

OFFICE OF THE CONTROLLER
GOVT. PRINTING AND STATIONERY, MADHYA PRADESH, BHOPAL - 462 011

E-Mail : contgovtpress@nic.in Phone 0755-2551069

E-TENDER NOTICE
(Printing Articles)

No. GPR/32/1/0016/2021/PUR

892


Bhopal, dated 19-6-2021

Online Bidding go through IT Department Portal <https://www.mptenders.gov.in> and Sealed Technical & Commercial E-Tenders are invited on or before 2.00 PM on 1-7-2021 as per Key-Dates from the manufacturers or their Agents/Authorized Dealers for the supply of various types of printing materials for the Govt. Printing Press, Bhopal.

2. Tender Document and agreement details of tender are also available at website www.govtpressmp.nic.in.

3. In all respects Hard Copy of the E-Tender document and sample of the items with list (sealed) must be received at the office of the undersigned as per key dates. Envelope 'A' Hard Copy of Technical Tender will be opened ONLINE as per key dates in the Office of the undersigned in the presence of such tenderers or their authorized representatives as may be present.

4. All corrigendum/amendments/changes; if any will only be issued and made available only on <https://www.mptenders.gov.in>


Deputy Controller.
Govt. Printing and Stationery,
M. P., Bhopal.

कार्यालय नियंत्रक,
शासकीय मुद्रण तथा लेखन सामग्री, भोपाल - 462011
ई-मेल contgovtpress@nic.in दूरभाष 0755 - 2551069

क्रमांक GPR/32/1/0016/2021/PUR/

892

भोपाल, दिनांक

19-6-21


/ निविदा सूचना /

आन लाईन बिडिंग <https://www.mptenders.gov.in> पर प्रिंटिंग एवं अन्य सामग्री क्रय हेतु सामग्री निर्माता/ अधिकृत डीलर/ डिस्ट्रीब्यूटर्स से की-डेट्स अनुसार दिनांक 1-7-2021 अपरान्ह 2.00 बजे तक आमंत्रित की जाती है ।

2. ऑनलाईन तकनीकि भाग की हार्ड कॉपी, नमूनें अभिप्रमाणित हस्ताक्षर सहित, शर्तों पर सहमति हस्ताक्षर सहित, की-डेट्स अनुसार कार्यालय में प्रस्तुत करें ।

3. ई-टेण्डर सूचना, तकनीकि विवरण, नियम एवं शर्तों को वेबसाईट www.govtpressmp.nic.in पर भी अवलोकन किया जा सकता है ।

4. सूचना/संशोधन/सुधार की स्थिति में जानकारी केवल वेबसाईट <https://www.mptenders.gov.in> पर उपलब्ध रहेगी ।


उप-नियंत्रक

शासकीय मुद्रण तथा लेखन सामग्री,
म0प्र0 भोपाल

Key Dates and Time

1. Bid documents downloading end date : 30-6-2021 6.00 pm.
2. Bid closing & last date & time for submission on online Bids : 1-7-2021 upto 2.00 pm.
3. Last Date & time for submission of Hard Copy of technical Bids and samples of Items. : 2-7-2021 upto 2.00 pm.
4. Online Opening of the Technical Bid / pre-qualification and Hard Copy of the Technical Opening. : 2-7-2021 upto 3.00 pm.
5. Online Opening of the Commercial Bids : 7-7-2021 upto 4.00 pm.

Note :

For any technical related queries, please call 24x7, helpdesk no 0120-4001-002, 0120-4001-005, 0120-6277-787.

Part-I
To be filled by the tenderer

TENDER

Subject.— Acceptance Letter for Press Articles for the year 2021-22

From

.....
.....
.....

To

The Controller,
Govt. Printing and Stationery,
M. P., Bhopal.

Ref.—Your E-Tender Notice No. GPR/32/1/0016/2021/PUR / 892 *Smita*. 14-06-21

1. It is stated that I/We have carefully read and understood all the terms and conditions of the tender and also those contained in the Agreement to be executed by the successful tenderers.
2. I/We agree to abide by all the conditions mentioned in the E-Tender Notice No. GPR/32/1/0016/2021/PUR Dated issued by the Controller, Govt. Printing and Stationery, Madhya Pradesh, Bhopal and also those given in this Tender Form signed by me/us in lieu of acceptance of the terms mentioned therein.
3. I/We agree to supply all the Press Articles on the rates quoted by me/us against each item on the terms and conditions as stipulated in this tender form without imposing any counter terms
4. Goods in full quantity will be delivered within the period as will be mentioned in the supply order by the Controller, Govt. Printing and Stationery, M. P., Bhopal.
5. I/We agree to quote the following State , Central G.S.T. And Other taxes duly signed and sealed by me/us on each bill to be sent to the consignee concerned :—

"It is certified that the amount being charged in this bill has/have actually been paid by me/us to the Central and State Government G.S.T. has actually been paid/ is payable by me/us to Government. In case any excess amount is charged in this behalf I/We shall not only be liable to refund the excess amount so charged in full to the Controller, Govt. Printing and Stationery, M. P., Bhopal but shall also be liable for any legal action that may be taken against me/us in this behalf".

