisor and with School Administration	
8	Human Qualities (Courtesy, Contacts, Presentation)	
9	Attendance and Diary Maintaining	
10	Quality of Internship Report	
<b>General Evaluation</b>		
<b>Any Particular Remarks:</b>		

Supervisor's Signature and Name

Signature of HOD

**APPENDIX-II**

**Sarvepalli Radhakrishnan University Bhopal**  
**Department of Law**

**Sl. No.****Application Form for Review of Answer Script**

Name of the Student: \_\_\_\_\_

Class: \_\_\_\_\_ Semester: \_\_\_\_\_

Roll Number No.: \_\_\_\_\_

Name of Examination Session: (Odd/Even) Nature of Exam: (Main/ATKT) \_\_\_\_\_  
 (Year of Examination)

Contact No: \_\_\_\_\_ Email Id: \_\_\_\_\_

Details of Subject Paper(s) in which Review is/are sought and its objective(s)

Sl. No.	Name of Subject	Subject Code	Mark Obtained (Out of 70 Marks)	Objective of Review Sought		
				Removal of error apparent on face of record	Reconsideration of all/part of answer(s) given in answer script	Both
1						
2						
3						
4						

Reason of the review sought if the objective of review is Removal of error apparent on face of record:

S. No.	Name of Subject	Details of Errors (totaling mistakes, non-evaluation of any question or its parts, etc.)
1		
2		
3		
4		

## APPENDIX – II (Continue)

Reason of the review sought if the objective of review is objective is reconsideration of all/part of answer given in answer script:

S. No.	Name of Subject	Details of specific reasons
1		
2		
3		
4		

(Signature of the Applicant with date)

## Instructions

1. The particulars in the form must be filled by the applicant/student in his/her own handwriting.
2. The signature of the applicant in the application form must corresponds to that present on the application form for appearing in the examination.
3. Incomplete application form will be rejected straight forwardly.
4. Application form must be submitted within 5 working days after the evaluated answer script become available for student to be seen.
5. The final marks shall be the marks awarded by the Review committee, regardless of what marks an applicant originally obtained.
6. The applicant will not be present before review committee unless warranted by Review committee.
7. All works relating to review will be treated as confidential and therefore interim enquiries will not be entertained.
8. Application for Review of answer script will be accepted only in context of semester examination of theory paper.

## Declaration

Having read all the instruction above-mentioned regarding review of answer script carefully, I am applying for review of my Answer script(s). The Statements made by me in the Application form are true to the best of my knowledge.

(Signature of the Applicant with date)

## Checklist (for office use only)

1. Copy of the Admit card ☐
2. Copy of challan ☐

(Signature of the officials)

भाग ४ (ग)–कुछ नहीं.