6. I/We agree and to submit the tender in the manner prescribed and as per the eligibility criterion laid down for the purpose and I, agree that if there is any omission, lapse or lacunae or deficiency in the eligibility, my tender is likely to be rejected.

* Strike out whichever is not applicable.

Signature and Seal
Name in Block letters
Address
Telephone No.

PART-II TECHNICAL COMMITTEE

1. The Technical Committee (hereinafter referred to as the "Committee") appointed by the Controller, Government Printing and Stationery, Bhopal—

- (a) scrutinize all the Technical tenders Part-A and after approving the required samples for recommending to open Commercial Tender Part-B of Press Articles, out of those submitted by the tenderers;
- (b) be the final or unappealable authority for the purpose of accepting or rejecting partially or wholly, any tender;
- (c) have the right to divide any article quoted, between two or more tenderers at the rates *i.e.* L₁. approved

2. In case of difference of opinion as to the legal interpretation of any of the clauses of this Tender, the decision of the Controller shall be deemed as final and binding on the parties.

Terms of Tender

ANNEXURE-I

(Tender shall not be accepted if any of the terms laid hereunder is not fulfilled by the tenderer)

1. Tender shall be filled online on **<https://www.mptenders.gov.in>** on or before the schedule date and time. The System will not allow any bidder to participate once the scheduled time is over.

2. Commercial Tender Part-B shall not be opened, if—

- (a) **If the tenderer does not fulfill the mandatory conditions of Annexure-V**
- (b) **the Tender Deposit is furnished in any other form than any one of those stated hereunder;**
 - (i) **a tenderer has desired to treat any of his previous year's Tender Deposit for this tender;**
 - (ii) **it is submitted without Tender Deposit;**
- (c) **It will be found that the tenderer has not filled the E-Tender in which the terms & conditions are mentioned;**
- (d) **The tenderer has imposed any other conditions beyond those contained in this Tender Form;**
- (e) **The tenderer has made any approaches to, or used any influence on any of the members of the Stationery Purchase/Technical Committee for canvassing in his favor.**
- (f) **The tender has not submitted desired Samples as per Annexure-VI**

- (g) **Validity of rates are not given for the year 2021-22.**
- (h) **If the branded/genuine samples not found upto the mark while checking the sample by the technical committee.**
- (i) **Tender Document Price Rs. 1,000/- shall be paid online on the procurement portal through credit card, debit card or Net banking. There is also a processing fees charged by the portal. The amount of processing fees varies for each tender as per government approved rates.**

3. The tenderer shall quote rates—

- (a) As per specifications of the articles described in all or any of the Schedules hereto appended and in case of articles without specifications only for one quality of standard goods;
- (b) **Rates should be inclusive of delivery of the goods to the Govt. Press Godown, Bhopal, unloading charges will be borne by the supplier. Any condition regarding non-payment of G.S.T. and other applicable taxes will not be acceptable. In absence of the above information the tender may be liable for rejection.**

4. Tenderer shall have to keep his offer open for the Financial Year **2021-22** and shall further continue to keep in force during the period of contract such of his quoted rates as shall be approved by the Committee. **The rates once approved shall not be increased for any reason or under any circumstances.**

5. Tender shall be submitted on line **Technical Tender Part-A sample of items with list in another envelope / Cartoon duly packed. Commercial Bid only submitted ONLINE** accompanied by—

- (a) Deposit of Rs. 20,000-00 (Rs. Twenty thousand only) as EMD Through e-Procurement Portal.

(b) a typed list of samples of articles quoted and delivered.

- (c) valid G.S.T. certificate.

6. The Controller, Government Printing and Stationery, Madhya Pradesh, Bhopal shall be at his liberty to take decision regarding returning the samples. Two samples of desired items as per **Annexure-VI** shall be -

- (a) submitted free of all costs and each variety packed separately and not all varieties jumbled up together;
- (b) labelled separately superscribed with— (i) tenderer's name and address, (ii) full description of the sample, and (iii) name of the manufacturer ;

(c) submitted in securely packed bundles or packets together with their complete typed list free from erasures or corrections and signed by the tenderer.

(d) Sent at the tenderer own risk so as to reach the Office of the Controller, Printing and Stationery, M.P., Bhopal as per Key-Dates.

7. The person signing Part III of the tender form must write his full name in BLOCK LETTERS. He must also clearly state his position in the firm/office-full name and complete address of the firm/office must also be mentioned. He must also enclose a letter of authority from his firm/office to the effect that he has been duly authorized to sign this tender form and agreement etc. in this connection.

8. The tenderers whose tender is accepted, shall execute the Agreement within 7 days from the date of receipt of acceptance of rates by them in the presence of two witnesses. In case of local tender, the contracts will be executed before the Controller and in the case of tenderer residing out of Bhopal before a Magistrate failing which the tender deposit money will be forfeited and offer will be withdrawn.

9. Successful tenderers shall have to deposit a security of 10% of the cost of Press Articles of supply order valid for 12 months in the form of Fixed Deposit Receipt or Call Deposit Receipt upto Rs. Fifty Lakhs of any Nationalized Bank/Scheduled Bank. In case the amount of supply order exceeds Rs. Fifty Lakhs security may be furnished in form of Fixed Deposit Receipt or Call Deposit-Receipt or Bank Guarantee of any **Nationalized Bank/Scheduled Bank** and concurred by RBI valid for 12 months in favor of the Controller, Government Printing and Stationery, M.P., Bhopal.

10. Submission of the Tender and placement of Security amount shall be deemed to be the acceptance of all the terms and conditions herein contained and implies that counter terms shall not be valid and will stand withdrawn.

11. The Controller shall have the right to accept or reject any tender (s) without assigning any reason.

12. The Controller is not bound to accept the lowest rate and reserves the right to accept any tender in whole or in part or reject any tender or all the tenders and to divide the order between two or more tenderers without assigning any reason therefor.

13. Tender which does not comply with conditions No. 8 or 9 of Annexure-I is liable to be rejected.

14. No advance payment will be made and documents for goods dispatched shall be accepted if sent through bank.

15. (i) The successful tenderer (s) shall have to commence supply of Press articles within 15 days after the date of issue of supply order and whole supply must complete before 30 days. The date of supply shall be the date on which the consignment reaches the destination indicated. Controller shall have the right to reduce or extend the period of delivery in case of unavoidable circumstances.

(ii) Press articles will have to be supplied in good condition to the consignees concerned as per dispatch instructions to be given by the Controller, Govt. Printing and Stationery, Madhya Pradesh, Bhopal.

(iii) Relevant Motor Transport Receipt shall be sent free and direct to the consignee (s) freight pre-paid.

(iv) The Controller, Govt. Printing and Stationery, Madhya Pradesh, Bhopal shall not be responsible for damages, losses, thefts, pilferages, fire, accident, demurrages etc. any, incurred to the consignments and these will have to be borne by the supplier.

(v) The consignments should be sent to the consignee (s) securely packing so as to stand the rough handling and vagaries of nature during transit.

16. If the Press articles is not received at the Press Godown within the specified period which is mentioned in the supply order, penalty for delay will be imposed as per term No. 6 of agreement form.

17. The Press articles supplied shall strictly confirm to the specifications and quality of sample submitted by the tenderer along with tender and approved by the Technical Committee/Stationery Purchase Committee. The Controller, Govt. Printing and Stationery, Madhya Pradesh, Bhopal reserves the right to refuse or to accept the goods if found—

(i) inferior in quality, or

(ii) other than sample specified and approved by the Stationery Purchase Committee, or

(iii) for any other reason in his discretion.

18. 100% payment will be made as far as possible within one month of the date of receipt of goods, if it is found as per specification and sample submitted by the tenderer along with tender and approved by the Govt. Stationery Purchase Committee of M. P., The payment of the supply will be made by the consignee concerned.

19. The Controller will be at liberty to place supply order in one lot or in parts as and when necessary (only upto 31 March 2022) and reduce or increase 50 % of the total quantity to be supplied mentioned in tender form as he may deem fit.

20. The Controller, Govt. Printing and Stationery, Madhya Pradesh, Bhopal also reserves the right to accept such Press article under special circumstances by reducing the price reasonably at his own discretion. His decision in such, as well as in rejection cases, shall be final, conclusive and binding on the contractor.

21. The decision of the Controller, Govt. Printing and Stationery, Madhya Pradesh, Bhopal shall be final and binding on the tender/s in respect of this tender.

22. Tender Deposits of the unsuccessful tenderers shall be returned **after finalising the tender** and that of the successful tenderers shall be retained for the period of contract, *i. e.*, twelve months from the **date of contract**.

23. The Tender Deposit shall be forfeited to the Governor if the tender is withdrawn at any time prior to its rejection or before or after its acceptance is communicated to the tenderer.

24. The undersigned shall not be liable to render any assistance, whatsoever, to secure Import Licence, if any, of the articles quoted by the tenderer if required to be imported from abroad. In such cases tenderers shall not be entitled to urge non-receipt of Import Licence, articles or materials from abroad as a ground for delay in supply.

25. As per rule Tax shall be deducted at source wherever applicable.

26. All Taxes Where ever applicable shall be borne by the supplier.

27. If the approved tenderer fails to supply required material, then Controller shall be at liberty to either retender or purchase such material from next valid tenderer. In such condition the security deposit of defaulter tenderer shall be forfeited and loss incurred to Government shall be recoverable from him as arrear to Land Revenue.

28. All taxes including G.S.T., Entry Tax , Service Tax etc. will be borne by the tenderer/supplier.

Signature valid

Digitally signed by Dnyaneshwar
Bhalchandra. Patil
Date: 2021.06.13 23:31:26 IST

Controller,
Govt. Printing and Stationery,
Madhya Pradesh, Bhopal.

PART III—TENDER OFFER FOR THE SUPPLY OF PRESS ARTICLES
DURING THE YEAR 2021-22

1. I/We.....
.....
.....hereby offer on the terms of the tender and conditions of the Contract hereinafter specified to supply during the period from the **date of contract to 31st March, 2022**. The Press Articles as specified in the Schedules appended to this Tender Form and as per specifications herein mentioned, or such items thereof as the Controller, Printing and Stationery, Madhya Pradesh, Bhopal, may require from time to time during the period as stated above.

2. Should this Tender be accepted in part or whole, I/We.....
.....
.....hereby agree to abide by and fulfil all the terms of this Tender and conditions of Contract annexed hereto or in default to forfeit and pay to the Governor of Madhya Pradesh or his successors in office the sums of money specified in the said conditions.

3. The sum of Rs..... has been deposited as required by **clause 5 (a)** of the Terms of Tender in **Part II** in the form of.....
.....as Tender Deposit, the full amount of which shall be forfeited to the Governor, or his successors in office without prejudice to any other right or remedies of the said Governor or his successors in office should I/We fail to complete the Tender Form or to deposit the full amount of Security Deposit required under **clause 9** of the terms in tender part-II.

Dated, the.....day of.....2021

Name and address of the Firm (Tenderer)

.....
(Signature of the Tenderer)

.....
(Name in Block letters)

.....
(Designation)

.....
(Address and Phone No.)

PART IV—FORM OF AGREEMENT

I/We.
hereby declare that I/We
under the contract to supply the Press Articles as mentioned in Part B and shall
abide by all the terms mentioned in the Tender Form and conditions of contract
laid hereunder :—

Conditions of Contract

1. This contract is for the period from 2021 to 31st March,
2022 or maximum 6 months from the date of commencement of Agreement for
supply of press articles as mentioned in Part B.

2. **Security Deposit.**—(a) The successful tenderer (hereinafter called the
contractor, which expression shall include, where the context so admits, his heirs,
executors and successors) shall, within one week of the receipt by him of the
intimation in writing that his tender has been accepted in part or whole, deposit
with the Controller, Govt. Printing and Stationery, Madhya Pradesh , Bhopal
(hereinafter called the competent authority, which expression shall, where the
context so admits, include his successors in office), as security for the due
performance of the contract, a sum, amounting to Ten per cent. of the aggregate
price payable under this contract for the articles agreed to be purchased less the
amount of Rs. already deposited with the tender
as Tender Deposit in any one of the forms given in clause 5 (a) of the terms of
Tender (Part II). Bank Guarantee if permissible shall be furnished by a
Nationalized Bank/Scheduled Bank approved by and concerned by Reserve Bank
of India in the form of a letter of guarantee prescribed/approved by the
Controller, Government Printing and Stationery, M. P., Bhopal provided **such
guarantee normally covers a period of 12 months in favor of the
Controller, Govt. Printing & Stationery, M.P. Bhopal from the date of
commencement of contract i. e. the date which the Contractor signs the
Agreement. It is further provided that for any breach, non-fulfilment or
non-performance of the Agreement during the period of contract, the
Competent Authority shall have power to take action to enforce
performance of the Agreement.**

(b) In the event deficiency in the value of the security deposit as result of
forfeiture, the contractor shall within seven days of the receipt by him of a notice
in that behalf make up the deficiency.

(c) The security deposit shall be refunded only after the satisfactory execution
of supply orders completely, retaining out of it the amount of Tender Deposit,
which shall be refunded after the termination of the contract period and the
competent authority certifying that the contract has been completely and duly
performed, and that no claim is enforceable thereunder against the contractor.

3. **Assignment.**—The contractor **shall not assign or sublet or transfer by
way of task or piece work** this contract or any part thereof or **any right to
payment thereunder or associate any other person or persons** with
himself for the performance thereof.

4. **Supply.**—(a) The contractor shall supply, at the Govt. Presses Godown Bhopal, unloading charges will be borne by the supplier, such quantities of the articles and within such period as specified in the supply orders issued to him in that behalf by the competent authority from time to time. **The competent authority will be at liberty to place supply orders in one lot or in part as and when necessary (upto 31 March 2022) and reduce or increase the total quantity to be supplied under this contract as mentioned in Part B by or up to such quantity or number not exceeding 50% of the aggregate quantity,** as he may deem fit. Supply orders marked "**Urgent**" shall be supplied completely within Ten days by the contractor from the date of receipt of such orders. No extra amount will be given for orders marked as Urgent. The total supply must be made so as to reach the respective Government Presses Godown by the date mentioned on the supply order at the latest.

(b) The competent authority shall not be bound to accept any article supplied in excess of the quantity mentioned in supply orders or in damaged, broken or unserviceable condition or in non-conformity with the approved sample and upon rejection of such articles the contractor shall be bound to remove the same at his own cost within seven days of the receipt of a notice in that behalf. If the contractor fails to make supplies within the time specified in supply order or to make up the deficiency demanded, or to replace rejected articles even after 7 days' notice, the competent authority may, at the cost and risk of the contractor, purchase the said articles from any other source on due notice to the contractor, and require payment by the contractor of any extra cost incurred in making such purchase over the contract price or deduct the same from any sum payable to the contractor hereunder or from his security and tender deposits. For replacement cost going beyond Security and Tender Deposit, same shall be recoverable as an arrear of Land Revenue.

(c) The Controller, Govt. Printing and Stationery, Madhya Pradesh, Bhopal shall not be responsible for damages, losses, thefts, pilferages, fire, accident, demurrages etc. any, incurred to the consignments and these will have to be borne by the supplier.

5. **Payment.**—(a) No separate payment shall be made for packing and gunny bags nor shall they be returned.

(b) 100% payment will be made as far as possible within one month of the date of receipt of goods, if it is found as per specification and sample submitted by the tenderer along with tender and approved by the Govt. Stationery Purchase Committee of M. P., The payment of the supply will be made by the consignee concerned.

(c) Bankers Cheque/Bank Draft making charges if any shall be borne by the supplier and the same amount will be deducted at the time of payment from Banker Cheque/Bank Draft.

PART IV—FORM OF AGREEMENT

I/We.
hereby declare that I/We
under the contract to supply the Press Articles as mentioned in Part B and shall
abide by all the terms mentioned in the Tender Form and conditions of contract
laid hereunder :—

Conditions of Contract

1. This contract is for the period from 2021 to 31st March,
2022 or maximum 6 months from the date of commencement of Agreement for
supply of press articles as mentioned in Part B.

2. **Security Deposit.**—(a) The successful tenderer (hereinafter called the
contractor, which expression shall include, where the context so admits, his heirs,
executors and successors) shall, within one week of the receipt by him of the
intimation in writing that his tender has been accepted in part or whole, deposit
with the Controller, Govt. Printing and Stationery, Madhya Pradesh , Bhopal
(hereinafter called the competent authority, which expression shall, where the
context so admits, include his successors in office), as security for the due
performance of the contract, a sum, amounting to Ten per cent. of the aggregate
price payable under this contract for the articles agreed to be purchased less the
amount of Rs. already deposited with the tender
as Tender Deposit in any one of the forms given in clause 5 (a) of the terms of
Tender (Part II). Bank Guarantee if permissible shall be furnished by a
Nationalized Bank/Scheduled Bank approved by and concerned by Reserve Bank
of India in the form of a letter of guarantee prescribed/approved by the
Controller, Government Printing and Stationery, M. P., Bhopal provided **such
guarantee normally covers a period of 12 months in favor of the
Controller, Govt. Printing & Stationery, M.P. Bhopal from the date of
commencement of contract i. e. the date which the Contractor signs the
Agreement. It is further provided that for any breach, non-fulfilment or
non-performance of the Agreement during the period of contract, the
Competent Authority shall have power to take action to enforce
performance of the Agreement.**

(b) In the event deficiency in the value of the security deposit as result of
forfeiture, the contractor shall within seven days of the receipt by him of a notice
in that behalf make up the deficiency.

(c) The security deposit shall be refunded only after the satisfactory execution
of supply orders completely, retaining out of it the amount of Tender Deposit,
which shall be refunded after the termination of the contract period and the
competent authority certifying that the contract has been completely and duly
performed, and that no claim is enforceable thereunder against the contractor.

3. **Assignment.**—The contractor **shall not assign or sublet or transfer by
way of task or piece work** this contract or any part thereof **or any right to
payment thereunder or associate any other person or persons** with
himself for the performance thereof.

4. **Supply.**—(a) The contractor shall supply, at the Govt. Presses Godown Bhopal, unloading charges will be borne by the supplier, such quantities of the articles and within such period as specified in the supply orders issued to him in that behalf by the competent authority from time to time. **The competent authority will be at liberty to place supply orders in one lot or in part as and when necessary (upto 31 March 2022)** and **reduce or increase the total quantity to be** supplied under this contract as mentioned in Part B by or up to such quantity or number **not exceeding 50% of the aggregate quantity**, as he may deem fit. Supply orders marked "**Urgent**" shall be supplied completely within Ten days by the contractor from the date of receipt of such orders. No extra amount will be given for orders marked as Urgent. The total supply must be made so as to reach the respective Government Presses Godown by the date mentioned on the supply order at the latest.

(b) The competent authority shall not be bound to accept any article supplied in excess of the quantity mentioned in supply orders or in damaged, broken or unserviceable condition or in non-conformity with the approved sample and upon rejection of such articles the contractor shall be bound to remove the same at his own cost within seven days of the receipt of a notice in that behalf. If the contractor fails to make supplies within the time specified in supply order or to make up the deficiency demanded, or to replace rejected articles even after 7 days' notice, the competent authority may, at the cost and risk of the contractor, purchase the said articles from any other source on due notice to the contractor, and require payment by the contractor of any extra cost incurred in making such purchase over the contract price or deduct the same from any sum payable to the contractor hereunder or from his security and tender deposits. For replacement cost going beyond Security and Tender Deposit, same shall be recoverable as an arrear of Land Revenue.

(c) The Controller, Govt. Printing and Stationery, Madhya Pradesh, Bhopal shall not be responsible for damages, losses, thefts, pilferages, fire, accident, demurrages etc. any, incurred to the consignments and these will have to be borne by the supplier.

5. **Payment.**—(a) No separate payment shall be made for packing and gunny bags nor shall they be returned.

(b) 100% payment will be made as far as possible within one month of the date of receipt of goods, if it is found as per specification and sample submitted by the tenderer along with tender and approved by the Govt. Stationery Purchase Committee of M. P., The payment of the supply will be made by the consignee concerned.

(c) Bankers Cheque/Bank Draft making charges if any shall be borne by the supplier and the same amount will be deducted at the time of payment from Banker Cheque/Bank Draft.

(d) It shall be obligatory on the part of supplier to make the payments of all the taxes and duties, applicable on the goods supplied to the department including Service Tax and Income Tax etc.

6. **Penalty.**—Upon the breach by the contractor at any time of any of the terms of tender or the conditions of this contract, it shall be lawful on the part of the competent authority to forfeit the security and the tender deposits wholly or partially or to impose such penalty as he may deem fit and recover the same from the security and the tender deposits and may cancel the contract, Penalty for non-supply, short supply by the scheduled date will be @ 1% per week for the first two weeks and there after @ 2% per week on the cost of unsupplied, short supplied goods and other reasons and shall be recoverable as an arrear of Land Revenue.

7. **Arbitration.**—All disputes and differences arising out of the agreement or any breach of contract shall be referred to arbitration by the sole arbitrator Principal Secretary, Govt. of Madhya Pradesh, Deptt. of Revenue, Bhopal whose decision shall be final and binding on both the parties. All the provisions of Arbitration & Conciliation Act' 1996 shall apply to the proceedings before the Arbitrator.

8. This agreement shall be deemed to have been executed at **Bhopal** and subject to the laws in force in Madhya Pradesh State and no suit for any claim arising under this agreement shall lie outside Bhopal.

Dated the.

Witnesses—
Tenderer and Seal

* Signature of the Successful

(1) -----

Name in block letters-----
Address -----

(2) -----

Telephone No -----

Signature of the Competent Authority.

(Space for adhesive stamp worth Rs. 500.00)

* The Signature of the successful Tenderer to be attested by Magistrate

PART-V MANDATORY CONDITIONS FOR TECH. QUALIFICATION

The following documents are enclosed herewith

1. EMD as per Annexure-I 5(a) (online Payment of Rs. 20,000/-)
2. Acceptance letter duly signed by tenderer (as prescribed Part III)
3. Authority Letter of manufacturer or Distributor in case of Authorized Representatives in original.
4. Two samples as per Annexure-VI must be attached.
5. Registration Certificate of Service Tax/State/Central Commercial Tax.

Note.- (1) Sample enclosed should be of branded/genuine company as mentioned in the tender failing which, the Technical tender Part-A shall not qualify for Commercial Tender Part-B.

(2) Sample enclosed will be checked by technical committee and the recommendation of the technical committee will be final for opening the Commercial Tender.

ANNEXURE-VI

Item No.	Description of Article & Unit	Quantity & Destination	Manufacturer of the Product/Brand Name	Whether 2 Samples are required or not	Unit	Rate should be quoted in Rupees F.O.R. Godown Inclusive of all Taxes.
1	Sponges Synthetic Superior Size : Large 3"x5" (VISCOVITA)	300 Nos. Bhopal		Yes	Nos.	
2	Cotton Wool Bundle of 300 Gms.	500 Nos. Bhopal		Yes	Bundle	
3	P.S.Plate Positive Developer in 50 Ltr. Packing (Technova/Neeraj)	500 Ltr. Bhopal		Yes	Ltr.	
4	Plate Cleaner GP in 50 Ltr. Packing (Technova/Neeraj)	1000 Ltr Bhopal		Yes	Ltr.	
5	Delete Image Remover In 100 ml Packing (Technova/Neeraj)	200 Nos. Bhopal		Yes	Per Nos.	
6	P.S.Plate Positive Short Run Size L : 530x W : 650x0.28mm (Technova/Neeraj)	20,000 Nos. Bhopal		Yes	Nos.	
7	Offset Black Ink (For Web/ High Speed Machine)	1000 kg Bhopal		Yes		
8	Rubber Blanket Compressible For Ajit Offset Printing machine Size : 630 x 482 x 4 Ply/1.67 mm Aluminium Strip Size : 630 x 12.5 x 3.2 mm	10 Nos. Bhopal		Yes In A/4 Size	Nos.	
9	Rubber Blanket Compressible For Print well Offset Printing machine Size : 630 x 470 x 4 Ply/ 1.67 mm Aluminium Strip Size : 630 x 12.5 x 3.2 mm	10 Nos. Bhopal		Yes In A/4 Size	Nos.	
10	Rubber Blanket Compressible 4 Ply, Size 26" Width (For Mark 62, RO, HMT Machine And web Offset Machine)	20 Meter Bhopal		Yes In A/4 Size	Per Meter	
11	Staple Pin 23/17 Per packet 1000 Pin	5000 Pkt Bhopal		Yes	Per Packet	
12	Staple Pin 24/6 Per packet 1000 Pin	2000 Pkt Bhopal		Yes	Per Packet	
13	Sutli 3 Ply	2000 Kg Bhopal		Yes	Per Kg.	

14	Binding Cloth, Superior Size : Length 20 meter x Width 105 cm (Black , Blue Red in Colour) (Per Roll of 20 meter)	50 Roll Bhopal		Yes	Per Roll	
15	Rexine Cloth Superior Size : Width 122 cm, (Black, Blue, Red, Brown In Colour)	300 Meter Bhopal		Yes	Per Meter	
16	Malmal Cloth (For Cloth Line Envelopes)	500 Meter Bhopal		Yes	Per Meter	
17	Cello Tape, Transparent Width 1/2"	1500 Nos Bhopal		Yes	Nos.	
18	Brown Gum Tape Roll (Paper) Width 2"	100 Nos Bhopal		Yes	Nos.	
19	Damping Roller Hoses Size 140mm	20 Meter Bhopal		Yes	Mtr.	
20	Damping Roller Hoses Size 150mm	20 Meter Bhopal		Yes	Mtr.	
21	Damping Roller Hoses Size 160mm	20 Meter Bhopal		Yes	Mtr.	
22	Damping Roller Hoses Size 210 mm	20 Meter Bhopal		Yes	Mtr.	
23	Damping Roller Hoses Size 220 mm	20 Meter Bhopal		Yes	Mtr.	
24	Gum crystal Shape Soluble (Gum Arebic)	100 KG Bhopal		Not required	Per kg	
25	Stiching Wire Galvanised 20 No. Coil of 1.5 Kg. (Hoko/Duko/MB)	500 Nos. Bhopal		Yes	Per Coil	
26	Stiching Wire Galvanised 22 No. Coil of 1.5 Kg. (Hoko/Duko/MB)	500 Nos. Bhopal		Yes	Per Coil	
27	Stiching Wire Galvanised 24 No. Coil of 1.5 Kg. (Hoko/Duko/MB)	200 Nos. Bhopal		Yes	Per Coil	

Validate

Print

Help

Item Rate Boq

Tender Inviting Authority: Controller govt printing and stationery bhopal

Name of Work: various types of printing materials for the Govt. Printing Press, Bhopal.

Contract No: 892 Date 14-06-2021

Name of the Bidder/ Bidding Firm / Company

PRICE SCHEDULE

(This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only)

NUMBER #	TEXT #	Item Description	NUMBER #	Quantity	TEXT #	Units	NUMBER #	Rate should be quoted in Rupees F.O.R. Godown Inclusive of all Taxes, entered by the Bidder Rs. P	NUMBER #	TOTAL AMOUNT Without Taxes	NUMBER #	TOTAL AMOUNT With Taxes	NUMBER #	TOTAL AMOUNT In Words	TEXT #
1	2			4	5		13		53		54		55		
1	1	Description of Article & Unit													
1.01		Sponges Synthetic Superior Size : Large 3"x5" (MISCOVITA)		300.000		Nos				0.000		0.000		INR Zero Only	
1.02		Cotton Wool Bundle of 300 Gms.		500.000		Nos				0.000		0.000		INR Zero Only	
1.03		P.S.Plate Positive Developer in 50 Ltr. Packing (Technova/Neeraj)		500.000		Ltr				0.000		0.000		INR Zero Only	
1.04		Plate Cleaner GP in 50 Ltr. Packing (Technova/Neeraj)		1000.000		Ltr				0.000		0.000		INR Zero Only	
1.05		Delete Image Remover In 100 ml Packing (Technova/Neeraj)		200.000		Nos				0.000		0.000		INR Zero Only	
1.06		P.S.Plate Positive Short Run Size L : 530x W : 650x0.28mm (Technova/Neeraj)		20000.000		Nos				0.000		0.000		INR Zero Only	
1.07		Offset Black Ink (For Web/ High Speed Machine)		1000.000		Kg				0.000		0.000		INR Zero Only	
1.08		Rubber Blanket Compressible For Ajit Offset Printing machine Size : 630 x 482 x 4 Ply/1.67 mm Aluminium Strip Size : 630 x 12.5 x 3.2 mm		10.000		Nos				0.000		0.000		INR Zero Only	

1.09	Rubber Blanket Compressible For Print well Offset Printing machine Size : 630 x 470 x 4 Ply/ 1.67 mm Aluminium Strip Size : 630 x 12.5 x 3.2 mm	10,000	Nos			0.000	0.000	INR Zero Only
1.1	Rubber Blanket Compressible 4 Ply, Size 26" Width (For Mark 62, RO, HMT Machine And web Offset Machine)	20,000	Mtr			0.000	0.000	INR Zero Only
1.11	Staple Pin 23/17 Per packet 1000 Pin	5000,000	Pkt			0.000	0.000	INR Zero Only
1.12	Staple Pin 24/6 Per packet 1000 Pin	2000,000	Pkt			0.000	0.000	INR Zero Only
1.13	Sullit 3 Ply	2000,000	Kg			0.000	0.000	INR Zero Only
1.14	Binding Cloth, Superior Size : Length 20 meter x Width 105 cm (Black, Blue Red in Colour) (Per Roll of 20 meter)	50,000	Roll			0.000	0.000	INR Zero Only
1.15	Rexine Cloth Superior Size : Width 122 cm, (Black, Blue, Red, Brown In Colour)	300,000	Mtr			0.000	0.000	INR Zero Only
1.16	Maimal Cloth (For Cloth Line Envelopes)	500,000	Mtr			0.000	0.000	INR Zero Only
1.17	Cello Tape, Transparent Width 1/2"	1500,000	Nos			0.000	0.000	INR Zero Only
1.18	Brown Gum Tape Roll (Paper) Width 2"	100,000	Nos			0.000	0.000	INR Zero Only
1.19	Damping Roller Hoses Size 140mm	20,000	Mtr			0.000	0.000	INR Zero Only
1.2	Damping Roller Hoses Size 150mm	20,000	mtr			0.000	0.000	INR Zero Only
1.21	Damping Roller Hoses Size 160mm	20,000	Mtr			0.000	0.000	INR Zero Only
1.22	Damping Roller Hoses Size 210 mm	20,000	Mtr			0.000	0.000	INR Zero Only
1.23	Damping Roller Hoses Size 220 mm	20,000	Mtr			0.000	0.000	INR Zero Only
1.24	Gum crystal Shape Soluble (Gum Arebic)	100,000	Kg			0.000	0.000	INR Zero Only
1.25	Stitching Wire Galvanised 20 No. Coil of 1.5 Kg. (Hoko/Duko/MB)	500,000	Nos			0.000	0.000	INR Zero Only

1.26	Stitching Wire Galvanised 22 No. Coil of 1.5 Kg. (Hoko/Duko/MB)	500,000	Nos		0.000	0.000	INR Zero Only
1.27	Stitching Wire Galvanised 24 No. Coil of 1.5 Kg. (Hoko/Duko/MB)	200,000	Nos		0.000	0.000	INR Zero Only
Total in Figures					0.000	0.000	INR Zero Only
Quoted Rate in Words		INR Zero Only					